

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endors

**Vice-Chairman/Deputy Mayor:**

Cllr. Tracy Hathorn

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 15 January 2018 commencing at 7.00 pm.

**Present:** Cllr. P. Endors – **Chair**  
Cllr. Walmsley, Cllr. Shapland, Cllr. Ingle, Cllr. Thomas,  
Cllr. Harvey, Cllr. Logan  
Mrs. C. Benbow – Town Clerk

**In attendance:** 6 members of the public

Minute Ref:		Agenda No:
C17/165	<b>Apologies for Absence and Welcome to New Councillor</b>	<b>1</b>

- Apologies were received and noted from Cllrs. Hathorn and Greenway.
- Councillors welcomed Cllr. Logan and noted that her Declaration of Acceptance had been made.

C17/166	<b>Reports</b>	<b>2</b>
	<b>Police Report</b>	

There was no Police attendance or report, the Clerk was asked to request this for the next meeting.

### **District Council Report: Cllr. Eric Morrell**

District Councillor Eric Morrell reported that SLDC was entering election time and that an early bird reduced car park charges scheme would be introduced at Hampsfell Road Car Park.

### **District Council Report: Cllr. Mary Wilson**

District Councillor Mary Wilson reported that Lower Allithwaite Parish Council has a community speed gun and that Cartmel Parish Council have set up an Environment Group to tackle sewer overload and flooding.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

## County Council Report: Cllr. Bill Wearing

County Councillor Bill Wearing reported that:

- a. **Windermere Road Flooding** – a multi-agency meeting with residents was held. The Environment Agency is negotiating with the District Council regarding lowering the car park level to hold more water and is discussing upstream options with landowners. The next meeting is in March.
- b. **Motor-Neurone Disease** – the County Council has become a champion of Motor-Neurone Disease. Cllr. Wearing distributed leaflets.
- c. **Highways Maintenance** – the repairs programme is underway.

Cllr. Thomas asked that the pot hole in the road outside the Netherwood Hotel is included in the maintenance schedule.

## Mayors Report

Cllr. Endor reported that he attended the opening event for the Russell Armer affordable homes development with Cllr. Morrell and MP Tim Farron.

### C17/167 Public Participation: Public Have Your Say 3

*Members of the public agreed that their names may be included in the minutes.*

**Frank McCall** Made a representation to members with regard to:

1. Cyber Security - SLDC/CCC/Police are holding Cyber Security sessions later this year – organisations are encouraged to get informed.
2. Theft – the Rotary Club Wishing Well on the Prom has been burgled and is now out of use. Mr McCall is concerned at the level of policing in the town.

**Judith Shapland** Made a representation to members, and handed in a Freedom of Information request, with regard to Recreation Ground maintenance.

### C17/168 Minutes of the Previous Meeting 4

**RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 11 December 2017 were accepted as a true record.

### C17/169 Declarations of Interests and Dispensations 5

**NOTED** There were no requests received for dispensations or declarations of interest.

### C17/170 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6

**RESOLVED** That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

1. **Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

- a. **SL/2017/1100**

Highfield Cottage, 25 Highfield Road

Erection of dwelling

**Full Planning**

**RESOLVED**

**NO OBJECTION**

- b. **SL/2017/1088**

Hampsfell House Hotel, Hampsfell Road

Erection of dwelling for hotel manager accommodation

**Full Planning**

**RESOLVED**

**NO OBJECTION**

Grange Town Council makes the following request:

That a condition is put in place to ensure that, in the event of the hotel being sold, the new dwelling is included in the sale.

- c. **SL/2017/1145**

Lyncroft, 4 Fernhill Road

Extension to attached garage & formation of first floor extension for living accommodation

**Full Planning**

**RESOLVED**

**NO OBJECTION**

- d. **SL/2017/0905**

3 Burton Mews, Kents Bank Road

Rear conservatory

**Full Planning**

**RESOLVED**

**NO OBJECTION**

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

#### a. SL/2017/0971

Kilspindie, 20 Carter Road

Single storey extension

**Grant with Conditions**

#### b. SL/2017/0972

Imperial Building, Main Street

Change of use from Retail Shop (Use Class A1) to dog grooming (Use Class Sui Generis)

**Grant with Conditions**

#### c. SL/2017/0975

4 Pengarth, Ashmount Road

Orangery

**Lawful Development Certificate Granted**

#### d. SL/2017/0957

Berristal, 2 Methven Close

Single storey side & rear extension & entrance canopy

**Grant with Conditions**

#### e. SL/2017/1004

64 Kentsford Road

Front porch, side & single storey rear extension

**Grant with Conditions**

#### f. SL/2017/1011

Victoria Hall, Main Street

Installation of secondary glazing to upper part of three windows in main hall

**Listed Building Consent Granted**

### 3. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

The Royal British Legion, Kents Banks Road - Discharge of Condition 6 (Noise Assessment) attached to planning permission SL/2014/0872

#### a. SL/2017/0650

The Royal British Legion, Kents Bank Road

Discharge of Condition 6 (Noise Assessment) attached to planning permission: SL/2014/0872

**Response Submitted: OBJECTION**

## TOWN COUNCIL OF GRANGE-OVER-SANDS

Grange Town Council objects to the Discharge of Condition 6 on the following grounds:

The issue of noise has not been demonstrated to be dealt with adequately or in line with the planning condition. Consequently, noise levels will be to the detriment of local residents.

