

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman:**  
Cllr. Bill Woods

**Civic Mayor:**  
Cllr. Ron Shapland MBE

**Acting Town Clerk:**  
C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 10 August 2015 commencing at 7.00 pm.

**Present:** Cllr. Woods – Chair  
Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Thomas  
Cllr. R. Shapland, Cllr. J. Shapland, Cllr. Harvey  
C. Benbow – Acting Town Clerk

**In attendance:** 9 members of the public

| Minute Ref:    |   | Agenda No: |
|----------------|---|------------|
| <b>C15/073</b> | <b>Apologies for Absence</b>  | <b>1</b>   |
|                | <b>RESOLVED</b> Apologies were received and approved from Cllr. Ingle   |            |
| <b>C15/074</b> | <b>Minutes of the Previous Meeting</b>  | <b>2</b>   |
|                | <b>RESOLVED</b> That the Minutes of the Meeting of the Town Council held on Monday 13 July 2015 were accepted as a true record. |            |
| <b>C15/075</b> | <b>Declarations of Interests and Dispensations</b>  | <b>3</b>   |
|                | <b>NOTED</b> Cllr. J. Shapland declared a non-pecuniary interest in item 15 as she is a member of the Prom Youth Project.       |            |
| <b>C15/076</b> | <b>Public Participation</b> To receive reports from the following:  | <b>4</b>   |
|                | <b>Police Report</b>  |            |

There was no representation from the police.

### District Council Report

District Councillors Mary Wilson and Eric Morrell sent apologies.

### County Council Report

County Councillor Bill Wearing sent his apologies.

### Public Participation: Public Have Your Say

*Members of the public agreed that their names may be included in the minutes.*

**Jen Parr** Made a representation to members with regard to:

1. Item 20 – Town Clerk Vacancy. Mrs Parr spoke in support of the Acting Town Clerk and Council staff.
2. Item 15 - Prom Youth Project – Mrs Parr spoke in favour of the Rec Ground facilities and encouraged the Town Council to endeavour to keep this facility operating.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

**George Parr** Made a representation to members with regard to Item 13 -Clare House Lane Bridge. Mr Parr said that in his opinion as the bridge has been deemed safe by the Health and Safety Executive, that the Town Council should respect this professional advice, as had SLDC, and take no action on the matter.

|                |   |          |
|----------------|---|----------|
| <b>C15/077</b> | <b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b> | <b>5</b> |
|----------------|---|----------|

**RESOLVED** That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

|                |                        |          |
|----------------|------------------------|----------|
| <b>C15/078</b> | <b>Planning Report</b> | <b>6</b> |
|----------------|------------------------|----------|

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent:

**Application Number, Address and Specification**

**a. SL/2015/0672**

2 Eggerslack Cottages, Windermere Road  
16 ground mounted solar PV panels

**Full Planning**

**RESOLVED                      NO OBJECTION**

Grange Town Council supports this application.

**b. SL/2015/0656**

9 Nutwood Crescent  
Installation of two open verandas to front of dwelling

**Full Planning**

**RESOLVED                      NO OBJECTION**

**2. Delegated Authority**

No items had consultation deadlines which fell between the meetings

**3. Planning Committee**

Members noted that Cllr. Joanna Greenway had attended the SLDC Planning Committee on Thursday 30 July and given a response to SL/2014/0800.

|                |                                   |          |
|----------------|-----------------------------------|----------|
| <b>C15/079</b> | <b>Finance - Monthly Payments</b> | <b>7</b> |
|----------------|-----------------------------------|----------|

**a. Verification of Expenditure**

**NOTED** That prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

**b. Verification of Accounts Reconciliation**

**NOTED** That prior to the meeting two councillors verified that the monthly bank reconciliation had taken place.

**c. Identification of Councillors to approve next month payments**

**RESOLVED** That Cllrs Woods, Harvey and J. Shapland would verify the invoices and payments for the next payment period. Cllrs Woods and Harvey to complete online authorisation subsequent to meeting.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## d. Approval of Payments

