

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:

Cllr. Tracy Hathorn

Town Clerk:

Mrs. C. Benbow



Council Offices
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Grange-over-Sands
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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 14 May 2018 commencing at 7.00 pm.

Present: Cllr. P. Endsor – **Chair**
Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn,
Cllr. Ingle, Cllr. Logan
Mrs. C. Benbow – Town Clerk

In attendance: 8 members of the public

Minute Ref:		Agenda No:
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C18/01	Council Chairman for the Council Year 2018/19	1
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Cllr. Peter Endsor was elected Council Chairman for the Council Year 2018/19 from the current Council membership and the Chairman acceptance of office forms were received from Cllr. Endsor.

C18/02	Vice-Chairman for the Council Year 2018/19	2
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Cllr. Martin Ingle was elected the Council Vice-Chairman for the Council Year 2018/19 from the current Council membership and the Vice-Chairman acceptance of office forms were received from Cllr. Ingle.

C18/03	Apologies for Absence	3
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Apologies were received and approved from Cllrs. Thomas and Shapland who were absent due to holidays.

Police Report

PCSO Howard Firth attended and reported that there were 34 calls to the police during the previous month.

District Council Report

District Councillor Eric Morrell reported that:

1. SLDC Elections

Elections for SLDC took place on Thursday May 3rd. Following boundary changes, residents were able to vote for three candidates in an enlarged ward covering Grange-over-Sands and Allithwaite. Three Liberal Democrat councillors were elected: Robin Ashcroft, Dave Khan and Eric Morrell.

2. Lido CIC

I have spoken twice previously about this development. I can now report that this CIC was incorporated at Companies House on 10th April 2018 (Company Number 11300701). The four first Directors are Peter Endsor, Claire Logan, Pauline Turner and me. Peter Endsor is the Treasurer and I am the Chairman.

In our Mission Statement to Companies House (Form CIC 36), we made the following main statements (slightly abbreviated):

The company's activities will provide benefit to the townspeople of GOS. It will increase the facilities available to them, increase revenue to the area and possibly create some extra employment. It will also benefit the town's many holiday visitors.

The Lido will create a large recreational space capable of embracing a variety of activities. The Lido would not reopen as a swimming facility.

If the company makes any surplus it will be ploughed back into its activities.

Over the coming months the CIC will develop a programme of sustainable activities which will enable the refurbished Lido to be financially viable. To reach financial viability it goes without saying that the CIC will consult widely; it can only pursue a programme which carries public support and will attract customers.

Immediately the CIC must check that everything necessary for future activities (e.g. an adequate power supply) will be installed during the course of the Promenade refurbishment and SLDC's "light-touch" restoration of the Lido.

TOWN COUNCIL OF GRANGE-OVER-SANDS

County Council Report

County Councillor Bill Wearing congratulated Cllrs. Endsor and Ingle on their elections as Chairman and Deputy and was supportive of Cllr. Morrell's work towards the Lido refurbishment.

Cllr. Wearing reported:

1. Health and Well-Being

The Grange and Cartmel Health and Well-Being survey has been distributed; residents are requested to return completed surveys to the Library.

2. Grange Library

There will be a pilot scheme to supply some newspapers to Grange Library.

3. Foster Care Fortnight – the County Fostering Service seeks to attract more people to foster children. See the CCC website for open day details.

4. Mental Health Awareness Week – the County is working to raise community awareness of mental health issues and services; see the CCC website for services available particularly for young people around stress and social media.

Mayors Report for the final month of 17/18 Council Year

Mayor Cllr. Peter Endsor said it was a quiet month.

C18/05

Public Participation: Public Have Your Say

5

Members of the public agreed that their names may be included in the minutes.

Jan Burgess

Made a representation to members with regard to the slate badger sculpture in the grounds of Graythwaite Manor which is being developed; asking the Town Council to support her efforts to preserve the sculpture for the town.

Council Response

The Chairman said he would go and have a look at it and asked to be kept updated on progress.

Kate Gaskin

Made a representation to members with regard to newspapers being made available in the Library; that some papers are being donated and requesting £200 from the Bay Villa Trust towards the project.

Rahina Borthwick

Made a representation to members with regard to an application to Bay Villa Trust from the Grange-over-Sands Fibromyalgia and CFS Friends Support Group.

