

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman:**  
Cllr. Tom Harvey

**Civic Mayor:**  
Cllr. Tricia Thomas

**Town Clerk:**  
V. Tunnadine

**Deputy Town Clerk:**  
C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 8 December 2014 commencing at 7.00 pm.

**Present:** Cllr. Harvey – Chair  
Cllr. Greenway, Cllr. McCall, Cllr. Thorne, Cllr. Thomas  
Cllr. Brennand, Cllr. Shapland.  
V. Tunnadine – Town Clerk  
C. Benbow – Deputy Town Clerk

**In attendance:** 12 members of the public

Minute Ref:		Agenda No:
C14/129	<b>Apologies for Absence</b> <b>RESOLVED</b> Apologies were received and approved from Cllr. Sobue.	1
C14/130	<b>Minutes of the Previous Meeting</b> <b>RESOLVED</b> That the Minutes of the Meeting of the Town Council held on Monday 10 November 2014 were accepted as a true record.	2
C14/131	<b>Declaration of Interests and Dispensations</b> <b>NOTED</b> There were no requests received for dispensations or declarations of interest.	3
C14/132	<b>Public Participation: Public Have Your Say</b> <i>Members of the public agreed that their names may be included in the minutes.</i> <b>A. Birtwistle</b> Made a representation to members with regard to traffic access on Charney Well Lane, saying that residents were very concerned that the 'access only' signs had been removed and subsequent increased traffic was causing danger. The Town Council was asked to assist in getting a new, correct Traffic Regulation Order established. <b>Council Response</b> The Council was aware of this matter and would be involved in resolving it. <b>L. Cornford</b> Made a representation to members with regard to the Recreation Ground, giving members a précis of the Prom Youth Group report which was included in the papers for the agenda. The Town Councils' support to continue the work of the Prom Youth Project at the Rec Ground was requested. <b>Council Response</b> Cllr. Thorne thanked the Prom Youth Group for their work and the Council Chairman reiterated this. <b>P. Nightingale</b> Made a representation to members with regard to the planning application for Trickett's Field, expressing concern that the application was not on the meeting agenda as it was due to be heard on 18 December and hope that local people were aware of this and would attend so that their objections could be raised. <b>Council Response</b> Cllr. Greenway informed Mr Nightingale that the Council had submitted a response as the application was considered at the November Full Council meeting and said that she would be attending the Planning Meeting and speaking.	4

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**N. Thorne** Made a representation to members with regard to a letter he had received from Network Rail which had gone to most people in Grange. He alerted members that Network Rail were intending to remove vegetation between Grange and Kent's Bank during the night in January and was very concerned that all the trees along the promenade could be felled. He asked Council to contact Network Rail to clarify what their intentions were.

**Council Response** Cllr. Harvey confirmed that enquiries would be made.

## Police Report

PCSO Firth sent his apologies and the following crime report:

Public order offences 1	Sexual Offences -1
Road traffic incidents-6	Concern for Welfare- 5
Highway disruptions- 7	Theft-1
Suspicious incidents-3	Missing Persons 1
Anti-Social Behaviour-3	Traffic Related offences -1
Criminal damage -2	Sudden deaths-1
	Alarms sounding -2

## County Council Report

County Councillor Bill Wearing reported that:

- Grange Library would soon have tablets available for public use.
- He had met the Highways and Transport Manager to discuss access on Charney Well Lane. A consultation letter would be sent to all residents and he hoped to have a satisfactory Traffic Regulation Order in place within six months.
- The Prom Youth Project had got funds to replace the crazy golf facility; he hoped that this could proceed as soon as possible and the funds processed through the Town Council.
- Traffic monitoring equipment was in place around the town.

Cllr. Brennand thanked Cllr. Wearing for the traffic monitoring and hoped that there could be monitoring at different times of the year and requested that in future the County Council let the Town Council know what was happening. Cllr. Wearing apologised that the half term traffic survey hadn't taken place.

Cllr. Greenway asked if traffic could be monitored in the summer and Cllr. Wearing replied that decisions about this could be made after the budget had been passed, in February.

### District Councillor Enquiry:

Cllr. Thomas asked Cllr. Harvey in his capacity as District Councillor whether District Councillor Gardiner would publicise information from the Lido Project Group in Grange Now as he promised at the previous meeting.

## Civic Mayors Report

It seems as though the last month has been the busiest so far for Jackie and I. Our first appearance was at the Information Centre Volunteers meeting and lunch. This was a very successful event and I would like to repeat here just how much we value the work of those who give their time and knowledge to make our Information Centre the success it is. Without them the experience of both visitors and residents would be much the poorer.

The next time Jackie and I made an official appearance was when we met the Beavers. They had lots of questions for us and I had some for them. We ended a very enjoyable session by playing the Hokey Cokey. I hope no-one took photos!