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

### GRANGE-OVER-SANDS TOWN COUNCIL

#### Payments for Approval

|          |   | <u>August</u> | <u>2015</u>           |
|----------|---|---------------|-----------------------|
| <b>1</b> | <b><u>Accounts for Payment</u></b>                      |               | <b>£</b>              |
|          | <b><u>Cheques (Nat West)</u></b>                        |               |                       |
| 120      | Hilary Austin - IC stock                                |               | 17.00                 |
|          | Band Concert - S Cumbria Retirement Band 5/7 & 2/8      |               | 200.00                |
|          | Band Concert - Ulverston Town Band 26/7                 |               | 100.00                |
|          | Band Concert - Alan Beecham Jazz Quartet 23/8           |               | 180.00                |
|          | Petty Cash  |               | 50.99                 |
|          | <br><b><u>Direct Debits (Nat West)</u></b>              |               |                       |
| 1-       | M5 SLDC - Non.Dom Rate. V. Hall                         |               | 552.00                |
| 2-       | M5 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office |               | 137.00                |
| 3-       | M5 SLDC - Non.Dom Rate Police Room 4                    |               | 86.00                 |
|          | 132 British Gas - V Hall gas 25 June to 23 July 15      |               | 24.23                 |
|          | 141 SAGE - monthly Payroll software & support           |               | 33.60                 |
|          | 142 Barclaycard transaction fees July 2015              |               | 20.04                 |
|          | 143 British Gas - V Hall gas 24 July to 30 July 15      |               | 4.26                  |
|          | <br><b>Total Nat West account</b>                       |               | <br><b>£ 1,405.12</b> |
|          | <br><b><u>Unity Trust</u></b>                           |               |                       |
| 111      | Cllr. Thomas - travel expenses                          |               | 4.95                  |
| 112      | Northern Express Glass - V Hall dressing room windows   |               | 704.16                |
| 113      | Medlock - V Hall exit wall signs                        | 63.00         |                       |
| 114      | Medlock - V Hall exit wall light bulb                   | 15.60         |                       |
| 133      | Medlock - water heater Bandstand                        | <u>111.80</u> | 190.40                |
| 116      | KTD - IT system support renewal 15-16                   | 1,963.20      |                       |
| 117      | KTD - IT system protection software renewal 15-16       | <u>277.20</u> | 2,240.40              |
| 119      | Ian Lockyer - V Hall repair dressing room 6 windows     |               | 2,177.15              |
| 121      | PR Books - IC stock                                     |               | 101.85                |
| 122      | WPS Ins - Charity & Co insurance Band Concerts          |               | 147.99                |
| 123      | Performing Right Soc - 6 Apr - 5 July 15 (recoverable)  |               | 189.04                |
| 124      | Bayscapes - IC stock                                    |               | 23.00                 |
| 125      | Grange Now - Monthly ad T Council details               |               | 48.00                 |
| 126      | BDO - External Audit charges 2014-15                    |               | 720.00                |
| 127/     | C Benbow - Travelling expenses                          | 3.50          |                       |
| 140      | C Benbow - Neighbourhood Plan expenses                  | <u>63.18</u>  | 66.68                 |
| 128      | Ian Robinson - IC stock                                 |               | 58.00                 |
| 129      | RW Dixon/Perfect Pictures - IC stock                    |               | 31.68                 |
| 130      | Cordee - IC stock                                       |               | 155.74                |

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|          |  |                    |
|----------|--|--------------------|
| 131      | Yellow Publications - IC stock                                   | 106.41             |
| 134      | Healthmatic Public Conveniences cleaning July 2015               | 1,590.00           |
| 135      | WB Electrical - V Hall elec condition report                     | 508.40             |
| 136      | Telfords - V Hall annual gutter & valley cleaning                | 456.00             |
| 137      | Cllr. Greenway - travelling expenses                             | 47.30              |
| 138      | Lengthsman - July 2015   | 242.00             |
| 139      | Temple Heelis - legal fees Berners Development                   | 4,816.00           |
|          | <b>Total Unity Trust account</b>                                 | <b>£ 14,625.15</b> |
|          | <b>Total accounts</b>  | <b>£ 16,030.27</b> |
| <b>2</b> | <b><u>Salaries, PAYE &amp; N.I. (Unity Trust)</u></b>            |                    |
|          | <b>Total Salaries</b>  | <b>£ 5,294.62</b>  |
|          | HMRC PAYE & NI - Tax Month 4                                     | £ 1,191.77         |
|          |  | <b>£ 6,486.39</b>  |
|          | <b>Total Unity Trust account</b>                                 | <b>£ 21,111.54</b> |
|          | <b>Total all payments for approval</b>                           | <b>£ 22,516.66</b> |
| <b>3</b> | <b><u>Accounts paid in previous month – approved</u></b>         |                    |
|          | <b><u>Unity Trust</u></b>  |                    |
|          | Grange Festival of Arts (grant C15/157)                          | 300.00             |
|          | <b><u>Nat West</u></b>   |                    |
|          | <b><u>Cheques</u></b>  |                    |
|          | <b><u>Accounts paid in previous month - not yet approved</u></b> |                    |
|          | <b><u>Unity Trust</u></b>  |                    |
|          | <b><u>Nat West</u></b>   |                    |
|          | <b><u>Cheques</u></b>  |                    |
|          | 7TC Garden Open Days tickets reimbursement                       | 545.40             |
|          | <b><u>Direct Debits</u></b>                                      |                    |
|          | 110 Plusnet 9/07 to 8/08 2015 - tel & broadband                  | 55.46              |
|          | 115 XLN calls & line rental August 2015                          | 31.38              |
|          | <b>Total Accounts paid in previous month</b>                     | <b>£ 932.24</b>    |
|          | <b>Grand Total</b>   | <b>£ 23,448.90</b> |
| <b>4</b> | <b><u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u></b>       |                    |
|          | 118 Screwfix - sink Bandstand                                    | 169.99             |
| <b>5</b> | <b><u>Bank Balances</u></b>                                      |                    |
|          | NatWest Current Accounts   | 31,509.17          |
|          | Unity Trust Bank   | 154,019.51         |
|          | Alto Prepaid Card  | 282.20             |
| <b>6</b> | <b><u>Transfers between bank accounts</u></b>                    |                    |

