

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**

Cllr. Martin Ingle

**Town Clerk:**

Mrs. C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria, LA11 6DP

Tel: (015395) 32375

[www.grangeoversandstowncouncil.gov.uk](http://www.grangeoversandstowncouncil.gov.uk)

email: [council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 8 October 2018 commencing at 7.00 pm.

**Present:** Cllr. P. Endsor – **Chair**  
Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Shapland  
Cllr. Ingle, Cllr. Thomas, Cllr. Logan, Cllr. Handley  
Mrs. C. Benbow – Town Clerk

**In attendance:** 5 members of the public

### *In Memory of Aidan Smith*

*Prior to the Council Meeting, the Chairman invited those present to join him in silence in memory of Aidan Smith who died on Tuesday 18 September. Aidan was Mayor of Grange Town Council, a Councillor for over thirty years before retiring in 2007.*

Minute Ref:		Agenda No:
C18/83	Apologies for Absence	1

There were no apologies received.

C18/84	Reports Police Report	2
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PCSO Howard Firth sent his apologies and the following crime report:

43 calls for service: Public Order offences 1, Highways disruption 3, Concern for welfare 6, Road related offences 3, Civil disputes 1, Suspicious incidents 6, RTCs 6, Anti-Social behaviour 6, Fraud 1, Alarm sounding 1, Assault 3, Missing persons 1, Thefts 1

### **District Council Report**

District Councillor Eric Morrell reported that:

SLDC met the Save Grange Lido Group and aims to respond to the Group's presentation by the end of October. A petition is being handed to SLDC this week. This will be discussed by SLDC at a subsequent Full Council.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

Cllr. Greenway spoke about monitoring the effect the Neighbourhood Plan has on Planning Committee decisions and asked Cllr. Morrell if the Planning Committee had received a briefing or is aware of the Neighbourhood Plan.

Cllr. Morrell responded that the SLDC Planning Department is undergoing staff changes and that he would raise the matter with the Planning Committee Chairman and new head of SLDC Planning Department.

## District Council Report

District Councillor Robin Ashcroft reported that:

He supported the Duck Hut project in the Ornamental Gardens and was allocating £250 from his Member's Grant towards the work.

## County Council Report

County Councillor Bill Wearing spoke in remembrance of Aidan Smith; that Aidan contributed a great deal to the town and will be very sadly missed.

Cllr. Wearing reported that:

1. Grange and Cartmel Well Being Group – next meeting is Tuesday 27 November, 6.30pm, in the Library.
2. Bailey Lane Emergency Road Closure – this is due to an unsafe roof.
3. Meathop Road Flood – this has been caused by a utility company breaking a road drain. CCC Highways are repairing this.
4. Cold Calling – in person and on telephone is an increasing problem - residents need to be aware of this.

## Mayors Report

Mayor Cllr. Peter Endors reported that he:

- Attended the Mayors Garden Party which raised over £300 for the Rise to Hunger;
- Was involved with St. Pauls's Committee in organising the WW1 Centenary events;
- Met Tim Farron MP to discuss what can be done about getting a later bus timetabled;
- Attended the Lions Dinner and responded on behalf of the Visitors;
- Met Prom Art which is looking for people to get involved with delivering the event.

**C18/85**

**Public Participation: Public Have Your Say**

**3**

### Resident

Made a representation to members with regard to:

1. SLDC Planning Committee – concerned that the Neighbourhood Plan is not being accounted in SLDC decision making.
2. Street sweeping– that CCC and SLDC need to sweep early in the morning before the streets are full of parked cars.

### Resident

Made a representation to members with regard to:

1. The Recreation Ground – questioning opening times.

## TOWN COUNCIL OF GRANGE – OVER – SANDS

2. The Lido – questioning the Save Grange Lido’s business plan assertion that people will pay £4.50 to swim.
3. The Lido – will be presenting the Council with a case for not having it re-opened as a pool.
4. Paths – requested that the GTC Lengthsman clears the footpath from Guides Farm to Kentsford Road.
5. Access between Kents Bank and Grange Prom – would like to see this improved.
6. Roads and Pavements – asked the Town Council to persuade the District and County to sweep these.

