

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



Council Offices  
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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 14 October 2019 commencing at 7.00 pm.

**Present:**

Cllr. P. Endsor – **Chair**

Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Bailey,

Cllr. Thomas, Cllr. Logan, Cllr. Handley, Cllr. Howson

Mrs. C. Benbow – Town Clerk

**In attendance:**

9 members of the public; 1 member of the press

*Before the meeting proper commenced, there was a short (15 minute) presentation from South Lakeland District Council about their planned works for the Promenade.*

**Minute  
Ref:**

**Agenda No:**

**C19/80 Apologies for Absence**

**1**

There were no apologies received.

**C19/81 Reports  
Police Report**

**2**

P.C.S.O. Howard Firth sent the following written report:

Domestics 3

Violence against persons 3

Drugs offences 1

Missing persons 1

Sudden death 1

Concerns for welfare 6

Theft 1

Highway disruption 1

RTC 3

Harassment 2

# TOWN COUNCIL OF GRANGE – OVER – SANDS

Road Related offences 1

Weapons 1

Cllr. Greenway requested that the police are asked to attend the next meeting in person as residents have concerns, particularly about drug use at Church Hill public lavatories.

## District Council Report

District Councillor Eric Morrell reported that:

- i) **Promenade** – the works as described in the presentation before the meeting are currently the most important SLDC project in Grange.
- ii) **CCTV camera purchased for the Ornamental Gardens** – there has been a misunderstanding. This was not purchased by the District Council. It was purchased using donated money and credit for the project should go to those who donated the money to purchase the CCTV, not SLDC.

## District Council Report

District Councillor Robin Ashcroft reported that:

- i) **The Lido** - refurbishment is now at the planning stage; there are two options for the future use of the site.
- ii) **Lancaster and South Cumbria Economic Region and Eden North** – both are under discussion. Cllr. Ashcroft will keep the Town Council informed of developments.

## County Council Report

County Councillor Bill Wearing reported that:

- i) **Police** – the Police and Crime Commissioner informed the County Council that more police officers are being trained and will be deployed. Cllr. Wearing said the Police need a fixed office base and this should be reinstated for the Cartmel Peninsula.
- ii) **Grange and Peninsula Well-being Hub (GAP)** - Cllr. Wearing thanked the Town Council for supporting the Hub by providing meeting rooms free of charge in the Victoria Hall.
- iii) **Windermere Road Flood Meeting** - residents have been promised that small works to improve matters around the car park will be done before Christmas. The County Council will send a monthly update to all including the Town Council.
- iv) **Cheap Bus Travel for Young People** - there is a County Council project to provide 5-18-year olds with cheap bus travel out of school hours.

Responding to questions from Town Councillors, Cllr. Wearing said:

- **Bus Service** - Traveller's Choice are being asked to put on an extra bus and to link in with the X6.
- **Spar Planning Application and flood mitigation measures** – these were a matter for the District Council as Planning Authority.
- **Police Parking Bay** – re-marking this for disabled use is underway.
- **Parking at Kents Bank** – he will be discussing this with the relevant officer.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Mayor's Report

Mayor Cllr. Peter Endors reported that:

He presented the prizes at the United Reform Church for the Christmas card competition; six local schools took part with the youngest entrant only four years old. The money raised is going to the schools.

He responded for the visitors at the Lions' Sunday Lunch celebrating the Ruby Anniversary – 40 years of Lions in Grange.

The Men in Sheds opening was very well-attended with beautiful cake and biscuits made and provided by Councillor Walmsley.

Unfortunately, he had to send apologies for the Carmel Priory School Awards Event; Deputy Chairman Walmsley attended.

## C19/82 Public Participation: Public Have Your Say 3

**Resident** Made a representation to members with regard to Wilkinson Wood residents' Conservation Group, speaking in support of their application to Bay Villa for funds to conserve the wood, encourage wildlife and promote biodiversity.