TOWN COUNCIL OF GRANGE – OVER – SANDS

Frank McCall Made a representation to members with regard to:

1. Cycle Racks - congratulations on their installation.
2. Chamber furniture and Berners glass – he suggested keeping the glass at the Lido and keeping one of the chairs for public view.
3. Cumbria County Council - has still not responded to Freedom of Information requests.

C18/06 Minutes of the Previous Meeting 6

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 9 April 2018 were accepted as a true record.

C18/07 Declarations of Interests and Dispensations 7

NOTED No requests received for dispensations or declarations of interest.

C18/08 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 8

RESOLVED That item 22, quote to renew Victoria Hall flat roof over stage, should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the item involved the consideration of quotes which are commercially sensitive information.

C18/09 Planning Report 9

- 1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

a. SL/2018/0282

3 Burton Mews, Kents Bank Road

Single story extension (Revised scheme SL/2017/0905)

Full Planning

RESOLVED

NO OBJECTION

Grange Town Council makes the following request:

That slate is used for the roof.

TOWN COUNCIL OF GRANGE-OVER-SANDS

b. SL/2018/0301

2 Kentsford Road

Single storey detached outbuilding

Lawful Development Certificate Proposed

RESOLVED

NO OBJECTION

c. SL/2018/0305

2 Meadowbank Lane

Removal of internal glass partition & doors

Lawful Development Certificate Proposed

RESOLVED

NO OBJECTION

d. SL/2018/0342

Old Coach House, Fernleigh Road

Variation of conditions 1 (Approved Plans), 2 (External Materials), 3 (windows & doors) attached to planning permission SL/2016/0121 Conversion of storage building to dwelling (Revised scheme SL/2012/0687)

Full Planning

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

The windows have increased significantly in size and this is not appropriate to the character of the Conservation Area.

Grange Town Council requests that the SLDC Conservation Officer is consulted on the size of the windows and the material used for the frames.

TOWN COUNCIL OF GRANGE-OVER-SANDS

e. SL/2018/0256

Munton House , Laundry Hill

Removal of chimney stack on north elevation of dwelling (above flat roof dormer)

Full Planning

RESOLVED

NO OBJECTION

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

a. SL/2018/0107

Grange over Sands Train Station, Station Square

Refurbishment of existing toilets; installation of ticket vending machine on Platform 1; installation of WiFi router in Platform 1 canopy structure

Listed Building Consent Agreed

b. SL/2018/0055

39 Priory Lane

Single storey rear extension

Grant with conditions

c. 5/18/9004

Grange Primary School, Fell Drive

Erection of 2.4m high paladin ball-court fencing

Cumbria County Council permit this application

d. SL/2018/0061 & SL/2018/0062

Brown Robin, Lindale Road

Demolition of existing substandard extensions, erection of two single storey extensions & two entrance porches, reroofing (including re-construction of the chimneys), internal re-modelling & refurbishment, erection of detached car port with an integrated shed & log store, and formation of new permeable paved access track.

Listed Building Agreed & Full Planning Grant with conditions

TOWN COUNCIL OF GRANGE-OVER-SANDS

e. SL/2018/0153

54 Priory Crescent

Installation of glazed panels to existing balcony

Grant with conditions

3. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

a. SL/2018/0278

Grange Pharmacy, Main Street

Alterations & change of use from pharmacy/retail to café and formation of covered balcony to rear

Full Planning

Response Submitted: NO OBJECTION

Grange Town Council requests that the new steel balcony is sympathetic in style to the nearby balconies at Bay Villa and the Coffee Pot

4. Notice of Appeal – Members to note that an appeal has been made to the Secretary of State (Planning Inspectorate) in relation to the following item:

None this month.

5. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.

SL/2018/0041

Low Fell Gate Caravan Park, Cartmel Road

Siting of Holiday Lodge

Withdrawn

TOWN COUNCIL OF GRANGE-OVER-SANDS

C18/10 Finance - Monthly Payments

10

a. Verification of Expenditure

NOTED That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs Ingle and Hathorn would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs Greenway and Walmsley would complete online authorisation of payments for the next payment period.

