

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



Council Offices
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V.A.T. Reg.No: 164 8707 80

**DRAFT Minutes of the Meeting of the Town Council held in the Victoria Hall,
on Monday 13 June 2022 commencing at 7.00 pm.**

Present:

Cllr. T. Thomas – **Chair**

Cllr. J. Greenway, Cllr. A. Walmsley, Cllr. C. Logan, Cllr. R. Handley,
Cllr. E. Walmsley, Cllr. J. Mason.

Mrs. C. Benbow – Town Clerk

In attendance:

Members of the Public - 7

District and Shadow Unitary Councillor P. Endsor, Shadow Unitary
Councillor J. Boak, County and Shadow Unitary Councillor S. Sanderson,
County Councillor B. Wearing.

**Minute
Ref:**

Agenda No:

C22/26 Apologies for Absence

1

Apologies were received from Cllr. S. Bailey who was absent due to other commitments.

RESOLVED

That apologies from Cllr. S. Bailey, who was absent due to other commitments, were approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/27

Public Participation: Public Have Your Say

2

- Resident 1** Made representation regarding Prom Art, representing the Prom Art Committee, explaining that a Community Interest Company run Prom Art, and that they are considering running additional events.
- Resident 2** Made further representation to members regarding Prom Art, representing the Prom Art Committee, about the possible additional events, requesting feedback from the Town Council about the idea.
- Council Response** The Chairman asked Prom Art to write describing their ideas and proposals, and their questions to the Town Council, so the Council can give an informed response.
- Resident 3** Made representation regarding Item 17, Road Safety on Grange Fell Road, opining that the speed limit should be reduced, and requesting the Unitary Council review all roads and signage for whole peninsula.
- Resident 4** Made representation regarding Item 14, SLDC Prom and Lido Update, informing the meeting that the SLDC information boards on the Lido reference a website with outdated information, and expressing concern that SLDC say the work is urgent due to the condition of the buildings, but they appear to be delaying further.

C22/28

Reports

3

District Council Report

District Councillor Fiona Hanlon sent her apologies.

District and Shadow Unitary Councillor Peter Endor introduced County and Shadow Unitary Councillor Sue Sanderson, and Shadow Unitary Councillor Jenny Boak, who attended the previous meeting.

ClIrr. Endor thanked everyone who voted for them and reported:

- a. **Towns and Parishes** – there are seven parishes for the new Unitary Councillors to cover, and over the next ten months, they will visit all of them. The team will work together, with a rota, so that a Unitary Councillor comes to each parish meeting.
- b. **Unitary Councillors Allowance** – an independent body is deciding this.

TOWN COUNCIL OF GRANGE-OVER-SANDS

- c. **Council Leader** – Cllr. Jonathan Brooke was elected Leader at the first meeting of the new Authority.
- d. **District Council** – all the Councillors continue to work with residents, representing them in a wide variety of areas, including street parking signs, parking problems, planning, damaged walls, pot holes and overhanging trees. Cllr. Endsor supports the Community Hub, attending the Loving Earth exhibition at the Victoria Hall.
- e. **Lido** – Cllr. Endsor attended a meeting of Save Grange Lido Community Business Society and Eden North, which was very encouraging.

County Council Report

County Councillor Bill Wearing reported:

- a. **Road Safety on Grange Fell Road** – the County Traffic Team are aware of the accident here and the problems with Grange Fell Road. As there is currently a police investigation, he made no further comment.
- b. **Grange Flood Group** – a meeting of the Windermere Road Residents Flood Group took place. It is hoped to start work on phase one of the flood mitigation works this summer. Windermere Road car park will be closed during the work. The upstream works are already complete and are effective.
- c. **Westmoreland and Furness Unitary Council** - Cllr. Wearing continues to work alongside Shadow Unitary Councillors for a smooth transition to the new Authority.

Cllr. Thomas asked about coach parking provision if the Windermere Road car park is closed, and asked if Lloyds Bank mobile service, which uses the car park, had been informed.

Cllr. Wearing replied that they would aim to keep a section open for coaches and that they would contact Lloyds Bank.

Cllr. Greenway asked if the traffic mitigation works for parking outside Kents Bank Station had been completed.

Cllr. Wearing replied that this work was in abeyance because Cross Bay Walks are coming to Grange, not Kents Bank, so the works are not currently required.

TOWN COUNCIL OF GRANGE-OVER-SANDS

Shadow Unitary Council Report

All the Shadow Unitary Councillors were present, the Chairman welcomed them and invited any questions.

Cllr. Greenway asked how the new Authority planned to engage with the parishes and whether an equivalent of the Local Area Partnership would be considered.