**Resident** Made a representation to members with regard to:

- i) Lloyds mobile bank in Windermere Road car park – querying why it is here rather than in a car park nearer the centre of town.
- ii) Recreation Ground - providing a list of maintenance jobs including moving benches and re-painting the crazy golf.

**Resident** Made a representation to members with regard to:

- i) Thanks to Cllr. Wearing for chasing traffic matters.
- ii) Mobile scooters – the speed of these are a risk.
- iii) Crime – Grange needs more policing.
- iv) Station road signage – the County Council needs to make this clearer.

**Resident** Made a representation to members with regard to CCTV at the Ornamental Duck Pond to clarify that this had been paid for by public donation, not by SLDC. Copies of a letter to SLDC, drawing attention to this mis-representation, were handed to all Councillors. Fund-raising is now underway for more ducks.

## C19/83 Minutes of the Previous Meeting 4

**RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 12 August 2019 were accepted as a true record.

## C19/84 Declarations of Interests and Dispensations 5

## TOWN COUNCIL OF GRANGE – OVER – SANDS

- i) Cllr. Thomas declared an interest in Planning item 7 c as she lives directly opposite SL/2019/0758.
- ii) Cllr. Greenway declared an interest in Planning item 7 e as she is acquainted with the applicant for SL/2019/0774.

**C19/85 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6**

**RESOLVED** That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

**C19/86 Planning 7**

**a. SLDC Planning Training for GTC on Monday 25 November**

Members considered topics to ask SLDC to cover in the training, as requested by Cllr. Greenway at the previous meeting (C19/66).

**RESOLVED**

That the following were requested as training topics:

- i) **Neighbourhood Plan** – wording and planning terminology of the policies, the current status of the Neighbourhood Plan, whether policies have been superseded, whether planning officers are told that there is a Neighbourhood Plan, how we get the extra-care site onto the County Council agenda, would they consider highlighting on the SLDC website that Grange has a Plan, what is the status of the arboriculture officer regarding decisions and how the Conservation Area works.
- ii) **Planning Responses**  
Training on how best and most usefully the Town Council can respond to applications and what are material considerations.

**b. 1. Planning Report**

Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

**a. SL/2019/0746**

The Dingle, Grange Fell Road  
Single storey front extension and detached outbuilding  
FULL PLANNING

**RESOLVED**  
**NO OBJECTION**

**b. SL/2019/0587**

28, The Esplanade  
Change of use of self-contained manager's flat (Use Class C3) into additional accommodation for care home residents (Use Class C2)  
FULL PLANNING

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**RESOLVED**  
**NO OBJECTION**

**c. SL/2019/0758**

Age Concern UK, Lindale Rd

Demolition of existing buildings and erection of convenience store, petrol filling station with associated access, car parking and landscaping

FULL PLANNING

**RESOLVED**  
**NO OBJECTION**

Grange Town Council makes the following requests:

- i) **Canopy Size Reduction**  
The canopy appears too large and will dominate the site which is in the Conservation Area. Could the size be reduced?
- ii) **Electric Car Charging Sites**  
None are shown on the plans – could some be included for the development?
- iii) **Delivery Restriction Condition**  
The site backs onto residential housing at Riggs Close. It is requested that delivery times are restricted so they are not at unsocial hours.
- iv) **Drainage**  
There is a lack of clarity in the plans about drainage. This was an important part of the previous application which had conditions related to drainage included. These should be taken into account.
- v) **Opening Hours Restriction Condition**  
24-hour opening could constitute a noise and light nuisance. It is requested that the planning permission does not allow this.

**d. SL/2019/0766**

52 Kentsford Road

Extensions and alterations including raising of roof, reconstruction of boundary wall and creation of 3 off road parking spaces (resubmission of SL/2018/0586)

FULL PLANNING

**RESOLVED**  
**NO OBJECTION**

Grange Town Council makes the following requests:

- i) The Neighbourhood Plan supports the use of dry-stone walling. It is requested that the new wall is built from dry stone.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

- ii) The development of three car parking spaces means a loss of green space. Mitigation is requested to compensate for this loss.