On 22<sup>nd</sup> we dropped into the Open Day at the Institute to have a really good look around and marvel at the hard work Peter Coomber and his team have put in to achieve a totally refurbished building. I often attend events and meetings at the Institute but had never ventured upstairs to the snooker room. Wow! A hidden gem in the centre of Grange, and a step back in time.

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**Civic Mayors Report Continued**

And then began the Christmas festivities, starting with the Charity Christmas Fair. This event was a resounding success and I banked £500 for the Mayor’s Charities. I would like to thank all those who donated prizes or other items for this event as well as a massive ‘thank you’ for their time and energy, to all those who helped organise and run the day. The other groups who also had tables at the event all seemed to think it was worthwhile and I hope they too banked goodly sums.

This weekend, I was lucky enough to spend time with Taffy Thomas at the Extravaganza, having been asked to present prizes to the winners of the first Grange Literary Competition, which we jointly judged. The entries were of a consistently high standard and it was a pity they couldn’t all have won, but sadly that isn’t how it works.

It was really great to see the town in festive spirits and so many of the business folk engaged in the events. The culmination of the day was the lighting of the tree and the arrival of Santa, which despite the rain really was a lovely thing to be invited to take part in.

Cllr. Tricia Thomas December 2014

<b>C14/133</b>	<b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b>		<b>5</b>
	<b><u>RESOLVED</u></b>	That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.	
<b>C14/134</b>	<b>Planning Report</b>		<b>6</b>
	1. Members considered the following full planning permission/discharge of conditions/listed building/advertising consent applications:		
	<b>Application Number</b>	<b>Address and Specification</b>	
a.	<b>SL/2014/0800</b>	Jack Hill, 18 dwellings, including 6 affordable, alterations to road junction and creation of pedestrian crossing. Supplementary Statement and Drainage Report for the above <b>Full Planning</b> application.	
	<b><u>RESOLVED</u></b>	<b>OBJECTION</b>	
		Grange Town Council OBJECTS to the application on the following grounds:	
		<ul style="list-style-type: none"> <li>• The application is incomplete. The SLDC Strategy Planning Officer’s report points out that access to the site is still unresolved. This contradicts the developer’s position. Hence, the application is incomplete.</li> <li>• The mix of housing on the site is restricted to 3 and 5 bed houses. This is skewed towards more affluent buyers and does not reflect the needs of the area, which is for more 1 and 2 bed properties.</li> <li>• There is no evaluation of the drainage scheme from the lead local flood agency.</li> <li>• The affordable housing is all located behind a wall. This is poor design, leading to a socially divisive, ghetto-like situation. The Strategy Officer report also recommends that the wall is removed.</li> </ul>	
b.	<b>SL/2014/1059</b>	5 Meadow Grove, Demolition of existing dwelling and construction of new dwelling. <b>Full Planning</b>	
	<b><u>RESOLVED</u></b>	<b>OBJECTION</b>	
		Grange Town Council OBJECTS to the application on the following grounds:	
		<ul style="list-style-type: none"> <li>• The application is incomplete as there is no drainage plan.</li> </ul>	
c.	<b>SL/2014/1113</b>	The Coffee Pot, Conversion of basement into self contained residential flat, extensions and alterations to cafe and addition of balcony to first floor flat. <b>Full Planning</b>	
	<b><u>RESOLVED</u></b>	<b>NO OBJECTION</b>	
		Grange Town Council makes the following request:	
		<ul style="list-style-type: none"> <li>• That the café accommodates their bin in their courtyard as the current siting of the bin obstructs the footpath to the car park.</li> </ul>	

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- d. **SL/2014/1114** The Coffee Pot, Conversion of basement into self contained residential flat, extensions and alterations to cafe and addition of balcony to first floor flat.

**Listed Building**

**RESOLVED**

**NO OBJECTION**

Grange Town Council makes the following request:

- That the café accommodates their bin in their courtyard as the current siting of the bin obstructs the footpath to the car park.

- e. **SL/2014/1145** Netherleigh, 15 Grange Fell Road  
Minor amendment to planning permission SL/2014/0588

**Full Planning**

**RESOLVED**

**OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

- The proposed development can't be accessed from the existing upper floor, so it appears that a separate dwelling is being created. Grange Town Council requests that a condition of any development is that the building remains as a single dwelling.
- Access is very narrow to the current building and further dwellings would increase traffic.
- The proposed development is out of character as the window and roof patterns don't match the existing building.

### 2 Delegated Authority

**NOTED**

The following items were responded to under delegated authority as the consultation deadline fell between meetings.

