

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

**Minutes of the Meeting of the Town Council held in the Victoria Hall,
on Monday 13 February 2023 commencing at 7.00 pm.**

Present:

Cllr. T. Thomas – **Chair**

Cllr. J. Greenway, Cllr. A. Walmsley, Cllr. S. Bailey,

Cllr. C. Logan, Cllr. R. Handley, Cllr. E. Walmsley, Cllr. J. Mason.

Mrs. C. Benbow – Town Clerk

In attendance:

17 members of the public, District and Shadow Unitary Councillor Peter Endsor, Shadow Unitary Councillor Jenny Boak, County Councillor Bill Wearing.

Note – Before the meeting, Cath Purdy and Martha Shields from South Lakes Housing gave a short presentation, and took questions, about the plans for Yewbarrow Lodge.

Minute

Ref:

Agenda No:

C22/155

Apologies for Absence

1

There were no apologies received.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/156 Public Participation: Public Have Your Say

2

Resident 1 Made representation to members regarding Item 7 (I) Planning Application at Fox Rock SL/2022/0549 requesting that the Town Council reiterate their previous objections for the pre-decision amended plans and specifically raise the matter of the drive still being included despite this being one of the reasons for refusal.

C22/157 Reports

3

District Council Report

District Councillors Fiona Hanlon and Robin Ashcroft sent apologies.

District and Shadow Unitary Councillor Peter Endor reported:

1. Prom Playground – work is expected to start March/April 2023. A total of £120,000 has been allocated to the playground. SLDC will be issuing a press release in the next couple of weeks to confirm.
2. Meathop Road Flooding – Cllrs. Endor and Boak attended a multi-agenda meeting chaired by Tim Farron MP.
3. SLDC Final Meeting – will be in March then Westmorland and Furness Council takes over from 1 April 2023.

County Council Report

County Councillor Bill Wearing reported:

1. County Council – the last meeting before the new Authority takes over will be on 23 March 2023. There will be continuity of staff.
2. Windermere Road Flood Scheme – work is now anticipated to finish in July rather than June 2023.
3. Scrutiny – this will continue under the new Unitary Authority. Cllr. Wearing will forward all relevant documents to the Town Council.
4. Meathop Road Flood Meeting – County Council staff attended.
5. Highways – Cllr. Wearing continues to raise outstanding highways issues. Fernleigh Road has been inspected; the aim is to have it re-surfaced in the new financial year.

Shadow Unitary Council Report

Shadow Unitary Councillor Jenny Boak reported that:

1. Constitution – the Westmorland and Furness Council constitution has been approved.

TOWN COUNCIL OF GRANGE – OVER – SANDS

2. WFC councillors are aware of the effect of Air B n' Bs on the local economy.
3. WFC staff are being appointed and councillors are being trained and deciding committees.
4. Windermere Road Car Park – Cllr. Boak has requested a longer stay restriction on Windermere Road.

Mayor's Report

Mayor Cllr. Tricia Thomas reported that there were no civic events this month.

C22/158 Minutes of the Previous Meeting 4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 9 January 2023 were accepted as a true record.

C22/159 Declarations of Interests and Dispensations 5

NOTED Cllr. Tricia Thomas declared an interest in Item 7, planning application SL/2023/0087 Flat 3 Miramar Kents Bank Road, as she is a neighbour.

C22/160 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6

RESOLVED That item 18, Staffing Matters, should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as staff members could be individually identified.

C22/161 Planning Report 7

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

- a. SL/2022/1149 Nutwood, Windermere Road
Erection of a glazed roof canopy to the front elevation
FULL PLANNING

**RESOLVED
NO OBJECTION**

TOWN COUNCIL OF GRANGE-OVER-SANDS

- b. SL/2023/0019 2 Greaves Wood Road
Replacement entrance porch / sunroom
FULL PLANNING

RESOLVED
NO OBJECTION

- c. SL/2023/0014 5 Meadowbank Lane
Replacement of rear sun room with new rear extension & formation of a new
entrance ramp to the front of the dwelling
FULL PLANNING

RESOLVED
OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

1. Incomplete Application - Construction

There is no detail in the application about how the ramp will be constructed.

