

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

**Minutes of the Meeting of the Town Council held in the Victoria Hall,
on Monday 13 December 2021 commencing at 7.00 pm.**

Present:

Cllr. T. Thomas – **Chair**

Cllr. A. Walmsley, Cllr. Bailey, Cllr. Handley, Cllr. E. Walmsley.

Mrs. C. Benbow – Town Clerk

In attendance:

7 members of the public, District Councillor Fiona Hanlon, County Councillor Bill Wearing.

**Minute
Ref:**

Agenda No:

C21/122 Apologies for Absence

1

Apologies were received from Cllr. Greenway who was absent due to health matters, from Cllr. Logan who was absent due to work commitments and Cllr. Mason who was absent due to other commitments.

RESOLVED

That apologies from Cllr. Greenway due to health matters, from Cllr. Logan due to work commitments and Cllr. Mason due to other commitments, were approved.

District Council Report

District Councillors Robin Ashcroft and Peter Endsor sent apologies.

District Councillor Endsor sent the following written communication, requesting that the Chairman read it aloud to the meeting:

During the power cuts many Grange organisations, businesses and shops certainly did us proud. We all worked flat out for the best part of three days. I was very proud and glad to have played a role in the unfolding events and I witnessed some very sad things, especially elderly people, cold and frightened, with no means of making a hot drink or keeping warm. We supplied hot drinks, hot water bottles, torches, hot food and, of course, company. We charged phone batteries and provided generators where necessary.

I can't believe this actually happened, and for such a prolonged time, and would hate to see it happen again. I've sent a report to Grange Now with as many names of volunteers that I could remember, they deserve a round of applause. It shows what a wonderful, caring community we have here in Grange.

I have spoken to Tim Farron M.P. about the situation, and we have both agreed that there is the need to implement an emergency contingency plan should anything like this happen again. We, as a town, would then be prepared for whatever the elements decide to throw at us.

The Chairman reported that Mr Endsor had continued:

The Town Map is being delivered on Wednesday; I will distribute them in the New Year to the businesses. I'll drop off the Town Council's before Christmas. I was going to show you the boards I've had made with an enlarged map so that visitors on Olive Way can get directions. Fiona Hanlon is having a frame made and will have it fitted at the entrance to Olive Way from Berners car park.

I would like to wish you all very Merry Christmas and a very safe and prosperous New Year and hope for better times than we have had recently.

District Council Report

District Councillor Fiona Hanlon spoke, thanking everyone who took part in the emergency response to the Storm Arwen power cuts. She described the community response and reiterated that a co-ordinated response for community resilience for future events is critical.

Emergency planning that was in place was based on flooding, not power loss, and we all need to work together to be prepared for future power cuts.

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Cllr. Hanlon read aloud a statement from Electricity North West, saying that they will cover all reasonably incurred expenses by community organisations and fund the purchase of non-perishable item for future emergencies, up to £10,000.

Communication providers, including BT, have been made aware that the phone network was inadequate and that improvements are needed.

Helping residents who do not have internet access to apply for compensation from Electricity North West is now a priority.

County Council Report

County Councillor Bill Wearing thanked all those who helped during the power cuts following Storm Arwen, suggested Victoria Hall gets a generator for future power-cuts, and reported:

1. **Windermere Residents Flood Group**

The Group continues to meet. Upstream mitigation measures are in place. The Spar development will include downstream mitigation measures.

2. **Local Government Reorganisation**

The three existing councils (Eden, South Lakeland and Barrow Borough) continue to work together to establish the new Unitary Authority.

3. **Library**

The service should be fully staffed and open by the middle of January. A car park barrier is being erected to stop non-library users.

Cllr. Thomas asked about the Highway's response to Planning Application SL/2021/0827.

Cllr. Wearing responded that he emailed Highways but had not received any response.

Mayor's Report

Mayor Cllr. Tricia Thomas reported the following civic events:

Remembrance took place this year with the Parade from the Church and a moving outdoor service at the War Memorial. The Christmas Tree Lighting was very well attended by lots of children. She had also attended the Vaccination Centre to thank the volunteers there, and she thanked everyone who got involved in the community response to Storm Arwen.