<b>C18/86</b>	<b>Minutes of the Previous Meeting</b>	<b>4</b>
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<b>RESOLVED</b>	That the Minutes of the Meeting of the Town Council held on Monday 13 August 2018 were accepted as a true record.
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<b>C18/87</b>	<b>Declarations of Interests and Dispensations</b>	<b>5</b>
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<b>NOTED</b>	Cllr. Walmsley declared a pecuniary interest in Item 7 (6 e) Planning as the applicant is her family business.
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<b>C18/88</b>	<b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b>	<b>6</b>
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<b>RESOLVED</b>	That item 15 c and 15 d should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as they involved the consideration of quotes which are commercially sensitive information.
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<b>C18/89</b>	<b>Planning Report</b>	<b>7</b>
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1. **Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

- a. **SL/2018/0781**

Beech Hill, 53 Carter Road

Erection of two dwellings

**Full Planning**

**RESOLVED**

**OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

1. The application doesn’t appear to be different to the previous application which was objected to. The previous objection holds including the request that permitted development rights are removed.
2. SLDC have requested a tree survey and impact assessment – a decision can’t be made until these are in place.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

3. The application fails to take into account the Neighbourhood Plan and specifically the Neighbourhood Plan Design Guide.

**b. SL/2018/0795**

Fair Oak, Cardrona Road

Rear conservatory

**Full Planning**

**NO OBJECTION**

**c. SL/2018/0719**

Hillcroft, 10 Cat Tree Road

Front Porch

**Full Planning**

**WITHDRAWN**

**2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:**

**a. SL/2018/0185**

Shrublands, 43 Carter Road

Side garage with terrace over & glazed balustrade

**Grant with conditions**

**b. SL/2018/0223**

The Studio, Grange Promenade

Discharge of condition 5 (litter bins) attached to planning permission: SL/2017/1039

**Partial Discharge**

**c. SL/2018/0282**

3 Burton Mews, Kents Bank Road

Single storey rear extension (Revised scheme: SL/2017/0905)

**Grant with conditions**

**d. SL/2018/0301**

2 Kentsford Road

Single storey detached building

**Lawful Development Certificate Granted**

**e. SL/2018/0963 & 0964**

High Farm, Spring Bank Road

Conversion of former farm buildings into two dwelling houses & associated works

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Grant with conditions & Listed Building Consent granted

### f. SL/2018/0495

Formation of two pitched roofs with installation of glazed bi-fold doors at first floor with Juliet balcony to replace front dormer; single storey extension to existing side annex; construction of a new side entrance porch; lowering of a front window and construction of a rear dormer

## Grant with conditions

### g. SL/2018/0603

6 Priory Lane

Demolition of conservatory & erection of single storey rear extension, pitch roof to front porch, replacement windows, & alterations to driveway & boundary walls

## Grant with conditions

### h. SL/2018/0620

Lamberts Pet Supplies, Main Street

Conversion of first floor & roofspace into self-contained flat & change of use of ground floor from Class A1 (retail) to Class A3 (Food & drink)

## Grant with conditions

### i. SL/2018/0551

Kirk Hey, Kirkhead Road

Detached dwelling

## Grant with conditions

### 3. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

#### a. SL/2018/0719

Hillcroft, 10 Cat Tree Road

Front Porch

#### Full Planning

Response Submitted: NO OBJECTION

#### b. SL/2018/0731

Rear garden of Derlyn, Charney Road

Single dwelling and garage

#### Outline Planning

Response Submitted: OBJECTION

Grange Town Council objects to this application on the following grounds:

