

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endorsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



Council Offices  
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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held remotely on Monday 8 February 2021 commencing at 7pm.

**Present:** Cllr. P. Endorsor – **Chair**  
Cllr. Walmsley, Cllr. Hathorn, Cllr. Bailey,  
Cllr. Thomas, Cllr. Handley, Cllr. Howson  
Mrs. C. Benbow – Town Clerk

**In attendance:** 5 members of the public

Minute Ref:	MINUTES	Agenda No:
C20/137	Apologies for Absence	1

Apologies were received and approved from Cllrs. Greenway and Logan who were absent due to illness.

C20/138	Reports Police Report	2
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PCSO Debbie Ross sent apologies and the below report.

Members noted that the format of these reports are changing from this month and will in future be a link to a monthly county-wide update.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

## Grange over Sands Town Council update from the South Lakeland Policing Team

09/01/2021 to 08/02/2021

### CRIME FIGURES

Crime figures can be obtained via the Cumbria Police Website:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Alternatively use the following link:

<https://www.police.uk/>

### INCIDENTS OF NOTE

During the period from 9<sup>th</sup> January to 8<sup>th</sup> February 2021 there were 18 incidents of note in the Grange over Sands area. These are as follows:

- 1 crime of fraud recorded
- 1 crime of residential burglary – low value
- 1 crime of malicious communications
- 1 crime of aggravated taking of a vehicle – 1 male arrested at scene
- 1 crime of theft – low value
- 1 public order offence recorded
- 1 highway obstruction
- 1 damage only road traffic collision
- 3 concerns for welfare – all safe and well
- 7 possible breaches of Covid regulations reported

### OTHER NEWS

From next month Police reports will now take the form of a monthly community newsletter. This is a force-wide initiative with newsletters for each community policing team area.

Your Police Community Support Officer is: PCSO 5334 Debbie Ross

Email: [debbie.ross@cumbria.police.uk](mailto:debbie.ross@cumbria.police.uk)

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## District Council Report

There was no attendance from the District Council.

## County Council Report

County Councillor Bill Wearing sent apologies.

## Mayor's Report

There were no civic events due to the pandemic.

### C20/139 Public Participation: Public Have Your Say 3

- Resident 1** Made representation to members regarding:
1. Covid-19 vaccinations - speaking in tribute to all the staff and volunteers involved at the Health Centre.
  2. Highways – County Council are having a consultation which has been shared on the Civic Society website and social media.
  3. SLDC Public Space Protection Orders consultation – encouraging people to respond to the consultation.

**Council Response** The Chairman added his sincere thanks and congratulations particularly to Cllr. Ann Walmsley who has worked voluntarily throughout the vaccination delivery at the Health Centre.

### C20/140 Minutes of the Previous Meeting 4

**RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 11 January 2021 were accepted as a true record and would be signed physically in due course.

### C20/141 Declarations of Interests and Dispensations 5

**NOTED** Cllr. Bailey declared an interest in Item 7 (a) Planning SL/2020/0802 as he is a neighbour of the applicant.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

**C20/142 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item**

**6**

**RESOLVED** That item 18 should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as it concerns individual employees of the Council.

**C20/143 Planning Report**

**7**

**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

**a. SL/2020/0802 Holm Bank, Fernleigh Road**

Enlargement of upper ground floor windows and addition of balcony with glazed balustrade to rear elevation

FULL PLANNING

SLDC has received new material in respect of viability reports for the above application.

**RESOLVED**

NO OBJECTION

**b. SL/2021/0003 27 Carter Road, Kents Bank**

Application for Lawful Development Certificate (Proposed) to convert existing garage to a home office for remote working

Lawful Dev Cert – Proposed

**RESOLVED**

NO OBJECTION

**c. SL/2021/0033 Green Rigg, Methven Road**

Conversion and extension of existing double garage into additional living accommodation with patio area.

FULL PLANNING

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## RESOLVED

NO OBJECTION

Grange Town Council makes the following request:

That the application is granted permission on the condition that it is only used by residents of the main house and not used as a holiday let.