Cllr. Sanderson responded that working with communities is central to the ethos of the new Authority and they are committed to working with the parishes.

Mayor's Report

Mayor Cllr. Tricia Thomas reported that she had taken part in the Platinum Jubilee celebrations, holding a Crafty Crowns workshop at the Victoria Hall, judging a shop window display competition, attending the Community Hub and PEAT Loving Earth exhibition, the Churches Together Picnic in St. Charles Field and the Picnic in the Park and Band Concert.

The Mayor thanked the Community Bay Singers and Sands Band for their entertainment at the Jubilee Picnic, Flookburgh Band for the Band Concert, and Charity and Co for organising the 2022 Music in the Park season and providing refreshments throughout.

C22/29	Minutes of the Previous Meeting	4
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RESOLVED	That the Minutes of the Meeting of the Town Council held on Monday 9 May 2022 were accepted as a true record.
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C22/30	Declarations of Interests and Dispensations	5
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NOTED	There were no requests received for dispensations or declarations of interest.
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C22/31	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	6
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RESOLVED	That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.
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1. **Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

The following applications to be considered for full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

- a. **SL/2022/0425 6 Meadow Grove**

Extension & alterations

FULL PLANNING

RESOLVED

NO OBJECTION

Grange Town Council requests that permission is only granted on the condition that use is limited to ancillary domestic use and the development is not used as holiday accommodation.

- b. **SL/2022/0433 Age Concern UK, Lindale Road**

Discharge of condition 8 (offsite footway improvements) attached to planning permission SL/2019/0758

DISCHARGE CONDITIONS

RESOLVED

NO OBJECTION

- c. **SL/2022/0434 Age Concern UK Lindale Road**

Discharge of condition 4 (cast posts) attached to planning permission SL/2019/0758

DISCHARGE CONDITIONS

RESOLVED

NO OBJECTION

- d. **SL/2021/0827 Springfield, Methven Road**

Demolition of existing dwelling, erection of 3 dwellings, landscape enhancement scheme & surface water attenuation infrastructure.

SLDC has received additional plans and information for the above application that you may wish to comment upon.

RESOLVED

OBJECTION

Grange Town Council reiterates the OBJECTION made previously to the application on the following grounds:

TOWN COUNCIL OF GRANGE – OVER – SANDS

1. **Overdevelopment**
Building 3 four-bed houses on this site constitutes over-development. Four bedrooms suggests family occupation, but there is no outside space for the homes. The plans are inappropriate to the size of the site.
 2. **Inaccurate Application**
These are described as Starter Homes – this is unrealistic in the current market climate – they are not Starter Homes or ‘affordable.’
 3. **Overlooking and Loss of Privacy**
The proposed plans would constitute unacceptable overlooking of neighbouring properties and subsequent loss of privacy.
 4. **Highways Access**
It is clear from the plans and other responses that there are access problems onto the highway that cannot be overcome.
 5. **Planting**
The Planting Plan is completely unsuitable and would cause problems in the future.
 6. **Neighbourhood Plan Design Guide**
The materials proposed are out of keeping with the Design Guide, which is a legal document.
 7. **Out of Character**
The proposed flat roofs are out of keeping with the character of the area.
 8. **Accessible and Adaptable Dwellings**
This proposal doesn’t comply with M4(2) requirements for Accessible and Adaptable Dwellings. The previous application for the site was compliant and it is not clear why this one can’t be.
- e. **SL/2022/0464 3 Kilmidyke Drive**
Replacement of existing conservatory with extension
FULL PLANNING
No response was made as there was no information on the SLDC website.
- f. **SL/2022/0485 7 Abbots Close**
Proposed single storey side extension to form new utility room
FULL PLANNING

RESOLVED
NO OBJECTION

TOWN COUNCIL OF GRANGE – OVER – SANDS

g. **SL/2022/0505 Linksfield Cartmel Road**

Enlargement of existing garage building including rear extension to and installation of balcony, to form gym / games room, study / hobby room, shower and patio area.
FULL PLANNING

RESOLVED

NO OBJECTION

Grange Town Council requests that permission is only granted on the condition that use is limited to ancillary domestic use and the development is not used as holiday accommodation. This was a condition of the previous planning permission granted at this site.

h. SL/2021/0802 Rear of Derlyn, Charney Road

Dwelling & garage

AMENDED PLANS - SLDC has received additional plans and information for the above application that you may wish to comment upon.

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

The proposed shed is located immediately beneath the canopy of a large beech tree, in its root protection zone.

Locating the shed there would cause damage to the tree by impacting the roots and preventing rainfall getting to the roots.

