

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:
Cllr. Martin Ingle

Town Clerk:
Mrs. C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria, LA11 6DP

Tel: (015395) 32375

www.grangeoversandstowncouncil.gov.uk

email: council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 11 June 2018 commencing at 7.00 pm.

Present: Cllr. P. Endsor – **Chair**
Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn,
Cllr. Shapland, Cllr. Thomas
Mrs. C. Benbow – Town Clerk

In attendance: 7 members of the public

Minute Ref:		Agenda No:
C18/24	Apologies for Absence	1

Apologies were received and approved from Cllr. Ingle who was absent due to other commitments and Cllr. Logan who was absent due to injury.

C18/25	Reports Police Report	2
--------	--	----------

PCSO Howard Firth sent his apologies and the following crime report:

CRIME FIGURES

Crime figures can be obtained via the Cumbria Police Website:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Alternatively use the following link: <https://www.police.uk/>

INCIDENTS OF NOTE

From 7th May 2018 to 7th June 2018 there were 46 incidents logged in the Grange-over-Sands area. Only 12 of them were crime related: 3 assaults, 7 thefts (3 of them from the community waste site), 2 damages

TOWN COUNCIL OF GRANGE-OVER-SANDS

There have been a number of calls in relation to Cold Calling. Our advice would be to politely refuse and if the sellers become aggressive call the police.

CRIME PREVENTION

Following a recent spate of rural thefts in south Cumbria, residents are advised to ensure all equipment, machinery and particularly vehicles are kept secure. Insurance may be void if keys are left in a vehicle that is then stolen.

District Council Report

District Cllr. Eric Morrell introduced District Cllr. David Khan and gave District Cllr. Robin Ashcroft's apologies. He confirmed that SLDC is considering substantial investment in the Promenade and Lido and hopes that the commitment will be confirmed and the work underway soon.

Cllr. Khan aims to get involved with the Lido project, with helping the Victoria Hall become economically sustainable and with supporting getting funding for the Hall for the years ahead. He queried why SLDC have stopped funding the Victoria Hall.

The Chairman thanked and welcomed Cllr. Khan, and offered his support.

County Council Report

County Councillor Bill Wearing reported that:

1. Health and Well Being – there will be a meeting at Grange Library on 19 June, 6.30pm.
2. Windermere Road Flooding – there will be a Multi Agency update for Windermere Road residents on 12 June, 7pm.
3. Windermere Road Car Park - Booths is still in discussion with the Environment Agency regarding flood works.
4. Weather Warning – County Fire and Rescue Service are warning residents to take care with barbeques in dry weather.
5. Trading Standards Warning – be aware of rogue traders knocking on doors offering to do work – keep an eye on elderly neighbours.
6. HGV traffic on Windermere Road – enforcing traffic restrictions is a police matter.

Mayors Report

Mayor Cllr. Peter Endors reported that:

The Edwardian Festival was a great success - congratulations to the Festival Committee. Cllr. Endors was honoured to represent the Town Council at the unveiling of the bench to commemorate Robert Leach. Cllr. Endors opened the Brass Band Concert on Sunday and thanked Sally Haines for organising the very popular and successful Music in the Park Season.

C18/26

Public Participation: Public Have Your Say

3

Members of the public agreed that their names may be included in the minutes.

Glyn Jones

Made a representation to members with regard to the 'Men in Sheds' project, asking the Town Council to help find a space in Grange to run the project. There are 'Men in Sheds' projects in Kendal and Barrow,

Grange Town Council Full Council Monday 11 June 2018 Minutes 022

TOWN COUNCIL OF GRANGE – OVER – SANDS

providing space for men to meet and work together. The project is supported by Age UK and is a chance for men to apply their skills and support the local community. A venue is needed.

Judith Shapland Made a representation to members with regard to the Recreation Ground, detailing the improvements and refurbishment work that the Prom Youth Group did during the two years they operated the site.

Frank McCall Made a representation to members with regard to:

1. Gully Cleaning – pleased to see that the Highways Department is doing this.
2. Planning Applications – objecting that SLDC are no longer providing these in hard copy.
3. Loki Fisherman Artwork at Ornamental Gardens – this has disappeared – where is it and please could it come back?
4. Edwardian Festival – congratulations to everyone on the success of the Festival.