### **d. PN/2021/0004 Fire Station, Kents Bank Road**

Installation of 3 no. antennas onto existing 15m mast and ancillary equipment thereto.

PN for Telecommunications

## RESOLVED

NO OBJECTION

### **e. SL/2021/0047 Hampton House, Kents Bank Road**

Installation of steel and glass canopy

*This item was deferred as there were no details on the SLDC planning portal.*

### **f. SL/2021/0079 Spring Bank Farm, Spring Bank Road**

Members noted that the application was considered under correspondence Item 8.

Discharge of conditions 6 (Landscaping) attached to planning permission SL/2020/0861

DISCHARGE CONDITIONS

## RESOLVED

## OBJECTION

Grange Town Council OBJECTS to the application on the following grounds:

- The work has not been completed.
- No effort has been made to repair the dry-stone walls.
- There is no sign of any planting.

Photographs taken by a Councillor showing evidence for objection to be submitted.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

## 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2020/0862 Grange Boutique Hotel Kents Bank Road - Non-Material Amendment – Grant
- b. CU/2020/0006 High Farm Spring Bank Road COU of agric building to Class C3 – refused
- c. SL/2020/0861 Spring Bank Farm Spring Bank Road FULL PLANNING Grant with Conditions
- d. SL/2020/0810 1 The Crescent FULL PLANNING Grant with Conditions

## 3. Withdrawals/Not Progressing – Members to note that the following application(s) has been withdrawn/are not progressing.

- a. SL/2020/0742 The Shieling Eden Park Road FULL PLANNING Withdrawn

**C20/144 Planning Matters – Correspondence**

**8**

### a. **SL/2020/0622**

Members considered correspondence regarding Planning Application SL/2020/0622, noting that the correspondent was the owner of a property affected by the application, who had not received the planning consultation notice from the District Council, and consequently had not been able to respond before a decision was made.

### **RESOLVED**

That a response was sent as follows:

The Town Council is a consultee in planning matters; the District Council is the Planning Authority who makes the decisions.

The Town Council acted in good faith, looked at the evidence available and made the decision not to object to the application because it supported a local business and appeared to be well-designed.

The Council always takes into account responses from residents and on this occasion, there were none.

It seems that the best course of action would be for the correspondent to raise the matter with the District Council.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### b. SL/2020/0861

Members considered correspondence regarding Planning Application SL/2020/0861, noting that the correspondence was from residents concerned about planning enforcement at a neighbouring property.

### RESOLVED

That the following concerns were raised with Planning Enforcement at the District Council, on behalf of residents:

1. There is evidence that the building is not being used for agricultural purposes. It appears to be used as a builder's yard.
2. Requesting to know if SLDC has undertaken an internal inspection, as requested in GTC response to application.
3. The address on the application is still wrong despite Town Council and resident pointing this out.
4. The planners state four doors when there are actually five doors.
5. No condition has been applied with regards to the damage done to the dry-stone walls. This contravenes the Neighbourhood Plan.
6. The original application (SL/2018/0008) was refused and then refused again after appeal. Request for explanation why has it now been granted.
7. A lean-to is clearly shown on the wrong gable end.
8. Requesting clarity on what is a 'farmer partnership'.
9. Welfare facilities need to be provided for workers during building works.

### C20/145 Finance - Monthly Payments

9

#### a. Verification of Expenditure

#### NOTED

*Usual wording: That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.*

That the above did not take place due to Covid-19 National Restrictions. The Town Clerk (Responsible Financial Officer) completed the verification.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### b. Verification of Accounts Reconciliation

**NOTED**

*Usual wording: That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.*

That the above did not take place due to Covid-19 National Restrictions. The Town Clerk (Responsible Financial Officer) completed the verification.

### c. Approval of Payments

**RESOLVED**

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

### d. Identification of Councillors to approve next finance period payments

**RESOLVED**

*Usual wording: That Cllrs and would verify the invoices and payments for the next payment period.*

Not applicable due to ongoing Covid restrictions.