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

May 2018

1 Accounts for Payment

£

Total Nat West account

£ -

Unity Trust

Direct Debits (Unity)

1-	M1	SLDC - Non Dom Rate. V. Hall	552.00
2-	M1	SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office	149.00
3-	M1	SLDC - Non Dom Rate Information Centre	59.00
4-	M1	SLDC - Non Dom Rate Police Room 4	84.00
	20	Npower - Xmas tree elec (admin fee) March 2018	2.89
	21	Npower - C Hill PC Elec Feb/March 2018	122.03
	22	Npower - Prom Lido PC Elec Feb & Mar 2018	27.27
	23	Npower - V Hall Elec Feb/Mar 2018	507.34
	35	Corona - V Hall Gas March 2018	648.49
	54	Barclaycard transaction fees April 2018	25.05

Direct Bank Payments Unity Trust

9	SLDC - Annual Playground Inspection fee		162.79
10	SLDC - Annual rent Bandstand & Store, Park Road Gardens		37.50
12	BFMS - T Clerk SAGE training		135.00
14	Claydon Architectural Metalwork - 4 cycle racks		1,740.00
15/	KTD - laptop fault repair	58.30	
30/	KTD - Spamstore STD 5 User	178.80	
37	KTD - photocopying 29 Mar to 27 Apr 18	31.16	268.26
16/	Lamont Pridmore - accountancy fees 1 Oct 17 to 31 Mar 18	2,160.00	
17	Lamont Pridmore - Payroll fees final quarter	326.40	2,486.40
18	S Haines - Premier Catering descaler for water boiler		16.00
19	Brayshaw Heating - boiler service and pump replacement		426.00
24	Bodian Photography - IC stock		85.00
25	Offcomers - IC stock		50.70
26	Perfect Pictures - IC stock		62.57
27	Lakeland Leisure Walks - IC stock		101.50
28	Shorrock Trichem - cleaning material & paper towels		318.82
29	YPO - cleaning materials		92.08
32	Danestone - IC stock		22.50
33/	PR Books - IC stock	165.90	
42	PR Books - IC stock	40.60	206.50
34	Viking - replacement faulty laminatory credit 34cr		
36	WJ Crowe - external decoration V Hall		3,336.00
38/	WB Electrical - rewire main supply/stage distribution board	1,385.60	
39	WB Electrical - fit LED lights and relocate switch	244.80	1,630.40
40	Grange Now - Cllr. Co-option advertisement		70.80
41	Intouchcrm - website monthly hosting May 2018		35.99
43	Cumbria Design - V Hall scaffolding for gutter repairs		1,320.00

continued

TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

44/ Neil Watson - Joinery repairs prior to external decoration	770.17	
45 Neil Watson - Joinery repairs to internal doors	240.75	1,010.92
46/ Michael Watson - Joinery repairs prior to external decoration	324.00	
47 Michael Watson - Joinery repairs to internal doors labour	234.00	558.00
48/ JT Atkinson - materials for joinery repairs	45.45	
49/ JT Atkinson - materials for joinery repairs	14.66	
50/ JT Atkinson - materials for joinery repairs	13.58	
51 JT Atkinson - materials for joinery repairs	10.35	84.04
52 Healthmatic - Public Conveniences cleaning May 18		1,500.00
53 Lengthsman - March & April 2018		489.50
55 Jean Airey - Internal Audit to 31 March 2018 2018		220.70
2TC/ VHSG - Ceilidh ticket reimbursement	333.00	
5TC VHSG - Film Night - ticket reimbursement	92.70	425.70
4TC Flookburgh Band/Houghton - ticket reimbursement		1,397.40
Total Unity Trust account		<u><u>£ 20,468.14</u></u>
Total accounts		<u><u>£ 20,468.14</u></u>

2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 5,868.60	
HMRC PAYE & NI - Tax Month 1	£ 1,691.96	
LG Pension Scheme Month 1 - employer payment	£ 1,965.61	
	£ 9,526.17	
Total Unity Trust account		<u><u>£ 29,994.31</u></u>
Total all payments for approval		<u><u>£ 29,994.31</u></u>

continued ...

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

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		£
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continued

TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 3

3 Accounts paid in previous month - approved

Unity Trust

Grant to Grange Kids Club - C17/227 250.00

Nat West

Cheques

Accounts paid in previous month - not yet approved

Unity Trust

13 SBS Cumbria - V Hall items for gutter repair glass passage 273.52

Unity Trust

Direct Debits

357 Barclaycard transaction fees March 2018 25.31

11 Plusnet 9/4 to 8/05/18 - tel & broadband 54.63

31 XLN calls & line rental May 2018 58.51

Nat West

Cheques

Total Accounts paid in previous month

£ 661.97

Grand Total

£ 30,656.28

4 Bank Balances

NatWest Current Accounts

150,485.84

Unity Trust Bank

150,983.56

5 Transfers between bank accounts

C18/11

Finance and Governance

11

a. Community Infrastructure Levy (CIL)