C21/124 Public Participation: Public Have Your Say

3

Resident 1

Made representation to members, speaking on behalf of the Community Foodshare in support of their application to the Bay Villa Trust, for funds

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towards delivering a series of art sessions for children, particularly secondary school children.

Resident 2 Made representation to members regarding SL/2021/1115, additional parking spaces in Deardon Close. Speaking in support of the application and requesting that electric car charging points are included in the development.

C21/125 Minutes of the Previous Meeting 4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 8 November 2021 were accepted as a true record.

C21/126 Declarations of Interests and Dispensations 5

NOTED There were no requests received for dispensations or declarations of interest.

C21/127 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item 6

RESOLVED That item 21, Victoria Hall Maintenance, should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as it contains quotes that are commercially sensitive information.

C21/128 Planning Report 7

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

- a. **SL/2021/1050** Follybank House Main Street
Replacement smoke and heat sensor system
LISTED BUILDING CONSENT

**RESOLVED
NO OBJECTION**

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- b. **SL/2021/1087** 2 Cragg Drive
Single story front entrance extension and widen driveway
FULL PLANNING

**RESOLVED
OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

1. **Out of keeping with surrounding properties**
The design and style of the proposal are out of keeping with the surrounding properties. The proposed plan appears to show a room, not an entrance. The development would protrude too far forward, removing the continuity with the adjoining semi-detached house.
2. **Neighbourhood Plan**
The proposal is not in compliance with the Grange-over-Sands Neighbourhood Plan Design Guide; the design and materials are out of keeping.

- c. **SL/2021/1094** Yew Tree House 5 Cart Lane
Internal alterations, replacement of C20th window with double doors and new Velux roof window
LISTED BUILDING CONSENT

**RESOLVED
OBJECTION**

Grange Town Council OBJECTS on the following grounds:

The building is symmetrical, and the proposed French windows would destroy the symmetry and character of the frontage. The proposal would remove the uniformity of the casement windows on the front elevation. While the casement windows are not original, this style of window can be regarded as a period feature and heritage asset.

The proposed French windows would benefit from being redesigned to reflect the proportions and stronger horizontals of the casement window on the other side of the porch.

- d. **SL/2021/1100** The Shieling Eden Park Road
Application for a non-material amendment following a grant of planning permission SL/2021/0167 (Alterations including raising roof to create first floor accommodation and 2 storey side extension).

**RESOLVED
NO OBJECTION**

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- e. **SL/2021/1119** Land south of Lyndene, Holme Lane
Application for Outline Planning Permission (all matters reserved) for a pair of semi-detached dwellings (Resubmission SL/2019/0916)

**RESOLVED
OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

1. The proposed site is not within the Development Boundary.
2. The landowner has repeatedly stated that the land is not available for development.
3. The land constitutes a 'Green Gap' between Grange and Allithwaite.

- f. **SL/2021/1111** Charney Well, Hampsfell Road
Single storey side extension forming entrance lobby and extended bedroom, with glazed roof terrace above, together with dormer extension to first floor forming additional sitting room
FULL PLANNING

**RESOLVED
NO OBJECTION**

- g. **SL/2021/1115** External area around the Deardon Close housing estate
Creation of 8 additional car parking spaces & 2 new bin storage areas
FULL PLANNING

**RESOLVED
NO OBJECTION**

Grange Town Council supports the application as it will reduce parking congestion and requests that electric car charging points are included in the development.

- h. **SL/2021/1149** Slack House Windermere Road
Replacement front ground floor bay window
LISTED BUILDING

This application was not considered as details were not available on SLDC website.

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2. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

- a. **SL/2021/0456** Fox Rock, Allithwaite Road
Dwelling with detached garage.
AMENDED PLANS

GTC objects to this modified application:

1. Lack of Tree Survey Report including Arboriculture Impact Assessment, Tree Protection Plan and Arboriculture Method Statement for erection of detached garage.
2. Lack of Bat survey Report. There are bats in the area and the cedar tree has a bat box - bats may be roosting /hibernating/feeding in the area.
3. Lack of Highways opinion on proposed new site access, which will increase the use of the Rowanside/Allithwaite Rd junction and is near the bend on Greenacres.
4. Lack of opinion from LLFA on the drainage proposals, both stormwater runoff on the drive and soakaway siting and capacity. The site is on sloping limestone with very variable absorption capacity and any driveway should have a permeable surface.
5. Siting of garage, necessitating removal of mature cedar tree. The garage could be moved to avoid this. The tree may be a bat roost and is a high value landscape asset.
6. There is no evidence of biodiversity net gain. Any planting needs to be appropriate for local wildlife, not just ornamental.
7. The development may create significant overlooking.
8. The building design is overbearing and out of keeping with the surrounding character.