### e. Identification of Councillors to complete online authorisation of payments

**RESOLVED**

That Cllrs Hathorn and Walmsley would complete online authorisation of payments for the next payment period.



# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

February 2021

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

277 Barclaycard - Transaction Fees 01/12-31/12/20 - No charge

-

#### Bank Account No. 1 - Cheque

**Total Bank Account No. 1**

£ -

#### Bank Account No. 2 - Direct Debits

272	Lloyds Bank Plc - Card January 2021 - Monthly fee	3.00	
272a	Ofcom - 2 year licence radio mics 06/02/21-05/02/23	135.00	
272b	Amazon - Date stamp	<u>20.58</u>	158.58
273	SLDC - 10/10 Non Dom Rates V Hall		574.00
274	SLDC - 10/10 Non Dom Rates Rooms 1 & 3 / Council office		154.00
275	SLDC - 10/10 Non Dom Rates Room 4		87.00
276	SLDC - 5/6 Non Dom Rates Information Centre		102.00
278	Npower - Elec V Hall 01/12-31/12/20		102.62
279	Npower - Elec Prom PC 01/12-31/12/20		13.55
280	Npower - Elec Church Hill PC 01/12-31/12/20		43.70
281	Npower - Elec Xmas Tree lights 01/12-31/12/20 (Recoverable)		14.15
282	Corona Energy - Gas V Hall 01/12-01/01/21		550.20
283	Sage - Support 01/02-28/02/21		72.00

#### Bank Account No. 2 - Direct Bank Payments

270	Lancasters - Batteries		5.00
285	T Newell - Plastering works to Room 9 (Approved C20/92)		1,275.00
286	YPO - Stationery		14.23
287	LITE - Christmas lights 2020		5,452.80
288	Healthmatic - Public Conveniences cleaning 01/02-28/02/21		1,500.00
289	KTD - Photocopying 21/12-26/01/21		9.75
290	Westmorland Fire - Investigate/resolve false fire alarm activation		79.20
291	Robinsons Electric - Connect & monitor Xmas Tree lights (Recoverable)		90.00
292	Lengthsman - To 31/01/21		209.00

**Total Bank Account No. 2**

£ 10,506.78

**Total Accounts**

£ 10,506.78

# TOWN COUNCIL OF GRANGE-OVER-SANDS

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**Salaries, PAYE & N.I. (Bank Account No. 2)**

Total Salaries	£ 5,012.71
HMRC PAYE & NI - Tax Month 10	£ 1,346.83
LG Pension Scheme Month 10 - Employer payment	£ 1,780.29
	£ 8,139.83
 Total Bank Account No. 2	£ 18,646.61
 Total all payments for approval	£ 18,646.61

**Accounts paid in previous month - approved**

**Bank Account No. 1**

**Bank Account No. 2**

**Accounts paid in previous month - not yet approved**

**Bank Account No. 1**

**Direct Debits**

**Cheques**

**Bank Account No. 2**

**Direct Debits**

271	Plusnet - Tel & Broadband - Rental to 08/02/21 Calls to 09/01/21	69.19
284	XLN - Info Centre calls & line rental 01/02-28/02/21	46.85

**Direct Bank Payments**

Total Accounts paid in previous month	£ 116.04
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Grand Total	£ 18,762.65
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**Bank Balances**

Bank Account No. 1 As at 31/01/21	174,330.55
Bank Account No. 2 As at 31/01/21	127,126.57

**Transfers between bank accounts**

**Transfer to Petty Cash account to replenish float**

**a. Covid Local Restrictions Support Grants**

Members noted that the Town Council was informed by SLDC that £24,956 in Covid-19 support grants would be paid on 27 January 2021. Members were informed by the Town Clerk that this had been received, and that an extra payment of £2,001 had been received, this was queried with SLDC on 8 February 2021.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## b. Quarterly Financial Report

Members considered the 9-month Quarterly Financial Report, including Balance Sheet Summary, to 31 December 2020.