- SL/2014/1011** Barclays Bank, Main Street, Installation of replacement ATM  
Listed Building Consent

Response submitted: **NO OBJECTION**

- SL/2014/1075** The Royal British Legion, Kents Bank Road  
Advertising Consent for Illuminated signs

Response submitted: **OBJECTION**

Grange Town Council OBJECTS to this application on the following grounds:

- Installing a new illuminated sign on the roof would be out of keeping with the surrounding area and inappropriate in a Conservation Area. Lloyds Bank had an application for new illuminated signs refused on the basis that new illuminations were not permitted in a Conservation Area. GTC would expect that the same rules would apply to Tesco.

GTC requests that the following conditions are placed on the hanging sign above the entrance and over the cash machine:

- That they are installed on a time switch associated with a daylight sensor.
- That they should be low-energy use.

### C14/135 Finance - Monthly Payments

**7**

#### a. Verification of Expenditure

**NOTED**

That prior to the meeting two councillors' verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

#### b. Verification of Accounts Reconciliation

**NOTED**

That prior to the meeting two councillors verified that the monthly bank reconciliation had taken place.

#### c. Identification of Councillors to approve next month payments

**RESOLVED**

That Cllr Thorne and Harvey would verify the invoices and payments for the next payment period.



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<b>C14/135 d Payments for Approval Cont.</b>	<b>Total accounts</b>	<b>£ 9,486.40</b>
<b>2 <u>Salaries, PAYE &amp; N.I. (Unity Trust)</u></b>		
<b>Total Salaries</b>		<b>£ 6,602.73</b>
HMRC PAYE & NI - Tax Month 8		£ 1,853.14
		<b>£ 8,455.87</b>
<b>Total Unity Trust account</b>		<b>£ 15,993.43</b>
<b>Total all payments for approval</b>		<b>£ 17,942.27</b>
<b>3 <u>Accounts paid in previous month - not yet approved</u></b>		
<b><u>Unity Trust</u></b>		
235	WB Electrical - V Hall new PIR sensor hallway	90.00
236	Intouchcrm - website monthly hosting November 2014	35.99
243	Grange Now - CLP leaflets	444.00
9TC	Mayor's Charity Concert - IC ticket sales reimbursement	85.50
10TC	Grange Drama -IC ticket sales reimbursement	496.80
<b><u>Nat West</u></b>		
<b><u>Direct Debits</u></b>		
237	Plusnet 9/11 to 8/12 2014 - tel & broadband	51.49
241	Barclaycard transaction fees- October 2014	20.18
254	XLN calls & line rental November 2014	29.62
	<b>Total Accounts paid in previous month</b>	<b>£ 101.29</b>
	<b>Grand Total</b>	<b>£ 18,043.56</b>
<b>4 <u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u></b>		
248	Envirotech Industries - gully grab (long arm) for Lengthsman	116.94
266	Envirotech Industries - gully grab (short arm)for Lengthsman	98.10
<b>5 <u>Bank Balances</u></b>		
	NatWest Current Accounts	£ 36,144.80
	Unity Trust Bank	£ 114,882.00
	Alto Prepaid Card	£ 497.74

<b>C14/136</b>	<b>Grants</b>	<b>8</b>
	<b><u>NOTED</u></b> That no grant application requests had been received.	
<b>C14/137</b>	<b>Consultations</b>	<b>9</b>
	<b>Cumbria County Council Flood Risk Strategy Consultation</b>	
	<b><u>NOTED</u></b> That Cumbria County Council had launched a draft strategy to manage risk from localised flooding. This consultation was now open and would close on 23 December 2014.	
	<b><u>RESOLVED</u></b> That Grange Town Council would respond to the consultation raising the point that Network Rail was not mentioned as part of the consultation.	