Members noted that SLDC provided the following update on 8 December 2021:

With regards to the above application, amended plans were received which increased the red edge of the application site. On receipt it was established, following a conversation with the agent, that some of the land within the new red edge was not within the ownership of the applicant and the necessary notices had not been served. As such the application became invalid, and so it is automatically removed from the website by our internal system.

I am awaiting confirmation from the agent on how they wish to proceed, taking into account some of the concerns I raised regarding the proposal.

If any new information is received, it will either be treated as a new application which will begin the full consultation process again or I will request full re-consultation.

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3. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2021/0633 Land to the rear of 53 Carter Road Kents Bank FULL PLANNING Grant with Conditions.
- b. SL/2021/0871 Blawith Lodge Windermere Road LISTED BUILDING Listed Building - Grant with Conditions.
- c. SL/2021/0896 2-3 Ashness Kents Bank Road FULL PLANNING Grant with Conditions.
- d. SL/2021/0926 Woodside Gardens Ashmount Road FULL PLANNING Grant with Conditions.
- e. SL/2021/0625 4 Berriedale Terrace FULL PLANNING Refuse.

C21/129 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

c. Approval of Payments

RESOLVED

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

d. Identification of Councillors to approve next finance period payments

RESOLVED

That Cllrs Bailey and Thomas would verify the invoices and payments for the next payment period.

e. Identification of Councillors to complete online authorisation of payments

RESOLVED

That Cllrs Walmsley and Thomas would complete online authorisation of payments for the next payment period.

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GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

December 2021

Accounts for Payment

£

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£ -

Bank Account No. 2 - Direct Debits

224 Lloyds Bank Plc - Card November 2021 - Monthly fee	3.00	
224a Newsquest Media Group - Hall & Services Manager advert	754.80	757.80
225 SLDC - 9/10 Non Dom Rates V Hall		574.00
226 SLDC - 9/10 Non Dom Rates Rooms 1 & 3 / Council office		155.00
227 SLDC - 9/10 Non Dom Rates Room 4		87.00
228 Corona Energy - Gas V Hall 01/10-01/11/21		426.56
229 Sage - Support 01/12-31/12/21		86.40
232 Plusnet - Tel & Broadband - Rental to 08/01/22 Calls to 08/12/21		39.60

Bank Account No. 2 - Direct Bank Payments

233 Lancasters - Paint, brushes etc. for Ladies V Hall toilets		26.35
234 Horton Leisure - Paint and materials for Recreation Ground hut		101.74
235 Horton Landscapes - Remove iPlay and make good surface (app'd C21/40)		1,242.00
236 SLCC - Practitioners' Conference 15-17/02/22 CB		90.00
237 C Benbow - Refreshments for Christmas Fair		45.65
238 Sinkfall Recycling - Skip for lengthsman		175.00
239 Abi & Tom's - 5 x supply of hanging baskets plants		150.00
240 Joel Davenport - Internal window cleaning		33.00
241 KTD - Anti-virus software & support 01/11/21-31/10/22		475.20
242 Care of Trees - Grange Fell allotments scrub clearance		425.00
243 YPO - 2 door cupboard		252.78
244 S Haines - Cups, food bags & napkins for Christmas Fair		39.97
245 CPC - Smoke machine & batteries (recoverable) & HDMI lead		118.69
246 Grange Now - Christmas box advert		36.00
247 WB Electrical - Portable appliance testing at Victoria Hall	736.80	
248 WB Electrical - Repairs V Hall & remove bandstand speakers	290.00	1,026.80
249 Treble3 - WC & Cycle rack signs	78.79	
250 Treble3 - Website hosting to 14/01/23 Domain name to 14/01/23	252.00	330.79
251 SLDC - Premises Licence V Hall 2021-22		180.00
252 J Airey - Internal audit for 1st half year 01/04/21-30/09/21		220.00
253 R Rhodes - Replace diaphragm washer Ladies WC V Hall		30.00
254 Low Nabs - Christmas tree		45.00
255 Healthmatic - Public Conveniences cleaning 01/12-31/12/21		1,500.00
256 Lengthsman - (Oct & Nov) To 30/11/21		1,034.00
257 J Boswell - Refund 2 x tickets re Grange Drama performance		20.00
TS4 Grange Drama - 84 Charing Cross Rd ticket reimbursement		571.68
TS5 Flookburgh Band - Concert ticket reimbursement		9.00