**e. SL/2019/0774**

1 Main Street

Change of use of ground and lower ground floors from Use Class A3

(Restaurant/café) to Sui Generis multi use commercial community space.

Replacement of the existing rear three storey extension with a new two storey extension, including roof terrace at first floor, replacement of existing staircase and lift extension with storage at basement level and commercial use at ground floor, replacement window to rear and installation of ramp. Internal reorganisation of ground floor to provide three workspace studios, formation of self-contained flat on first floor and installation of solar photovoltaic panels on south facing roofs.

FULL PLANNING

**RESOLVED**

**NO OBJECTION**

Grange Town Council makes the following requests:

- i) Clarification of what 'a community space' means in this context.
- ii) That the driftwood cladding is not permitted as it is out of character with Grange and materials used on surrounding buildings.
- iii) That the metal railings are in character with the surrounding buildings as has been stipulated in previous planning permissions in the area.
- iv) That more details are provided to ensure adequate road surface drainage at the back.

**f. SL/2019/0803 & SL/2019/0804**

Grange-over-Sands Lido, The Promenade, Grange-over-Sands

Essential fabric and infrastructure restoration of the Grade II listed Lido buildings and surrounding external landscaping including new boundary treatments. Works to include reversible landscape intervention within the Lido Pool

FULL PLANNING AND LISTED BUILDING CONSENT

**RESOLVED**

**NO OBJECTION**

Grange Town Council makes the following request:

The Ecology Report for this application highlights the presence of swifts and house martins and recommends that appropriate nesting boxes are installed. It is not marked on the plans where these boxes are – could this be clarified?

**g. SL/2019/0787**

Highfield Cottage, 25 Highfield Road

Erection of dwelling

RESERVED MATTERS

**RESOLVED**

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## **NO OBJECTION**

Grange Town Council makes the following request:

That the loss of green space and an ornamental magnolia is mitigated by replacement planting.

### **h. SL/2019/0802**

8 Carter Road, Kents Bank

Alterations and extension of front kitchen roof

FULL PLANNING

## **RESOLVED**

## **NO OBJECTION**

### **i. SL/2019/0808**

Hampsfell Road Depot, Hampsfell Road

Change of use from offices to emergency accommodation for families (use Class Sui Generis)

FULL PLANNING

## **RESOLVED**

## **NO OBJECTION**

### **j. SL/2019/0783**

66 Kentsford Road

Discharge of condition 3 (landscaping scheme) attached to planning permission

SL/2019/0546

DISCHARGE CONDITIONS

## **RESOLVED**

## **NO OBJECTION**

## **2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:**

- a. SL/2019/0433** Chancery House, Kents Bank Road ADVERTISEMENT – Grant
- b. SL/2019/0432** Chancery House, Kents Bank Road FULL PLANNING Grant with Conditions
- c. SL/2019/0517** 15 Graythwaite Court, Fernhill Road FULL PLANNING Grant with Conditions
- d. SL/2019/0548** 8 Granby Road FULL PLANNING Grant with Conditions
- e. SL/2019/0536** Springfield, Methven Road FULL PLANNING Refuse
- f. SL/2019/0519** Pine Trees, Kilmidyke Drive FULL PLANNING Grant with Conditions
- g. SL/2019/0546** 66 Kentsford Road FULL PLANNING Grant with Conditions
- h. SL/2019/0058** 16 Carter Road Kents Bank OUTLINE PLANNING Withdrawn
- i. SL/2019/0644** Langtree, Albert Road DISCHARGE CONDITIONS – Approve
- j. SL/2019/0509** Land opposite Westerly, The Esplanade FULL PLANNING Grant with Conditions
- k. SL/2019/0586** Beech House, Main Street ADVERTISEMENT Grant with Conditions

## TOWN COUNCIL OF GRANGE – OVER – SANDS

- I. **BE/2019/0013** 40 Kirkhead Road Big Extension – Planning Application Not Required

