

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Minutes of the Staffing Committee

held in Room 4, Victoria Hall, on Tuesday 6 June 2023 at 7pm.

Present: Cllrs. R. Handley, A. Walmsley, T. Thomas, C. Logan and J. Mason.

Mrs. Benbow – Town Clerk.

MINUTES

SC 23/01 Apologies for Absence

There were no apologies received.

SC 23/02 Public Participation: Have Your Say

There were no members of the public present.

SC 23/03 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on 28 February 2023.

RESOLVED

That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held on 28 February 2023 as a true record.

SC 23/04 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

SC 23/05 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

Although there were no public or press present, Members noted that Item 6 was confidential as it concerned individual staff.

SC 23/06 Staff Matters

Members noted an update from Cllrs. Logan and Thomas, following their meeting with Hall users on 2 May as resolved by Full Council March 2023 C/22 186 (e) and considered any further response.

Members noted that Cllrs. Logan and Thomas met four members of Grange Musical Theatre Society (GMTS) on 2 May at 4pm at the Victoria Hall.

The meeting received the following update:

GMTS accept the new pricing structure and report that the theatre packages work well for them. They understand that things have to change and evolve and want to continue to work with GTC.

Their queries to GTC were about advance bookings and about arrangements for set-building.

Cllrs. Logan and Thomas subsequently met GTC staff and investigated.

Grange Town Council has developed a new booking system and online diary. This aims to offer absolute clarity for all users and staff.

All current Hall users were notified of the new system, which came into effect on 1 January 2023.

Members noted that two hall hirers both wish to use the Hall on the same dates.

James Reeder Dance uses the Hall almost every Wednesday evening of the year.

Grange Musical Theatre Society have two show runs a year and wish to use the Wednesday for each one. This would be one Wednesday in February and one in December each year.

Both users have reasonable grounds to believe that they have booked the dates for 2024 and 2025.

RESOLVED

That the following actions were recommended to Full Council for approval:

- i) That the following response is made to Grange Musical Theatre Society:
 - Further to the meeting on 2 May 2023, Cllrs. Logan and Thomas investigated the questions you raised.

- Grange Town Council has developed a new booking system and online diary. This aims to offer absolute clarity for all users and staff.
- All current Hall users were notified of the new system, which came into effect on 1 January 2023.
- In the transition to the new system, it appears that two Hall hirers wish to use the Hall on the same days each year – one Wednesday evening in February/March and one in December.
- For 2023, the Hall is not available to you on the evening of Wednesday 6 December for the Pantomime as it has already been booked. This was confirmed by email to you on 20 October 2022. It may be possible to arrange access for a rehearsal for the children before the evening hire starts.
- For 2024, it appears that for Wednesday 28 February and Wednesday 4 December there is conflict, as two hirers wish to use the dates.
- To resolve this as fairly as possible, the Council will share the allocated dates equally.
- The Hall will be available for you to use on Wednesday 28 February 2024 for your Main Show, but it will not be available to you on the evening of Wednesday 4 December 2024.
- Bookings for 2025 open on 1 February 2024 and the Council will apply the same principle as both hirers have registered interest for the same Wednesday evenings.
- This means that your Main Show will be able to use the Hall on Wednesday 26 February 2025 but you will not be able to book the Wednesday evening for the December Pantomime.
- The new booking forms came into effect on 1 January 2023. It is important that these are completed correctly to ensure your event is a success. They are available to download from our website. You must complete these for all your bookings.
- Thank you for your feedback on the Theatre Packages, we understand that you would like more time for set-building.
- Grange Town Council will be reviewing the Hall hire terms and conditions, including the Theatre Packages, on a regular basis and will consider options for flexible set-building as part of this. Your ideas and suggestions will be included in the review.

- ii) That James Reeder Dance is contacted to explain the situation as above, and that Grange Town Council is unable to honour his booking for Wednesday 28 February 2024 and that Wednesday 26 February 2025 is not available.

SC 23/07 Next Meeting

Members noted that the next meeting of the Staffing Committee would be convened as required. The meeting closed at 8.40 pm.

Signed

Chairman

Date