## TOWN COUNCIL OF GRANGE-OVER-SANDS

1. **Size and Scale:** The proposed development is too big for the site and out of keeping with local scale and proportion. The proposed site plan shows much of the currently wooded area as designated for 4/5 bed house and garage. It is not possible to judge whether the site can accommodate this size of dwelling in this position until the applicant has had the Tree Survey and the Phase 1 Habitat Survey completed as recommended in the Planning Officer's previous advice - it may be that particular trees or sections of habitat need safeguarding, in which case the house footprint may have to change or be moved.
2. **Unneighbourly Development: Impact on Residents:** The applicant has failed to account the impact on residents to the rear of the site, where the full two storeys would be visible, very close and overbearing to the occupiers of Chailey. The development would mean an unacceptable loss of privacy.
3. **Wildlife:** Bats are present in the area; there is a veteran beech tree, (a species favoured by bats) and there is water on the site for part of the year at least, as frogs have been heard. A Bat Survey may be in order at this stage.
4. **Drainage:** the applicant has not considered the management of storm water runoff down the drive onto the road from the increased amount of hardstanding.

### c. SL/2018/0144

Graythwaite Manor Hotel, Fernhill Road

Conversion of existing (original) Graythwaite Manor Hotel building to provide four apartments; part/full demolition of existing buildings & structures; and the erection of thirteen new apartments and fifteen new dwellings with associated landscaping, car parking and access

#### Amended Plans

#### Response Submitted:

#### Response from Grange Town Council SL/2018/0144

#### OBJECTION

Grange Town Council OBJECTS to this application on the following grounds:

1. **The application is outside the development boundary for Grange-over-Sands. It does not comply with the SLDC Local Plan. It does not comply with the Grange-over-Sands Neighbourhood Plan, which is now in force and must be used by SLDC to arrive at planning decisions.**

The Neighbourhood Plan recognises that there are sufficient allocated sites to meet the local housing quota and does not support building market housing outside the development boundary: *'The Neighbourhood Plan does not consider it appropriate to allocate further sites for housing development. Any further new housing development should be restricted to infill development within the development boundary of the town as set out in SLDC's Local Plan, or exception sites'.*

**NPPF 2018 para 12 : 'Where a planning application conflicts with an up to date development plan (including any neighbourhood plans that form part of the development plan) permission should not usually be granted'.**

**NPPF 2018 para 30 : 'Once a neighbourhood plan has been brought into force, the policies it contains take precedence over existing non-strategic policies in a local plan covering the neighbourhood area'.** This site is not part of the allocations for the area and is non-strategic.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

The developer claims that the reasons for putting the Graythwaite Manor site outside the development boundary have been identified and addressed. This is not the case.

The actual reason for excluding the site was that it was an operating hotel which “*continues to operate successfully*”, see Local Plan Sustainability Analysis for Grange over Sands.

Any measures to protect landscape or tree cover are not relevant.

### **2. There is no evidence that the Protected Limestone Pavement and its associated flora can be safeguarded during and after the build process.**

The developer has not shown that the limestone pavement and its associated flora will not be detrimentally affected by the very close new buildings and gardens, particularly Area 1, where the gardens of mews houses back directly onto limestone pavement and woodland.

It is good practice to leave a 15 metre buffer in such areas; the notes for similar sites in the SLDC Fact Files make this clear, as does the advice from Natural England and the Woodland Trust.

The buffer might be provided by moving the buildings forward, removing the gardens and removing permitted development rights in this block.

The existing site design does not comply with **NPPF para 175: ‘development resulting in the loss or deterioration of irreplaceable habitats should be refused unless there are wholly exceptional reasons’**. While it may be desirable to preserve the main Graythwaite building, it is not a wholly exceptional circumstance, and nothing demands building so close to the limestone pavement.

There is no impact study to identify and remove any detrimental edge effects resulting from the unacceptable closeness and height of the Area 1 buildings, which will alter the amount of daylight and rainfall along the edge of the pavement. This may kill or weaken some rare flora.

The potential deterioration of limestone flora is not addressed in the tree survey, nor in the landscape planting plans, where plants have not been assessed for their potential to seed into the limestone or hybridize with limestone flora.

There is no possible control over what people might grow in the gardens backing onto the limestone, which is problematic.

Cotoneaster is locally invasive, Alchemilla (in the planting plan) is a prolific invasive seeder, and Spanish Bluebells are hybridizing nationally with the native species as a result of domestic planting.