C18/27 Minutes of the Previous Meeting 4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 14 May 2018 were accepted as a true record.

C18/28 Declarations of Interests and Dispensations 5

NOTED Cllr. Walmsley declared an interest in Item 7 c, Planning, as she was the applicant.

C18/29 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6

RESOLVED That item 18 c should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as it contains commercially sensitive information.

C18/30 Planning Report 7

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

a. SL/2018/0454

High Farm, Spring Bank Road

Demolition of existing outbuilding & replacement with single storey extension to existing dwelling house & associated external works

Full Planning

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

TOWN COUNCIL OF GRANGE – OVER – SANDS

1. Over-development – the proposed extension has a footprint that is larger than the existing house.
2. Use Query – the extension looks as if it could be used as a holiday cottage.
3. Listed buildings – the adjacent barns are listed and there is no Impact Assessment concerning this.

b. SL/2018/0451

Rockdene, Flat 2, Morecambe Bank

Infill extension to existing Flat 2

Full Planning

RESOLVED

NO OBJECTION

c. SL/2018/0453

Emma's Café, Grange Promenade

Change of use of waste ground to seating area

Full Planning

RESOLVED

NO OBJECTION

Grange Town Council requests the following conditions:

- i) The land remains within the District Council's ownership and is leased to the applicants.
- ii) Slate chippings around the tables may attract vermin. It is suggested that a more cleanable, permeable surface is created.
- iii) For public safety and crime prevention, the hedge is kept low so that passers-by on the Prom can see in.
- iv) The temporary fence is painted the same colour as the building so it doesn't stand out.

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

a. SL/2018/0187

Langwell, Allithwaite Road

Variation of condition 2 (approved plans) attached to planning application SL/2016/1055 (Demolition of garage & erection of two storey extension)

Grant with conditions

b. SL/2018/0210

Streamwood, The Crescent

Single storey extensions

Grant with conditions

TOWN COUNCIL OF GRANGE – OVER – SANDS

c. SL/2018/0264

21 Laneside Road

Demolition of porch & erection of single storey side extension

Grant with conditions

3. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

No items had consultation deadlines which fell between the meetings.

4. Notice of Appeal – Members to note that an appeal has been made to the Secretary of State (Planning Inspectorate) in relation to the following item:

None

5. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.

None

C18/31	Finance - Monthly Payments	8
---------------	-----------------------------------	----------

a. Verification of Expenditure

NOTED That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.
That Cllr. Thomas verified in place of Cllr. Ingle.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs Hathorn and Thomas would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs Walmsley and Greenway would complete online authorisation of payments for the next payment period.

TOWN COUNCIL OF GRANGE-OVER-SANDS

f. SLCC Payment

RESOLVED That £238.00 payment for SLCC membership as resolved at previous meeting was approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

