

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 13 January 2020 commencing at 7.00 pm.

**Present:** Cllr. P. Endsor – **Chair**  
Cllr. Walmsley, Cllr. Bailey, Cllr. Thomas, Cllr. Logan and Cllr. Handley  
Mrs. C. Benbow – Town Clerk

**In attendance:** 7 members of the Public; 1 member of the Press

*The Chairman led the meeting in a moment of reflection in remembrance of Mr Victor Hindle who sadly died on Saturday 4 January 2020. Victor will be very much missed by the community, particularly for his roles in the band concerts and the Edwardian Festival.*

Minute Ref:		Agenda No:
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<b>C19/137</b>	<b>Apologies for Absence</b>	<b>1</b>
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Apologies were received and approved from Cllr. Hathorn who was absent due to holiday and Cllrs. Greenway and Howson who were absent due to illness.

<b>C19/138</b>	<b>Reports</b>	<b>2</b>
	<b>Police Report</b>	

There was no attendance or written report from the Police.

### District Council Report

District Councillor Eric Morrell reported:

**Trees** - the District Council has committed to plant trees; Cllr. Morrell is involved in discussions about possible planting on the Prom and will report back to the Town Council.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## District Council Report

District Councillor Robin Ashcroft reported that:

1. **Windermere Road Flooding** – he has attended meetings with the County Council, residents and other authorities; progress is being made.
2. **Lido** – he was present at a very positive meeting between the Save Grange Lido Group and Eden North where the possibility of joint marketing was discussed.

## County Council Report

County Councillor Bill Wearing reported that:

1. **Police** – the Chief Constable has reported to the County Council that they aim to recruit 50 new officers this year. South Lakes and Barrow area will see more of a police presence. County lines drugs, modern slavery and online abuse are priorities.
2. **Fire Service** – Cumbria Fire Service was inspected and rated ‘good’, in the top quartile for the whole country. They depend on retained fire fighters and are seeking to recruit for every fire station.
3. **Bailey Lane Level Crossing** – this is being considered by the County Council; Cllr. Wearing remains in favour of closure.
4. **I-Play** – Cllr. Wearing supported the Town Council in repairing this play equipment.

## Mayor’s Report

Mayor Cllr. Peter Endor reported that he had attended the thank-you event for the Information Centre and Victoria Hall Support Group volunteers.

C19/139

**Public Participation: Public Have Your Say**

**3**

<b>Resident</b>	Made a representation to members regarding road maintenance saying that the Cumbria County Council reporting mechanism for problems has been improved.
<b>Resident</b>	Made a representation to members regarding the Recreation Ground, expressing the view that the site is not being well-maintained.
<b>Resident</b>	Made a representation to members regarding Bailey Lane Level Crossing, speaking in favour of keeping the crossing closed.
<b>Resident</b>	Made a representation to members regarding: <ol style="list-style-type: none"><li>1. Bailey Lane Level Crossing, speaking against the closure of the crossing.</li><li>2. The minutes of the last meeting recorded that County Cllr. Wearing would bring a traffic update to this meeting. This was requested.</li></ol>
<b>Council Response</b>	The Chairman responded that all comments had been noted.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

<b>C19/140</b>	<b>Minutes of the Previous Meeting</b>	<b>4</b>
	<b>RESOLVED</b>	That the Minutes of the Meeting of the Town Council held on Monday 9 December 2019 were accepted as a true record.
<b>C19/141</b>	<b>Declarations of Interests and Dispensations</b>	<b>5</b>
	<b>NOTED</b>	There were no requests received for dispensations or declarations of interest.
<b>C19/142</b>	<b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b>	<b>6</b>
	<b>RESOLVED</b>	That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.
<b>C19/143</b>	<b>Planning Report</b>	<b>7</b>
	<b>1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:</b>	
	<b>a. SL/2019/1023</b>	
	Amber Court Restaurant, Main Street	
	Replace front windows as they are rotten.	
	FULL PLANNING	
	<b>RESOLVED</b>	
	<b>OBJECTION</b>	
	Grange Town Council objects because the application is not clear whether it is intended to use wood or UPVC. There would be no objection to the use of wood but the Town Council objects to the use of UPVC because it would be out of keeping for windows of that size in that area.	
	<b>b. SL/2019/0988</b>	
	Private track off Lindale Road	
	Formation of hard standing (Retrospective)	
	FULL PLANNING	
	<b>RESOLVED</b>	
	<b>NO OBJECTION</b>	
	Grange Town Council supports this as it involves a permeable surface using a mixed aggregate which includes Burlington Slate. This means it is in keeping with the local area; it also matches well with the surrounding surface.	
	<b>c. SL/2019/0992</b>	
	17 The Old Nurseries	
	Proposed single & two storey side extensions and internal alterations	