The limestone pavement is **irreplaceable habitat**, whose value is mainly in the flora it supports, and it is not acceptable to make a planning decision without expert opinion and identified corrective action. **NPPF para 177: ‘the presumption in favour of sustainable development does not apply where developments requiring appropriate assessment of impact on priority habitats site is being planned or determined’**.

### **3. There is no affordable housing proposed for the development and no evidence of viability study as required by SLDC, the Neighbourhood Plan and the NPPF.**

**NPPF para 62: ‘Where a need for affordable housing is identified, planning policies should specify the type of affordable housing required and expect it to be met on site unless:**

- a) off-site provision or an appropriate financial contribution in lieu can be robustly justified by viability study or new evidence;**
- b) the agreed approach contributes to the objective of creating mixed and balanced communities’**

Neither a) nor b) applies here

## TOWN COUNCIL OF GRANGE – OVER – SANDS

**NPPF para 57: ‘the applicant must demonstrate that circumstances justify the need for a viability assessment. All viability assessments should reflect the recommended approach in national planning guidance, including standardized inputs, and should be made publicly available’.**

The developer’s personal circumstances and skillsets are irrelevant to this requirement.

The SLDC Affordable Housing Team do not support a market-only housing mix.

There is clear evidence that the area needs affordable housing, there is no issue with Registered Social landlords buying properties and the site is well located for young families.

One of the main messages from residents during the formation of the Neighbourhood Plan was the need for affordable housing.

There are also too many apartments in the mix, which does not meet policy 8 of the Neighbourhood Plan. Local estate agents have commented that newcomers are not looking to buy properties with high or unpredictable maintenance charges, and it is contrary to equalities policy locally and nationally to use maintenance charges as a tool for social exclusion.

**NPPF para 64: ‘Where major development involving housing provision is proposed, planning policies and decisions should expect at least 10% of the homes to be available for affordable home owners unless they are built to rent, specialist accommodation, self-build, all affordable, an exception site’.**

4. The applicant has made much of the benefits of restoring the Graythwaite building. The NPPF states:

**Para 202: ‘LPAs should assess whether the benefits of a proposal for enabling development which would otherwise conflict with planning policies but which would secure the future conservation of a heritage asset, outweigh the disbenefits of departing from those policies’.**

The outstanding disbenefits of the current application are outlined above. We believe they are major and sufficient for the application to be rejected.

### **4. Notice of Appeal – Members to note that an appeal has been made to the Secretary of State (Planning Inspectorate) in relation to the following item:**

#### **SL/2015/0994 - Monton, Cart Lane**

To note: The Planning Inspectorate’s Appeal Decision dated 2<sup>nd</sup> October 2018 (*circulated to Members prior to meeting*)

### **5. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.**

#### **a. SL/2018/0532**

Beech Hill, 53 Carter Road

Erection of two dwellings

**Withdrawn**

### **6. Tree Works – Members to note the following applications to remove trees, or extensive tree work to a property or to a Tree in a Conservation Area**



# TOWN COUNCIL OF GRANGE-OVER-SANDS

## a. TR/2018/0140

1 Graythwaite Court, Fernhill

Cut down Oak Tree **Tree in Conservation Area**

## b. TR/2018/0145

Grange Fell House

Work to various trees and hedges shown on submitted specification

**Tree in Conservation Area**

## c. TR/2018/0152

Hillberry, Fernleigh Road

Fell Eucalyptus Tree

**Tree Preservation Order**

## d. TR/2018/0153

Hillberry, Fernleigh Road

Reduce height of Laurel hedge two metres & Hawthorn bush to two & half meters

**Tree in Conservation Area**

## e. TR/2018/0156

St Charles Church, Kents Bank

Conifers T1, T2 & T3 fell; Green Beech T4 Crown Lift by 3 meters; Sycamore T5 fell; unknown tree T6 fell; re-plant two Mountain Ash marked Z & one Copper Beech marked Y

**Tree in Conservation Area**

## OBJECTION

Grange Town Council objects on the following grounds:

1. No reason is given for felling any of the trees;
2. Some of the trees are not identified;
3. It is not clear what the application means by 're-planting';
4. Particularly, the Copper Beech is a significant tree of character in a Conservation Area.

