

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Tricia Thomas

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria, LA11 6DP

Tel: (015395) 32375

[www.grangeoversandstowncouncil.gov.uk](http://www.grangeoversandstowncouncil.gov.uk)

email: [council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

**DRAFT Minutes of the Meeting of the Town Council held in the Victoria Hall,  
on Monday 12 July 2021 commencing at 7.00 pm.**

**Present:**

Cllr. T. Thomas – **Chair**

Cllr. Greenway, Cllr. A. Walmsley, Cllr. Bailey,

Cllr. Logan, Cllr. Handley.

Cllr. E. Walmsley joined the meeting at 7.35pm.

Mrs. C. Benbow – Town Clerk

**In attendance:**

6 members of the public

District Councillor Peter Endsor

**Minute  
Ref:**

**Agenda No:**

**C21/48**

**Apologies for Absence**

**1**

Apologies were received and approved from Cllr. Hathorn who was absent due to other commitments.

County Councillor Bill Wearing and District Councillor Robin Ashcroft sent apologies.

## Police Report

Members noted online Police report:

[https://content.govdelivery.com/accounts/UKCUMBRIA\\_POLICE/bulletins/2e62f47](https://content.govdelivery.com/accounts/UKCUMBRIA_POLICE/bulletins/2e62f47)

## District Council Report

District Councillor Robin Ashcroft sent his apologies.

District Councillor Peter Endsor reported:

1. **SLDC Leadership** - Giles Archibald stepped down as Leader of SLDC; Jonathan Brooke is now Leader. Andrew Jarvis is Deputy Leader and Peter McSweeney is Chairman.
2. **By-Election 12 August** – this is due to the resignation of David Khan. Cllr. Endsor introduced Fiona Hanlon to the meeting as the Liberal Democrat candidate.
3. **Parking on Fernleigh Road** – residents have requested resident parking permits for Fernleigh Road and Fell Close. Cllr. Endsor is finding out if this is possible.
4. **Clare House Bridge** – Cllr. Endsor is arranging a meeting with Network Rail regarding residents' concerns that the bridge is a danger as the railings are so widely spaced.
5. **Councillor Surgery** – Cllr. Endsor would be pleased to do a Surgery as soon as restrictions allow. He invited Town Councillors to join him.

## County Council Report

County Councillor Bill Wearing sent his apologies and the following written report:

### **County Report to July 2021 Town Council**

*I must report a few items one of which is on your agenda item 17 - that is the new Highways online reporting system which has just been started in the last few weeks. Members of the public can access the highways system still if they do not have a computer via the usual highways Hotline 0300 303 2992.*

*Central Government have allocated more funding to the County from the Contain Outbreak Management Fund. Part of this funding in our area will be grants to support voluntary and community groups. The forms for applying can be obtained from our local engagement officers (Carol Last is the one for our area).*

*Finally, Members, I have circulated the latest Covid report with the Stats from our Director of Public Health.*

Cllr. Greenway thanked Cllr. Wearing for arranging a meeting with County staff and Cross-Bay Walk organisers about parking for events at Kents Bank.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Mayor's Report

*There were no civic events due to the pandemic.*

C21/50

Public Participation: Public Have Your Say

3

### Resident 1

Made representation to members on behalf of Grange Civic Society:

1. **Wishing Well on the Prom** – this has been broken into and money stolen again. The Civic Society are working with Cllr Walmsley to repair the damage.
2. **Lido Gallery** – concerned that these are taken care of, and re-used, during the refurbishment.
3. **Infrastructure** – informing of a burst water main in Grange Fell Road and opining that a survey of United Utilities system is undertaken before any building development permitted.
4. **Top Dressing of Roads** - concerned that although top dressing of roads may prevent rain damaging tarmac, this might exacerbate damage being caused by groundwater from below.
5. **Highways 'One Front-door' Service** – opining that this is an improvement, but some refinements are needed and offering to help the County Council make further improvements.

### Council Response

The Chairman responded that SLDC has assured GTC that the Lido Panels will be taken down carefully in the refurbishment and safely stored.

### Resident 2

Made representation regarding the underpass from Main Street Car Park onto the Prom.

He expressed concern that the underpass is not well-maintained, and that it is not clear who will be responsible for it, if, after the public enquiry into Bailey Lane Level Crossing in November, the right of way is diverted under the underpass if the Level Crossing is closed.