There is a lack of evidence regarding the noise made by the other (new/tbc) tenant.

Grange Town Council requests that the delivery times for the new tenant are set in line with the applicants to limit disturbance and that this is a term of the lease for any tenant.

### 4. Notice of Appeal – Members to note that an appeal has been made to the Secretary of State (Planning Inspectorate) in relation to the following item:

None

### 5. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.

**SL/2017/0905**

3 Burton Mews, Kents Bank Road

Single storey rear extension

**Full Planning – Not progressing**

**C17/172 Finance - Monthly Payments**

**8**

#### a. Verification of Expenditure

**NOTED**

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

#### b. Verification of Accounts Reconciliation

**NOTED**

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

#### c. Approval of Payments

**RESOLVED**

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

#### d. Identification of Councillors to approve next finance period payments

**RESOLVED**

That Cllrs Ingle and Shapland would verify the invoices and payments for the next payment period.

#### e. Identification of Councillors to complete online authorisation of payments

**RESOLVED**

That Cllrs Thomas and Walmsley would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

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## Payments for Approval

1	<u>Accounts for Payment</u>	£
	<u>Direct Debit (NatWest)</u>	
	Public Works Loan Board - Prom Lido PC 2nd half year	3,067.68
	<b>Total Nat West account</b>	<b>£ 3,067.68</b>
	<u>Unity Trust</u>	
	<u>Direct Debits (Unity)</u>	
1-	M10 SLDC - Non Dom Rate. V. Hall	536.00
2-	M10 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office	144.00
3-	M10 SLDC - Non Dom Rate Tourist Information Centre	57.00
211	M10 SLDC - Non Dom Rate Room 4	81.00
	261 Corona Energy - V Hall gas November 2017	468.41
	262 Waterplus - V Hall water 4/9 to 27/12	461.03
	263 Waterplus - C Hill PC water 4/9 to 27/12	287.26
	264 Waterplus - Orn Gdns PC water 4/9 to 27/12	199.36
	267 Npower - Xmas tree elec (admin fee) 31/8 to 30/9	9.67
	<b>Direct Bank Payments Unity Trust</b>	
	253 Grange & Dist Natural History Society - IC stock	68.50
	254 Offstone - IC stock	26.85
	255 PRS (cr invoice 208 & reissued - £7.64 in credit)	
	256 YPO - cleaning materials	40.14
	257 SLDC - Premises Licence V Hall 2017-18	180.00
	258 SLDC - re-charge elec Sep to Nov 17 Orn Gardens PC	164.71
	259 Sinkfall Recycling - Lengthsman skip	120.00
	260 Gedyes - legal services for lease of Grange Promenade	420.00
	265 PR Books - IC stock	35.96
	266 Morecambe Bay P/Ship - IC stock	217.75
	268 Intouchcrm - website monthly hosting January 2018	35.99
	269 C Benbow - travel expenses Finance Course	68.40
	270 Lancasters - V Hall torch, lights, door stops	54.25
	271 Grange & Dist Concert Club - GTC fundraising piano Christmas Fair 2 Dec 17	30.00
	272 KTD - photocopying 30 Nov 17 to 3 Jan 18	27.45
	273 Lengthsman - December 2017	484.00
	274 Postlethwaites - V Hall batteries, tape, utensils	11.46
	277 Robinsons Elec - V Hall toaster	35.00
	278 S Haines - V Hall keys cut x 3	45.00
	279 Healthmatic - Public Conveniences cleaning Jan 18	1,590.00
	280 NPS- V Hall glass passage roof survey fees	208.44
	Royal British Legion Poppy Wreaths (Town Council)	34.00
	Royal British Legion Poppy Wreaths (Recoverable)	553.50
	<b>Total Unity Trust account</b>	<b>£ 6,695.13</b>

