

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



Council Offices
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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 11 March 2024 commencing at 7.00 pm.

Present: Cllr. R. Handley – Chair

Cllr. J. Greenway, Cllr. A. Walmsley, Cllr. E. Walmsley, Cllr. J. Mason,
Cllr. A. Speight, Cllr. T. Thomas, Cllr. J. Walmsley

Mrs. C. Benbow – Town Clerk

In attendance: 3 members of the public.

Note – Cllr. Thomas opened the meeting as the Chairman was delayed.

**Minute
Ref:**

Agenda No:

C23/178 Apologies for Absence

1

Apologies were received from Cllr. Logan who was absent due to other commitments.

RESOLVED

That apologies from Cllr. Logan who was absent due to other commitments were approved.

Chairman Cllr. Roger Handley arrived.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C23/179

Public Participation: Public Have Your Say

2

Speaker 1

Made representation to members, speaking as a Trustee for Save Grange Lido CBS, giving an update on their progress, following the recent press release by Westmorland and Furness Council (WFC).

Save Grange Lido CBS are currently working on the pool design and plans for the central pavilion. A change in policies and procedures by WFC has set them back. Meetings with WFC continue, both on and off-site, and work is progressing, though slower than hoped. Save Grange Lido CBS are in talks with National Lottery Heritage Fund, and other funders, and are confident they will raise the funds to reinstate the pool once terms of a lease with WFC are agreed.

A considerable amount of work is being done to make the Lido safe for public use. The material used to infill the pool is temporary and removable and some of it is needed for Save Grange Lido CBS's project.

The Group hopes to give a further update with good news over the coming months. Another Cross Bay Walk will be held on Saturday 15th June 2024.

C23/180

Reports

3

Westmorland and Furness Council Report

No apologies were received from the Unitary Councillors.

Mayor's Report

Mayor Cllr. Roger Handley reported that there had been no civic events.

C23/181

Minutes of the Previous Meeting

4

RESOLVED

That the Minutes of the Meeting of the Town Council held on Monday 12 February 2024 were accepted as a true record.

C23/182

Declarations of Interests and Dispensations

5

NOTED

There were no requests received for dispensations or declarations of interest.

TOWN COUNCIL OF GRANGE – OVER – SANDS

C23/183 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

6

RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

C23/184 Planning Report

7

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

- a. 2024/0236/FPA
Full Application
Honey Potts Allithwaite Road
Variation of condition 2 (approved plans) attached to planning permission SL/2021/0468 (Two storey rear extension & alterations, rebuild and enlarge outbuilding to the south to provide garage, annexed accommodation & gym and new outbuilding to the north to provide outdoor kitchen).

Extension to comment deadline requested – granted.

**RESOLVED
NO OBJECTION**

- b. 2024/0231/TEL NEAR 6 THE CRESCENT
Telecommunications
Formal notification of 28 days' notice in accordance with Regulation 5 of the Electronic Communications Code Regulations 2017 (as amended) for the installation of 1 x 9m medium pole.

NOTED

- c. 2024/0315/FPA
Full Application
Rostherne, Charney Road
Construction of single storey front extension and associated alterations to create enlarged kitchen.

**RESOLVED
NO OBJECTION**

TOWN COUNCIL OF GRANGE-OVER-SANDS

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2023/0602 HYBURNE, 15 YEW TREE ROAD Lawful Dev. Cert. - Proposed Use Approved.
- b. 2023/1189/FPA FAIRLIE 11 FERNHILL ROAD Full Application - Approved With Conditions.
- c. 2024/0019/FPA ABBOTT HALL LAMBERT MANOR KIRKHEAD ROAD Full Application - Approved.
- d. SL/2023/0540 LAND OPPOSITE GRANGE-OVER-SANDS LIDO, THE PROMENADE, Full Application Approved With Conditions.
- e. 2023/1194/DISC FORMER AGE CONCERN UK LINDALE ROAD Details Reserved By Condition (Discharge) Discharge Of Conditions.

C23/185 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED

That Cllrs. Mason and Handley would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED

That Cllrs. A. Walmsley and Greenway would complete online authorisation of payments for the next payment period.

TOWN COUNCIL OF GRANGE-OVER-SANDS

Councillors noted that for the next period authorisation will be needed before the meeting because the meeting is on 15 April which is the payments date.