3. **Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:**

- a. **SL/2019/0644** Langtree, Albert Road  
Discharge of condition 3 (Materials) attached to planning permission SL/2019/0221 (Front extension with ramp to provide level access, window alterations and detached glazed greenhouse  
DISCHARGE CONDITIONS

**Response Submitted: NO OBJECTION**

- b. **SL/2019/0672** Grange Boutique Hotel, Kents Bank Road  
Single storey side extension  
FULL PLANNING

**Response Submitted: NO OBJECTION**

### **C19/87 Neighbourhood Plan**

**8**

Members noted a progress report on implementation of the Plan from Cllr. Greenway, specifically that:

- i) The allocated site for extra-care housing needs to be brought to the attention of the County Council.
- ii) The Neighbourhood Plan applies to all sizes of development, not just large-scale housing developments.

### **C19/88 Finance - Monthly Payments**

**9**

#### **a. Verification of Expenditure**

**NOTED** That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

#### **b. Verification of Accounts Reconciliation**

**NOTED** That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

#### **c. Approval of Payments**

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

#### **d. Identification of Councillors to approve next finance period payments**



## TOWN COUNCIL OF GRANGE-OVER-SANDS

**RESOLVED** That Cllrs Handley and Endsor would verify the invoices and payments for the next payment period.

### **e. Identification of Councillors to complete online authorisation of payments**

**RESOLVED** That Cllrs Thomas and Walmsley would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

September 2019

#### 1 Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

187 Barclaycard - Transaction Fees 01/08-31/08/19		37.76
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#### Bank Account No. 1 - Cheque

<b>Total Bank Account No. 1</b>		<b>£ 37.76</b>
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#### Bank Account No. 2 - Direct Debits

183 HMCTS - Court claim fee (recoverable)	25.00	
184 Trainline - Train fare C Benbow SLCC Conference	98.65	
185 Lloyds Bank Plc - Card Aug 2019 - Monthly fee	3.00	126.65
148 SLDC - 6/10 Non Dom Rates V Hall		565.00
149 SLDC - 6/10 Non Dom Rates Rooms 1 & 3 / Council office		152.00
150 SLDC - 6/10 Non Dom Rates Information Centre		40.00
151 SLDC - 6/10 Non Dom Rates Room 4		86.00
157 Sage - Support 01/09-30/09/19		72.00
169 Npower - Elec V Hall 02/05-31/07/19		816.55
170 Npower - Elec Prom Lido PC 01/05-31/07/19		63.76
171 Npower - Elec Church Hill PC 01/05-31/07/19		67.22
175 Waterplus - Orn Gdns PC 07/06-25/08/19		158.54
180 Corona Energy - Gas V Hall 02/07-01/08/19		133.25
181 Waterplus - Church Hill PC 07/06-20/08/19		136.89
182 Waterplus - Prom Lido PC 10/06-20/08/19		413.97
186 Waterplus - V Hall 06/06-05/09/19		369.10
188 Plusnet - Tel & Broadband - Rental to 08/10/19 Calls to 05/09/19		67.92