## f. TR/2018/0163

The Boulders, Charney Well Lane

Fell T1 & T2 conifers

**Tree in Conservation Area**

## OBJECTION

Grange Town Council requests that Tree Preservation Orders are put in place and objects on the following grounds:

1. No reason is given for felling any of the trees;  
These trees are in a Conservation Area;

## TOWN COUNCIL OF GRANGE-OVER-SANDS

C18/90 Finance - Monthly Payments

8

### a. Verification of Expenditure

**NOTED**

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

That Cllr. Thomas verified in place of Cllr. Handley for the September payments.

### b. Verification of Accounts Reconciliation

**NOTED**

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

That Cllr. Thomas verified in place of Cllr. Handley for the September payments.

### c. Approval of Payments

**RESOLVED**

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

### d. Identification of Councillors to approve next finance period payments

**RESOLVED**

That Cllrs. Logan and Shapland would verify the invoices and payments for the next payment period.

### e. Identification of Councillors to complete online authorisation of payments

**RESOLVED**

That Cllrs. Hathorn and Thomas would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

September 2018

			£
<b>1 <u>Accounts for Payment</u></b>			
<b><u>Cheque (NatWest)</u></b>			
	146 Butterfingers - Mayor's Volunteers tea party		147.50
<b><u>Direct Debit (NatWest)</u></b>			
	<b>Total Nat West account</b>	<b>£</b>	<b>147.50</b>
<b><u>Unity Trust</u></b>			
<b><u>Direct Debits (Unity)</u></b>			
1-	M6 SLDC - Non Dom Rate. V. Hall		552.00
2-	M6 SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office		149.00
3-	M6 SLDC - Non Dom Rate Information Centre		59.00
4-	M6 SLDC - Non Dom Rate Police Room 4		84.00
	154 Corona Energy - V Hall gas July 2018		104.33
	156 Npower - V Hall Elec 2/5 to 1/8		623.59
	157 Npower - C Hill PC Elec 1/5 to 31/7		89.81
	158 Npower - Prom Lido PC Elec 1/5 to 31/7		56.43
	163 Waterplus - C Hill PC 30 May to 19 Aug 18		189.09
	164 Waterplus - Orn Gdns PC 30 May to 19 Aug 18		167.56
	165 Waterplus - Prom Lido PC 30 May to 19 Aug 18		449.55
	166 Waterplus - Room 4 wastewater 110/17 to 30/9/18		139.43
	Lloyds Bank Plc - card Aug 18		9.99
<b><u>Direct Bank Payments Unity Trust</u></b>			
	145 Lancasters - bench repairs	62.75	
	Lancasters - extractor fan & light for music stand V Hall	30.50	
	Lancasters - non-climb paint C Hill PC	16.00	109.25
	148 Grange & Dist First Responders - replacement defibrillator V Hall		74.40
	149 YPO - stationery		29.38
	150 Duddon Fire - fire extinguisher annual service V Hall		139.80
	151 Intouchcrm - website monthly hosting August 2018		35.99
	152 KTD - photocopying 25/7 to 28/8		55.47
	153 Wilson Robinson - dampcourse/refloor kitchen V Hall		1,339.20
	155 Sinkfall Skip Hire - Lengthsman		120.00
	159 PR Books - IC Stock		158.01
	160 TFG Stage Tech - re-rope hoist bar V Hall stage		680.88
	161 Locks Express - repair side door lock V Hall		41.40
	167 Lengthsman August 2018		462.00
	168 Healthmatic - Public Conveniences cleaning Sept 18		1,500.00
	Band Concert - Flookburgh Band 3/6, 22/7, 26/8		300.00
	Band Concert - S Cumbria Retirement Band 19/8		100.00
	Band Concert - Burneside Brass Band 2/9		100.00
14TC	Flookburgh Band - ticket reimbursement		1,155.00
15TC	A Heap - Grace Heap ticket reimbursement		145.80
16TC	VHSG - Film Night ticket reimbursement		13.50
	<b>Total Unity Trust account</b>	<b>£</b>	<b>9,233.86</b>
	<b>Total accounts</b>	<b>£</b>	<b>9,381.36</b>