# TOWN COUNCIL OF GRANGE-OVER-SANDS

FULL PLANNING

**RESOLVED**  
**NO OBJECTION**

**d. SL/2019/0999**

The Cottage, 50 Cart Lane

Replace existing dining room external door. Current door frame (bottom rail) sill and threshold are rotten and in need of replacement

LISTED BUILDING

**RESOLVED**  
**NO OBJECTION**

**e. SL/2019/1029**

Cardrona Court

Resurfacing of private access drive including drainage improvements and installation of a soakaway

FULL PLANNING

**RESOLVED**  
**NO OBJECTION**

Grange Town Council supports the application as it replaces a poorly tarmacked road and will install an impressive soakaway.

**f. SL/2019/1007**

Lynwood, Windermere Rd

Alterations to include a replacement 2 storey rear extension, single storey side garage and single storey side extension

FULL PLANNING

**RESOLVED**  
**NO OBJECTION**

Grange Town Council supports this application as removing a garage from the rear and building a new one to the side will make it look integral to the property. The new rear and side extensions are compliant. Measures to protect bats have been taken.

## **2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:**

- a. SL/2019/0774 1 Main Street FULL PLANNING Grant with Conditions
- b. SL/2019/0845 8 Granby Road FULL PLANNING Grant with Conditions
- c. SL/2015/0238 Guides Farm, Cart Lane FULL PLANNING Grant with Conditions
- d. SL/2019/0808 Hampsfell Road Depot FULL PLANNING Grant with Conditions
- e. SL/2015/0239 Guides Farm, Cart Lane LISTED BUILDING - Grant with Conditions
- f. SL/2019/0867 6 Pine Close FULL PLANNING Grant with Conditions

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### 3. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

No items had consultation deadlines which fell between the meetings.

<b>C19/144</b>	<b>Neighbourhood Plan</b>	<b>8</b>
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There was no update as Cllr. Greenway had sent her apologies.

<b>C19/145</b>	<b>Finance - Monthly Payments</b>	<b>9</b>
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#### a. Verification of Expenditure

**NOTED** That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

#### b. Verification of Accounts Reconciliation

**NOTED** That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

#### c. Approval of Payments

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

#### d. Identification of Councillors to approve next finance period payments

**RESOLVED** That Cllrs Handley and Logan would verify the invoices and payments for the next payment period.

#### e. Identification of Councillors to complete online authorisation of payments

**RESOLVED** That Cllrs Walmsley and Thomas would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

January 2020

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

330 Public Works Loan Board - Prom PC's half year repayment	3,067.68
331 Barclaycard - Transaction Fees 01/12-31/12/19	37.76

#### Bank Account No. 1 - Cheque

**Total Bank Account No. 1**

**£ 3,105.44**

#### Bank Account No. 2 - Direct Debits

307 Lloyds Bank Plc - Card Dec 2019 - Monthly fee	3.00	
307A Screwfix - BlueDry Eco Dryer for disabled wc	134.99	
307B Porter & Woodman - Information Centre chalk pens	7.89	
307C Amazon - Projector adapter	22.99	168.87
308 SLDC - 10/10 Non Dom Rates V Hall		565.00
309 SLDC - 10/10 Non Dom Rates Rooms 1 & 3 / Council office		152.00
310 SLDC - 10/10 Non Dom Rates Information Centre		40.00
311 SLDC - 10/10 Non Dom Rates Room 4		86.00
315 Corona Energy - Gas V Hall 02/11-01/12/19		802.22
317 Sage - Support 01/01-31/01/20		72.00
321 Npower - Elec Xmas Tree lights 01/09-30/11/19 (Recoverable)		22.22
327 Waterplus - V Hall 06/09-05/12/19		470.91