GTC were asked to get involved to ensure that the underpass is not neglected and allowed to deteriorate further.

### Council Response

The Chairman responded that she is in communication with Network Rail and will raise the question of what will happen to the right of way if the crossing is closed. She asked the resident to put his concerns in writing.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

- Resident 3** Made representation, speaking as a Director of Light Up Lives, regarding the Community Hub at the Victoria Hall.
- The Community Hub has moved into the former Information Centre room, and is open 10am – 3pm, Monday to Friday.
- A new landline number has been taken on, building on the work of the Helpline started during the pandemic. The Hub offers accompanied walks and telephone befriending, as well as group sessions including gentle chair exercise, one-to-one IT support sessions, Jigsaw Exchange and the weekly ‘Chat Café’.
- The Hub also has younger people involved and has entered into a partnership with Morecambe Bay Partnership to deliver on their litter picking and ‘Trampers’ initiatives.
- The next Grange and Peninsula Hub (GAP) meeting will be Tuesday 17 August, in person at the Hall. Anyone interested in working together to improve health and wellness in the Community is welcome to attend.
- The Community Hub is looking forward to giving the Town Map a home, working collaboratively to create the 2022 map.
- The Hub welcomes visitors and ideas, everyone is welcome to get in touch to find out more or say what is needed to provide health and wellness in the Community. What are your experiences of the pandemic? How has it affected you? What are your thoughts about the future of Grange over the next 10 years?
- The Community Hub welcomes volunteers to come and get involved in creating a resilient community where everyone feels connected.

<b>C21/51</b>	<b>Minutes of the Previous Meeting</b>	<b>4</b>
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**RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 14 June 2021 were accepted as a true record.

<b>C21/52</b>	<b>Declarations of Interests and Dispensations</b>	<b>5</b>
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**NOTED** Cllr. Walmsley declared an interest in Item 7, Casual Vacancies, as she is related to the applicant.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### C21/53 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

6

**RESOLVED** That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

### C21/54 Casual Vacancies

7

Members noted there were two Casual Vacancies due to the resignations of Peter Endors and Lyndon Howson.

These were advertised, and two expressions of interest received, from Julie Mason and Emma Walmsley.

a. **Vote to Co-opt**

Members voted to co-opt Julie Mason to the Town Council.

**RESOLVED**

That Julie Mason was co-opted to the Town Council.

The vote was unanimous.

b. **Vote to Co-opt**

Members voted to co-opt Emma Walmsley.

Cllr. Ann Walmsley did not take part in the vote.

**RESOLVED**

That Emma Walmsley was co-opted to the Town Council.

The vote was unanimous.

7.35pm

Emma Walmsley joined the Council meeting.

Members noted that Acceptance of Office documents would be signed after the meeting due to Covid restrictions.

### C21/55 Planning Report

8

**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

- a. SL/2021/0645 Grange Fell Golf Club, Grange Fell Road  
Extension to clubhouse balcony and erection of new greenkeeper's store  
FULL PLANNING

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**RESOLVED  
NO OBJECTION**

- b. SL/2021/0642 4 Graythwaite Court, Fernhill Road  
Replacement UPVC double glazed windows and doors  
FULL PLANNING

**RESOLVED  
NO OBJECTION**

- c. SL/2021/0633 Land to the rear of 53 Carter Road, Kents Bank  
Variation of Condition 2 (Approved plans) attached to planning permission  
SL/2018/0781 (Erection of two dwellings)

**RESOLVED  
NO OBJECTION**

- d. SL/2021/0646 1 Fellside Court  
Application for a non-material amendment following a grant of planning permission  
SL/2021/0295 (Rear extension, new rear dormer, front dormer improvements  
and partial garage conversion)  
Non-Material Amendment

**This was not considered as the application had already been determined.**

- e. SL/2021/0651 Red Rock, Morecambe Bank  
Addition of a metal balustrade around a flat roof to form a balcony / terrace  
FULL PLANNING

**RESOLVED  
NO OBJECTION**

- f. SL/2021/0625 4 Berriedale Terrace Alterations to front garden to create a parking  
area & driveway & installation of an electrical charging point.  
FULL PLANNING

**RESOLVED  
OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

**1. Out of Character**

The site is in a Conservation Area where all the houses have front gardens with limestone walls. The proposed development would be out-of-keeping with the character of the area and surrounding properties.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## 2. Highways

The Town Council is concerned about road safety, as it appears that visibility onto the road is inadequate. It is requested that County Council Highways are consulted on this.

