

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Staffing Committee

held remotely, on Wednesday 28 October 2020 at 7pm.

Present: Cllrs. Endsor, Walmsley, Thomas and Handley.

Mrs C.Benbow – Town Clerk

### MINUTES

#### SC 20/01 Apologies for Absence

There were no apologies from members.

#### SC 20/02 Public Participation: Have Your Say

There were no members of the public present.

#### SC 20/03 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on Wednesday 23 October 2019.

#### RESOLVED

That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held on Wednesday 23 October 2019 as a true record and that physical signing would take place in due course.

#### SC 20/04 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

#### SC 20/05 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

Although there were no public or press present, Members noted that items 6 and 8 were confidential as they related to individual staff.

#### **SC 20/06 Salaries from April 2021**

Members noted that no salary changes are proposed from April 2021 and considered 2021-22 salary report for recommendation to Full Council.

#### **RESOLVED**

That the 2021-22 salary report, with no changes to salaries, was recommended to Full Council for approval.

#### **SC 20/07 Annual Leave Policy and Procedure**

Members considered the reviewed Annual Leave Policy and Procedure.

#### **RESOLVED**

That the reviewed Annual Leave Policy and Procedure was approved.

#### **SC 20/08 Review of Services and Staffing due to the Covid-19 Pandemic**

Members reviewed services and staffing due to the Covid-19 pandemic.

#### **RESOLVED**

That, following a review of services and staffing due to the Covid-19 pandemic, it is recommended to Full Council that a process of redundancy consultation is undertaken by the Staffing Committee.

#### **SC 20/09 Appraisals**

Members noted that staff appraisals are underway, the Town Clerk's appraisal is in hand and all appraisals will take place when possible.

#### **SC 20/10 Next Meeting**

Members considered agreeing a date for the next meeting of the Staffing Committee.

#### **RESOLVED**

That the Committee would meet when next required.

The meeting closed at 7.40pm

Signed

Chairman

Date