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2022/0268 Lingwood Park Cartmel Road Discharge of Conditions – Approve
- b. SL/2021/0900 Saddle Stones 2 Charney Fold FULL PLANNING - Grant with Conditions
- c. SL/2022/0204 Arnmore 18 Yew Tree Road FULL PLANNING Grant with Conditions
- d. SL/2022/0250 Granville 3 Methven Terrace Kents Bank Road FULL PLANNING Grant with Conditions
- e. SL/2022/0085 Nutwood Medical Centre ADVERTISEMENT Advert - Grant with Conditions
- f. SL/2022/0084 Nutwood Medical Practice FULL PLANNING Grant with Conditions
- g. SL/2022/0349 Holme Farm Meathop Road RETROSPECTIVE FULL - Grant with Conditions
- h. SL/2022/0381 2 Blackthorn Gardens FULL PLANNING - Withdrawn

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/33 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED That Cllrs Mason and Logan would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs Greenway and A. Walmsley would complete online authorisation of payments for the next payment period.

TOWN COUNCIL OF GRANGE-OVER-SANDS

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

June 2022

Accounts for Payment

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£

£ -

Bank Account No. 2 - Direct Debits

39	Lloyds Bank Plc - Card May 2022 - Monthly fee	3.00	
39a	Dunelm - Cushions for Yoga	66.00	
39b	Cook Serve Enjoy - Mugs & water bottles	83.76	
39c	Vax Ltd - Blade 4 cordless vacuum cleaner (VHSG donation)	199.99	
39d	Winston - Jubilee bunting	4.45	
39e	Little Eskimo Ltd - Commonwealth bunting	24.99	
39f	Vistaprint - Jubilee banners	110.25	492.44
40	SLDC - 3/10 Non Dom Rates V Hall		574.00
41	SLDC - 3/10 Non Dom Rates Rooms 1 & 3 / Council office		155.00
42	SLDC - 3/10 Non Dom Rates Room 4		87.00
43	Npower - Elec V Hall 01/04-30/04/22		312.40
44	Npower - Elec Church Hill PC 01/04-30/04/22		63.47
45	Npower - Elec Prom PC 01/04-30/04/22		21.45
46	Waterplus - Church Hill PC 07/05-07/06/22		49.28
47	Waterplus - Orn Gdns PC 07/05-07/06/22		63.69
48	Plusnet - Tel & Broadband - Rental to 08/07/22 Calls to 09/06/22		39.71
49	Sage - Support 01/06-30/06/22		86.40

Bank Account No. 2 - Direct Bank Payments

55	Lancasters - Sandpaper & Hammerite paint for benches		25.00
56	Westmorland Fire & Security - Maint. charge for fire alarm (green units)	60.00	
57	Westmorland Fire & Security - Maint. charge for fire alarm (red units)	60.00	120.00
58	JT Atkinson - Handrail wood for backstage ladder		18.01
59	PPL PRS Ltd - Performing Rights to 05/04/22 (recoverable)		329.58
60	YPO - Stationery		49.30
61	Abi & Tom's - 5 x Hanging baskets		210.00
62	J Airey - Internal audit for 2nd half year 01/10/21-31/03/22		232.40
63	Lamont Pridmore - Professional services 01/06/21-31/03/22		1,830.00
64	Lengthsman - To 31/05/22		561.00
65	Healthmatic - PC cleaning 01/06-30/06/22 & Wallgate unit for Orn Gdns PC		2,349.00
66	KTD - Photocopying 26/04-26/05/22		18.16
67	SLDC - Rental Grange Fell allotments 01/07/22-30/06/23		477.00
68	SLDC - Electricity recharge Ornamental Gdns PC 05/03/22-01/06/22		60.73
69	SLCC - Membership fees to 30/06/23 (approved C22/15(i))		270.00
70	Flookburgh Band - Bandstand concert 05/06/22		100.00

Total Bank Account No. 2

£ 8,595.02

Total Accounts

£ 8,595.02

TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 5,746.64
HMRC PAYE & NI - Tax Month 2	2,087.90
LG Pension Scheme Month 2 - Employer payment	2,194.63
	£ 10,029.17
Total Bank Account No. 2	£ 18,624.19

£ 18,624.19

Total all payments for approval

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

50 Waterplus - Church Hill PC 07/04-07/05/22	45.72
51 Waterplus - Orn Gdns PC 07/03-07/05/22	66.07
52 Plusnet - Tel & Broadband - Rental to 08/06/22 Calls to 08/05/22	39.60

Direct Bank Payments (Not yet approved)

53 Matthew Lambeth - Repairs to Crazy Golf	800.00
54 Just Projectors - HDMI cables & Epson EB-982W Projector (VHSG donation) replacement of stolen projector	703.20

£ 1,654.59

Total Accounts paid in previous month

£ 20,278.78

Grand Total

Bank Balances

Bank Account No. 1 As at 31/05/22	188,836.15
Bank Account No. 2 As at 31/05/22	189,330.83

Transfer to Petty Cash account to replenish float 22.00

Signed (Chairman) Dated.....