June 2018

		£
1 <u>Accounts for Payment</u>		
<u>Cheque (NatWest)</u>		
71	Grange Plant Centre - V Hall hanging baskets	155.00
	Petty Cash (transfer from 11T Info Centre cash)	48.89
	Total Nat West account	£ 203.89
<u>Unity Trust</u>		
<u>Direct Debits (Unity)</u>		
1-	M3 SLDC - Non Dom Rate. V. Hall	552.00
2-	M3 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office	149.00
3-	M3 SLDC - Non Dom Rate Information Centre	59.00
4-	M3 SLDC - Non Dom Rate Police Room 4	84.00
	80 Waterplus - Prom Lido PC 3 Mar to 3 June 18	18.03
	82 Corona - V Hall Gas April 2018	456.16
<u>Direct Bank Payments Unity Trust</u>		
	57 Lancasters - V Hall chisel, batteries, brush & latch	14.00
	58 Morecambe Bay P/ship - IC stock	201.00
	59 Cardtoons - IC stock	188.39
	60 CALC - Local Council Review magazine subscription (C18/18iii)	17.00
	61 George Barker & Sons - repair Town Sign (Meathop junction)	681.60
	62 CALC - Annual subscription 2018-19 (approved C18/18ii)	356.00
	64 Viking - stationery	152.98
	65 Joel Davenport - V Hall internal window cleaning	31.00
	66 Cruden - installation of cycle racks	265.40
	67 YPO - stationery	21.60
	68 KTD - photocopying 27 Apr to 22 May 18	23.56
	69 WB Electrical - V Hall rewire spotlights front of house	2,825.00
	70 WPS - insurance renewal July 18 to June 19 (less cr £53.46)	3,486.09
	72 Lakeland Leisure - IC stock	108.75
	73 Yellow Publications - IC stock	133.01
	74 Healthmatic - Public Conveniences cleaning June 18	1,500.00
	75/ PRS - performing rights Grange Opera (reimbursed)	96.96
	76 PRS - performing rights Concert Club (reimbursed)	
	(less credit £7.64)	58.82
	77 CPC - speaker leads V Hall & replacement lamps	77.74
	78 SLDC - Grange Fell allotment rent 1 July 18 to 30 June 19	477.00
	79 Lengthsman May 2018	451.00
	81 Intouchcrm - website monthly hosting June 2018	35.99
	83 Sinkfall Skip Hire - Lengthsman	120.00
	84 JT Atkinson - materials for joinery repairs dressing room door	13.47
	85 SLCC - T Clerk membership 1 July 18-30 June 19 (C18/18i)	208.00
	86 ALCC (SLCC) membership 1 July 18-30 June 19 (C18/18i)	30.00
6TC	VHSG - Country Night - ticket reimbursement	288.00
	Total Unity Trust account	£ 13,172.91
	Total accounts	£ 13,376.80

TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 5,783.35
HMRC PAYE & NI - Tax Month 2	£ 1,605.62
LG Pension Scheme Month 2 - employer payment	£ 1,928.08
	£ 9,317.05

Total Unity Trust account	£ 22,489.96
---------------------------	-------------

Total all payments for approval	£ 22,693.85
---------------------------------	-------------

3 Accounts paid in previous month - approved

Unity Trust

Nat West

Cheques

Accounts paid in previous month - not yet approved

Unity Trust

Unity Trust

Direct Debits

56 Plusnet 9/5 to 8/06/18 - tel & broadband	55.19
63 XLN calls & line rental June 2018	42.05

Nat West

Cheques

Direct Debits

Total Accounts paid in previous month	£ 97.24
---------------------------------------	---------

Grand Total	£ 22,791.09
-------------	-------------

4 Bank Balances

NatWest Current Accounts	154,327.27
Unity Trust Bank	123,584.88

5 Transfers between bank accounts

C18/32	Governance – Co-option due to Casual Vacancy	9
---------------	---	----------

Members noted that the closing date for expressions of interest was Friday 25 May and that the only response was from Roger Handley. Members voted to co-opt.

RESOLVED

That Roger Handley was to co-opted to the Town Council.

TOWN COUNCIL OF GRANGE-OVER-SANDS

Members considered the Year-End Report 17-18 that had been audited by the Internal Auditor and the Council's Accountant.

RESOLVED

That the Year-End Report 17-18 that had been audited by the Internal Auditor and the Council's Accountant was approved as below.