#### Bank Account No. 2 - Direct Bank Payments

152 Atkinson - Frame sealant		4.49
153 Duddon Hire - Toilet hire for bandstand 15/08-02/09/19		120.00
154 Healthmatic - Public Conveniences cleaning 01/09/19-30/09/19		1,333.34
155 Gedye Solicitors - Professional charges for licence for cycle racks		186.00
156 SLDC - Rent of Yewbarrow Terrace allotment land		217.00
158 Lengthsman - To 31/08/19		440.00
159 PKF Littlejohn LLP - External audit fee Y/end 31/03/19		960.00
160 Archie Workman - Restoration of Grange road sign		50.00
161 PPL PRS Ltd - PRS Usage 06/04-05/07/19		280.03
162 Lancasters - Cupboard key & paint stripper		19.50
163 KTD - IT system support 30/06/19-29/06/20 (approved C19/69)		2,534.70
164 Lamont Pridmore - Payroll services April - June 2019		345.60
165 PR Books Ltd - Information Centre stock	121.02	
166 PR Books Ltd - Information Centre stock	46.71	
167 PR Books Ltd - Information Centre stock	43.20	210.93
168 Cardtoons Ltd - Information Centre stock		166.81
172 Viking - Stationery		43.72
173 Bowman - Hall floor sand & re-varnish (VHSG donation)		6,224.40
174 Duddon Fire - Annual service extinguishers & blankets		78.00
176 R Rhodes Ltd - Repair to back stage WC		36.00
178 Westmorland Fire - Intruder alarm maintenance	72.00	
179 Westmorland Fire - Fire alarm maintenance	60.00	132.00
19TC VHSG - Cinema Night - Red Joan ticket reimbursement		405.00
20TC Snake Davis & Chris Bannister concert ticket reimbursement		259.50
21TC Flookburgh Band - Last Night of the Proms ticket reimbursement		1,077.00

<b>Total Bank Account No. 2</b>		<b>£ 18,392.87</b>
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<b>Total Accounts</b>		<b>£ 18,430.63</b>
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# TOWN COUNCIL OF GRANGE-OVER-SANDS

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## 2 Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 6,671.46
HMRC PAYE & NI - Tax Month 5	£ 1,510.59
LG Pension Scheme Month 5 - Employer payment	£ 1,904.64
	£ 10,086.69

Total Bank Account No. 2	£ 28,479.56
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Total all payments for approval	£ 28,517.32
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## 3 Accounts paid in previous month - approved

### Bank Account No. 1

### Bank Account No. 2

### Accounts paid in previous month - not yet approved

### Bank Account No. 1

### Direct Debits

### Cheques

### Bank Account No. 2

### Direct Debits

147 Plusnet - Tel & Broadband - Rental to 08/09/19 Calls to 08/08/19	66.60
177 XLN - Info Centre calls & line rental 01/09-30/09/19	46.85

### Direct Bank Payments

Total Accounts paid in previous month	£ 113.45
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Grand Total	£ 28,630.77
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## 4 Bank Balances

Bank Account No. 1	145,683.87
Bank Account No. 2	102,444.64

## 5 Transfers between bank accounts

## 6 Transfer to Petty Cash account to replenish £70 float

20T	28/08/19 - Transfer from Info Centre Cash to Petty Cash	33.58	
21T	28/08/19 - Transfer from Info Centre Cash to Petty Cash	4.09	37.67

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

October 2019

#### 1 Accounts for Payment

£

##### Bank Account No. 1 - Direct Debit

228	Barclaycard - Transaction Fees 01/09-30/09/19		38.71
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##### Bank Account No. 1 - Cheque

<b>Total Bank Account No. 1</b>	<b>£</b>	<b>38.71</b>
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##### Bank Account No. 2 - Direct Debits

206	Amazon - A3 Laminator (VHSG donation)	138.79	
208	Poppy Appeal - 2 x Poppy wreaths	34.00	
220	<b>Lloyds Bank Plc - Card</b> Sept 2019 - Monthly fee	3.00	175.79
189	SLDC - 7/10 Non Dom Rates V Hall		565.00
190	SLDC - 7/10 Non Dom Rates Rooms 1 & 3 / Council office		152.00
191	SLDC - 7/10 Non Dom Rates Information Centre		40.00
192	SLDC - 7/10 Non Dom Rates Room 4		86.00
195	Corona Energy - Gas V Hall 02/08-01/09/19		142.25
199	Npower - Elec Xmas Tree Lights 01/06-31/08/19 (Recoverable)		22.46
209	Sage - Support 01/10-31/10/19		72.00
221	Waterplus - Wastewater IC 01/10-31/03/20		73.74
232	Plusnet - Tel & Broadband - Rental to 08/11/19 Calls to 07/10/19		66.60