### RESOLVED

That the 9-month Quarterly Financial Report, including Balance Sheet Summary, to 31 December 2020 was approved as below:

Grange-over-Sands Town Council Budget Monitoring 9 months to 31 December 2020		Meeting: 8 February 2021 75%			Prepared: January 2021		
INCOME	Sage Code	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date	Comments
Precept (includes Parish Elections £1548.28)	4000	184,119	138,089	138,089	(0)	75%	
Sundry Receipts	4010	-	-	-	0		
Interest Received	4015	-	-	-	0		
Grant Receipts - Running Costs SLDC	4100	8,000	6,000	6,000	(0)	75%	Orn Gdns toilet grant
Grant Receipts - General	4105	-	-	15,336	15,336		Discretionary £10k/4 x £1334 Covid Support
Grant Receipts - SLDC Council Tax	4106	9,429	7,072	7,072	0	75%	
Grant Receipts - SLDC Comm Infrastructure Levy	4107	-	-	-	0		
Donations Received	4115	1,700	1,275	15	(1,260)	1%	
Donations for Assets	4116	-	-	-	0		
Donations - Victoria Hall	4117	2,000	1,500	5,982	4,482	299%	Includes VHSG donation £5,272
Rent Receipts	4120	7,000	5,250	3,240	(2,010)	46%	Vic Hall down 3 months. Full year allotments
Room Hire Receipts	4125	15,000	11,250	5,172	(6,078)	34%	Reduced events held
Sale of Goods	4150	6,000	4,500	9	(4,491)	0%	IC closed
Bay Villa Trust Admin Fee	4162	550	413	-	(413)	0%	
Commission Received	4170	2,000	1,500	-	(1,500)	0%	IC closed
Lease Registration Fees	4175	-	-	-	0		Cedric Walk
Toilet Entry Fees	4500	10,000	7,500	7,452	(49)	75%	6 months only (July - Dec)
Fund Raising Income	4600	-	-	-	0		
		<b>245,798</b>	<b>184,349</b>	<b>188,367</b>	<b>4,018</b>	<b>77%</b>	

  

EXPENDITURE	Sage Code	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date	
Stock for Information Centre	5000/1	3,500	2,625	-	(2,625)	0%	IC closed
Volunteer's Expenses	6155	30	23	-	(23)	0%	IC closed
Fund Raising Expenses	6170	-	-	-	0		
Musicians' Fees	6200	1,700	1,275	-	(1,275)	0%	No concerts
Mobile Toilets	6220	550	413	-	(413)	0%	No concerts
Salaries	7000	98,000	73,500	81,707	8,207	83%	Includes redundancy payment
Pensions	7001	19,000	14,250	13,194	(1,056)	69%	Down slightly, but will adjust in Qtr4
Printing and Stationery	7010	650	488	72	(415)	11%	Less office activity - staff working from home
Postage	7012	80	60	54	(6)	68%	
Water	7015	4,800	3,600	1,997	(1,603)	42%	Toilets closed for 3 months & V Hall used less
Business Rates	7020	8,800	6,600	6,577	(23)	75%	
Telephone/Broadband	7025	1,180	885	851	(34)	72%	