Members noted that £1,279.80 CIL was received from SLDC under the Community Infrastructure Levy Regulations, that SLDC subsequently apologised for having included VAT in the payment and SLDC will reclaim this VAT from GTC (£213.30) with an equivalent reduction in future CIL payments.

b. Nat West Town Council Account

RESOLVED

That Tom Harvey be deleted as an authorised signatory in the current mandate for the Town Council account, and the mandate amended to include Tracy Hathorn as an authorised signatory.

c. Unity Trust Account

RESOLVED

TOWN COUNCIL OF GRANGE-OVER-SANDS

That the Mandate for the operation of the bank account, payment instructions and banking services be amended to remove Tom Harvey as an authorised signatory and to include Tracy Hathorn as an authorised signatory.

d. National Association of Local Councils (NALC) Pay Award

Members noted that the National Joint Council for Local Government Services (NJC) had reached agreement on new pay scales 2018/19 from 1 April 2018.

RESOLVED

That the National Joint Council for Local Government Services (NJC) new pay scales 2018/19 from 1 April 2018 were applied for Town Council staff as specified in employment contracts.

C18/12

Finance and Governance (*Standing Item - Annual Town Council Meeting*)

12

a. Asset Register

Members noted that a full review of inventory of assets including buildings and equipment had taken place.

b. Insurance

Members noted that the insurance was due for renewal 1 July 2018 and that the Council would enter the second year of a three-year agreement with WPS Insurance and that there was cover in respect of all insurable risks.

c. General Power of Competence

RESOLVED

That the council meets the criteria for eligibility to use the General Power of Competence:

- i) Two thirds of councillors to be elected members;
- ii) Qualified clerk.

C18/13

Grants

13

Edwardian Festival

Members noted that in May 2015 (C15/018) Council resolved to grant the Edwardian Festival Committee £100 annually until this year from the Grants Budget to sponsor the prizes for the Festival and considered approving payment of £100 for this year.

RESOLVED

- i) That £100 was granted to the Edwardian Festival Committee from the Grants Budget to sponsor the prizes for the Festival.
- ii) That as the resolution C15/018 to award the prize annually has now come to an end, that the Committee would be advised that they would have to re-apply.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

a. Cllr. Endsor – Co-option for Casual Vacancy

The vacancy was advertised in Grange Now and the notice board, informal interviews will be held 7 June and voting will take place at the next meeting.

b. Cllr. Endsor – Information Centre Volunteer Recruitment

Four new recruits have joined the team; sadly two have had to leave due to family commitments, so new volunteers are always very welcome.

c. Cllr. Endsor (on behalf of Cllr. Thomas) – Victoria Hall Support Group

- 1) Work is ongoing on the refurbishment project for the balcony seats. A number of sponsors have already come forward. Sponsorship costs £120 per seat including a small plaque on the seat. Forms will be available from the IC.
- 2) The Treasurer, in conjunction with the Committee, is working on the Charity Commission submission.
- 3) The next events are 'Jazz at the Vic' on Saturday 26th May, the film 'Early Man' on Thursday May 31st at 3pm and a Quiz Night on Saturday June 16th. The next Bingo night is on Tuesday June 19th.
- 4) Among other events the Committee are planning a Murder Mystery Night using outside caterers for a three course meal in 2019.
- 5) The committee are looking for people who would help at events, particularly Front of House, selling raffle tickets and sometimes helping with refreshments.
- 6) The VHSG has registered the Victoria Hall to be open on Sunday September 9th for Guided tours of the building as part of the national scheme Heritage Open Days.
- 7) The VHSG AGM is on Tuesday June 12th at 7pm.

d. Cllr. Endsor (on behalf of Cllr. Thomas) – Edwardian Festival

- 1) All entertainment is booked, as are the bus, St John's Ambulance and the toilets.
- 2) Paperwork and refundable deposit has been sent to SLDC but as yet we have had no response.
- 3) Stall bookings are still coming in.
- 4) The programme has been finalised, including advertisers ready for the printers.
- 5) We still need some more help on the gate on June 9th.

e. Cllr. Greenway – Neighbourhood Plan

The Independent Inspector raised some queries, but nothing significant and the referendum is still scheduled for June.

f. Cllr. Logan – CALC Training

TOWN COUNCIL OF GRANGE – OVER – SANDS

She and Cllr. Thomas attended the two evenings of 'Effective Councillor' training and found it useful.

