

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endors

Vice-Chairman/Deputy Mayor:

Cllr. Martin Ingle

Town Clerk:

Mrs C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375
www.grangeoversandstowncouncil.gov.uk
email:council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Minutes of the Staffing Committee

held in Room 4, Victoria Hall, on Thursday 9 August 2018 at 7pm.

Present: Cllrs. Endors, Ingle, Walmsley and Logan.

Mrs C. Benbow – Town Clerk

MINUTES

SC 18/09 Apologies for Absence

There were no apologies.

SC 18/10 Public Participation: Have Your Say

There were no members of the public present.

SC 18/11 Minutes of the Previous Meeting

The Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held on Friday 13 July 2018 as a true record.

SC 18/12 Declaration of Interests and Dispensations

There were no declarations of interests in matters to be discussed or requests for dispensations.

SC 18/13 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2. Although there were no public or press present, Members noted that item 6 was confidential as it related to individuals.

SC 18/14 Recruitment – Staff Vacancy

Members noted that the post of Finance Administrator would become vacant in February 2019 due to retirement.

Members considered the recruitment and selection process, job description, person specification, terms and conditions and recruitment schedule for the post of Finance Administrator.

RESOLVED

That the Staffing Committee recommended that Full Council approve the recruitment of a Finance Administrator as considered.

SC 18/15 Next Meeting

RESOLVED That a meeting would be convened when required.

The meeting closed at 7.45pm

Chairman

Signed

Date