- g. SL/2021/0662 Greenways, 25 Fernhill Road  
Demolition of conservatory & shed, erection of single storey front extension, raising of roof of existing rear extension, 2 new dormer windows to east elevation & new driveway.  
FULL PLANNING

**RESOLVED  
NO OBJECTION**

- h. SL/2021/0517 8 Cragg Drive  
Extensions and alterations including 1<sup>st</sup> floor glazed balcony to the side.

SLDC have received amendments and additional information for this application that the Town Council may wish to comment on.

**RESOLVED  
NO OBJECTION**

- i. SL/2021/0687 & SL/2021/0688 Methodist Church, Kents Bank Road  
Demolition of parts of the building and erection of a new extension with external works  
FULL PLANNING

**RESOLVED  
OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

### 1. Noise Nuisance

The Town Council is concerned about the sound levels generated by air-source heat pumps and that this could be a nuisance for neighbours. A noise nuisance assessment is requested.

### 2. Drainage

The creation of two hard-standing areas is proposed but there is no evidence of plans to prevent surface water run-off from these.

## 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2021/0356 Sycamore Down, Kentsford Road FULL PLANNING Grant with Conditions.  
b. SL/2021/0512 Compass Point The Esplanade DISCHARGE CONDITIONS – Approve

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C21/56 Finance - Monthly Payments**

**9**

**a. Verification of Expenditure**

**NOTED** That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

**b. Verification of Accounts Reconciliation**

**NOTED** That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

**c. Approval of Payments**

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

**d. Identification of Councillors to approve next finance period payments**

**RESOLVED** That Cllrs Handley and Logan would verify the invoices and payments for the next payment period.

**e. Identification of Councillors to complete online authorisation of payments**

**RESOLVED** That Cllrs Walmsley and Greenway would complete online authorisation of payments for the next payment period.





# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

July 2021

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

107 Public Works Loan Board - Prom PC's half year repayment		3,067.68
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#### Bank Account No. 1 - Cheque

**Total Bank Account No. 1**

**£ 3,067.68**

#### Bank Account No. 2 - Direct Debits

86 Lloyds Bank Plc - Card June 2021 - Monthly fee	3.00	
86a The Stage Group - Replacement lamps stage lighting	138.20	141.20
59 SLDC - 4/10 Non Dom Rates V Hall		574.00
60 SLDC - 4/10 Non Dom Rates Rooms 1 & 3 / Council office		155.00
61 SLDC - 4/10 Non Dom Rates Room 4		87.00
62 Sage - Support 01/07-31/07/21		78.00
63 Npower - Elec Xmas Tree lights 01/04-30/04/21 (Recoverable)		7.57
64 Npower - Elec Church Hill PC 01/04-30/04/21		32.92
65 Npower - Elec Prom PC 01/04-30/04/21		7.88
66 Npower - Elec V Hall 01/04-30/04/21		111.08
67 Npower - Elec Xmas Tree lights 01/05-31/05/21 (Recoverable)		7.82
68 Npower - Elec Church Hill PC 01/05-31/05/21		26.49
69 Npower - Elec Prom PC 01/05-31/05/21		8.13
70 Npower - Elec V Hall 01/05-31/05/21		115.13
77 Waterplus - V Hall 20/02-09/06/21		215.89
82 Waterplus - Church Hill PC 21/02-10/06/21		140.61
85 Waterplus - Orn Gdns PC 26/02-10/06/21		277.38

#### Bank Account No. 2 - Direct Bank Payments

87 Lancasters - Cable ties, plugs, white spirit etc.		31.00
88 A Thould - V Hall external window cleaning		30.00
89 Lamont Pridmore - Professional services 01/06/20-31/03/21		1,170.00
90 Cumbria Tourism - Community Membership to 30/09/22 (approved C21/43)		312.00
91 CPC - Replacement lamps, batteries and sound deck accessories		198.71
92 Treble3 - Website amendment		24.00
93 Continental Landscapes - Begonias for wall planting		570.00
94 WB Electrical - Fit and test bandstand speakers		45.00
95 KTD - Photocopying 25/05-21/06/21	24.48	
96 KTD - Domain cover 01/08/21-31/07/22	334.80	
97 KTD - Photocopying 21/06-30/06/21	3.51	362.79
98 Lengthsman - To 30/06/21		572.00
99 Healthmatic - Public Conveniences cleaning 01/07-31/07/21		1,500.00
100 SLCC - Membership fees to 30/06/22 (approved C21/16(i))		262.00
101 YPO - Stationery		65.10
102 SLDC - Electricity recharge Ornamental Gdns PC 01/04-30/06/21		84.19
103 WPS Insurance - Employment Legal Protection 01/07/21-30/06/22	56.00	
104 WPS Insurance - Legal Expenses 01/07/21-30/06/22	39.20	
105 WPS Insurance - Commercial Combined 01/07/21-30/06/22	3,027.19	3,122.39
106 The Lido Band - Concert 11/07/21		100.00
TS1 VHSG - Cinema - The Peanut Butter Falcon ticket reimbursement		149.31

