

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Tom Harvey

Town Clerk:
V. Tunnadine

Deputy Town Clerk:
C. Benbow



Council Offices
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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are requested to attend the Annual Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 12 May 2014.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'V. Tunnadine', written in a cursive style.

Viv Tunnadine, Town Clerk

Have your Say	Members of the public are invited to speak on matters related to the agenda.
Reports	To provide an opportunity for members and the public to receive the following reports: <ul style="list-style-type: none">• Policing Report• District Council Report• County Council Report• Deputy Mayors Report
<u>AGENDA</u>	
1. Council Chairman for the Council Year 2014/15	
To elect the Council Chairman for the Council Year 2014/15 from the current council membership and to receive from the chairman acceptance of office forms.	
2. Civic Mayor (Vice Chairman) 2014/15	
To elect the Civic Mayor for the Council Year 2014/15 (Vice Chairman) from the current Council membership and to receive from the vice chairman acceptance of office forms.	
3. Apologies for Absence	
To receive and approve apologies from members.	
4. Minutes of the Previous Meeting	
To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 7 April 2014 as a true record.	
5. Requests for dispensations	
To report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	

6. Declaration of Interests

To receive declarations by members of interests in respect of items on this agenda.

7. Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

To note matter 26 has been identified for possible consideration without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

8. Delegation Scheme

- i) To review the delegation arrangements to committees, sub-committees, employees and other local authorities noting that the Council Delegation Scheme adopted in May 2012 has been reviewed and to note the recommendations contained within the report – Delegation Scheme Review (circulated).

9. Committees

To consider the appointment of any new committees - To consider the recommendation contained within the Delegation Scheme Review to amalgamate the Victoria Hall and Facilities Committees. To consider and resolve the draft terms of reference for the new Facilities Committee if approved – (circulated)
To consider the dissolution of any existing committees – To consider the dissolution of the Resources Committee.
To receive and resolve nominations to existing committees and external bodies as circulated in the draft Member Office Holders list for 2014/15 – (circulated)

10. Review of Council Standing Orders and Financial Regulations

- i) To note that there are no changes required for the Council's Standing Orders as approved in November 2013.
- ii) To note that the Council's Financial Regulations are currently under review as NALC has issued new regulations and will be considered by full council in due course.

11. Assets Register

To note that a full review of inventory of assets including buildings and equipment has taken place and the asset register amended accordingly.

12. Insurance

To note that the insurance is due for renewal 1 July 2014 and that the Council will enter a second year of a three year agreement and that there is cover in respect of all insurable risks.

13. Membership of other bodies

To review the Council's and employees' memberships of other bodies noting that the membership of the following bodies requires approval for renewal:

- Society of Local Council Clerks – membership for each clerk due in May – amount to be confirmed and payment approved in June.

14. Council procedures

- i) To note the review schedule for Council procedures – (circulated).
- ii) To consider the draft Communications Protocol as considered – (circulated).

15. Meetings

- i) To determine the dates, times and place of ordinary meetings of the full Council including the annual town meeting and annual town council meeting – (circulated)
- ii) To determine the dates, times and place of Council committee meetings – (circulated)
- iii) To determine the dates, times and place of Council Working group meetings – (circulated)

16. Planning

- i) To consider the Planning Report for 12 May 2014 noting the responses submitted to the planning authority under delegated authority contained within – (circulated).
- ii) As part of the consideration of the report consider the draft response to SL/2014/0406 – (circulated).

17. Matters from Have Your Say

To note the meeting report for Have Your Say Matters raised at the Full Council meeting 7 April 2014 – (circulated).

18. CLP

To note that the Community Led Plan Committee are holding an Open Evening on Wednesday 14 May 2014 7- 8pm Victoria Hall, Grange and councillors and the public are invited to attend.

19. Partnership working with SLDC to support 3Ps

To consider working in partnership with SLDC by donating £100 as match funding to support the 3Ps bid to the New Homes Bonus scheme for a grant to repair parts of the concrete paths at Grange Ornamental Gardens.

20. Grants

- i) **Cumbria Constabulary**
To consider a grant request for funds for £93.60 to support the Junior PCSO Scheme 2014 – (circulated)
- ii) **Edwardian Festival Committee**
To consider a grant request for funds towards the cost of the Edwardian Festival June 2014 – (circulated)

21. Skate Park

- i) To consider the installation of a new quarter pipe skate ramp for the final stage of the Skate Park on the Promenade noting that the Grange Prom Youth Project have raised funds to meet the cost.
- ii) To note that there will be a small charge of £10.60 including insurance tax to provide insurance cover for this additional equipment and that there is no charge to the PYP insurance cover for the site.
- iii) To note that GTC have requested that the installation be inspected by the SLDC playground inspector and he will be asked to amend his risk assessment of 02/08/12 to include the new piece of equipment.

22. Community Toilet Scheme

To note that the Town Clerk applied to SLDC for the disabled toilet in the Victoria Hall to become a designated community toilet.

23. Councillor Verification

- i) To note that 2 councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- ii) To identify and approve 2 councillors to verify the invoices and payments for the next payment period.

24. Payments for Approval

To approve and authorise payment of the accounts and wages for May 2014 – to be circulated.

25. Next Meeting

To note that the next Full Council Meeting will be held at:

Monday 9 June 2014 7.00pm Victoria Hall, Grange-over-Sands

26. PART TWO ITEM

To consider the continued retention of Temple Heelis solicitors in relation to Personnel matters for a period of 12 months. To note that this matter when considered by Council may involve discuss staffing matters and that discussions of this confidential nature are excluded from the press and public.