2. Drainage

The application does not include any provision for managing rainwater runoff from the surface and the roof.

- d. SL/2023/0055 Birkin, Linden Fold, Kents Bank
Proposed dormer window to front elevation, rear single storey extension, and
internal alterations.
FULL PLANNING

RESOLVED
OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

1. Disproportionate Development

The proposed dormer windows are out of proportion and appear too big.

2. Drainage

There is no detail about how stormwater runoff would drain from the new paving area.

- e. SL/2023/0057 House 2, Land to Rear of 53 Carter Road, Kents Bank
Variation of Condition 2 (approved plans) attached to planning permission
SL/2021/0633 (Variation of Condition 2 (approved plans) attached to planning
permission SL/2018/0781 (Erection of two dwellings))

RESOLVED
OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

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Disproportionate Development

The proposed new window is out of proportion and appears out of scale with other dormer windows in the area.

- f. SL/2023/0069 Hampton House, Kents Bank Road
Application for Non-Material amendment following a grant of planning permission SL/2021/0493 (New glass roofed veranda over shop forecourt)
Non-Material Amendment

RESOLVED

NO OBJECTION

- g. SL/2023/0070 21 Graythwaite Court, Fernhill Road
To replace wooden window frames with UPVC frames (double glazed)
FULL PLANNING
There were no details on the SLDC website at the time of the meeting.
- h. SL/2023/0073 Methven House, Methven Road
Change of use from semi-commercial/semi-residential (C1) to fully residential. The property has not been used as a commercial premises since at least 2003.
FULL PLANNING

RESOLVED

NO OBJECTION

- i. SL/2023/0087 Flat 3 Miramar Kents Bank Road
Replacement window frames Easting
FULL PLANNING
There were no details on the SLDC website at the time of the meeting.
- j. SL/2023/0080 Garden east of Westwinds, Allithwaite Road
Construction of new dwelling with creation of a new vehicular access (Resubmission of SL/2022/0824)
FULL PLANNING

RESOLVED

OBJECTION

Grange Town Council OBJECTS to the application on all the grounds previously submitted for SL/2022/0824 and additionally the following grounds:

1. Overdevelopment

The proposed development appears to be disproportionately large and represents overdevelopment of the site.

2. Drainage

The proposed soakaway is in the garden of Westwinds which appears an awkward arrangement.

TOWN COUNCIL OF GRANGE-OVER-SANDS

- k. SL/2022/0780 Office 1, Parish Hall, Kents Bank Road
2 non-illuminated fascia signs (attached to existing window frames) & 2 non-illuminated freestanding signs (retrospective)
FULL PLANNING

RESOLVED OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

The signs are too large, are intrusive and out-of-keeping in the Conservation Area.

- l. SL/2022/0549 Fox Rock, Allithwaite Road
To note that amended plans have been submitted pre decision and to consider response.
To note previous objection from Grange Town Council submitted 13 July 2022 as follows:
- α. **SL/2022/0549** Fox Rock, Allithwaite Road
Three dwellings
FULL PLANNING

RESOLVED OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

1. **Out of Character**
The design and appearance of the proposed houses would be out of character with the surrounding single storey properties in the area.
2. **Overbearing**
The footprint of the proposed development is too big for the plot.
3. **Houses are too close together**
The proposed houses do not appear to be 10 metres apart.
4. **Highway Access and Road Safety**
Although this has been moved, the drive to the proposed new house at the top is still a concern in terms of road safety and parking. There appears to be insufficient parking on the plots. This will lead to on-road parking.
5. **Drainage**
There is no adequate drainage strategy and no space at the front of houses for soakaways. Rainwater will run off into the road resulting in flood risk lower down the street.

TOWN COUNCIL OF GRANGE-OVER-SANDS

6. **Noise Nuisance from Air Source Heat Pumps**

These are noisy and have to be sited very carefully. With the proposed houses being so close together, this is not practical. More supporting evidence is needed, of location and viability, to demonstrate they can be installed without causing disturbance to neighbours in the new and existing dwellings.