The Internal Audit took place on 18 May 2022. Members noted the Internal Audit Reports, and that the Town Council is fully compliant with the Account and Audit Regulations.

RESOLVED

That the Internal Audit Reports, dated 18 May 2022, were approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/35

Finance and Governance – External Audit – Annual Governance and Accountability Return

10

- a. Members considered the Annual Governance Statement in the Annual Governance and Accountability Return for the year ended 31 March 2022.

RESOLVED

That the Annual Governance Statement in the Annual Governance and Accountability Return for the year ended 31 March 2022 was approved.

- b. Members considered the Accounting Statements in the Annual Governance and Accountability Return for the year ended 31 March 2022.

RESOLVED

That the Accounting Statements in the Annual Governance and Accountability Return for the year ended 31 March 2022 was approved.

- c. To authorise the Chairman and Town Clerk (Responsible Financial Officer) to sign the statements.

RESOLVED

That the Chairman and Town Clerk (Responsible Financial Officer) were authorised to sign the Annual Governance Statement and the Statement of Accounts in the Annual Return for the year ended 31 March 2022.

- d. To authorise the submission of the Annual Governance and Accountability Return for the year ended 31 March 2022 for External Audit to commence following the prescribed period for public examination from 14 June 2022 to 29 July 2022.

RESOLVED

That the submission of the Annual Return for the year ended 31 March 2021 for External Audit following the prescribed period for public examination from 15 June 2021 to 26 July 2021 was authorised.

C22/36

Finance and Governance

11

a. **Reserves**

Members reviewed the Reserves Policy and considered the reserves allocation at the opening of the new financial year, noting that the following payments were already resolved:

Works resolved - Chimney removal Jan 2022 (C21/160) £4,150

Works resolved - Street Workout Equipment Mar 2022 (C21/191) £27,088

TOWN COUNCIL OF GRANGE-OVER-SANDS

RESOLVED

That the Reserves were allocated as below:

Opening Reserves 2021-22 resolved June 2022	£
General Reserve	
Council	100,223
Earmarked Reserve	
Works resolved - Chimney removal Jan 2022 (C21/160)	4,150
Works resolved - Street Workout Equipment Mar 2022 (C21/191)	27,088
Photocopier replacement	3,969
Victoria Hall (includes £50k for boilers as quoted)	90,000
Public Conveniences	15,000
Recreation, Play and Culture	35,000
Allotments (to maintain existing and set up new)	12,000
Public Domain	10,000
Professional Fees	1,000
Public Works Loan Board	6,039
Reserves per AGAR Box 7 March 2022	304,469

Reserves excluding resolved works and PWLB 263,223

b. Standing Orders Update

Members noted that Model Standing Order 18 in the NALC Model Standing Orders 2018 (England) was updated April 2022. This concerns Financial Controls and Procurement. Members considered update to Grange Town Council Standing Orders.

RESOLVED

That the updated Grange Town Council Standing Orders were approved.

c. Statement of Tenders and Contracts – Transparency Code

Members noted the Statement of Tenders and Contracts, dated 16 May 2022, as required for publication on the Town Council website by the 2015 Transparency Code.

d. Office Printer/Photocopier

Members noted correspondence from KTD Ltd and considered purchase of replacement printer/photocopier as quoted.

RESOLVED

That the purchase of replacement printer/photocopier from KTC Ltd as quoted £3,674.00 (plus VAT) and £295.00 (plus VAT) delivery and installation was approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

e. Insurance

At the previous Town Council meeting, it was noted that the Council's insurance is due for renewal on 1 July and the Council was due to enter the second year of a three-year agreement.

Members noted correspondence received 6 June 2022 from James Hallam Insurance, that the insurance company will not be honouring the 3-year contract. Quotes are being sought.

Members noted that, given the short notice, a delegated decision will be made to ensure that insurance remains in place.

C22/37

Consultations

12

There were no consultations.

C22/38

Updates from Members

13

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

a. Cllr. Thomas – Cumbria Better Connected.