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<b>Total accounts</b>	<b>£ 9,762.81</b>
<b><u>Salaries, PAYE &amp; N.I. (Unity Trust)</u></b>	
<b>Total Salaries</b>	<b>£ 5,791.73</b>
HMRC PAYE & NI - Tax Month 9	£ 1,575.07
LG Pension Scheme Month 9 - employer payment	£ 2,370.64
	<b>£ 9,737.44</b>
 <b>Total Unity Trust account</b>	<b>£ 16,432.57</b>
 <b>Total all payments for approval</b>	<b>£ 19,500.25</b>
 <b><u>Accounts paid in previous month - approved</u></b>	
<b><u>Unity Trust</u></b>	
<b><u>Nat West</u></b>	
<b><u>Cheques</u></b>	
<b><u>Accounts paid in previous month - not yet approved</u></b>	
<b><u>Unity Trust</u></b>	
275 Vulcan Electrical - Work at Paragon for Xmas lights	168.00
18TC Grange Operatic Panto - ticket reimbursement	2,395.79
19TC Flookburgh Christmas Concert - ticket reimbursement	838.80
20TC VHSG - VOCE Concert - ticket reimbursement	657.00
<b><u>Unity Trust</u></b>	
<b><u>Direct Debits</u></b>	
252 Plusnet 9/12 to 8/01/18 - tel & broadband	61.29
276 XLN calls & line rental January 2018	37.25
<b><u>Nat West</u></b>	
<b><u>Cheques</u></b>	
<b><u>Direct Debits</u></b>	
251 Barclaycard transaction fees November 2017	28.03
<b>Total Accounts paid in previous month</b>	<b>£ 4,186.16</b>
 <b>Grand Total</b>	<b>£ 23,686.41</b>
<b><u>Bank Balances</u></b>	
NatWest Current Accounts	132,387.43
Unity Trust Bank	124,805.58
<b><u>Transfers between bank accounts</u></b>	
NatWest Current IC a/c to NatWest Current TC	5,000.00

**a. Council Tax Base**

This is the estimated full-year number of dwellings in the area, expressed as an equivalent number of band D dwellings for the parish.

Members noted that previous draft 18/19 budgets considered by Council were calculated using a working estimate of 2084.98 properties; SLDC had now provided the actual figure of 2,110.11. The draft budget and summary had been amended to show this.

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### b. Budget 2018-19

Members considered the revised draft budget 2018/19, the Briefing Notes and the Summary and Key Features.

#### **RESOLVED**

That the budget for 2018/19 and Budget Summary and Key Features were approved.

### c. Precept 2018-19

Members considered the Precept for 2018-19.

#### **RESOLVED**

That the Precept for 2018/19 was approved as below, with no increase to residents from Grange Town Council, and that Cllrs. Endsor and Ingle and the Town Clerk sign the application in the presence of the meeting.

£

A	Parish Purposes (General Spending) before grant (Box E)	£168,003.30
B	Parish Elections	£0.00
C	Parish Council Footway Lighting costs paid by District Council	£0.00
<b>D</b>	<b>Total of A + B + C</b>	<b>£168,003.30</b>
E	Grant paid by SLDC	-£8,989.52
<b>F</b>	<b>Total Amount for Parish Purposes (D + E)</b>	<b>£159,013.78</b>

### d. Parish Remuneration Panel

To consider the Parish Remuneration Report 2018/19 and letter to councils and consider adopting the expenses recommended.

#### **RESOLVED**

That the expenses recommended by the Parish Remuneration Report 2018/19 were adopted.

**C17/174**

**Updates from Members**

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Members received the following updates from Councillors on works in progress and meetings and events attended, including:

#### a. Cllr. Endsor – Victoria Hall Glass Passage

Listed Building Consent has been granted for the secondary glazing.

#### b. Cllr. Endsor – Skate Ramp Replacement

It was resolved in February 2017 to replace the ramps. This is underway and the new ramp should be in place by the end of February.

#### c. Cllr. Endsor – Land Registry

Gedyes solicitors have confirmed that registration is now complete.

#### d. Cllr. Thomas – Victoria Hall Support Group

The Group continues to fundraise for the Hall, working towards the refurbishment of the balcony seats.



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**e. Cllr. Thomas – Furness Line Community Rail Partnership**

The Partnership is seriously concerned about the poor performance of Northern Rail. New rolling stock is coming into use on the line.

**f. Cllr. Thomas – Cycle Racks**

We are in the process of ordering these and discussing installation with Lambert Smith Hampton. A fee of £68 is payable to the County Council to get them installed.

**g. Cllr. Thomas – Signage to the Prom**

SLDC Planning Department have advised that permission to put a sign to the Prom on the railings by the Ornamental Gardens would not be granted. Other options need to be explored.

**C17/175 Neighbourhood Plan**

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Members noted a progress report from Steering Committee member Cllr. Thomas, that SLDC now have their consultation for the Plan underway.

**C17/176 Next Meeting**

**20**

**NOTED**

That the next Full Council Meeting would be held at:

Monday 12 February 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 7.25pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**