The Town Council further comments that:

a. **Self-Build**

It is not clear what the plans mean by saying that the houses will be self-build.

b. **Permanent Residence**

The Town Council requests that any planning permission granted in this area is conditional on the use being for permanent residence only.

RESOLVED OBJECTION

Grange Town Council OBJECTS to the amended plans, reiterating all the grounds for objection previously submitted and additionally the following grounds:

The new plans are misleading as it appears that the drive is still included, despite this being one of the reasons that the previous plans were refused.

The proposed drive would be a considerable noise and light nuisance to neighbouring properties.

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2022/1050 13 Graythwaite Court Fernhill Road Full Planning Grant with Conditions
- b. SL/2022/1069 Lido, The Promenade Discharge Conditions Discharge of Cond – Approve
- c. SL/2022/0587 Brown Robin, Lindale Road Listed Building Listed Building – Refuse
- d. SL/2022/0586 Brown Robin, Lindale Road Full Planning – Refuse
- e. SL/2022/1097 Grange Lido Discharge of Conditions – Approve
- f. SL/2022/1105 Grange Lido Discharge of condition – Approve
- g. SL/2022/1074 50 Priory Lane Full Planning - Grant with Conditions

County Councillor Bill Wearing left the meeting.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C22/162 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED

That Cllrs. Logan and Mason would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED

That Cllrs. Walmsley and Thomas would complete online authorisation of payments for the next payment period.

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GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

February 2023

Accounts for Payment

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£

£ -

Bank Account No. 2 - Direct Debits

290	Lloyds Bank Plc - Card Jan 2023 - Monthly fee	3.00	
291	Flagmakers - Replacement Union flag	151.75	
292	Ofcom - 2 year licence radio mics 06/02/23-05/02/25	135.00	
293	Amazon - Sign for cellar door	8.58	
294	Shenzhenshi - Laser measure 50m	29.98	
295	OHMS Ltd - Pulse handheld megaphone	15.53	
296	Nuvo - Plus D batteries	10.74	
297	KPCM - Fire & security signs	12.03	
298	Universal Silk Screen Printers - Restricted access signs	12.45	
299	Insignia - Fire & security signs	5.97	
300	Shenzhenshi - Number stickers for chairs	21.14	
301	Towelogy Ltd - Dishcloths	4.29	
302	Zhong - Main hall padlock	21.99	
303	Yunnan - Electrical screwdriver set	13.69	
304	Amazon - General screwdriver set	24.43	
305	Sunhigh - Kitchen cloths	10.99	481.56
306	Npower - Elec Church Hill PC 01/12-31/12/22		91.58
307	Npower - Elec Prom PC 01/12-31/12/22		34.35
308	Npower - Elec Xmas Tree lights 01/12-31/12/22 (recoverable)		22.92
309	Corona Energy - Gas V Hall 01/12-01/01/23		3,215.99
310	Sage - Support 01/02-28/02/23		92.40
311	Waterplus - V Hall 28/12-28/01/23		118.25

Bank Account No. 2 - Direct Bank Payments

315	Lancasters - Materials for painting cellar steps	63.45	
316	A Thould - V Hall external window cleaning	45.00	
317	Lamont Pridmore - Payroll services Oct - Dec 2022	476.40	
318	PPL PRS Ltd - Performing Rights to 05/01/23 (recoverable)	83.64	
319	J Davenport - Int. office, ground floor ext. windows & bus shelter cleaned	34.00	
320	Westmorland Fire - Supply & fit fire alarm batteries x 20	834.96	
321	Healthmatic - Repair Church Hill disabled toilet damaged by burst pi	1,948.69	
322	Healthmatic - PC cleaning 01/02-28/02/23	1,500.00	3,448.69
323	Kendal Security - Replace side door & kitchen locks & re-set digital lock		846.00
324	Lengthsman - To 31/12/22	198.00	
324a	Lengthsman - To 31/01/23	616.00	814.00
325	Robinsons - Xmas tree lights repaired & refitted. Removed after Xmas (recovered)		896.26
326	Ardent Safety - Fire Risk Assessment for Victoria Hall	816.00	
327	Ardent Safety - Fire Warden training 21/04/23	1,056.00	1,872.00
328	WB Electrical - Annual emergency lighting test & replace 6 emergency lights		405.80
329	Sinkfall Recycling - Skip for lengthsman (Jan)		200.00
	Total Bank Account No. 2		<u>£14,077.25</u>