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

March 2024

Accounts for Payment

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£

-

-

£ -

Bank Account No. 2 - Direct Debits

295 Lloyds Bank Plc - Card Feb 2024 - Monthly fee	3.00	
295a Taryag - Fire action signs	7.40	
295b Fire Door Closers - Fire door signs	13.90	
295c Shenzhenshi - Mop and broom organiser	15.40	
295d Ningbo - Broom and dustpan set	19.40	
295e Amazon - Fire exit signs	59.25	
295f Tomstrad - Kitchen door sign	1.69	
295g Discounted Cleaning Supplies - Mop and bucket	19.50	
295h KPCM Display Ltd - General and COSHH signs	34.73	
295i Universal Silk Screen Printers - Emergency exit sign	3.59	
295j Smart Horizons - 3 x Fire Warden courses	72.00	
295k LED Panel Store - LED panel lights for Room 4	258.00	507.86
296 Npower - Elec V Hall 01/01-31/01/24		655.70
297 Npower - Elec Church Hill PC 01/01-31/01/24		145.06
298 Npower - Elec Prom PC 01/01-31/01/24		46.91
299 Npower - Elec Xmas Tree lights 01/01-31/01/24 (recoverable)		16.58
300 Corona Energy - Gas V Hall 01/01-01/02/24		2,840.29
301 Sage - Support 01/03-31/03/24		100.80
302 BT - Tel & Broadband - Rental to 31/03/24 Calls to 02/03/24		47.94

Bank Account No. 2 - Direct Bank Payments

303 Lancasters - Draught excluders, keys, filler, bleach, paint & brushes		62.10
304 Westmorland Fire - Fire alarm service	208.55	
305 Westmorland Fire - Intruder alarm service	142.58	351.13
306 PPL PRS Ltd - Performing Rights to 05/01/24 (recoverable)		244.80
307 Viking - Stationery		84.78
308 Prom Gardeners - Prom hut repairs		377.90
309 KTD - MFA configuration	306.00	
310 KTD - Photocopying 30/01/24-29/02/24	21.59	327.59
311 R Rhodes - Remove, repair and replace kitchen tap		96.00
312 Vanguard Fire and Health - Victoria Hall Fire Risk Assessment		450.00
313 Hall Manager expenses - LED lamps and respirators		69.36
314 Healthmatic - PC cleaning 01/03-31/03/24		1,500.00
315 Lengthsman - To 29/02/24		427.35

Total Bank Account No. 2

£ 8,352.15

Total Accounts

£ 8,352.15

TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 8,452.23
HMRC PAYE & NI - Tax Month 11	1,817.49
LG Pension Scheme Month 11 - Employer payment	2,371.38
LG Pension Scheme Month 8, 9 & 10 - Employer payment	54.20

£ 12,695.30

Total Bank Account No. 2

£ 21,047.45

Total all payments for approval

£ 21,047.45

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

-

Bank Account No. 2

Direct Debits

-

292 Waterplus - V Hall 06/01-06/02/24	145.39
293 Waterplus - Orn Gdns PC 07/01-07/02/24	61.34
294 Waterplus - Church Hill PC 07/01-07/02/24	42.18

Direct Bank Payments

Total Accounts paid in previous month

£ 248.91

Grand Total

£ 21,296.36

Bank Balances

Bank Account No. 1 As at 29/02/24	198,421.87
Bank Account No. 2 As at 29/02/24	105,240.51

Transfer to Petty Cash account to replenish float

Signed (Chairman)

Dated.....

TOWN COUNCIL OF GRANGE-OVER-SANDS

C23/186

Finance and Governance

9

a. **Co-option Policy**

Members considered the Co-option Policy, re-drafted to include an informal meeting with Councillors to ask questions and discuss the role.

RESOLVED

That the Co-option Policy, re-drafted to include an informal meeting with Councillors to ask questions and discuss the role, was approved, and would be published on the website.

b. **Annual Authorisation of Payments**

Members considered the annual review of payments made by variable direct debit and standing order and the use of BACS payments in compliance with Grange Town Council Financial Regulations.

RESOLVED

That the annual review of payments made by variable direct debit and standing order and the use of BACS payments in compliance with Grange Town Council Financial Regulations was approved and would be published on the website.

c. **IT Support Contract**

Members considered the annual contract for IT Support, from KTD Ltd, noting that the quote of £1,365 (ex VAT) is lower than last year (£2,380 ex VAT) due to the new cloud server.

RESOLVED

That the annual contract for IT Support, from KTD Ltd, costing £1,365 (ex VAT), was approved.

C23/187

Consultations

10

There were no consultations.

C23/188

Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

a. **Cllr. Thomas – Civic Society AGM**

Cllr. Thomas attended the AGM where the committee was re-elected. The next event will be a talk about Grange postcards, by Nick Thorne, at the Victoria Hall on 21 March. The Prom Gardeners are no longer affiliated to the Civic Society.