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### 2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 5,832.79
HMRC PAYE & NI - Tax Month 5	£ 1,587.96
LG Pension Scheme Month 5 - employer payment	£ 1,917.34
	£ 9,338.09

Total Unity Trust account	£ 18,571.95
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Total all payments for approval	£ 18,719.45
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### 3 Accounts paid in previous month - approved

#### Unity Trust

#### Nat West

#### Cheques

#### Accounts paid in previous month - not yet approved

#### Unity Trust

144/ Wilson Robinson - recovering balcony seats instalment (donation VHSG)	3,377.60
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#### Unity Trust

#### Direct Debits

147 Plusnet 9/8 to 8/09/18 - tel & broadband	53.29
162 XLN calls & line rental September 2018	42.05
Lloyds Bank Plc - initial monthly card fee	3.00

#### Nat West

#### Cheques

Total Accounts paid in previous month	£ 3,475.94
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Grand Total	£ 22,195.39
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### 4 Bank Balances

NatWest Current Accounts	162,129.30
Unity Trust Bank	101,056.94

### 5 Transfers between bank accounts

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

October 2018

£

#### 1 Accounts for Payment

##### Cheque (NatWest)

##### Direct Debit (NatWest)

Total Nat West account

£ -

##### Unity Trust

##### Direct Debits (Unity)

1-	M7	SLDC - Non Dom Rate. V. Hall	552.00
2-	M7	SLDC - Non Dom Rate Rooms Rooms 1 & 3/Council Office	149.00
3-	M7	SLDC - Non Dom Rate Information Centre	59.00
4-	M7	SLDC - Non Dom Rate Police Room 4	84.00
	180	Npower - Christmas Tree Lights elec 1 June-31 Aug 18 (recoverable)	17.41
	186	Corona Energy - V Hall gas August 2018	108.78
	195	SAGE - software and support Sep and Oct 18	134.40
		Lloyds Bank Plc - card Sep 18 - monthly fee	3.00
		Newsquest job ad & Varidesk	414.00
		Varidesk	325.00
			<u>742.00</u>
		<b><u>Direct Bank Payments Unity Trust</u></b>	
	169	Joel Davenport - V Hall internal window cleaning	31.00
	171	SLDC - Rent Yewbarrow Allotments 2018-19	217.00
	172/	PR Books - IC stock	108.97
	181	PR Books - IC stock	14.37
	173/	Cartmel Fell Local History - IC stock	30.00
	174	Cartmel Fell Local History - IC stock	30.00
	175	Intouchcrm - website monthly hosting September 2018	35.99
	176	Lancasters - key cut hall, glue & paint reception desk	18.75
	177	SLDC - elec recharge Orn Gardens PC June to Aug 18	95.41
	182	Daniel Hire - mobile toilet hire 30/7 to 02/9 bandstand	168.00
	183	Westmorland Flat Roofing - glass passage roof replacement and roof repairs	25,980.00
	184	PKF Littlejohn - External Audit y/end 31 March 2018	720.00
	185	Bodian Photography - IC stock	42.50
	187	KTD - photocopying 28/8 to 25/9	17.28
	188	Cllr. Handley - travelling expenses planning course	63.00
	189	Grange Now - finance recruitment ad	118.80
	190	Audioworks - projector screen (donation VHSG)	718.80
	191	CALC - Cllr Handley Planning training Cockermouth	38.00
	192	YPO - stationery	41.88
	193	Lengthsman September 2018	374.00
	194	Healthmatic - Public Conveniences cleaning Oct 18	1,500.00
	196	Performing Right Soc - charge 6 Apr to 5 July 18 (recoverable)	196.30
	197	Westmorland Fire & Security - security alarm repair	208.80
	198	CM Signs - panels to windows/glass passage	225.60
	18TC	VHSG - Film Night ticket reimbursement	58.50
		<b>Total Unity Trust account</b>	<b><u>£ 32,899.54</u></b>
		<b>Total accounts</b>	<b><u>£ 32,899.54</u></b>