Total Accounts

£14,077.25

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 6,445.86
HMRC PAYE & NI - Tax Month 10	2,085.73
LG Pension Scheme Month 10 - Employer payment	2,302.99

£10,834.58

Total Bank Account No. 2

£24,911.83

Total all payments for approval

£24,911.83

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

312 Plusnet - Tel & Broadband - Rental to 08/02/23 Calls to 09/01/23	39.72
313 Waterplus - Church Hill PC 07/12-07/01/23	46.39
314 Waterplus - Orn Gdns PC 07/12-07/01/23	52.16

Direct Bank Payments

Total Accounts paid in previous month

£ 138.27

Grand Total

£25,050.10

Bank Balances

Bank Account No. 1 As at 31/12/22	192,056.46
Bank Account No. 1 As at 31/01/23	190,859.67
Bank Account No. 2 As at 31/01/23	115,932.73

Transfer to Petty Cash account to replenish float

-

Signed (Chairman)

Dated.....

C22/163 Finance and Governance

9

a. **Precept 2023-24**

Members noted correspondence from South Lakeland District Council that the Council Tax Grant has been reinstated.

Members considered approving submission of amended Precept Form to include Council Tax Grant.

Members noted that the effect of the Council Tax Grant being reinstated is that Band D householders will contribute £103.50 towards the Town Council and street lighting costs, compared with £93.57 last year.

TOWN COUNCIL OF GRANGE-OVER-SANDS

This will show as a 10.6% increase on bills.

RESOLVED

That the Precept Form for 2023/24 was amended as below, to include the Council Tax Grant and that Cllrs. Thomas, Walmsley and the Town Clerk sign the Westmorland and Furness Council Precept Form.

Cost of District Council owned Footway Lighting (for your information only) £ 18,811.87	A	Parish Purposes (General Spending) Before grant (Box E)	£ 213,740
	B	Parish Elections	£ 0.00
	C	Parish Council Footway Lighting costs paid by District Council	£ 0.00
	D	Total = A + B + C	£ 213,740
	E	Grant paid by Westmorland and Furness Council	- £ 7,849.93
	F	Total Amount for Parish Purposes (D+E)	£205,890

Westmorland and Furness Council is required to pay ... GRANGE-OVER-SANDS TOWN COUNCIL... Parish Council a precept of £ **205,890 (Box F)** along with a grant of £ 7,849.93 **(Box E)**

b. Quarterly Financial Report

Members considered the 9-month Quarterly Financial Report to 31 December 2022.

RESOLVED

That the 9-month Quarterly Financial Report to 31 December 2022 was approved as below:

