

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held remotely on Monday 13 July 2020 commencing at 2.00 pm.

**Present:**

Cllr. P. Endsor – **Chair**

Cllr. Greenway, Cllr. Hathorn, Cllr. Bailey,

Cllr. Thomas, Cllr. Handley

Mrs. C. Benbow – Town Clerk

**In attendance:**

2 members of the public

**Minute  
Ref:**

**Agenda No:**

**C20/30 Apologies for Absence**

**1**

Apologies were received and approved from Cllrs. Howson, Walmsley and Logan as they were working.

Members noted that the next meeting will be at the usual time in the evening at 7pm.

**C20/31 Reports**

**2**

**Police Report**

There was no Police Report.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## District Council Report – Cllr. Eric Morrell

District Councillor Eric Morrell informed the meeting that he would be resigning from the District Council. This meant that this would be the last Town Council meeting that he would be attending as District Councillor. He thanked the Councillors and Clerk for all their companionship and support in working together over the years.

The Chairman thanked Cllr. Morrell and said that he would be missed and his work at the District on behalf of the town and community was appreciated.

## District Council Report – Cllr. Robin Ashcroft

District Councillor Robin Ashcroft sent his apologies.

## County Council Report

County Councillor Bill Wearing continues to share information from the County Council regarding the pandemic. He sent apologies for this meeting.

## Mayor's Report

The Mayor reported that he had presented resident Fiona Hanlon with a cheque for £500 from the Bay Villa Trust, granted towards maintaining and planting the area at the bottom of Cedric Walk. The Mayor thanked Ms Hanlon for all her hard work and her contribution to the town and community.

All other civic activities were cancelled due to the pandemic.

**C20/32**

**Public Participation: Public Have Your Say**

**3**

### Resident

Made representation to members, speaking as the owner of a self-catering holiday property, about the online promotion of Grange as a tourist destination and that the pandemic offered an opportunity for the community to work together to improve the online offer to visitors.

### Council Response

A discussion took place and it was agreed that this was important and that Cllr. Hathorn would arrange a meeting with the resident and Chamber of Trade.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C20/33 Minutes of the Previous Meeting 4**

**RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 8 June 2020 were accepted as a true record and that physical signing by the Chairman would take place in due course.

**C20/34 Declarations of Interests and Dispensations 5**

**NOTED** There were no requests received for dispensations or declarations of interest.

**C20/35 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6**

**RESOLVED** That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

**C20/36 Planning Report 7**

**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

**a. SL/2020/0372 1 Brown Robin, Lindale Road**

Discharge of conditions 3 (external materials) & 4 (garage door) attached to planning permission SL/2019/0873 & listed building consent SL/2019/0874

Discharge Conditions

**RESOLVED  
OBJECTION**

Grange Town Council objects to the discharge of these conditions on the grounds that the proposed garage doors are too dominant in size and colour; they are out of keeping as they lack any features to link them to the listed buildings.

**b. SL/2020/0395 8 Granby Road**

Application for a non-material amendment following a grant of planning permission SL/2019/0548 (Single storey front and rear extensions)

Non-Material Amendment

## TOWN COUNCIL OF GRANGE – OVER – SANDS

*This item was deferred to the next meeting as the planning application was on the Weekly List published by the District but was not valid.*

**c. SL/2020/0409 Meadow Cottage, Thornfield Road**

Two storey rear and side extension

Full Planning

*This item was deferred to the next meeting as the planning application was on the Weekly List published by the District but was not valid.*

**d. SL/2020/0415 Highfield Cottage, 25 Highfield Road**

Demolition of existing building and erection of single unit, 1 bed bedsit

Full Planning

*This item was deferred to the next meeting as the planning application was on the Weekly List published by the District but was not valid.*

### 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. **PN/2020/0029 The Lots, Ashmount Rd** PN for Agricultural Building REFUSED Criteria not met
- b. **SL/2020/0395 8 Granby Road** Non-Material Amendment Granted
- c. **SL/2020/0454 Beech House, Main Street** Non-Material Amendment Granted

### 3. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing

- a. **SL/2020/0312** Barclays Bank, Main Street  
Change of use from Bank (Use Class A2 - Financial & professional services) to single dwelling (Use Class C3 - Dwellinghouses)  
Withdrawn
- b. **SL/2020/0366** Former Barclays Bank Plc  
Escape window 1 metre circumference to allow escape at basement level from the decommissioned bank vault which will also create extra ventilation at basement level.  
Listed Building  
Withdrawn

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**C20/37 Finance - Monthly Payments**

**8**

**a. Verification of Expenditure**

**NOTED** *(Usual wording)* That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

That the above has been completed by the Responsible Financial Officer (Town Clerk) under delegated powers.