TOWN COUNCIL OF GRANGE – OVER – SANDS

b. **Cllr. Handley – Concert Club**

The Concert Club needs volunteers for their committee. The Mayor met them and included this in his 'Grange Now' report; one person has stepped forward. Several new committee members are needed for the Club to continue, including Treasurer, Chairman and Membership Secretary.

C23/189

Victoria Hall

12

a. **Theatres Trust Consultancy**

Members noted an update from Cllr. Greenway, that the Working Party met and decided that the remaining day of the consultant's time would be best spent on further research and a zoom meeting with the Hall Manager.

b. **Victoria Hall Working Party**

Members noted that a Victoria Hall Working Party was scheduled for Wednesday 6 March at 7pm, to discuss the Theatres Trust Consultant's report and prepare for the final meeting with him. The Victoria Hall Support Group was invited to send representatives. Taking part were Cllrs. Handley, A. Walmsley, Thomas, J. Walmsley, Speight and Greenway, the Hall Manager and Town Clerk, and Jen Parr and Mary Ann Best from the Victoria Hall Support Group.

Cllrs. Logan, Mason, and E. Walmsley sent apologies.

Questions were raised, which will be forwarded to the consultant to research. It was decided that this would be more effective than another meeting with him.

c. **Front of House Staff Team**

Members noted that two new Front of House staff have been recruited, on casual hours contracts.

d. **Training**

Members noted that the two new Front of House staff and a Victoria Hall Support Group volunteer have completed Fire Warden training.

C23/190

Westmorland and Furness Council Updates

13

a. **Bus Service**

Members noted correspondence from WFC about a new bus service operating between Grange and Cartmel.

b. **Prom and Lido Refurbishment**

Members noted an update from WFC on the works to the Prom and Lido, that the full works are due to finish May/June.

c. **Clock at Clocktower**

Members noted that this has now been repaired.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C23/191

Prom Recreation Ground

14

Members noted that the stolen safety notice at the street workout equipment has now been replaced by CM Signs. Westmorland and Furness Council are providing electricity to the Rec Ground kiosk as part of the Prom refurbishment.

C23/192

Allotments

15

Members considered quotes to repair the fence at Grange Fell Allotments.

Members noted that the Chairman, Hall Manager and Town Clerk had a site meeting on Wednesday 6 March and recommended that the quote to replace the entire fence was approved.

RESOLVED

That the quote from M.D. Hanafin and Sons Ltd to replace the fence at Grange Fell allotments, total price £7,345.66 plus VAT, was approved.

C23/193

Official Portraits of HM the King

16

Members noted correspondence from CALC, that all Town, Parish, and Community Councils can apply for a free A3 sized portrait of HM The King and considered if the Town Council wishes to apply for a portrait on behalf of the Town. The deadline for applications is 28 March 2024.

RESOLVED

That the Town Council would apply for a portrait of HM The King to display at the Victoria Hall.

C23/194

Biodiversity and Nature Recovery Town and Parish Council Forum

17

Members noted correspondence from CALC, correspondence from CALC, that the Westmorland and Furness Locality Association are offering a forum, at which WF Cllr. Giles Archibald, and technical officers, will outline developing plans for all parts of society to come together and help nature recover in gardens, village greens, community orchards, workplaces or farms. This will also be an opportunity to share community's nature recovery experiences and achievements.

The forum will be held online via Teams on Monday 25 March 2024, 6.45pm for 7.00pm start. Cllr. Greenway intends to attend.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C23/195

Prom Gardeners Hut

18

The Prom Gardeners store their tools at the hut at the Recreation Ground, which is leased by the Town Council from Westmorland and Furness Council. Members noted that the door needed replacing and that £377.90 (inc. VAT) was contributed to the Prom Gardeners to undertake this work, which has been completed.

RESOLVED

That the £377.90 (inc. VAT) contribution to the Prom Gardeners to undertake the replacement of their store door was approved.

C23/196

Public Conveniences

19

Members considered a quote from Healthmatic to install aerial boosters at the Ornamental Gardens and Prom public loos, to improve the effectiveness of the card readers.

The quote was not available at the time of the meeting.

C23/197

Training

20

Members noted that Cllr. Jane Walmsley attended NALC online training in the use of social media by councils.

C23/198

Next Meeting

21

Members noted that the next Full Council Meeting would be held:

Monday 15 April 2024 at the Victoria Hall, Main Street, Grange-over-Sands, to be held after the Annual Town Meeting, which starts at 7pm.

There being no further business, the meeting closed at 7.50pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council