There is no update on recruiting staff for Grange Station and no current plans to close it. 13% trains in the last month were cancelled. The Mobility Scooter Map is being refreshed and Morecambe Bay Partnership have commissioned a study about a cycle way at Arnside.

b. Cllr. Thomas – Lengthsman Update - Squirrel Seats and Charney Well Lane bench.

The Lengthsman is re-painting the squirrel benches and has repaired the bench at Charney Well Lane.

C22/39

SLDC Promenade and Lido Refurbishment and Prom Playground Update

14

a. SLDC Prom and Lido Update

Members noted the update received from SLDC 26 May 2022, circulated, and as below:

Grange Lido and Promenade Update

*Grange Lido and promenade works are progressing, with IBI Architects issuing all first pass architectural construction information on Friday 19th May together with the updated landscape general arrangement drawings. These are being interrogated by Building Control and R G Parkins Structural Engineers to ensure compliance and will provide further commentary on repair techniques to the pool lining as well as the colonnades to the north and south building, but this is a **major** step forward. Detailed feedback is also needed regarding concrete repairs, proposed repair techniques and processes as well as drainage design to the pool and surrounding area, but these continue at pace and are expected to be*

TOWN COUNCIL OF GRANGE-OVER-SANDS

resolved in the next couple of weeks. We have commissioned Maker Construction to undertake a further concrete survey on the Lido (6th June) which may well reveal an alternative repair method, potentially creating both time and cost savings - which in turn can be utilised elsewhere. Within the last couple of weeks a number of design issues have been resolved via various meetings. I am meeting with Save Grange Lido's today to provide commentary on the design which has been driven by survey information on site, Planning, Conservation and Building Control.

We recently appointed alternative structural engineers to the scheme and they have taken a refreshing approach, which is serving and progressing works with the Lido and Promenade. All parties are working towards the completion of all technical issues by the end of June. This will enable us to issue a revised schedule of works and allow the formation of a legal contract with a fixed start date. Weekly meetings continue and we are all working tirelessly to get on site within the next 3 months, subject to the certain caveats such as discharging current planning conditions etc. I will keep you updated as each milestone is achieved.

b. SLDC Prom Playground

Members noted correspondence received from SLDC 27 May 2022, circulated, and as below:

I would just like to let you know that due to the current condition we will be removing the train from the play area today. We have for the last year or so been trying to maintain this but can no longer ensure it is safe for children to play on. The Locality team will continue to maintain the existing equipment. The plans for the new play area have been drawn up and will be part of the larger Prom scheme. Unfortunately I am unable to confirm a start date. I am pushing for the play area to be one of the first elements to be installed and will keep you up to date with progress.

I will also let you know if we deem it essential to close the play area.

RESOLVED

That SLDC would be asked for another update for the next Town Council meeting, and that the Town Council requested to see the plans for the new play area that that have been drawn up.

District Cllr. Endsor was asked to follow this up on behalf of the Town.

C22/40

Street Workout Equipment on Promenade

15

Members noted that the installation of Street Workout equipment on the Prom, by Kompan Ltd and Luscombe Plant Hire Ltd was almost complete.

The Clerk was asked to find out if anything needs to be in place if commercial trainers use it to run classes.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/41

Recreation Ground

16

Members noted that the contract with Horton Leisure Ltd. to operate the Recreation Ground finishes at the end of October 2022, and to convene a Working Party to discuss options.

RESOLVED

That a Working Party of all Councillors was convened to discuss options on Thursday 30 June 7pm.

C22/42

Allotments

17

a. Allotment Holder Correspondence - Greenhouses Size

Members considered request, from allotment holders, to increase the size of greenhouses/polytunnels allowed on allotments to a maximum of 12ft by 8ft.

RESOLVED

That the Allotment Holders Agreements are amended to increase the size of greenhouses/polytunnels allowed on allotments to a maximum of 12ft by 8ft.

b. Allotment Holder Correspondence – Road Safety and Golf Club

Members considered correspondence about road safety and the Golf Club and noted correspondence received 10 November 2021 from the County Council.

RESOLVED

That Councillors would visit the site independently, and the matter would be discussed after the Rec Ground tender, at the Working Party on Thursday 30 June 7pm.

C22/43

Community Led Housing

18

Members noted correspondence from South Lakeland District Council, regarding their Community Led Housing Fund, and the Parish Councillors' Guide to Rural Affordable Housing, published by the Rural Housing Alliance.

C22/44

Next Meeting

19

Members noted that the next Full Council Meeting would be held:

Monday 11 July 2022, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

TOWN COUNCIL OF GRANGE-OVER-SANDS

There being no further business, the meeting closed at 8.10 pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council

DRAFT