**b. Verification of Accounts Reconciliation**

**NOTED** *(Usual wording)* That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

That the above has been completed by the Responsible Financial Officer (Town Clerk) under delegated powers.

**c. Approval of Payments**

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

**d. Identification of Councillors to approve next finance period payments**

**RESOLVED** *(Usual wording)* That Cllrs *x* and *y* would verify the invoices and payments for the next payment period.

This would not take place due to the pandemic.

**e. Identification of Councillors to complete online authorisation of payments**

**RESOLVED** That Cllrs Bailey and Thomas would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

July 2020

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

77 Public Works Loan Board - Prom PC's half year repayment	3,067.68
82 Barclaycard - Transaction Fees 01/06-30/06/20	18.18

#### Bank Account No. 1 - Cheque

#### Total Bank Account No. 1

£ 3,085.86

#### Bank Account No. 2 - Direct Debits

48 Lloyds Bank Plc - Card June 2020 - Monthly fee	3.00	
48A Thomas Graham & Sons - Hand sanitiser	72.00	75.00
49 SLDC - 3/10 Non Dom Rates V Hall		574.00
50 SLDC - 3/10 Non Dom Rates Rooms 1 & 3 / Council office		154.00
51 SLDC - 3/10 Non Dom Rates Room 4		87.00
52 SLDC - 3/10 Non Dom Rates Information Centre		61.00
62 Corona Energy - Gas V Hall 02/05-01/06/20		84.30
68 Npower - Elec Xmas Tree lights 01/04-30/04/20 (Recoverable)		7.44
69 Npower - Elec Xmas Tree lights 01/05-31/05/20 (Recoverable)		7.70
70 Npower - Elec Prom PC 01/04-30/04/20		7.75
71 Npower - Elec Prom PC 01/05-31/05/20		8.00
72 Npower - Elec Church Hill PC 01/04-30/04/20		20.52
73 Npower - Elec Church Hill PC 01/05-31/05/20		18.31
76 Sage - Support 01/07-31/07/20		72.00

#### Bank Account No. 2 - Direct Bank Payments

58 SLCC Enterprises Ltd - Webinar 09/07/20		36.00
59 Sinkfall Recycling - Skip for lengthsman		132.00
60 KTD - Domain Cover 01/08/20-31/07/21	334.80	
61 KTD - Photocopying 27/03-19/06/20	7.01	341.81
63 Audioworks - Adastral smoke machine		50.40
64 SLDC - Annual playground inspection fee		173.40
65 WPS - Insurance 01/07/20-30/06/21 (Approved C20/9)		3,313.59
66 A Thould - Vic Hall external window cleaning		30.00
67 Treble3 - WC self adhesive labels		54.44
74 Continental Landscapes - Begonias for wall planting		552.00
75 Healthmatic - Public Conveniences cleaning 01/07-31/07/20		1,333.34
79 CALC - Pro Zoom 12 month subscription		94.08
80 WB Electrical - Church Hill PC installation of emergency lighting	425.00	
81 WB Electrical - Vic Hall PC installation of emergency lighting	229.20	654.20
83 Lamont Pridmore - Payroll services April - June 2020		446.40
84 Hartley Hire - Hire of 2 x dehumidifiers		171.38
85 Lengthsman - To 30/06/20		454.67
86 C Benbow - Expenses Screwfix - 30m tape measure		11.99
87 Abi & Tom's Garden Plants - 5 x Hanging baskets		150.00

#### Total Bank Account No. 2

£ 9,176.72

#### Total Accounts

£ 12,262.58

# TOWN COUNCIL OF GRANGE-OVER-SANDS

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## Salaries, PAYE & N.I. (Bank Account No. 2)

<b>Total Salaries</b>	<b>£ 6,024.31</b>
HMRC PAYE & NI - Tax Month 3	£ 1,550.62
LG Pension Scheme Month 3 - Employer payment	£ 2,204.48
	<b>£ 9,779.41</b>

**Total Bank Account No. 2** **£ 18,956.13**

**Total all payments for approval** **£ 22,041.99**

## Accounts paid in previous month - approved

### Bank Account No. 1

### Bank Account No. 2

## Accounts paid in previous month - not yet approved

### Bank Account No. 1

#### Direct Debits

53 Barclaycard - Transaction Fees 01/05-31/05/20 17.76

#### Cheques

### Bank Account No. 2

#### Direct Debits

54 Waterplus - V Hall 20/02/20-04/06/20 293.33

55 Waterplus - Church Hill PC 21/02/20-04/06/20 131.52

57 Plusnet - Tel & Broadband - Rental to 08/07/20 Calls to 09/06/20 66.60

78 XLN - Info Centre calls & line rental 01/07-31/07/20 46.85

## Direct Bank Payments

**Total Accounts paid in previous month** **£ 556.06**

**Grand Total** **£ 22,598.05**

## Bank Balances

Bank Account No. 1 As at 30/06/20 176,688.94

Bank Account No. 2 As at 30/06/20 119,207.64

## Transfers between bank accounts

## Transfer to Petty Cash account to replenish £70 float

**SLDC – Local Plan Review**

The District Council is undertaking a review of the Local Plan to ensure that planning policies continue to meet the development needs of the area. The deadline for responses is 17 July 2020. For information visit: <https://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/local-plan-review/>

As resolved at the previous Council meeting, Councillors met to discuss their response on Monday 22 June, 7pm, at a virtual meeting organised by Cllr. Bailey.