Total Bank Account No. 2

£ 10,305.01

Total Accounts

£ 10,305.01

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	£ 5,766.80
HMRC PAYE & NI - Tax Month 8	£ 1,476.93
LG Pension Scheme Month 8 - Employer payment	£ 1,864.94

£ 9,108.67

Total Bank Account No. 2

£ 19,413.68

Total all payments for approval

£ 19,413.68

Accounts paid in previous month - approved

Bank Account No. 1

Bank Account No. 2

Accounts paid in previous month - not yet approved

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

230 Plusnet - Tel & Broadband - Rental to 08/12/21 Calls to 08/11/21	39.60
231 ICO - Data protection renewal 17/11/21-16/11/22	35.00

Direct Bank Payments

Total Accounts paid in previous month

£ 74.60

Grand Total

£ 19,488.28

Bank Balances

Bank Account No. 1 As at 30/11/21	182,996.34
Bank Account No. 2 As at 30/11/21	188,645.82

Transfers between bank accounts

Transfer to Petty Cash account to replenish float

Signed (Chairman)

Dated.....

a. **Internal Audit**

Members noted the interim half-year Internal Audit report to 30 Sept 2021 following the Internal Audit on 18 November 2021. There were no recommendations. The Internal Auditor confirmed that the Council finances are operated in compliance with the Accounts and Audit Regulations.

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b. Draft Budget and Precept

Members noted that SLDC have confirmed that the street lighting charge for 2022/23 will be £11,606.47. This is the money that shows on residents' bills as part of the GTC Precept, but which is kept by SLDC.

Members considered the draft Budget and Precept 2022/23. The draft showed a 2% increase as discussed at the previous meeting. The final decision on the budget would be made at the January 2022 meeting.

C21/131

Consultations

10

Members considered participation by Councillors in appropriate consultations:

SLDC Street Naming and Numbering Policy Consultation

South Lakeland District Council are consulting on a new document 'Street Naming and Numbering Guidance and Policy.' It is intended to help the public, Parish Councils and property developers address properties using the principles of good addressing.

SLDC are asking for views on the draft document. It can be accessed via:

<https://cumbria.citizenspace.com/south-lakeland-district-council/snpolicyconsult/>

Comments by 7 January via email to snpolicyconsult@southlakeland.gov.uk

RESOLVED

That Councillors would respond as individuals if they wished.

C21/132

Storm Arwen

11

The meeting received updates from Councillors about Storm Arwen, which took place on 26 November 2021.

The Chairman updated the meeting:

While it is expected that the District and/or County Council would lead on a meeting or meetings to support community resilience, the Town Council would be very keen to take part in discussions and be involved.

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C21/133

Updates from Members

12

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllr. Thomas - Cumbria Better Connected Meeting** – improvements to road infrastructure and the installation of a defibrillator at Grange Station were discussed.
- b. **Cllr. Thomas - Councillor Surgery** - this took place on 20 November 2021 with District Councillor Fiona Hanlon; three residents attended.
- c. **Cllr. Thomas – Furness Line Community Rail Partnership** – Network Rail want to display Lido Gallery panels on Main Street Underpass.
- d. **Cllr. Thomas – Civic Society** – the memorial plaques refurbishment is underway.
- e. **Cllr. Logan - Christmas Tree Committee** – *no report as Cllr. Logan was absent.*

C21/134

South Lakes Housing – Yewbarrow Lodge

13

Members noted that South Lakes Housing invited Grange Town Councillors to a meeting about the future of Yewbarrow Lodge. This was arranged for Wednesday 15 December 2021.

