

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Tricia Thomas

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Staffing Committee

held in the Council Chamber, Victoria Hall, on Thursday 1 December 2022 at 2pm.

Present: Cllrs. Thomas, Ann Walmsley, Mason and Handley.

Mrs Benbow – Town Clerk

### MINUTES

#### SC 22/01 Apologies for Absence

There were no apologies.

#### SC 22/02 Public Participation: Have Your Say

There were no members of the public present.

#### SC 22/03 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on 30 December 2021.

**RESOLVED** That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held on 30 December 2021 as a true record.

#### SC 22/04 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

### **SC 22/05 Public Bodies (Admission to Meetings) Act 1960**

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

Although there were no public or press present, Members noted that Items 6 and 7 were confidential as they concerned individual staff.

### **SC 22/06 Appraisals**

Members noted that Staff Appraisals had taken place and received reports from the Town Clerk.

### **SC 22/07 Town Clerk Appraisal**

Members noted that the resolution was made in October 2021 (SC 21/09) to adopt the model suggested by Cllr. Logan, of an informal meeting with the Committee, every other month, to appraise the Town Clerk.

Members noted that this system has been in place for over year and was effective.

#### **RESOLVED**

That Full Council is recommended to award one NALC pay scale increment to the Town Clerk.

### **SC 22/08 Next Meeting**

Members considered agreeing a date for the next meeting of the Staffing Committee.

#### **RESOLVED**

That the Committee would meet when next required.

The meeting closed at 3.10pm

Signed

Chairman

Date