TOWN COUNCIL OF GRANGE-OVER-SANDS

Grange-over-Sands Town Council		Meeting: 13 February 2023			Prepared: January 2023	
Budget Monitoring 9 months to 31 Dec 2022		Budget	75% Budget	Actual	%	
INCOME	Sage Code	for year £	to date £	to date £	Variance £	Spend to %
Comments						
Precept	4000	191,518	143,639	143,639	0	75%
Sundry Receipts	4010	-	-	230	230	Comp re Prom Loo damage/VAT adj/Audit assistance Levens PC
Interest Received	4015	-	-	-	0	
Grant Receipts - Running Costs SLDC	4100	-	-	-	0	
Grant Receipts - General	4105	-	-	-	0	
Grant Receipts - SLDC Council Tax	4106	8,239	6,179	6,179	(0)	75%
Grant Receipts - SLDC Comm Infrastructure Levy	4107	-	-	-	0	
Donations Received	4115	1,200	900	1,400	500	117% 14 x £100 donations for Bandstand concerts for 2022 season
Donations for Assets	4116	-	-	-	0	
Donations - Victoria Hall	4117	-	-	1,903	1,903	
Rent Receipts	4120	5,225	3,919	5,942	2,024	114% All V Hall rooms tenanted. Includes annual allotment invoices
Room Hire Receipts	4125	6,500	4,875	14,186	9,311	218%
Bay Villa Trust Admin Fee	4162	580	435	-	(435)	0% Invoiced annually in 4th quarter
Commission Received	4170	-	-	20	20	Commission on ticket sales
Lease Registration Fees	4175	-	-	-	0	Cedric Walk
Toilet Entry Fees	4500	14,300	10,725	7,772	(2,953)	54% Could consider increasing to 40p
Fund Raising Income	4600	-	-	533	533	Mayor's Christmas Fair
		227,562	170,672	181,805	11,133	80%
EXPENDITURE	Sage Code	for year £	to date £	to date £	Variance £	Spend to %
Fund Raising Expenditure	6170	-	-	105	105	Mayor's Christmas Fair
Musicians' Fees	6200	1,200	900	1,400	500	117% Full charge for season for 14 bands
Mobile Toilets	6220	500	375	650	275	130% Full charge for season and includes increase in cost
Staff Salaries	7000	96,588	72,441	76,355	3,914	79%
Front of House Salaries	7000	-	-	3,746	3,746	
Pensions	7001	20,065	15,049	14,065	(984)	70% £2,300 for Dec paid in 4th quarter
Printing and Stationery	7010	400	300	408	108	102%
Postage	7012	40	30	11	(19)	27%
Water	7015	4,650	3,488	2,991	(496)	64%
Business Rates	7020	7,900	5,925	6,119	194	77%
Telephone/Broadband	7025	750	563	298	(264)	40% Reduction in tariff from Feb 2021
Insurance	7030	4,000	3,000	5,078	2,078	127% Cost increased from 01/07/22
Subscriptions	7040	850	638	843	206	99% Subs for CALC, NALC & SLCC
Information Technology	7046	4,000	3,000	8,142	5,142	204% Support £2,380 03/22-03/23. New copier £3,969
EXPENDITURE cont...	Sage Code	for year £	to date £	to date £	Variance £	Spend to %
Website	7047	400	300	223	(77)	56%
Travelling Expenses	7050	200	150	-	(150)	0%
Training Expenses	7052	600	450	155	(295)	26%
Civic Expenses	7055	100	75	416	341	416% Queen's Jubilee/Wreath/Remembrance Day/Xmas
Hospitality	7065	-	-	40	40	Refreshments including recharged to hirers
Bank Charges	7070	200	150	161	11	80%
Audit Fees	7075	1,000	750	1,052	302	105% 2 x 6mth internal Audit fee & annual external Audit fee
Accountancy Fees	7080	2,500	1,875	2,479	604	99% Accountancy fee £1,525 Y/e 31/03/22 plus 9 months Payroll
Gas	7100	4,500	3,375	5,575	2,200	124% Excludes Dec gas bill received in January £2,700
Electricity	7105	4,150	3,113	3,412	300	82% Excludes Nov & Dec V Hall elec bill estimated to be £1k
Christmas Lights	7106	4,600	3,450	3,326	(124)	72% Final instalment £1,425.30 paid in 4th quarter
Donation Expenditure - Victoria Hall	7110	-	-	1,007	1,007	VAX/Projector to replace stolen one/bins/safe/wine coolers
Hall Maintenance, Repairs and Renewals	7119	18,000	13,500	12,284	(1,216)	68% Inspect LOLER £1,222/Chimney repair £3,900/Fire alarm £1,723
Repairs and Maint. (Toilets, Rec Ground, Bandstand, Allotments & Public Domain)	7120	5,600	4,200	33,905	29,705	605% Includes Kompan Combi 5 Street Workout equipment £26,612
Professional Fees - Non Financial	7125	1,500	1,125	275	(850)	18% Licences
Toiletries and Cleaning Materials	7130	600	450	310	(140)	52%
Rent Payable	7160	740	555	732	177	99% Annual rental for allotments & bandstand
Card Handling Charges (Toilets only)	7190	1,450	1,088	869	(218)	60% Monthly Nayax readers and service fee for toilets
Cleaning	7200	15,000	11,250	11,250	0	75% Toilets
Communications	7255	500	375	316	(59)	63% Grange Now advertising
Lengthsman	7455	6,500	4,875	4,394	(481)	68% Excludes Dec bill estimated to be £300
Parish Election Costs	7600	-	-	-	0	
Projects	7605	10,000	7,500	-	(7,500)	0%
PWLB Loan Interest Paid	8000	220	165	72	(93)	33% Last payment Jan 2023
		219,303	164,477	202,464	37,987	92%
Net profit (Loss)		8,259	6,194	- 20,660		