##### Bank Account No. 2 - Direct Bank Payments

193	SLDC - Elec recharge Orn Gdns PC March - August 2019		227.21
194	Morecambe Bay Partnership - Information Centre stock		167.50
196	Michael Watson - Repairs to front windows V Hall		200.00
197	Neil Watson - Repairs to Room 4 windows V Hall		234.50
198	Lancasters - Various maintenance items		65.40
200	Horton Landscapes - Re-working of crazy golf		534.00
202	Cruden - Installation of 2 bike racks (offset against CIL)		354.00
203	Custom Group - Stage side curtain	309.05	
204	Custom Group - Cinema screen winch	2,164.13	2,473.18
205	Joel Davenport - Internal window cleaning		31.00
207a	Flookburgh Band - Concerts 02/06/19, 21/07/19 & 25/08/19		300.00
207b	South Cumbria Brass Band - Concert 18/08/19		100.00
207c	Burneside Brass Band - Concert 01/09/19		100.00
210	Healthmatic - Public Conveniences cleaning 01/10/19-31/10/19		1,333.34
211	Lengthsman - To 30/09/19		440.00
212	CPC - Batteries & replacement lamps for V Hall		117.16
213	YPO - Microtex mop	43.58	
214	YPO - Stationery	25.98	69.56
215	PR Books Ltd - Information Centre stock		39.46
217	KTD - Photocopying 31/07-27/09/19		56.80
218	Horton Landscapes - Replace vandalised fencing panels		360.00
219	Horton Landscapes - Repairs to vandalised youth shelter		444.00
222	SLCC - Accessibility Guidelines Webinar 23/09/19		72.00
223	Lamont Pridmore - Payroll services July - Sept 2019		345.60
224	Playdale Playgrounds - I Play repair (approved C19/74)		443.95
225	D Birch - Repair decor Room 4 & decorate V Hall ceiling		906.00
226	Bodian - Information Centre stock		38.25
227	PR Books - Information Centre stock		53.95
229	KTD - Annual Anti-virus software & support 01/11/19-31/10/20		475.20
230	KTD - Upgrade computers to Windows 10 (approved C19/69)		594.00
231	WB Electrical - Investigate kitchen power trip fault		54.70

# TOWN COUNCIL OF GRANGE-OVER-SANDS

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## Bank Account No. 2 - Direct Bank Payments cont...

22TC Westmorland Show ticket reimbursement	382.95
23TC VHSG - Cinema Night - Green Book ticket reimbursement	126.00
24TC VHSG - The Swing Commanders ticket reimbursement	1,107.00

<b>Total Bank Account No. 2</b>	<b>£ 13,642.55</b>
<b>Total Accounts</b>	<b>£ 13,681.26</b>

## 2 Salaries, PAYE & N.I. (Bank Account No. 2)

<b>Total Salaries</b>	<b>£ 6,061.15</b>
HMRC PAYE & NI - Tax Month 6	£ 1,438.11
LG Pension Scheme Month 6 - Employer payment	£ 2,080.22
	<b>£ 9,579.48</b>

<b>Total Bank Account No. 2</b>	<b>£ 23,222.03</b>
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<b>Total all payments for approval</b>	<b>£ 23,260.74</b>
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## 3 Accounts paid in previous month - approved

### Bank Account No. 1

### Bank Account No. 2

### Accounts paid in previous month - not yet approved

### Bank Account No. 1

### Direct Debits

### Cheques

### Bank Account No. 2

### Direct Debits

201 XLN - Info Centre calls & line rental 01/10-31/10/19	46.85
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### Direct Bank Payments

<b>Total Accounts paid in previous month</b>	<b>£ 46.85</b>
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<b>Grand Total</b>	<b>£ 23,307.59</b>
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## 4 Bank Balances

Bank Account No. 1	151,885.45
Bank Account No. 2	165,671.77

## 5 Transfers between bank accounts

## 6 Transfer to Petty Cash account to replenish £70 float

**a. Audit year ended 31 March 2019 – Annual Governance and Accountability Return (AGAR)**

Members considered approving and accepting that the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2019 had been completed and the external auditor had no matters arising.