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<b>C14/138</b>	<b>Community Led Plan</b>	<b>10</b>
	Members each received a hard copy of the full report from the CLP committee and the Chair of the CLP committee, Malcolm Kimber gave an oral report. Mr Kimber specifically thanked Geoff D’Arcy and Margaret Carter for all their hard work. The Council Chairman thanked all the Community Led Plan Committee.	
<b>C14/139</b>	<b>Neighbourhood Plan</b>	<b>11</b>
	<b>NOTED</b> The progress report from the Mayor as follows: On November 27 <sup>th</sup> there was an open meeting for anyone interested in the forming of a Neighbourhood Plan. This meeting was advertised throughout the town as well as by letter to groups and individuals. 40 members of the public attended. Liz Bourne (with whom we are working) explained briefly what was involved, what could be done and what was not possible. From this group an initial Steering Group has been formed. More people are very welcome to get involved in the Steering Group or in a more general capacity. The area of the plan has now been formally designated by SLDC and the announcement of this was in this week’s ‘Westmorland Gazette.’ We will now be working with Liz Bourne to create the first stage of the plan, the Position Statement. We would like to give a big ‘Thank You’ to ‘Grange Now’ for their support in this work by giving us the advert for only 50% of the standard rate. The Steering Group will be meeting again later this week.	
<b>C14/140</b>	<b>Committee Meeting Draft Minutes</b>	<b>12</b>
	<b>NOTED</b> The draft minutes for the Personnel Committee 17 November 2014.	
<b>C14/141</b>	<b>Advisory Groups</b>	<b>13</b>
	<b>NOTED</b> <b>I. Parking Advisory Group</b> Cllr. Brennand reported: <ul style="list-style-type: none"> <li>• The group were gathering information on parking and encouraging residents to give their views.</li> <li>• They had requested statistics from SLDC about car parking and hoped to meet the relevant officer.</li> <li>• They were meeting the Chair of Chamber of Trade.</li> </ul> <b>II. Pedestrian Advisory Group</b> Cllr. Thorne reported: <ul style="list-style-type: none"> <li>• The group were re-visiting the Small Highways Scheme to see what’s happened.</li> </ul> <b>III. Traffic and Enforcement Advisory Group</b> Cllr. McCall reported: <ul style="list-style-type: none"> <li>• The group were collecting information from Cumbria County Council and South Lakeland District Council and finding that the information was not as useful as in previous years as less detail was now available.</li> <li>• Cllr. McCall reported that he had approached the Chamber of Trade with the intention of getting them involved.</li> <li>• Cllr. McCall reported that the Communications Advisory Group had not yet met.</li> </ul>	
<b>C14/142</b>	<b>Reports from Meetings/Briefings</b>	<b>14</b>
	Members received oral reports from meetings and briefings attended by members:	
	<b>a. Overview and Scrutiny Committee Workshop</b>	
	<b>NOTED</b> An oral report by Cllr. Greenway.	
	<b>b. Information Centre Volunteers Meeting</b>	
	<b>NOTED</b> Cllr. Thomas gave the following report: On November 17 <sup>th</sup> the volunteers from the Information Centre met with myself and Jackie, the Information Centre Manager, the Town Clerk and the Deputy Town Clerk for an end of season thank you lunch and discussion session about the coming year. I thanked the team, after what has been at times a trying year, for their input and pointed out just how much the town owes them and just	

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**C14/142b  
cont.**

what an asset they are to us, not just as providers of information but as the first welcoming face of the town for many visitors. During discussion a variety of topics were covered including the very positive feedback which came out in the CLP Report. We also talked about the lower running costs of the new office and the identification of the highest profit making sales items. We talked about the forming of a business plan for the Information Centre and a draft format for the plan was distributed. A Business Plan Team was set up and I offered to be a link as and when needed. I understand that they have already had two productive meetings and the plan will be taken to the Facilities Committee in February. The volunteers have all (bar one who will be abroad) happily agreed to attend a 'Welcome to Morecambe Bay' customer care course in February which I will also be attending. We ended the session with a delicious lunch and opportunity for informal chat and liaison.

### **c. Furness Line Community Partnership**

**NOTED** An oral report from Cllr. Thomas.

**C14/143 Councillor Surgeries/Outreach Session 15**

**RESOLVED** That all future surgeries would be held in the Library and the 2015 surgeries will be re-advertised to promote the change.

**C14/144 Parish Remuneration Report 15-16 16**

**NOTED** Members noted the Parish Remuneration Report 15-16.

**C14/145 Traffic Monitoring in Grange 17**

Members considered the following motion from Cllr. McCall:

"That the council resolve to make arrangements to fund the procurement and installation of at least two traffic monitoring devices at appropriate positions in the town."

**RESOLVED** That the Traffic Advisory Group research the proposal, complete a cost benefit analysis, and report back to Full Council.

**C14/146 Internal Audit 18**

**NOTED** That the internal audit took place on 13 November 2014.

**RESOLVED** That the audit report was approved.

**C14/147 Draft Priorities 19**

Members considered the draft priorities for 15/16.

**RESOLVED** That the priorities were approved and adopted and that the environment, advisory group and lead councillor information would be included.

**C14/148 Draft Budget 20**

a) Members considered the report from the Prom Youth Project for the Recreation Ground.

**RESOLVED** That the requested grant of £4,000 and insurance costs would be allocated in the draft budget.

b) Members discussed any progress in seeking clarification with regard to the contribution from SLDC for the Victoria Hall and noted an oral update from Cllr. Harvey who was liaising with SLDC CEO to progress the matter.

c) Members noted that staff salaries would be considered in January Full Council when the revised pay scales would be available.

**RESOLVED** That the budget approval be deferred to January Full Council.

**C14/149 Next Meeting 21**

**NOTED** That the next Full Council Meeting would be held at:

Monday 19 January, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 9.22pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**