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## 2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 5,851.47
HMRC PAYE & NI - Tax Month 6	£ 1,654.70
LG Pension Scheme Month 6 - employer payment	£ 1,951.31
	£ 9,457.48

Total Unity Trust account	£ 42,357.02
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Total all payments for approval	£ 42,357.02
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## 3 Accounts paid in previous month - approved Unity Trust

### Nat West

### Cheques

### Accounts paid in previous month - not yet approved

### Unity Trust

17TC Westmorland County Show - ticket reimbursement	712.80
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### Unity Trust

### Direct Debits

170 Barclaycard transaction fees Aug 2018	27.82
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178 Plusnet 9/9 to 8/10/18 - tel & broadband	66.60
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179 XLN calls & line rental October 2018	42.05
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### Nat West

### Cheques

Total Accounts paid in previous month	£ 849.27
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Grand Total	£ 43,206.29
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## 4 Bank Balances

NatWest Current Accounts	165,333.20
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Unity Trust Bank	162,674.63
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## 5 Transfers between bank accounts

C18/91

Finance and Governance

9

### a. **Audit year ended 31 March 2018 – Annual Governance and Accountability Return (AGAR)**

Members considered approving and accepting that the external audit of the Annual Governance and Accountability Return for the year ended 31 March 2018 had been completed and the external auditor had no matters arising.

**RESOLVED** –That the external audit of the Annual Governance and Accountability Return for the year ended 31 March 2018 was approved and accepted.

Cllr. Thomas thanked the staff for this work.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### b. Risk Assessments

Members noted the report for Risk Assessments and considered approving the Risk Assessments for Finance, Governance, Website & IT and Business Continuity.

**RESOLVED** – That the reviewed Risk Assessments for Finance, Governance, Website & IT and Business Continuity were approved.

### c. Internal Audit Plan

Members considered approving the Internal Audit Plan.

**RESOLVED** – That the Internal Audit Plan was approved.

### d. Internal Auditor

Members considered the report on the appointment of the Internal Auditor for financial year 2019-20.

**RESOLVED**

That Mrs Jean Airey was appointed Internal Auditor for financial year 2019-20.

### e. Electricity Supplier

Members noted that the Town Council uses a supplier organised by the County Council's Public Sector Buying Organisation and that the current agreement is due for renewal. Members considered renewing the fixed term agreement commencing 1 April 2019 until 31 March 2023.

**RESOLVED**

That the fixed term agreement for electricity supply organised by the County Council's Public Sector Buying Organisation commencing 1 April 2019 until 31 March 2023 is renewed.

### f. Staffing Committee Minutes

Members noted the approved minutes from 13 July and 9 August Staffing Committee Meetings and draft minutes from 27 September Staffing Committee Meeting.

### g. Vacancy – Finance Administrator

Members noted that the post was being advertised and all details were on the website.

**C18/92**

**GTC Priorities and Action Plan**

**10**

Members reviewed the GTC Priorities and Action Plan ahead of 2019/20 budget considerations.

**RESOLVED**

- a. That the reviewed GTC Priorities and Action Plan was approved.
- b. That the outstanding work of installing cycle racks at Grange Library be completed using Community Infrastructure Levy (CIL) receipts.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllr. Thomas – Furness Line Community Rail Partnership Meeting 6 September**
1. Northern state no plans to close the booking office at Grange station.
  2. The ticket vending machine will only take card payments.
  3. Once the ticket machines are installed along the line, Northern intend to apply fines to those without a ticket.
  4. The ticket office at Grange will be fully staffed from 26 September.
  5. It is intended to implement the May 2018 timetable fully from December.