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## e. First Quarter Financial Report

**RESOLVED** That after consideration and discussion the first quarter Financial Report 1 April to 30 June 2015 was approved by members as below:

| Meeting Date: 10 August 2015               | Matter: Agenda item 7e |                |                |                |                      |  |
|--|------------------------|----------------|----------------|----------------|----------------------|--|
| Budget Monitoring 3 months to 30 June 2015 | 25%                    |                |                |                |                      |  |
| INCOME                                     | Budget for year        | Budget to date | Actual to date | Variance       | Budget spend to date | Comments                                       |
|  | £                      | £              | £              | £              | %                    |  |
| Precept                                    | 140,619                | 35,155         | 35,155         | 0              | 25%                  |  |
| Interest Received                          | 180                    | 45             | 46             | 1              | 26%                  |  |
| Grant Receipts - Running Costs SLDC        | 42,158                 | 10,540         | 10,602         | 63             | 25%                  | V Hall £27,158 & Orn Gdns PC £15,000 pa        |
| Grant Receipts - SLDC Council Tax          | 8,791                  | 2,198          | 2,198          | 0              | 25%                  |  |
| Grant Receipts - Other                     | -                      | -              | 9,000          | 9,000          | 0%                   | Neighbourhood Plan                             |
| Donations Received                         | 690                    | 173            | 665            | 493            | 96%                  | £500 band concert sponsorship                  |
| Rent Receipts                              | 6,906                  | 1,727          | 1,508          | (219)          | 22%                  | V Hall + Allotments                            |
| Room Hire Receipts                         | 7,600                  | 1,900          | 1,197          | (703)          | 16%                  |  |
| Sale of Goods                              | 7,200                  | 1,800          | 1,762          | (38)           | 24%                  |  |
| Commission Received                        | 800                    | 200            | 313            | 113            | 39%                  | IC event ticket sales                          |
| Toilet Entry Fees                          | 8,750                  | 2,188          | 2,125          | (63)           | 24%                  |  |
|  | <b>223,694</b>         | <b>55,924</b>  | <b>64,571</b>  | <b>8,648</b>   | <b>29%</b>           |  |
| Expenditure                                |                        |                |                |                |                      |  |
| Purchases                                  | Budget for year        | Budget to date | Actual to date | Variance       | Budget spend to date |  |
|  | £                      | £              | £              | £              | %                    |  |
| Stock Movement                             | 3,600                  | 900            | 1,248          | 348            | 35%                  |  |
|  | <b>3,600</b>           | <b>900</b>     | <b>1,248</b>   | <b>348</b>     | <b>35%</b>           |  |
| Direct Expenses                            |                        |                |                |                |                      |  |
| Volunteer's Expenses                       | 270                    | 68             | 15             | (53)           | 6%                   |  |
| Musicians' Fees                            | 1,400                  | 350            | 180            | (170)          | 13%                  |  |
| Mobile Toilets                             | 410                    | 103            | 140            | 38             | 34%                  |  |
|  | <b>2,080</b>           | <b>520</b>     | <b>335</b>     | <b>(185)</b>   | <b>16%</b>           |  |
| Overheads                                  |                        |                |                |                |                      |  |
|  | Budget for year        | Budget to date | Actual to date | Variance       | Budget spend to date |  |
|  | £                      | £              | £              | £              | %                    |  |
| Salaries                                   | 107,000                | 26,750         | 19,595         | (7,155)        | 18%                  | Town Clerk left 20 February 2015               |
| Printing and Stationery                    | 1,000                  | 250            | 274            | 24             | 27%                  |  |
| Postage                                    | 350                    | 88             | 48             | (40)           | 14%                  | Town Council & Information Centre              |
| Water                                      | 4,400                  | 1,100          | 1,038          | (62)           | 24%                  |  |