Meeting Date: 11 June 2018		Matter: Agenda item 10				
Budget Monitoring 12 months to 31 March 18		100%				
INCOME	Budget for year £	Budget to date £	Actual to date £	Variance £	Budget spend to date %	Comments
Precept	154,248	154,248	154,248	0	100%	
Interest Received	100	100	-	(100)	0%	
Grant Receipts - Running Costs SLDC	43,000	43,000	43,000	0	100%	
Grant Receipts - SLDC Council Tax	8,862	8,862	8,862	0	100%	
Grant Receipts - SLDC Community Infrastructure Le	-	-	118	118	0%	
Grant Receipts - Other	-	-	2,430	2,430	0%	
Donations Received	500	500	1,641	1,141	328%	Band sponsorship & Info Centre
Rent Receipts	6,141	6,141	5,421	(720)	88%	V Hall & allotments
Room Hire Receipts	8,500	8,500	13,541	5,041	159%	Room 4 now in use
Sale of Goods	5,500	5,500	6,806	1,306	124%	
Commission Received	700	700	1,781	1,081	254%	Ticket Sales
Toilet Entry Fees	8,100	8,100	13,250	5,150	164%	
Fund Raising Income	1,000	1,000	2,240	1,240	224%	Victoria Hall
Lease Registration Fees	-	-	-	0	0%	Cedric Walk
Donations - Victoria Hall	-	-	5,555	5,555	0%	
Sundry Receipts - Prom Café Water recharge	-	-	414	414	0%	
	236,651	236,651	259,307	22,656	110%	
Expenditure						
	Budget for year £	Budget to date £	Actual to date £	Variance £	Budget spend to date %	
Purchases						
Stock Movement	3,000	3,000	3,917	917	131%	
	3,000	3,000	3,917	917	131%	
Direct Expenses						
Volunteer's Expenses	70	70	63	(7)	90%	
Musicians' Fees	1,400	1,400	1,500	100	107%	
Mobile Toilets	410	410	380	(30)	93%	
Fund Raising Expenses	1,000	1,000	1,155	155	116%	V Hall
	2,880	2,880	3,098	218	108%	
Overheads						
Salaries	88,476	88,476	90,358	1,882	102%	
Printing and Stationery	800	800	699	(101)	87%	

cc

TOWN COUNCIL OF GRANGE-OVER-SANDS

Overheads	Budget for year £	Budget to date £	Actual to date £	Variance £	Budget spend to date %	Comments
Postage	230	230	156	(74)	68%	
Water	4,000	4,000	5,639	1,639	141%	Burst pipe Prom Lido area
Business Rates	8,980	8,980	7,776	(1,204)	87%	
Telephone/Broadband	830	830	920	90	111%	
Insurance	4,250	4,250	3,690	(560)	87%	
Subscriptions	550	550	573	23	104%	
Information Technology	6,000	6,000	5,491	(509)	92%	
Travelling Expenses	200	200	70	(130)	35%	
Training Expenses	800	800	190	(610)	24%	
Civic Expenses	400	400	626	226	157%	Mayoral chain - 5 new links
Bank Charges	600	600	144	(456)	24%	
Audit Fees	1,600	1,600	1,040	(560)	65%	
Accountancy Fees	5,500	5,500	5,017	(483)	91%	
Gas	3,200	3,200	3,561	361	111%	
Electricity	2,980	2,980	2,934	(46)	98%	
Repairs and Maintenance	32,400	32,400	34,169	1,769	105%	
Professional Fees - Non Financial	1,940	1,940	1,740	(200)	90%	
Toiletries and Cleaning Materials	500	500	270	(230)	54%	
Rent Payable	818	818	702	(116)	86%	Allotments, Bandstand - annual
Card Handling Charges	220	220	276	56	125%	IC increased card payments
Cleaning	14,163	14,163	15,900	1,737	112%	Public Conveniences
Communications	700	700	658	(42)	94%	
Lengthsman	6,000	6,000	5,941	(59)	99%	
Grants to Local Groups	2,000	2,000	850	(1,150)	43%	
Parish Election Costs	-	-	-	0	0%	
PWLB Loan Interest Paid	780	780	701	(79)	90%	
Pensions	8,511	8,511	17,252	8,741	203%	contribution assessment higher than expected
Projects	27,700	27,700	36,673	8,973	132%	Games Court, Springy Cow, Neighbourhood Plan
Asset Expenditure	-	-	4,322	4,322	0%	
	225,128	225,128	248,338	23,210	110%	
Net profit	5,643	5,643	3,954			

C18/34 Finance and Governance – Internal Audit

11

Members noted that the Internal Audit took place on 3 May 2018 and noted the Internal Audit Report dated 3 May 2018.

C18/35 Finance and Governance – Annual Return

12

- a. Members considered the Annual Governance Statement in the Annual Return for the year ended 31 March 2018.

RESOLVED

That the Annual Governance Statement in the Annual Return for the year ended 31 March 2018 were approved.

- b. Members considered the Accounting Statements in the Annual Return for the year ended 31 March 2018.

RESOLVED

That the Accounting Statements in the Annual Return for the year ended 31 March 2018 were approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

- c. To authorise the Chairman and Town Clerk (Responsible Financial Officer) to sign the statements.