#### Bank Account No. 2 - Direct Bank Payments

312 WB Electrical - Install 2nd hand dryer & repair dimmer switch		60.00
313 SLDC - Elec recharge Orn Gdns PC Sept - Nov 2019		122.12
314 SLDC - Premises Licence for V Hall 2019-20		180.00
316 Lengthsman - To 31/12/19		572.00
318 KTD - Photocopying 28/11-23/12/19		25.37
319 Cinderbarrow Press - Information Centre stock		18.60
322 PPL PRS Ltd - PRS Usage 06/07-05/10/19		158.69
323 Lancasters - Batteries, bulbs, keys, tape & pulley rope		40.05
324 Robinsons -Check, repair, install & remove Xmas tree lights (Recoverable)		760.20
325 KTD - Laptop Office 365 support 17/01/20 -16/01/21		189.60
329 Healthmatic - Public Conveniences cleaning 01/01-31/01/20		1,333.34
332 Bowman - Floor cleaner, mop & care pad V Hall		120.82
333 M Daggett refund of payment made to GTC in error 27/12/19		128.00
334 A Thould - External window cleaning V Hall		30.00
335 Lamont Pridmore - Payroll services Oct - Dec 2019		345.60
336 Lancasters - Bulbs, snow shovel, shears, knife & Xmas lights		98.50
35TC Flookburgh Band - Carol concert ticket reimbursement		882.00
36TC VHSG - Cinema - Fishermans Friends ticket reimbursement		322.20
37TC Grange & Dist Operatic Soc - Snow White ticket reimbursement		1,090.31

**Total Bank Account No. 2**

**£ 8,856.62**

**Total Accounts**

**£ 11,962.06**

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## Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 6,298.88
HMRC PAYE & NI - Tax Month 9	£ 1,570.20
LG Pension Scheme Month 9 - Employer payment	£ 2,004.43
	<u>£ 9,873.51</u>

Total Bank Account No. 2 £ 18,730.13

Total all payments for approval £ 21,835.57

## Accounts paid in previous month - approved

### Bank Account No. 1

### Bank Account No. 2

## Accounts paid in previous month - not yet approved

### Bank Account No. 1

#### Direct Debits

328 Barclaycard - Transaction Fees 01/11-30/11/19 44.59

#### Cheques

### Bank Account No. 2

#### Direct Debits

320 XLN - Info Centre calls & line rental 01/01-31/01/20 46.85

326 Plusnet - Tel & Broadband - Rental to 08/01/20 Calls to 05/12/19 66.60

## Direct Bank Payments

Total Accounts paid in previous month £ 158.04

Grand Total £ 21,993.61

## Bank Balances

Bank Account No. 1 164,669.16

Bank Account No. 2 112,199.10

## Transfers between bank accounts

## Transfer to Petty Cash account to replenish £70 float

Signed (Chairman) .....

Dated.....

C19/146 Finance and Governance

10

### a. Council Tax Base

Members noted:

This is the number of dwellings liable for Council Tax, expressed as an equivalent number of band D dwellings for the town.

The number is calculated by the District Council (SLDC).

## TOWN COUNCIL OF GRANGE-OVER-SANDS

Previous draft 20/21 budgets considered by the Town Council (GTC) were calculated on the assumption that the Council Tax Base would remain at 2,137.41.

SLDC has now confirmed the Council Tax Base for 2020/21 is 2,138.24. This is a 0.83 increase in properties.

The draft Budget and Summary have been amended to show this.

### **b. Street Lighting Charge**

Members noted:

Following the December Town Council meeting, SLDC were asked for an explanation of the 11% increase in the street lighting charge, which has risen from £10,713.11 to £11,915.11.

On 18 December, the following response was received:

*'The district lighting charge is made up of charges for maintenance and electricity only. The main reason for this increase is due to increased maintenance in 2018/19 compared to 2017/18, which include the cost of replacement parts. Maintenance is performed as outages are reported by members of the public and found during site visits. So does vary year on year. The 11% increase also includes a 4.91% increase in electric charges as charged by the utility company'.*

### **c. Council Tax Grant**

Members noted:

The Council Tax Grant is given by SLDC to supplement the Precept. SLDC have confirmed the Council Tax Grant for 2020/21 will be £9,429.25 (£9,544.91 in 2019/20).

The difference between the Street Lighting Charge and the Council Tax Grant is the amount that is charged to Grange residents but retained by SLDC. It is listed on the Council Tax bills as a charge from GTC.

In 20/21 this amount will be £2,485.86.

### **d. Parish Election Charge**

Members noted:

This is the charge from SLDC to administer the May 2019 Town Council election.