# TOWN COUNCIL OF GRANGE-OVER-SANDS

EXPENDITURE cont...	Sage Code	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date
Insurance	7030	4,000	3,000	2,477	(523)	62%
Subscriptions	7040	860	645	814	169	95% Full year CALC & SLOC Subs included
Information Technology	7045	6,000	4,500	4,304	(196)	72% Includes annual IT support package
Travelling Expenses	7050	300	225	-	(225)	0%
Training Expenses	7052	800	600	130	(470)	16% SLOC Webinars
Civic Expenses	7055	300	225	34	(191)	11%
Bank Charges	7070	300	225	141	(84)	47% Fewer transactions generally
Audit Fees	7075	1,300	975	1,000	25	77% Full year external audit fee included
Accountancy Fees	7080	6,500	4,875	2,100	(2,775)	32%
Gas	7100	4,500	3,375	1,267	(2,108)	28% V Hall used less & staff working from home
Electricity	7105	4,300	3,225	1,361	(1,064)	32% V Hall used less & staff working from home
Christmas Lights	7106	4,600	3,450	-	(3,450)	0% Invoice to enter in Qtr 4 £4,544
Donation Expenditure - Victoria Hall	7110	2,000	1,500	18,746	17,246	937% Kitchen refurb.
Repairs and Maintenance	7120	5,400	4,050	2,291	(1,759)	42% Rec Ground/Bandstand/Public Domain/Toilets
Hall Regular Maintenance	7121	6,000	4,500	1,857	(2,643)	31%
Hall Maintenance Plan & Emergency Repairs	7122	18,000	13,500	20,821	7,321	116% Includes roof repairs £9968 & Int/ext dec £8528
Professional Fees - Non Financial	7125	1,550	1,163	215	(948)	14%
Toiletries and Cleaning Materials	7130	800	600	398	(202)	50% Includes purchase of 5 x hand gel dispensers
Rent Payable	7160	741	556	732	176	99% Full year Allotments & Bandstand
Card Handling Charges	7190	480	360	797	437	166% Incl. mthly Nayax readers and service fee for toilets
Cleaning	7200	15,000	11,250	11,944	694	80% Public conveniences (includes January)
Communications	7255	600	450	-	(450)	0%
Lengthsman	7455	6,000	4,500	4,672	172	78%
Parish Election Costs	7600	-	-	1,548	1,548	
Projects	7605	7,000	5,250	5,259	9	75% Incl Staff Handbook & Nayax contactless install.
PWLB Loan Interest Paid	8000	500	375	345	(30)	69%
		<b>236,121</b>	<b>177,091</b>	<b>187,707</b>	<b>10,616</b>	<b>79%</b>
<b>Net profit (Loss)</b>		<b>9,677</b>	<b>7,258</b>	<b>660</b>		

Balance Sheet Summary as at 31/12/20

Total Assets Less Total Liabilities (including Public Works Loan Board Loan) 227,062

## C20/147 Council Action Plans

11

Members reviewed and updated the Council Priorities and both Action Plans:

1. Council Priorities Action Plan
2. Victoria Hall Action Plan

The Priorities and both Plans were last reviewed in October and November 2019. They are generally reviewed twice yearly but not in 2020 due to Covid-19 Pandemic.

Members reviewed the Plans, agreeing to amalgamate them.

### RESOLVED

That a reviewed Action Plan would be drafted for Council's consideration.

**a. Highways England - A590 Witherslack to Barrow Cycleway**

Highways England seek comments on the existing cycling provision between Witherslack and Barrow.

An extension to the deadline for comments was granted to the Town Council.

**RESOLVED**

No response.

**b. SLDC Public Space Protection Orders (PSPOs) review consultation**

SLDC are currently consulting on a number of Public Space Protection Orders (PSPOs) in South Lakeland. The existing dog related PSPOs in South Lakeland are due to expire in 2021. They are required to review them and consult the public and certain stakeholders before renewal.

SLDC are also consulting on a number of new PSPOs that are proposed due to recent complaints about anti-social behaviour, some of which would restrict the lighting of barbeques and fires.

This consultation will run for 8 weeks and close at midnight on 9 March 2021.

<https://www.southlakeland.gov.uk/leisure-culture-and-events/parks-and-open-spaces/public-space-protection-order-pspo/public-space-protection-orders-pspos-review-consultation/>

**RESOLVED**

That the following response is made:

- (i) That dogs should be on leads on Olive Way.
- (ii) That more signage regarding dogs on leads is provided, especially at the Playing Fields and Children's Play Areas and Recreation Areas.

**c. SLDC Consultation Meeting about The Bay - Proposal for a New Local Authority**

Members noted that a virtual consultation event was scheduled for Thursday 4 February 2021 at 6pm.