Members considered response drafted by Cllr. Greenway.

**RESOLVED**

That the response as drafted by Cllr. Greenway was approved for submission.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllr. Thomas – Furness Line Community Rail Partnership (FLCRP)** is celebrating the 175-year anniversary of the Furness Line with a series of events.
- b. **Cllr. Greenway – Cardrona Road Water Supply** - following correspondence with a resident, Cllr. Greenway raised the issue that an apparent lack of water supply and reservoir capacity in the area would have an impact on planning matters. The Clerk was asked to contact SLDC for a further update.
- c. **Cllr. Endsor – Traffic Calming – discussion with Tim Farron MP**  
Mr Farron responded that he had written to the Assistant Director for Highways and Transport to ask when the speed indicator device was likely to be commissioned and installed and whether a speed reduction to 20 mph could be considered in light of the documented visibility problems.
- d. **Cllr. Endsor – Accommodation Use - discussion with Tim Farron MP**  
Mr Farron responded that he had written to SLDC with regard to homes on new developments becoming holiday lets and how this could be prevented. They had responded that there was the opportunity during the Local Plan consultation to raise these concerns and to ask for them to be addressed as part of the Local Plan.



## TOWN COUNCIL OF GRANGE – OVER – SANDS

C20/40

Bailey Lane Level Crossing – Footpath Diversion

11

Members noted that Cumbria County Council has proposed a public path diversion and noted the following correspondence received 12 June 2020 from the County Council's Countryside Access Officer:

*HIGHWAYS ACT 1980 – SECTION 119A*

*WILDLIFE AND COUNTRYSIDE ACT 1981 – SECTION 53*

*CUMBRIA COUNTY COUNCIL (UNRECORDED FOOTPATH AT BAILEY LANE PARISH OF GRANGE OVER SANDS) PUBLIC PATH DIVERSION AND DEFINITIVE MAP AND STATEMENT MODIFICATION ORDER 2019*

*The above-named Order was made by Cumbria County Council on 29th August 2019 and has attracted a number of objections. Therefore, I have now sent the order to the Planning Inspectorate with the required documents for determination by the Secretary of State.*

Following a discussion about the overgrown condition of the footpath and the fact that it is very narrow, which is a problem regarding social distancing, the Clerk was asked to find out who owns the land, who is responsible for maintaining the path and what the process is for adding further comments.

C20/41

Cumbria County Council – Traffic Calming

12

Members noted that the County Councillor has confirmed that a new Speed Indication Device (SID) has been requested for Grange to help reduce speeding. Road markings are on schedule to be completed.

Correspondence from the County Highways Department:

*We are currently looking into the options for a new SID in Grange. Unfortunately, the previous one had come to the end of its life and could not be used any longer. However, Councillor Wearing has allocated funding to replacing it. We will look into the options for a solar powered SID and what messages it can display.*

*We do also have outstanding road markings to complete. When the recent resurfacing was done of the mini roundabout the contractor was supposed to include some additional bits, to those actually completed, and I understand they will be returning to complete those. However, we have additional works to complete for the recent Traffic Regulation Order implementation and other small schemes that Councillor Wearing has asked us to look at. There has been a delay due to a lack of contractors able to work on the highway for the last few months, but they are now back up and running and we are trying to get as much done as possible – especially whilst we have good weather.*

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### **C20/42 SLDC Climate Change Action Plan**

**13**

Members considered the District Council's June 2020 Climate Change Action Plan, noting that this included a £20K Community Grant Fund to help local groups with climate change projects.

Clerk to circulate the Cumbria Sustainable Community Buildings Programme Energy Audit Report (2012).

### **C20/43 Training**

**14**

Members noted that the Town Clerk took part in Society of Local Council Clerks (SLCC) Resilience webinar training on Thursday 9 July, costing £30.

#### **RESOLVED**

That that the Town Clerk taking part in Society of Local Council Clerks (SLCC) training: Resilience on Thursday 9 July, costing £30 was formally approved.

### **C20/44 Next Meeting**

**15**

Members noted that the next Full Council Meeting would be held remotely:

Monday 10 August 2020, 7pm.

There being no further business, the meeting closed at 2.55 pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**