**RESOLVED**

That the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2019 was approved and accepted.

The staff were congratulated on their success.

**b. Risk Assessments**

Members noted the report for Risk Assessments and considered the Risk Assessments for Finance, Governance, Website & IT and Business Continuity.

**RESOLVED**

That the Risk Assessments for Finance, Governance, Website & IT and Business Continuity were approved.

**c. Internal Audit Plan**

Members considered the Internal Audit Plan for financial year 2019-20.

**RESOLVED**

That the Internal Audit Plan for financial year 2019-20 was approved.

**d. Internal Auditor**

Members considered the report on the appointment of the Internal Auditor for financial year 2019-20.

**RESOLVED**

That Mrs Jean Airey was appointed Internal Auditor for financial year 2019-20.

**e. Financial Regulations**

Members noted that the Financial Regulations had been updated in accordance with the 2019 National Association of Local Councils (NALC) Model Regulations and that no material changes had been made.

**RESOLVED**

That the updated Financial Regulations were approved.

**a. SLDC Climate Change and Biodiversity loss update**

Members noted the update from SLDC.

**b. Grange Town Council Response to Climate Change and Biodiversity Loss**

Members considered proposals from Cllr. Greenway that:

- i) Grange Town Council commits to working with local authorities and the community to address the effects of climate change and biodiversity loss.
- ii) Grange Town Council considers declaring a Climate Change and Nature Emergency.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### RESOLVED

- a. That Grange Town Council commits to working with local authorities and the community towards addressing the effects of climate change and biodiversity loss.
- b. That Grange Town Council recognises the Climate Change and Nature Emergency and commits to identify actions to include in the overall Council Action Plan, to attend training and to develop this response.

**C19/91**

**Consultations**

**12**

Members considered participation by Councillors in appropriate consultations:

### Public Payphone Removals

Members noted that SLDC had given notification of a formal BT consultation process regarding a programme of intended public payphone removals. The payphones outside the Library and at the top of Risedale Hill, Allithwaite Road, have been identified and proposed for removal by BT. Deadline for response: 4 December 2019.

### RESOLVED

That Grange Town Council would respond to the consultation that:

The Town Council OBJECTS to the phone box outside the Library being removed as this is valuable to the community. The local demographic means that many people may not have mobile phones and coverage is patchy in the area. This phone box is important to the community and needed by the community.

**C19/92**

**Proposed New Allotments on the Esplanade**

**13**

Members considered correspondence from resident updating Councillors on the proposal; that part of the land in discussion is not suitable for allotment use and that it could instead be used to plant 10 – 15 additional trees.

### RESOLVED

That Grange Town Council thanked Mr Woods for his correspondence and his work towards this project and agreed that given the circumstances, the land is best suited for planting additional trees.

Grange Town Council also thanked Mr Woods for the donation of £500 towards allotments.