| Business Rates                             | 8,381                  | 2,095          | 1,938          | (157)          | 23%                  | V Hall continued .....                         |
| Overheads                                  |                        |                |                |                |                      |  |
|  | Budget for year        | Budget to date | Actual to date | Variance       | Budget spend to date | Comments                                       |
|  | £                      | £              | £              | £              | %                    |  |
| Telephone/Broadband                        | 890                    | 222            | 199            | (23)           | 22%                  | Town Council & Information Centre              |
| Insurance                                  | 5,800                  | 1,450          | 984            | (466)          | 17%                  | Town Council & Recreation Ground               |
| Advertising                                | -                      | -              | -              | 0              | 0%                   |  |
| Subscriptions                              | 800                    | 200            | 549            | 349            | 69%                  | ATClerk SLCC/Council CALC full year            |
| Information Technology                     | 6,600                  | 1,650          | 1,222          | (428)          | 19%                  |  |
| Travelling Expenses                        | 450                    | 113            | 143            | 31             | 32%                  |  |
| Training Expenses                          | 1,000                  | 250            | 124            | (126)          | 12%                  |  |
| Civic Expenses                             | 2,000                  | 500            | -              | (500)          | 0%                   |  |
| Sundries                                   | -                      | -              | -              | 0              | 0%                   |  |
| Bank Charges                               | 100                    | 25             | -              | (25)           | 0%                   |  |
| Audit Fees                                 | 2,000                  | 500            | 219            | (281)          | 11%                  |  |
| Accountancy Fees                           | 4,000                  | 1,000          | 2,970          | 1,970          | 74%                  | Highest fees in first qtr due to year end work |
| Gas  | 4,000                  | 1,000          | 827            | (173)          | 21%                  | V Hall   |
| Electricity                                | 3,000                  | 750            | 827            | 77             | 28%                  | V Hall & Public Conveniences                   |
| Repairs and Maintenance                    | 22,700                 | 5,675          | 8,343          | 2,668          | 37%                  |  |
| Professional Fees - Non Financial          | 2,300                  | 575            | -              | (575)          | 0%                   |  |
| Toiletries and Cleaning Materials          | 700                    | 175            | 235            | 60             | 34%                  | Bulk purchasing at beginning of year           |
| Rent Payable                               | 645                    | 161            | 178            | 17             | 28%                  | Allotments & Bandstand full year               |
| Card Handling Charges                      | 210                    | 53             | 63             | 11             | 30%                  |  |
| Cleaning                                   | 15,900                 | 3,975          | 3,975          | 0              | 25%                  | Public Conveniences                            |
| Communications                             | 1,000                  | 250            | 45             | (205)          | 5%                   |  |
| Lengthsman                                 | 6,000                  | 1,500          | 1,320          | (180)          | 22%                  |  |
| Grants to Local Groups                     | 2,000                  | 500            | 520            | 20             | 26%                  |  |
| Parish Election Costs                      | -                      | -              | -              | 0              | 0%                   |  |
| PWLB Loan Interest Paid                    | 1,073                  | 268            | -              | (268)          | 0%                   |  |
| Pensions                                   | 1,500                  | 375            | -              | (375)          | 0%                   |  |
| Projects                                   | 11,700                 | 2,925          | 2,249          | (676)          | 19%                  |  |
|  | <b>217,499</b>         | <b>54,374</b>  | <b>47,885</b>  | <b>(6,489)</b> | <b>22%</b>           |  |
| Net profit                                 |                        |                |                |                |                      |  |
|  | <b>515</b>             | <b>129</b>     | <b>15,103</b>  |                |                      |  |