Balance Sheet Summary as at 31/12/22

Total Assets Less Total Liabilities (including Public Works Loan Board Loan) **277,770**

Members considered participation by Councillors in appropriate consultations:

a. **Barrow, South Lakeland and Eden Outdoor Sports Needs and Facilities Assessment and Playing Pitch Strategy – Survey**

Members noted correspondence from SLDC, and subsequent survey received. An extension to the deadline for comments was granted.

RESOLVED

That Grange Town Council would respond that the community needs all-weather football and cricket pitches and that these would benefit the whole Cartmel Peninsula.

b. **Allithwaite and Cartmel Neighbourhood Development Plan**

Allithwaite and Cartmel Parish Council has formally submitted their Neighbourhood Plan to SLDC, under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012. Comments are invited. The Plan can be viewed at www.allithwaiteandcartmel-pc.gov.uk and at Grange Library.

RESOLVED

That Grange Town Council would respond supporting the principle of constructing more safe off-road pedestrian pathways and any move for these to link in with neighbouring developments across parish boundaries. Specifically, the big development at the top of Kirkhead Road would benefit from this. Grange Town Council is willing to work with neighbouring parishes on developing safe pedestrian networks.

c. **SLDC Street Naming and Numbering at Kent's Bank, Allithwaite Rd, Grange-over-Sands (SL/2018/0897)**

Under SLDC's Street Name and Numbering Policy, where a new street consisting of 5 or more properties is to be constructed the local Parish or Town Council must support the new street name, and South Lakeland District Council requests that the developer liaises directly with the Parish or Town Clerk regarding street name proposals.

This matter was not considered as no correspondence from developers Lancet Homes was received.

TOWN COUNCIL OF GRANGE – OVER – SANDS

C22/165

Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllr. Thomas - Cumbria Better Connected Meeting** – Cllr. Thomas attended the 13 January 2023 meeting. There is no specific news for Grange.
- b. **Councillor Surgery** - there will be a joint Councillor surgery on 24 March, 10am - 12 at the Victoria Hall.
- c. **Cllr. Greenway – Friends of Kents Bank Station and Foreshore** – the Group have found the foundry where the squirrel benches are made and are applying for grants.

C22/166

Victoria Hall

12

a. **Fire Risk Assessment**

Ardent Safety undertook this on 26 January 2023. The report was received on 8 February (*circulated*).

Members noted that an immediate measure identified was for Victoria Hall staff and volunteers to be Fire Warden trained. A group booking has been made for Friday 21 April 2023, for up to 15 delegates. This will cost £880.00 (ex VAT).

A meeting of the Victoria Hall Working Party will be convened to consider actions for recommendation to Full Council.

RESOLVED

That the Fire Warden training with Ardent Safety for Victoria Hall staff and volunteers on Friday 21 April 2023, for up to 15 delegates costing £880.00 (ex VAT) was approved.

b. **Victoria Hall Working Party**

Members noted that a meeting took place at 7pm on Wednesday 18 January 2023. Cllrs. Thomas, A. Walmsley, E. Walmsley and Handley took part, with the Hall and Services Manager and Town Clerk. Cllrs. Bailey, Mason and Greenway sent apologies. The Working Party agreed to seek quotes for secondary glazing and to invite the Victoria Hall Support Group to meetings.

The next Working Party will be held when the Fire Risk Assessment report is received.