Cllr. Bailey attended and reported that:

## TOWN COUNCIL OF GRANGE-OVER-SANDS

SLDC Council Leader Giles Archibald led a zoom meeting of about 40 participants from different Parishes and Town Councils in the proposed area.

The SLDC proposal has been submitted and identifies four main priorities:

1. Community power and engagement - which was discussed a lot by Cllr. Archibald, where they would "nurture local ambition" and concentrate on the locality.
2. Community wealth building.
3. Wellbeing in terms of inequality and inequity.
4. Addressing climate emergency and loss of biodiversity.

Participants were asked to comment. Most people referred to the climate change emergency, were glad that is included, and a number of Councillors stated what action they wanted to see.

Cllr. Bailey said we want to make sure social welfare and education are not reduced in quality and, ideally, are improved.

He also expressed concern about the repeated reference to localism and that this would mean more requirements would be put onto Grange Town Council at our cost.

Cllr. Archibald's response was that they are consulting with us on a number of projects in Grange, in particular, the Prom and Lido refurbishment.

SLDC is consulting with the NHS and other bodies about their proposals.

**C20/149**

**Updates from Members**

**13**

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

**a. Cllr. Howson – GAP Hub**

Gap has re-started meetings and want to increase the network of individuals involved in the organisation. One way they are hoping to achieve this is by varying the meeting dates and times to make it more inclusive.

**b. Cllr. Howson – Grange Civic Society**

Like other organisations, the Society has been limited on what it has been able to do. The Prom Gardeners have maintained, and done an inventory, of their tools. The Civic Society are currently seeking a Treasurer.

**c. Cllr. Howson – Band Concerts - Charity and Co.**

The group are working on the programme for the Band Concerts this Summer and remain optimistic that the concerts can go ahead.

**d. Cllr. Greenway – Kents Bank Traffic**

There was no report as Cllr. Greenway had sent apologies.

Members considered a proposal from Light Up Lives and Grange and Peninsula (GAP) Wellbeing Hub to move out of their upstairs office at the Victoria Hall, and instead rent the room that the Information Centre is in and set up a Community Hub there, noting that the Information Centre has been closed since March 2020, and the post of Information Centre Manager made redundant in November 2020, due to the on-going Covid-19 Pandemic.

Members noted that it is impossible to predict the course of the pandemic, that the Information Centre relied on volunteers who are all classed as vulnerable during the pandemic and that the format of two staff for each shift in such a confined space would not be compatible with the need for social distancing.

Members noted that the Information Centre offered services for residents and visitors and that there was no way of knowing when tourism would pick up again, and how it would work post-pandemic.

Evidence from summer 2020 is that visitors were planning ahead and using online information services. This trend was already evident before the pandemic. It was exacerbated by the pandemic, and it is likely that this trend will continue as the demands of visitors have changed and more information is now available online.

Services for residents included booking tickets for Victoria Hall events and local information such as travel timetables. Council will explore options for continuing to offer these, in due course, as pandemic restrictions are removed.

Members noted the work done by Light Up Lives and GAP Hub, particularly during Covid-19, in supporting the Community. These were the people who set up the Helpline and have done such a lot to help residents manage during the emergency.

The Council recognises that the pandemic is a dynamic situation, that the Community Hub will initially be to continue the work of the Covid-19 Helpline and will build on this and evolve as circumstances change. The Council sees this as an opportunity to support their work in supporting the Community and help them to provide more for residents.

Members further noted that Light Up Lives and the GAP Hub also relies on volunteers and there will be opportunities for existing Information Centre volunteers to get involved.