C18/15

Victoria Hall

15

a. **Victoria Hall Working Party**

Members noted the updated Victoria Hall Action Plan and that the next Working Party would be Thursday 31 May, 7pm.

b. **Maintenance Plan**

RESOLVED

That the draft 2018 - 2022 Maintenance Plan was approved.

c. **Chamber Furniture**

Members noted that at the previous meeting it was resolved to remove the inflexible furniture and Berners glass from the Chamber and considered disposal.

RESOLVED

1. That Yew Tree Barn are asked to value the table for sale.
2. That the two big chairs are kept at the Victoria Hall for posterity and future generations, as the chairs have a value as part of Grange's history.
3. That GTC explores keeping the remaining chairs in the community and gets the community involved by offering them back to the community. GTC work with Grange Now to do a call-out to the community saying that a new home is needed for the chairs, to invite any group or community organisation who could make use of them to come forward, or to see if any individuals wish to buy them. Council could then consider responses. If the sale route is taken, viewing followed by sealed bids will ensure fairness. This would be a way to gauge community interest and see who would like a part of the Town's history.
4. That the Berners glass is included in the call out to the community, to see how people want to see it used, and that the possibility of incorporating it as part of the Lido refurbishment is discussed with SLDC.

C18/16

Appointments to Committees (*Standing Item - Annual Town Council Meeting*)

16

- a. Members noted the Staffing Committee Terms of Reference.
 - b. Members noted that the Chairman and Vice-Chairman were members of this committee.
 - c. Members noted that it is good practice to appoint the out-going Chairman for continuity of line-management for the staff and considered appointing Cllr. Endsor to the Staffing Committee.
 - d. Members considered appointments to the Staffing Committee for the 2018/19 Council Year.
- RESOLVED**

TOWN COUNCIL OF GRANGE – OVER – SANDS

That Cllr. Endsor, as out-going Chairman, Cllr. Ingle, Deputy, and Cllrs. Logan and Walmsley were voted to the Staffing Committee for the 2018/19 Council Year.

C18/17

Members External Office Holders 2018-19 (*Standing Item - Annual Town Council Meeting*)

17

a. Members noted the approved Member External Office Holders List for 2018/19:

Neighbourhood Plan – Cllrs. Greenway and Thomas

CALC District Association – Town Clerk

Grange in Bloom – Cllr. Endsor

Local Area Partnership – Cllr. Ingle

Grange Action Flood Group – Cllr. Shapland

Edwardian Committee – Cllr. Thomas

3Ps – Cllr. Shapland

Nutwood Patients Group – Cllr. Thomas

Furness line Community Rail Partnership – Cllr. Ingle

Bay Villa Trust – All Councillors

Cartmel Old Grammar Foundation – Jane Strawbridge (nominated by GTC)

Connecting Cumbria's Digital Inclusion Hub Co-ordinator and Broadband Champion for the Cartmel Peninsula parishes – Frank McCall (nominated by GTC)

The Civic Society – Cllr. Greenway

Friends of Kents Bank Station and Foreshore – Cllr. Greenway

Victoria Hall Support Group – Cllr. Thomas

Cllrs. Hathorn and Walmsley were nominated to the Christmas Tree Committee during the year.

- b. Members noted that Mrs Strawbridge had been approached and was happy to continue as the Council's representative on the Cartmel Old Grammar Foundation Trust. Mrs Strawbridge was thanked and her report noted.
- c. Members noted that Mr McCall had been approached and asked if he wished to continue as the Connecting Cumbria representative.
- d. Members reviewed and agreed appointments for 2018/19.

TOWN COUNCIL OF GRANGE – OVER – SANDS

RESOLVED

That the approved Member External Office Holders List for 2018/19 was:

Neighbourhood Plan – Cllrs. Greenway

CALC District Association – Town Clerk

Grange in Bloom – Cllr. Hathorn

Local Area Partnership – Cllr. Ingle

Grange Action Flood Group – Cllr. Shapland

Edwardian Committee – Cllr. Thomas

3Ps – Cllr. Shapland

Nutwood Patients Group – Cllr. Thomas

Furness line Community Rail Partnership – Cllr. Ingle

Bay Villa Trust – All Councillors

Cartmel Old Grammar Foundation – Jane Strawbridge (nominated by GTC)