RESOLVED

That the Chairman and Town Clerk (Responsible Financial Officer) were authorised to sign the Annual Governance Statement and the Statement of Accounts in the Annual Return for the year ended 31 March 2018.

- d. To authorise the submission of the Annual Return for the year ended 31 March 2018 for external audit to commence 2 July 2018, following the prescribed period for public examination from Wednesday 13 June 2018 to Tuesday 24 July 2018.

RESOLVED

That the submission of the Annual Return for the year ended 31 March 2018 for external audit to commence 2 July 2018, following the prescribed period for public examination from Wednesday 13 June 2018 to Tuesday 24 July 2018 was authorised.

C18/36

Council Priorities and Action Plan

13

Members noted progress on the Council Priorities and Action Plan 2017-18 and considered priorities for the new Council Year.

RESOLVED

That a draft Council Priorities and Action Plan for 2018-19 would be considered at the July meeting.

C18/37

Updates from Members

14

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

a. Cllr. Endsor - Badger Sculpture

Cllr Endsor has been investigating moving this.

b. Cllr. Endsor - Recreation Ground

There was some damage done at the Recreation Ground:

- One of the panels of the shelter was broken. It looks as though it was kicked through from inside the shelter. This will be repaired by GTC.
- The downspout from the gutter on the kiosk was ripped off & thrown into the flower bed – this is on the Prom Gardeners side of the hut.
- Part of the new wooden surround of the bowling green was forced off and has been repaired by Horton Landscapes.

c. Cllr. Endsor – War Memorial

The cleaning and re-pointing work has now been completed by John Lambert Ltd ahead of the World War One Centenary Commemoration.

TOWN COUNCIL OF GRANGE – OVER – SANDS

d. Cllr. Greenway – Civic Society

The Society is concerned about Olive Way and is asking SLDC who is responsible for it. Queries about cycle racks at Yewbarrow Terrace causing a nuisance to partially-sighted people have been raised – the Society is contacting the RNIB. The Society wants to know where the plaque from the old British Legion is.

C18/38

Website

15

Members considered commissioning a new website and approving the tender specification.

RESOLVED That a new website be commissioned and the amended tender specification approved.

C18/39

Prom Recreation Ground

16

Members noted that Horton Landscapes have been asked to stop selling refreshments as under the terms of their contract, permission must be granted by GTC. Before that can be considered, GTC needs to find out if SLDC will give permission as they are the owners of the site, which GTC leases. This is being investigated. Any activity at the site is necessarily limited as there is no electricity supply.

C18/40

Neighbourhood Plan

17

Members noted a progress report from the Steering Committee Spokesperson Cllr. Greenway. The Inspector has produced their final report; the referendum is being organised by SLDC for mid-July.

The Steering Committee Sub-Group are meeting Holker Estate about their proposed development at Allithwaite Road. The developer is holding consultations on Tues 17 July (Victoria Hall) and Weds 18 July (Abbot Hall).

All Councillors are encouraged to attend the pre-event briefing on Tuesday 17 July, 11am.

C18/41

Victoria Hall

18

a. Victoria Hall Working Party

Members noted that the Working Party met on Thursday 31 May.

Members noted the updated Victoria Hall Action Plan.

b. Chamber Furniture

Members noted progress on previous meeting resolutions:

- i) The call-out to the community regarding the Chamber furniture and Berners glass was published in Grange Now. Response to be considered at the July meeting.
- ii) Yew Tree Barn were asked to value the Chamber table – no response.
- iii) SLDC have indicated that they may store the Berners glass with a view to incorporating it as part of the Lido refurbishment.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C18/42 **Part 2** **6**

RESOLVED That the meeting move to Part 2.

C18/43 **Victoria Hall Maintenance** **18 c**

Members considered the quote for decorating the dressing rooms.

RESOLVED

That the quote from D. Birch & Son to decorate the dressing rooms at a cost of £1,970 (ex VAT) was approved.

C18/44 **Next Meeting** **19**

NOTED That the next Full Council Meeting would be held at:
Monday 9 July 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 8.05pm

Signed:

Date:

Chair of Grange-over-Sands Town Council