**C19/93**

**Bailey Lane Level Crossing**

**14**

Members noted Cumbria County Council (unrecorded footpath at Bailey Lane Parish of Grange-over-Sands) Public Path Diversion and definitive Map and Statement Modification Order 2019.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllrs. Thomas and Handley – **South Lakes Housing Walkabout** 22 August. Grange Town Councillors were invited to visit the housing at Thornfield Close. They had the opportunity to meet residents and South Lakes Housing staff.
- b. Cllr. Handley – **Yewbarrow Lodge - meeting with South Lakes Housing** 16 September – South Lakes Housing discussed the reasons for the closure of the housing and gave assurance that residents would not be rushed to leave or forced to leave Grange.
- c. Cllr. Endsor – **Rec Ground** – the vandalised fencing has been replaced with a stronger grade fence; we are talking to Network Rail about replacing the railway-side fence. The vandalised youth shelter screen has now been fixed.
- d. Cllr. Howson – **Civic Society Meeting** – the Society are hoping to expand volunteering in Grange to include younger people. The plaque at the Ornamental Gardens is being replaced and the 3Ps is disbanding and wish to become incorporated with the Civic Society.
- e. Cllr. Howson – **GAP Well-being Hub Meeting** – the Group is currently looking into mental health issues and compiling a directory of local well-being resources.
- f. Cllr. Howson – **Prom Gardeners' Ash Tree Project** – the Group are meeting to discuss themes to turn the stumps into a variety of different shapes.
- g. Cllr. Logan – **Men in Sheds Opening Event** 11 October – a very well-attended event for a project that aims to address loneliness and mental health issues. We wish them every success.
- h. Cllr. Hathorn – **Mural at Church Hill** – an artist will lead a group of young people to renew the mural on the topic of 'Visions of Grange'.
- i. Cllr. Hathorn – **Football Goalposts for Memorial Playing Field** - so far, £900 has been raised for these. £1,500 is needed for the Junior Football teams.
- j. Cllr. Bailey – **Community Safety Partnership CCTV** - been enquiring about re-deployable cameras and found that they are not available for local use.

Members noted that:

The Victoria Hall Working Party met on Monday 23 September to review the Action Plan.



## TOWN COUNCIL OF GRANGE-OVER-SANDS

Those present were: Cllrs. Endors, Walmsley, Howson, Bailey, Handley (VHSG Chairman), Mr Parr (VHSG Representative), Town Clerk, Victoria Hall Manager and Finance Clerk.

Included in the Action Plan was a review of the room hire charges which had not been raised since 2013. The reviewed charges were circulated for Council's consideration and approval. The Working Party recommended that the Action Plan was approved, noting that the main actions suggested in the reviewed Action Plan were:

- i) A renewed publicity campaign to let the community know that despite the best efforts of the Victoria Hall Support Group, there is still a significant funding deficit. We need to raise awareness of this and that it is possible that the Victoria Hall may become financially non-viable and that alternatives for its future may need to be considered.
- ii) Fundraising to upgrade the kitchen to make the venue more attractive and functional.
- iii) Raising the hire charges as circulated.

Members considered the reviewed Victoria Hall Action Plan.

### **RESOLVED**

That the reviewed Victoria Hall Action Plan was approved as amended to include a further review of hire charges.

<b>C19/96</b>	<b>Victoria Hall Maintenance Programme</b>	<b>17</b>
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Members considered the updated Victoria Hall Maintenance Plan which was reviewed as part of the Victoria Hall Working Party meeting.

### **RESOLVED**

That the updated Victoria Hall Maintenance Plan was approved.

<b>C19/97</b>	<b>Grange Town Council Priorities and Action Plan</b>	<b>18</b>
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Members reviewed the Grange Town Council Action Plan ahead of 2020/21 budget considerations.

### **RESOLVED**

That the Grange Town Council Action Plan was approved as amended to include the Council's recognition of the Climate Change and Nature Emergency and commitment to identify actions, attend training and develop this response.

<b>C19/98</b>	<b>Scouts' Quiz</b>	<b>19</b>
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Members noted that Grange Town Council (GTC) has been photocopying the Scout's Quiz since 2005, done as good-will and to support their fundraising. The Scouts didn't do a quiz last year but are continuing this year and wrote to request that GTC continues doing the printing. This costs GTC around £50.

Members considered continuing to photocopy the Scouts' Christmas Quiz.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## RESOLVED

That Grange Town Council would continue to photocopy the Scouts' Christmas Quiz.

**C19/99**

**Training**

**20**

Members noted that the Town Clerk took part in Society of Local Council Clerks (SLCC) training to ensure the Town Council's website is compliant with the new Accessibility Regulations 2018 for public sector bodies and attended the SLCC National Conference.

**C19/100**

**Next Meeting**

**21**

## NOTED

That the next Full Council Meeting would be held:

Monday 11 November 2019, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 9.35 pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**