**b. Cllr. Thomas – Edwardian Festival Meeting 12 September**

At the final meeting of the Committee it was decided to use the remaining funds to make a donation of £3,000 to the VHSG, £100 to each of Grange and Allithwaite Primary Schools and a donation to the Scouts in recognition of their help at the event over the years. The Committee has disbanded and can pass information onto anyone who wants to take over.

**c. Cllr. Thomas – Victoria Hall Support Group**

The group continues to work hard, holding events and fundraising. A very successful Heritage Open Day was held with guided tours. Between 70 and 80 people toured the building, some local but people also came from Arnside, Kendal, Lancaster, Liverpool and Burnley among other places. Two new members were added to the membership list of those interested in future events and helping on occasion. A good profit was made on refreshments especially as there was no outlay due to a voucher received from the Co-op.

There have also been the usual monthly Bingo and Film nights as well as a Crafts and Antiques Fair. The next big event will be the 'Swing Commanders' on Saturday 13 October, advertised as the best Swing band in Europe!

The film 'Beirut' will be shown on October 25 at 7pm.

The group received a cheque for £3,000 from the outgoing Edwardian Committee and this will be used towards the upgrading of the Hall sound system. A 'thank you' event for the sponsors of the balcony seats will be held on Saturday 20 October with refreshments provided by the Co-op.

**d. Cllr. Thomas – Councillor Surgery 8 September**

The surgery was held jointly between SLDC and GTC.

The Save Grange Lido group put forward their ideas for the future of the Lido. This took up almost all of the two hours allocated and there was only time for Councillors to speak to one other person, though Councillor Shapland and I spoke after the session to residents who were concerned about potentially dangerous parking in Windermere Road.

The next joint surgery with SLDC will be on Saturday 8 December, 10am until noon.

The County Council is not represented at these surgeries.



## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C18/94 Lido 12**

Members noted a progress update:

In March this year, GTC resolved to support SLDC in their restoration plans for the Lido. The Save Grange Lido Group gave a presentation, on Wednesday 19 September 2018, to representatives from South Lakeland District Council, Grange Town Council and the Lido Community Interest Company. SLDC aims to formally respond to the group by the end of October and has granted them access to the site to allow them to develop their plans.

**C18/95 Lake District National Park Authority (LDNPA) – Boundary Extension 13**

Members noted a report from Cllr. Joanna Greenway about the meeting she attended on 11 September and invitation to join the Parish Councils Co-ordination Group to discuss whether to put forward a case to the current National Parks review body for extending the southern boundary of the Lake District National Park to take in those areas of the Cartmel peninsula that aren't already in the National Park and considered opting into the Parish Councils Co-ordination Group and selecting councillor representatives.

### RESOLVED

- a. That Grange Town Council opted into the Parish Councils Co-ordination Group.
- b. That Cllrs. Greenway, Endsor and Ingle would represent GTC at the next meeting.

**C18/96 Duck Hut – 3Ps 14**

Members noted correspondence from SLDC Asset Manager requesting the Town Council's support for proposed works by SLDC and the 3Ps at the Duck Hut in the Ornamental Gardens.

**RESOLVED** That the Town Council supported the proposed works by SLDC and the 3Ps at the Duck Hut in the Ornamental Gardens.

**C18/97 Victoria Hall 15**

- a. Members noted the Victoria Hall Action Plan progress.
- b. Members noted the Maintenance Programme progress.

**C18/98 Part 2 6**

**RESOLVED** That the meeting move to Part 2.

**C18/99 Victoria Hall 15**

- a. Members considered quote for painting foyer doors.

### RESOLVED

That the quote of £890.00 for painting the foyer doors from D. Birch and Son was approved.

- b. Members considered quote for relocating foyer lights.

### RESOLVED

## TOWN COUNCIL OF GRANGE-OVER-SANDS

That the quote to fix spotlights in Information Centre (£80.00) and install foyer lighting (£260.00) from WB Electrical Services was approved.

**C18/100**

**Next Meeting**

**16**

**NOTED**

That the next Full Council Meeting would be held at:

Monday 12 November 2018, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 9pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**