The Civic Society – Cllr. Greenway

Friends of Kents Bank Station and Foreshore – Cllr. Greenway

Victoria Hall Support Group – Cllr. Thomas

Christmas Tree Committee - Cllr. Hathorn

C18/18 Memberships (*Standing Item - Annual Town Council Meeting*)

18

Members reviewed the Council's and employees' memberships of other bodies noting that the membership of the following bodies required approval for renewal (paid from budget for Subscriptions):

- a. Society of Local Council Clerks (SLCC)
- b. Cumbria Association of Local Councils (CALC)
- c. CALC Local Council Review (publication)

RESOLVED

- i) That the Society of Local Council Clerks (SLCC) annual membership for Town Clerk due in May, amount to be confirmed and payment approved in June was approved.

TOWN COUNCIL OF GRANGE – OVER – SANDS

- ii) That the Cumbria Association of Local Councils (CALC) annual membership renewal for Council due now, cost £356 was approved.
- iii) That the CALC Local Council Review (publication) annual subscription £17.00 was approved.

C18/19

Statutory Document Review (*Standing Item - Annual Town Council Meeting*)

19

- a. Members noted that it is a statutory duty to review the Standing Orders, Financial Regulations and Delegation Scheme at this meeting.
- b. Members noted that the National Association of Local Councils (NALC) has published new model standing orders. These incorporate or reference new legislation introduced after the last model standing orders were published in 2013. NALC document gives details. The Town Council Standing Orders have been amended to include the new model standing orders.
- c. Members noted that no amendments have been made to, or are recommended, or required by legislation for, the Financial Regulations or Delegation Scheme this year.
- d. Members reviewed the Standing Orders, Financial Regulations and Delegation Scheme.

RESOLVED

That the Standing Orders, Financial Regulations and Delegation Scheme were approved.

C18/20

Council Policies and Procedures Review (*Standing Item - Annual Town Council Meeting*)

20

- a. Members noted the review schedule for Council policies and procedures.
- b. Members noted that the Safeguarding, Bullying and Harassment and Unacceptable Behaviour Policies and Behaviour Code have been reviewed and no material changes made.
- c. Members noted that the number of policies and procedures which require annual review at this meeting has increased this year. No changes have been made to: Freedom of Information - Model Publication Scheme, Recruitment and Selection, Disciplinary and Grievance, Health and Safety, Complaints, Equalities, Press and Media and Meetings Part 2 Exclusions.
- d. Members noted that some policies are reviewed in the course of business and that the current Council reviewed the following policies during the past year:
Training and Development (June 2017); Grants (October 2017)

RESOLVED

- i) That the review schedule for Council policies and procedures was approved.
- ii) That the reviewed Safeguarding, Bullying and Harassment and Unacceptable Behaviour Policies and Behaviour Code were approved.
- iii) That the following reviewed policies were approved:

TOWN COUNCIL OF GRANGE-OVER-SANDS

Freedom of Information - Model Publication Scheme, Recruitment and Selection, Disciplinary and Grievance, Health and Safety, Complaints, Equalities, Press and Media and Meetings Part 2 Exclusions.

C18/21 Meeting Dates (Standing Item - Annual Town Council Meeting) 21

Members noted the dates, times and place of ordinary meetings of the Full Council including the Annual Town Meeting and Annual Town Council meeting as below and that dates, times and place of council committee meetings will be decided as necessary.

Full Council Meeting Dates - 7pm, Victoria Hall, Main Street

2018 - 2019

Annual Town Council – Monday 14 May 2018

Monday 11th June 2018

Monday 9th July 2018

Monday 13th August 2018

No meeting in September

Monday 8th October 2018

Monday 12th November 2018

Monday 10th December 2018

Monday 14th January 2019

Monday 11th February 2019

Monday 18th March 2019

Annual Town Meeting (followed by Full Council Meeting) Monday 8 April 2019

C18/22 Part 2 8

RESOLVED

That the meeting move to Part 2.

C18/23 Victoria Hall Maintenance 22

Members considered the quote to repair the flat roof over stage and dressing rooms.

RESOLVED

TOWN COUNCIL OF GRANGE-OVER-SANDS

That the quote from Westmoreland Flat Roofing to repair the flat roof over the stage and dressing rooms was accepted.

C18/23

Next Meeting

23

NOTED

That the next Full Council Meeting would be held at:

Monday 11 June 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 8.25pm

Signed:

Date:

Chair of Grange-over-Sands Town Council