## TOWN COUNCIL OF GRANGE – OVER – SANDS

|  |                                     |           |
|--|-------------------------------------|-----------|
| <b>C15/080</b>   | <b>Grants</b>                       | <b>8</b>  |
| There were no grant applications this month.   |                                     |           |
| <b>C15/081</b>   | <b>Consultations</b>                | <b>9</b>  |
| Members considered participation by councillors in appropriate consultations:  |                                     |           |
| <b>SLDC draft Empty Homes Strategy and Action Plan</b> – comments invited by email to SLDC. The consultation period deadline is 21 August 2015.  |                                     |           |
| <b>RESOLVED</b>  |                                     |           |
| a. That Grange Town Council would respond to the consultation approving the broad principles and process of the Empty Homes Strategy and Action Plan.  |                                     |           |
| b. Members to email any individual comments to the Acting Town Clerk and these would be appended to the response.  |                                     |           |
| <b>C15/082</b>   | <b>Meeting Updates from Members</b> | <b>10</b> |
| <b>Cllr. R. Shapland – 3Ps</b>   |                                     |           |
| Cllr. R. Shapland reported as Town Council representative to the 3Ps Committee that the 3Ps had met SLDC Principal Community Spaces Officer Deb Wright in the Ornamental Gardens and the Orchard. He reported that the planting in the walls of the Ornamental Gardens was discussed and that as SLDC would not be funding this in the future, the 3Ps would be applying to the Bay Villa Trust to fund this.  |                                     |           |
| <b>Cllr. Woods – SLDC Meeting regarding Lido and Victoria Hall</b>   |                                     |           |
| Cllr. Woods reported on a meeting with SLDC Director of People and Places David Sykes and Council Leader Peter Thornton which was attended by Cllrs. Greenway and Thomas and the Acting Town Clerk. The Lido was discussed and SLDC would be issuing a press release. The Victoria Hall was also discussed. The Hall is owned by GTC and SLDC have to date contributed running costs in the form of an annual grant. SLDC have informed GTC that this running costs grant will be coming to an end. SLDC are funding a consultant to help GTC look at the future of the Hall. Cllr. Greenway described the outline brief for the consultation.   |                                     |           |
| <b>C15/083</b>   | <b>Chairman's Update</b>            | <b>11</b> |
| Members received an update from the Chairman about works in progress.  |                                     |           |
| <ul style="list-style-type: none"><li>• Sleeping policeman at Grange Fell allotments has been installed by CCC – this is not satisfactory and this is being followed up with CCC.</li><li>• Saturday bus service is being discussed with other parishes at LAP meeting later in the month.</li><li>• War memorial has been washed down and the re-painting is being organised.</li><li>• SLDC Principal Community Spaces Officer has requested a list of trees that GTC feels need attention.</li><li>• Bandstand gutter and moat need attention. In discussion with SLDC.</li><li>• New footpath from Berners housing development is going well – GTC must ensure that SLDC landscape their section of the path.</li><li>• First week in October – SLDC officers and Portfolio Holder meeting here to discuss Berners car park signage.</li><li>• Orchard grass cutting – SLDC officers and contractors are meeting on site to review the schedule.</li><li>• August 19 – SLDC Leader Peter Thornton and Chief Executive Lawrence Conroy will be holding a surgery for residents in the Victoria Hall, 2-4pm.</li><li>• SLDC had been requested to work with the GTC Information Centre Manager to update the boards in the car park.</li></ul> |                                     |           |

# TOWN COUNCIL OF GRANGE – OVER – SANDS

C15/084

## Neighbourhood Plan

12

Members noted a progress report from the Steering Committee Spokesperson Cllr. Greenway as follows:

### Neighbourhood Plan Report August 2015

Since the July report the Steering Group has:

- Put together a collection of 'Old and New Grange' photos to illustrate the final Neighbourhood Plan document. More photos of Kents Bank would be welcome, by email to the Acting Town Clerk.
- Expanded the Housing section of the Plan by listing policies we need to deal with recurring local drainage problems. We are also going to send all the drainage information we have put together to the County Flood Officer and SLDC Planning department so they have accurate local information.
- Produced policies for the future use of the Lido, which is a mixed leisure and commercial allocated site in the south Lakeland Plan. We cannot say in detail what must be done with it, but we are requiring it to remain open as a public leisure space, with suitable small retail/business opportunities as part of it.
- Produced a photo survey on house designs for Grange, to guide developers' future design decisions. Look out for Steering Group members asking for your opinions on bungalows, kit homes, windows, porches and wall finishes; they will be in the Library, Victoria Hall, on Main St and at other venues between now and the end of September. You can also borrow the survey pictures and forms for your group to complete if you book them out with the Grange Town Council office.

Expenses this month are £63.00 towards the production of the housing survey.