Provision was made for this in last years' budget.

SLDC has now provided the information that the charge of £1,548.28 will be taken from residents, by them, as part of the Grange Town Council section of the Council Tax bill.

The Precept demand from Grange Town Council has been reduced accordingly to compensate.

### **e. How the SLDC Charges affect Council Tax for Grange Residents**

Members noted:

A certain amount of the money that Grange Town Council raises from the Council Tax actually goes to the District Council.

This year, the amount will be £4,034.14.



## TOWN COUNCIL OF GRANGE – OVER – SANDS

This is the Parish Election Charge of £1,548.28 plus £2,485.86 (the difference between the Street Lighting Charge and the Council Tax Grant).

**The charge to each (Band D) household per month will be 16 pence and will be represented as a 2% increase from Grange Town Council.**

### f. Budget 2020-21

Members considered the revised draft Budget 2020/21, the Budget Discussion Report and the Summary and Key Features.

#### RESOLVED

That Budget C as presented in the draft Budget 2020/21 and the Budget Summary and Key Features were approved.

### g. Precept 2020-21

Members considered the Precept for 2020/21.

#### RESOLVED

- a. That the Precept for 2020/21 was approved as below, with 50p per month (7%) per Band D household increase to residents from the Town Council (not including the 2% increase from SLDC) and that Cllrs. Endsor, Walmsley and the Town Clerk sign the application in the presence of the meeting.
- b. That a clear explanation of any increase in the Precept is published in 'Grange Now' and a process of consulting the wider community on the future of the Victoria Hall begins.

		£
A	Parish Purposes (General Spending) before grant (Box E)	£192,000.00
B	Parish Elections	£0.00
C	Parish Council Footway Lighting costs paid by District Council	£1,548.28
<b>D</b>	<b>Total of A + B + C</b>	<b>£193,548.28</b>
E	Grant paid by SLDC	-£9,429.25
<b>F</b>	<b>Total Amount for Parish Purposes (D + E)</b>	<b>£184,119.03</b>

### h. Parish Remuneration Panel

To consider the Parish Remuneration Report 2020/21 and letter to Councils and consider adopting the expenses recommended.

This item was deferred as the documentation from SLDC was not received.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

C19/147

### Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllr. Thomas – Victoria Hall Support Group**  
The Group hold monthly meetings and has been working hard to run events and raise money to support the Victoria Hall. This year has donated £7,500.
- b. **Cllr. Thomas – Joint Councillor Surgery**  
This will be held on Saturday 25 January 10am at the Library.
- c. **Cllr. Handley – Yewbarrow Sheltered Housing** – he had requested, and received, an update from South Lakes Housing. It appears that most tenants have been re-housed; there are four remaining who are in the process of being re-housed. There is no indication yet of what SLDC intend to do with the property.

C19/148

### Bailey Lane – Update from Cumbria County Council

12

Members noted correspondence from Cumbria County Council regarding Proposed Diversion of Unrecorded Public Footpath Bailey Lane. The CCC Development Control and Regulation Committee will meet at Kendal County Hall on the 22nd January 2020 for them to decide how to progress this case. Further information:

<http://councilportal.cumbria.gov.uk/mgCommitteeDetails.aspx?ID=124>

Cllr. Thomas informed the meeting that those who wished to speak at the County Council's meeting needed to book their place by 5pm on 16 January.

C19/149

### Recreation Ground

13

- a. Members noted that another section of railway-side fence was vandalised and that Horton Landscapes Ltd. were authorised to repair and reinforce the fence costing £195.00 plus VAT.
- b. Members considered quote from Playdales to repair the I-Play costing £364.47 plus VAT.

Members discussed that the I-Play was becoming increasingly costly to run and that it would be wise to begin the process of finding a replacement facility for the site.

#### RESOLVED

- a. That the quote from Playdales to repair the I-Play costing £364.47 plus VAT was approved.
- b. That Cllr. Bailey would research options to replace it.

C19/150

### Victoria Hall Maintenance

14

To consider quotes for roof repairs following tender process. Members noted that one quote had been received. The deadline was 19 December 2019.

#### RESOLVED

That the quote from Bracken's Roofing and Building Company Ltd to repair the roof was accepted at a total cost of £8,900.00.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

C19/151

Next Meeting

15

**NOTED**

That the next Full Council Meeting would be held:

Monday 10 February 2020, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 7.50 pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**