**Total Bank Account No. 2**

**£ 10,584.59**

**Total Accounts**

**£ 13,652.27**

# TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

## Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 5,044.22
HMRC PAYE & NI - Tax Month 3	£ 1,401.02
LG Pension Scheme Month 3 - Employer payment	£ 1,820.89
	<u>£ 8,266.13</u>
 Total Bank Account No. 2	 <u>£ 18,850.72</u>
 Total all payments for approval	 <u>£ 21,918.40</u>

## Accounts paid in previous month - approved

### Bank Account No. 1

### Bank Account No. 2

## Accounts paid in previous month - not yet approved

### Bank Account No. 1

### Direct Debits

### Cheques

### Bank Account No. 2

### Direct Debits

## Direct Bank Payments

Total Accounts paid in previous month	<u>£ -</u>
 Grand Total	 <u>£ 21,918.40</u>

## Bank Balances

Bank Account No. 1 As at 30/06/21	177,713.07
Bank Account No. 2 As at 30/06/21	179,185.33

## Transfers between bank accounts

### Transfer to Petty Cash account to replenish float

Signed (Chairman) .....

Dated.....

C21/57

Finance and Governance

10

## Insurance

Members noted that the Council has a new 3-year contract for cover, which commenced 1 July 2021. This replaced the previous contract (annual premium £3,313.59) which was due to end 2022. The new annual premium is £3,122.39. No early-exit penalty costs incurred.

C21/58

Consultations

11

Members considered participation by Councillors in appropriate consultations:

## **South Lakeland Local Plan Review: Issues and Options Consultation**

South Lakeland District Council invited comments on the Issues and Options stage of its Local Plan Review. The Local Plan covers the parts of South Lakeland District which lie outside the Lake District and Yorkshire Dales National Parks.

Following engagement in 2020, SLDC considered the views and comments received, and seek further views on a range of policy options and approaches to issues.  
Deadline for comments: 30 September 2021.

## **RESOLVED**

That an in-person working party would be convened to discuss a response for consideration at the August Council meeting.

C21/59

Updates from Members

12

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllr. Greenway – SLDC Town and Parish Councils Local Plan Review** – attended virtual briefing 21 June.
- b. **Cllr. Greenway - Cumbria Wildlife Trust Nature Recovery Strategy Mapping Project** - this is a complicated, nationally based data project. Cllr. Greenway is involved in providing local knowledge of green spaces.
- c. **Cllr. Thomas – Furness Line Community Rail Partnership** - attended meeting on 17 June and reported that maintenance at Grange Station is underway, that Network Rail are providing a pdf of timetables electronically rather than printing timetables, that the repairs to the flood gates seal at the Main Street underpass are underway and that Network Rail are keen to install some of the Lido Gallery panels in the underpasses.
- d. **Cllr. Thomas – PEAT Greening Campaign** - the Scarecrows initiative has gone well; they will be judged on Tuesday 13 July by the Mayor, John Eakins and Ellie Douglas.
- e. **Cllr. Thomas - Furness 175** - preparations commence for the celebrations. There will be outdoor free events on 17 July 'Barrow Festival of Transport' at the Dock Museum and '175 Roadshow' on 21 August at Grange Station.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

- f. **Cllr. Thomas - Cumbria Better Connected** – attended meeting on 2 July and reported that Northern are having to cancel some services because of staff having to self-isolate. Improved services for Cross-Bay Walks have been requested. Cllr. Thomas requested that the Guide's Trust was informed about problems with weekend cancellations as large numbers of walkers arrive expecting to use the train.