## TOWN COUNCIL OF GRANGE – OVER – SANDS

### RESOLVED

- (i) That the Information Centre, which has been closed since March 2020, and the post of Information Centre Manager made redundant in November 2020, due to Covid-19 Pandemic, is not re-opened.
- (ii) That the proposal from Light Up Lives to move from their upstairs offices in the Victoria Hall, rent the downstairs room instead, and set up an accessible Community Hub there, is accepted as this represents an opportunity to support the Community and generate income to make the Victoria Hall more financially sustainable.
- (iii) That, as the situation changes with Covid-19 restrictions, options to provide leaflets, travel timetables and display notices in the Victoria Hall foyer, and outside the building, are explored.
- (iv) That ticket sales for Victoria Hall events are managed by the Town Council Office.
- (v) That the vacated offices upstairs are advertised to rent.
- (vi) That this decision is published in Grange Now, and on Facebook, and a letter sent to all the Information Centre Volunteers.

**C20/151**

**South Lakes Housing – Yewbarrow Lodge Sheltered Housing Scheme**

**15**

Members noted an update received 11 January 2021 from South Lakes Housing on the closure of Yewbarrow Lodge Sheltered Housing Scheme as follows:

*The closure of Yewbarrow Lodge Sheltered Housing Scheme has progressed very well despite COVID-19. We now have just three households still to move and the good news is that they've all been matched to one of our new bungalows in Allithwaite. In addition, we've been able to work with them and the Occupational Therapist at Adult Social Care, Cumbria County Council, to make appropriate alterations to tailor the new homes to their specific needs including ramped access, storage sheds for mobility scooters and widened doorways.*

*All three are very pleased with the homes they've been offered, and we will continue to work with them and support them until they have settled in.*

*I'm also delighted to report that we've received excellent feedback from the residents who have already moved, both in terms with the support they received from our team on site and with the homes they have moved to.*

*We're now planning what will happen with the building and the site. The lead officers are Richard Hayes, Director of Assets and Mark Dutton, Head of Development. When we are in a position to share our plans with you and the Grange Town Councillors, we will get back in touch with you.*



## TOWN COUNCIL OF GRANGE-OVER-SANDS

C20/152

I-Play on Prom

16

Members noted that at the previous meeting, it was resolved as follows (C20/135):

- (i) That the equipment should be removed.
- (ii) That a decision on this quote was deferred and that Cllr. Endsor would investigate options and report to the February Council meeting.
- (iii) That options to replace the equipment be explored, in collaboration with SLDC as part of the refurbishment of the Prom, and that Cllr. Howson would research grants.

*Note - The quote referred to (ii) was for £2,342.90 (ex VAT) from Playdale Playgrounds Ltd to remove the I-Play.*

Cllr. Walmsley and the Victoria Hall Manager met Playdale, at the site, on 26 January 2021 to discuss options for removal and replacement; Playdale to quote for suitable replacement play equipment.

To receive updates and consider options.

### RESOLVED

- (i) That a Working Party was set up to investigate ideas, get quotes and research funding and report back to Full Council with recommendations.
- (ii) That the group would comprise Cllrs. Bailey, Howson and Hathorn and Cllr. Logan, who had indicated she wished to be involved when she sent her apologies.

C20/153

Training

17

Members noted that the Finance Administrator was enrolled for two CALC training courses, costing £60.00:

- (i) Thurs 11th March 2021 - Year End Accounts and Audit
- (ii) Weds 16th June 2021 - Internal Controls

C20/154

Part 2

6

### RESOLVED

That the Meeting move to Confidential Part 2.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C20/155**

**Staffing Matters**

**17**

Members noted that the Staffing Committee met on Thursday 4 February 2021 and considered recommendation for performance-related pay increase for the Finance Administrator following an annual pay review on completion of two years' service.

### **RESOLVED**

- (i) That the Finance Administrator performance-related pay award following annual pay review on completion of two years' service was approved with immediate effect, from National Joint Council range LC1 (Point 13-17) to LC2 (Point 18-23).
- (ii) The Chairman to physically sign updated approved salaries sheet in due course.

**C20/156**

**Next Meeting**

**18**

Members noted that the next Full Council Meeting would be held remotely:

Monday 8 March 2021, 7pm

There being no further business, the meeting closed at 8.40 pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**