RESOLVED

That a meeting of the Victoria Hall Working Party was convened for 7pm, Wednesday 1 March 2023 to consider actions for recommendation to Full Council.

Note – subsequent to the meeting, this date was changed to Tuesday 28 February.

TOWN COUNCIL OF GRANGE – OVER – SANDS

C22/167 Civility and Respect – Early Day Motion

13

The Town Council wrote to Tim Farron MP encouraging him to back this motion. Members noted the response from Mr Farron and that he supports this motion.

C22/168 Promenade and Lido District Council Refurbishment Update

14

Members noted that SLDC have agreed to meet at 7pm, Wednesday 22 February 2023 to update the Town Council on the District Council's refurbishment of the Promenade and Lido and address the questions raised at the December Town Council meeting.

Members noted the below update from SLDC received by email 9 February 2023:

- We are now concluding the procurement activity for the Grange Lido and Promenade works and are seeking to complete contracts in the next couple of weeks with the winning contractor to finalise the appointment.
- We have received confirmation from colleagues that all outstanding planning matters linked to the planning conditions have been discharged, and we will be seeking to confirm a material start on site in coming weeks before the end of February.
- We are working with the appointed contractor to share a programme of works with the community and businesses who will be affected by the works. We will have a named site contact to share in coming weeks also, and signage will be going up along the Prom and at the Lido shortly.
- A start date on site has yet to be confirmed, this is likely to be March/April and we will confirm this once we know.
- We will all appreciate that these are big steps forward for the Lido and Promenade and are working with our colleagues in our communications team to ensure that key milestones are communicated to GTC and the wider community, in order to minimise any disruption and to keep everyone updated.

C22/169 Westmorland and Furness Council (WFC)

15

Members noted that the virtual meeting of WFC with parish and town Councils took place on Wednesday 8 February 2023. Cllrs. Thomas and Greenway and the Town Clerk took part and Members noted their update:

The meeting was hampered by poor IT. Parishes were asked what they would like to see with the new Authority and concerns were raised. Parishes asked for Westmorland and Furness Councillors to attend parish and town meetings consistently and for mechanisms for parishes to communicate and share concerns. Parishes are concerned about 'asset dumping' and that many parishes struggle to attract councillors. WFC councillors get trained – what about parish councillors? WFC appears to use a lot of jargon and acronyms and there is

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concern that officers don't know what parishes do or understand how they work. Unlike higher authorities, the parish and town councils rely on volunteers and, particularly after Covid, people are not volunteering.

RESOLUTION

That the Clerk circulates County Council meeting notes when they become available.

C22/170 Public Conveniences 16

a. **Church Hill Burst Pipe**

Members noted that there was a burst pipe at Church Hill public conveniences. This fell outside the terms of the maintenance contract with Healthmatic. The repairs cost £1,623.91 (ex VAT).

b. **SLDC Locally Important Projects Grant**

Members noted that the Locally Important Projects grant application, submitted in January 2022, was successful, and £2,600 has been awarded to Grange public conveniences.

C22/171 Civic Matters 17

Members noted that a new Union flag has been purchased (cost £126.46 ex. VAT). This has been flown, though the flag mechanism is now jammed in place and needs repair. The flag cannot currently be lowered. The District Council own the flagpole and are repairing it.

C22/172 Part Two 6

RESOLVED

That the meeting moves to Part Two and the press and public were asked to leave.

C22/173 Staffing Matters 18

Members noted the draft minutes of the Staffing Committee meeting held Tuesday 7 February 2023 and considered the recommendations made to Full Council.

RESOLVED

- i) That the Staffing Committee is authorised to commission Turnstone HR Ltd to provide HR assistance to the Town Clerk as and when required. Turnstone HR will invoice monthly for any hours worked so financial outlay can be monitored via Full Council monthly payments list.

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- ii) That the Staffing Committee is authorised to recruit a part-time Caretaker. The Job Description and Terms and Conditions will come to Full Council for approval.

C22/174

Next Meeting

19

Members noted that the next Full Council Meeting would be held:

Monday 13 March 2023 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm

There being no further business, the meeting closed at 8.30 pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council