C21/60

**Yewbarrow Lodge**

**13**

Members noted correspondence received 18 June from South Lakes Housing:

*Further to our phone call this afternoon, I can confirm the garden grounds next to Yewbarrow lodge, (known as the orchard) are owned by South Lakeland District Council and are not included in South Lakes Housing's proposals.*

*We're now in the process of planning what will happen with the building and the site. The lead officers are Richard Hayes, Director of Assets and Mark Dutton, Head of Development. When we are in a position to share our plans with the Grange Town Councillors, either Richard or Mark will get in touch with you to set up a meeting.*

### **RESOVED**

That a meeting is requested with the lead officers to give Town Councillors the opportunity to draw their attention to the Neighbourhood Plan and Design Guide.

C21/61

**Prom Rec Ground Fencing**

**14**

Members noted the meeting scheduled for Thursday 8 July took place at the Rec Ground on the Prom with British Transport Police, the Crime Prevention Officer, the Network Rail Security Manager and the PCSO.

Cllrs. Thomas, Handley, Bailey and the Town Clerk attended.

Members noted Chairman's update from the meeting:

- Network Rail Security Manager and British Transport Police discussed the fence design and material proposal with Phil Dalton.
- They approved these and Network Rail will provide signs for the new fence warning of the dangers of trespass.
- Network Rail funding is dependent on data. BTP reported that in the last 12 months there have been no incidents at the site, only 2 in Grange in total and these were both at the station.
- However, Network Rail will see if they can provide any funding, or part-funding.
- The Police Community Support Officer and British Transport Police are working together to visit the schools and keep them informed.
- The access gap in the fence between the tennis court and the MUGA was discussed.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

- It was agreed this would go at the corner where the dividing fence meets the railway fence.

Members further noted:

- Five quotes were considered at the previous meeting and Phil Dalton selected as preferred supplier.
- A revised quote had been requested as the price of steel is rising so quickly; this was received and circulated to Councillors for this meeting.
- The Town Council has already commissioned Horton Landscapes to do a temporary repair – the fencing for this has been ordered.
- This was resolved December 2020 (C20/118): That the quote of £1,435 (excluding VAT) from Horton Landscapes Ltd to install stronger fence was approved.
- This contract stands, as the work needs to be done to ensure safety of people using the MUGA and the entire new fence will not be installed until the winter.
- The Town Clerk is finding out if fence requires planning permission.

Members considered quote from P. Dalton Engineering Ltd to replace the fence.

### RESOLVED

That the quote from P. Dalton Engineering Ltd. to replace the MUGA fence at £19,600 (plus VAT) was approved.

C21/62

Victoria Hall

15

Members noted update from Cllr. Handley, Chairman of the Victoria Hall Support Group, on re-opening of Victoria Hall as Covid restrictions change:

All the offices at the Victoria Hall are now let, as 'Soul Space' Yoga Studio has expanded and taken up tenancy of both rooms 6 and 7.

The new Covid rules will come into force on 19 July. As soon as the Government issues the next guidelines, we will be reading them, and updating our practices at the Vic Hall accordingly.

We have opened up the Hall as far as possible and the Victoria Hall Support Group has had two cinema shows – 'Peanut Butter Falcon' and 'Military Wives'. Bingo has also re-started and is proving very popular.

C21/63

Play Equipment

16

#### a. I-Play Replacement

Members received an update from the Working Party (Cllrs. Bailey, Hathorn and Logan) set up to investigate ideas, get quotes and research funding and report back to Full Council with recommendations.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

Cllr. Bailey reported that the online survey is live until the end of July; they will report back findings.

b. **Fell Close Playground**

Members noted update from Cllr. Bailey on cost and timescale for slide replacement, that SLDC are trying to find a slide provider as Playdales no longer make this product.

<b>C21/64</b>	<b>Cumbria County Council Highways</b>	<b>17</b>
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Members noted correspondence from County Council Highways about their new 'One Front Door' system for reporting and managing problems with the roads.

<b>C21/65</b>	<b>Training</b>	<b>18</b>
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Members noted that:

a. **SLDC Code of Conduct/Effective Member Briefing**

Cllr. Handley took part in this Briefing, held remotely on Wednesday 16 June.

b. **NALC Opening your Community Building Online Seminar**

Cllrs. Handley and Thomas, and Victoria Hall Manager, attended on Wednesday 23 June.

<b>C21/68</b>	<b>Next Meeting</b>	<b>20</b>
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Members noted that the next Full Council Meeting would be held:

Monday 9 August 2021, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 8.15 pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**