Members further noted that the meeting would take place remotely using Teams and agreed to meet at 4pm instead of 7pm.

C21/135

Play Equipment

14

a. **Fell Close Slide Replacement**

Members noted that SLDC were informed that the Town Council will pay for the purchase and installation of the replacement slide, cost £2,300. SLDC responded: *Thank you for this. I am not sure of the current timescales but will let you know when it's due to be installed. Please thank the Council for covering these costs.*

b. **I-Play Replacement**

Members noted that a proposal and quote has been received from Kompan and that further quotes are being sought. Members considered meeting Kompan representative for proposal presentation.

RESOLVED

- i) That a Wednesday afternoon date to receive the Kompan presentation would be arranged.

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- ii) That quotes from at least two other providers would be sought.

C21/136

Remembrance

15

Members noted that it became known that the Remembrance Parade was not covered by insurance, and that the event has now been risk assessed and is covered by Grange Town Council insurance.

Members considered the Risk Assessment for the event and the updated Risk Assessment Record.

RESOLVED

That the Risk Assessment for the 2021 Remembrance Parade and Ceremony, and the updated Risk Assessment Record, were approved.

C21/137

SLDC Strategic Public Conveniences

16

Members noted that SLDC requested a meeting with the Town Council regarding the Strategic Public Conveniences in the parish.

In Grange this means the Ornamental Gardens loos.

The meeting was requested because SLDC are no longer paying anything towards the provision of loos in Grange.

The Meeting took place on Monday 6 December 2021, 3.30pm.

Cllrs. Thomas and Handley and the Town Clerk attended.

Members noted an update from the meeting, that there will be no more revenue funding from the District Council but there was the possibility of applying for match funding for capital costs towards toward refurbishment.

C21/138

Save Grange Lido Community Benefit Society

17

Members noted that Grange Town Councillors were invited to a presentation from Save Grange Lido Community Benefit Society (CBS) on Wednesday 17 November 2021.

Cllrs. Thomas, Handley, A.Walmsley, E. Walmsley and Logan and the Town Clerk attended.

Save Grange Lido CBS requested a Council Representative to attend their meetings and report back to the Town Council.

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Members noted an update from the meeting and considered resolving representatives to Save Grange Lido CBS.

Members noted that Save Grange Lido full title is Save Grange Lido Community Benefit Society.

Councillors agreed the meeting had been interesting and much more positive and inclusive than previous meetings.

RESOLVED

That Councillors E. Walmsley and Logan would share the role of Council Representative, to attend Save Grange Lido CBS meetings, and report back to the Town Council

C21/139 SLDC Heritage App

18

Members noted that SLDC have launched their new Heritage App, and considered contributing, as proposed by Cllr. Joanna Greenway.

More information is on the District Council website: www.southlakeland.gov.uk/LocalList

RESOLVED

That, as proposed by Cllr. Greenway, sites for inclusion were sent to her to contribute to the SLDC Heritage App.

C21/140 Training

19

Members considered the Town Clerk attending Society of Local Council Clerks Virtual Practitioners' Conference, 15-17 February 2022, costing £75 plus VAT.

RESOLVED

That the Town Clerk attending Society of Local Council Clerks Virtual Practitioners' Conference, 15-17 February 2022, costing £75 plus VAT was approved.

C21/141 Staffing

20

- a. Members noted that interviews for the Front of House Team took place on 17 November 2021 and that one new Team Member was appointed.
- b. Members noted that recruitment for Hall and Services Manager is underway. Interviews took place on 1 December 2021. An appointment was made pending references.

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C21/142 Part 2

6

RESOLVED

That the meeting move to Part 2. The public and press were asked to leave.

C21/143 Victoria Hall Maintenance

21

Members considered quote for building works to resolve damp wall in Chair Store, as on approved Maintenance Schedule, by reducing height of rear chimney.

RESOLVED

That a quote to remove the whole chimney stack was requested.

C21/144 Next Meeting

22

Members noted that the next Full Council Meeting would be held:

Monday 10 January 2022, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 8.30pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council