Our next meeting is on 1<sup>st</sup> September, where we will be discussing local policies for traffic, footpaths and cycleways, and leisure facilities – everyone welcome.

C15/085

## Clare House Lane Bridge

13

Members considered the report on public safety at the Clare House Lane Bridge.

**NOTED** Members noted that residents had concerns about safety at the bridge and that advice on this had been sought.

**RESOLVED** That as the Health and Safety Executive and Network Rail declared the bridge safe and compliant with national standards, and as SLDC agreed with this, no further action would be taken by GTC.

C15/086

## Bus Shelter

14

Members considered a request from a resident for the Town Council to fund the installation of a bus shelter on Kents Bank Road.

**RESOLVED** That the request from a resident for the Town Council to fund the installation of a bus shelter on Kents Bank Road was deferred.

C15/087

## Prom Youth Project

15

Members noted that the Service Level Agreement with the Prom Youth Project to run the Rec Ground facility on the Prom comes to an end on 1 October this year and that the Acting Town Clerk had written to the Prom Youth Project asking them how they wished to take things forward.

Members noted that correspondence received from the Prom Youth Project said that the group were meeting in September.

Members noted that the insurance for the group to run the facility expires in February 2016 and

## TOWN COUNCIL OF GRANGE-OVER-SANDS

that the season doesn't finish until October.

Members noted that in order to decide how to take things forward, information would be needed for the two years the group had run the facility, including income/takings figures, usage numbers, costs and volunteer hours.

**RESOLVED** That the Council would write to the Prom Youth Project, asking them to get in touch when the season was completed to discuss the future of the Rec Ground and to provide the information the Council needs.

### **C15/088 Victoria Hall Maintenance 16**

Members considered options from the Victoria Hall Advisory Group to progress the repairs and maintenance programme.

**RESOLVED**

- a. That earmarking from reserves £18,000 (to be shown as a budget overspend, if spent) to the repair and maintenance budget for Victoria Hall was approved.
- b. That continuing the replacement of the windows at the rear of the Hall was approved as follows:  
Kitchen and landing windows (rear of Hall) Cost £2,685  
Gents toilet and changing room windows (rear of Hall) Cost £3,505.  
Total cost £6,190.
- c. That updating the chamber lighting was deferred.
- d. That the decorating/repair of the council chamber ceiling was deferred.
- e. That repairing the parapet (replace the lead work of gully between the roof and the front of the building) was deferred and officers delegated to obtain condition report of parapet and repairs specification.
- f. That painting the front of the hall was deferred.
- g. That repair work on the balcony seats, leaking glass passageway and remaining painting (plus scaffolding) was deferred.

### **C15/089 Victoria Hall and Information Centre Promotion 17**

Members noted that the Victoria Hall and Information Centre Managers with valuable assistance and input from volunteers were producing a leaflet to promote the services and facilities available at the Victoria Hall.

### **C15/090 Signage and Information Boards 18**

Members considered suggestions for signage from the Grange Area Improvements Advisory Group.

**RESOLVED**

- a. That £200 would be allocated towards the cost of signage subject to SLDC funding.
- b. That the purchase of two dog fouling signs for the Orchard be delegated to officers, to work in partnership with Cllr. Thomas.

### **C15/091 Audit year ended 31 March 2014 19**

Members considered the external audit of the Annual Return for the year ended 31 March 2015 which had been completed and noted that the external auditor had no matters arising.

The staff were thanked for completing this work.

**RESOLVED** That the external audit of the Annual Return for the year ended 31 March 2015 was approved and accepted.



## TOWN COUNCIL OF GRANGE-OVER-SANDS

C15/092

Town Clerk Vacancy

20

The Acting Town Clerk left the meeting due to a conflict of interests as agreed in advance with the Chairman.

Members considered the options from the Advisory Group as presented in the report written by Cllr. Woods with advice from Cumbria Association of Local Councils (CALC)

**RESOLVED**

Members resolved to recruit internally for the post of Town Clerk on the same hours as the existing Acting role is carried out – 30 hours per week rising to 37 as required - with the authority to make the appointment if only one suitable member of staff were to apply.

Members who voted for this were Cllrs. Thomas, Greenway, Harvey and Woods (plus casting vote from Chairman in favour)

Members who voted against this were Cllrs. R. Shapland, J. Shapland, Hathorn and Walmsley.

C15/093

Next Meeting

21

**NOTED**

That the next Full Council Meeting would be held at:

Monday 12 October 2015, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 10.28 pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**