

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



Council Offices, Victoria Hall  
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Cumbria, LA11 6DP

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V.A.T. Reg.No: 164 8707 80

**DRAFT Minutes of the Meeting of the Town Council held in the Victoria Hall  
on Monday 12 August 2024 commencing at 7.00 pm.**

**Present:** Cllr. R. Handley – Chair  
Cllr. C. Logan, Cllr. T. Thomas, Cllr. J. Walmsley  
Mrs. C. Benbow – Town Clerk

**In attendance:** Westmorland and Furness Unitary Councillors A. Hull and J. Boak and 7 members of the public.

**Minute  
Ref:**

**Agenda No:**

**C24/69 Apologies for Absence**

**1**

Apologies were received from Cllrs. A. Walmsley and E. Walmsley, who were absent due to holiday, and from Cllr. Mason, who was unable to get to the meeting due to traffic delays. The resignation of Cllr. Alan Speight was noted.

**RESOLVED**

That apologies from Cllrs. A. Walmsley and E. Walmsley who were absent due to holiday and from Cllr. Mason, who was unable to get to the meeting due to traffic delays, were approved.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/70

Public Participation: Public Have Your Say

2

- Resident 1** Made representation to members speaking on behalf of PEAT (Peninsula Environment Action Together). Working with Tim Farron MP, the group have arranged a meeting with WFC in October and are meeting GTC to prepare for this on 21 August, 7pm. The purpose of the meeting is to create the agenda for the October meeting with WFC and list their top ten priorities for environmental action in the area.
- Resident 2** Made representation to members, speaking on behalf of residents of Kents Bank, regarding development on the land south of Allithwaite Road. There is concern about noise and vibration caused by preparatory groundwork and the Town Council were requested to make representation to WFC on the behalf of residents.
- Council Response** Unitary Cllrs. Hull and Boak spoke to confirm they will raise the matter with WFC planning enforcement.
- Resident 3** Made representation to members regarding blocked drains on Kentsford Road.
- Council Response** Unitary Cllrs. Hull and Boak spoke to confirm they will take this on and report it via the highway's portal on the WFC website.
- Resident 4** Made representation to members regarding a number of matters:
- Lido Gallery - pleased to hear this has been stored safely since being removed from the Lido.
  - Traffic - raising concerns about Crown Hill roundabout, that drivers are not giving way. Suggested a pedestrian crossing near Cross Street to serve pedestrian access to Park Road Gardens and Clare House Lane.
  - Social media - there are several different Facebook sites related to the town which can be confusing. Can these be organised?
  - Town Council's website - various comments and ideas.

C24/71

Reports

3

## Westmorland and Furness Council Report

Councillor Andy Hull gave the Westmorland and Furness Report:

1. **Bus Service** – the 530 service has been reinstated.
2. **Road works** - temporary traffic measures are in place to allow broadband installation.
3. **Meathop Road Flooding** – works are underway to improve the situation.
4. **Windermere Road Flooding** – tenders for works have been received.
5. **Olive Way** – has now been adopted by WFC. Cllr. Hull had a site visit with the WFC officer to agree plans. Vegetation will be cut back, a new planting plan and maintenance regime established, and the pond filled in.
6. **Drains on Fell Road** – Cllr. Hull has reported these, and most have been cleared. The ones that cannot be cleared may have collapsed and are being investigated.
7. **Zebra Crossing at Yewbarrow Terrace** – work is commencing 15 August, due for completion on 23 August. Traffic lights will be in place.
8. **Veteran’s Hub** – Cllr. Hull is working to create a veteran’s hub in Grange Methodist Hall for ex-servicepeople. He is seeking volunteers to help.
9. **Prom Surface** – concerns about the Prom surface following refurbishment have been raised and WFC are working with the contractors to remedy the problems.
10. **Berners Close Car Park** – half of this is currently being used by the Prom and Lido contractors. WFC do not yet know when it will be fully open to the public again.
11. **Memorial Playing Field** – concerns have been raised about the groundworks where the electricity cable has been installed. WFC are working with contractors to remedy.
12. **Primary School Parking** – Highways are reinstating the double yellow lines.
13. **Park Gardens loo block** – Cllr. Hull is meeting residents to discuss the idea of re-opening the derelict block of public conveniences in Park Road Gardens.

## Mayor’s Report

Mayor Cllr. Roger Handley reported that he attended the Historic Car Rally on Sunday 11 August and did the prize-giving. He also attended the online Code of Conduct training.

C24/72

Minutes of the Previous Meeting

4

**RESOLVED**

That the Minutes of the Meeting of the Town Council held on Monday 8 July 2024 were accepted as a true record.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**C24/73**      **Declarations of Interests and Dispensations**      **5**

**NOTED**                      There were no requests received for dispensations or declarations of interest.

**C24/74**      **Public Bodies (Admission to Meetings) Act 1960 – Excluded Item**      **6**

**RESOLVED**                      That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

**C24/75**      **Planning Report**      **7**

**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

- a. 2024/1304/FPA  
Full Application  
3 Fell Close Grange-over-sands Cumbria LA11 7JG  
Construction of a first-floor side extension with carport below (Resubmission of SL/2021/0934)

**RESOLVED**

**OBJECTION**

Grange Town Council OBJECTS to the application on the following grounds:

- 1. Materials** – these are not in keeping with the Grange-over-Sands Neighbourhood Plan Design Guide.
- 2. Out of Character** – the proposed development would be out of keeping with neighbouring properties.

- b. 2024/1268/FPA  
Full Application  
Goldthorn Eden Mount Road Grange-over-sands LA11 6BN  
Replacement front dormer and retiling existing roof (Part retrospective)

**RESOLVED**

**NO OBJECTION**

## TOWN COUNCIL OF GRANGE-OVER-SANDS

- c. 2024/1325/LBC  
Listed Building Consent  
5 Kents Bank House Kentsford Road GRANGE-OVER-SANDS LA11 7BE  
Listed building consent for the re-location of boiler flue terminal

**RESOLVED**  
**NO OBJECTION**

- d. 2024/1347/FPA  
Full Application  
Clare House Park Road GRANGE-OVER-SANDS LA11 7HQ  
Alteration and refurbishment of hotel rooms to form 4 holiday apartments, external wall insulation with timber cladding and new stone facing & new windows and doors, infill of existing fire escape to create new entrance, solar panels, reroofing and new external accessible ramp & landscaping works to create external seating area

**RESOLVED**  
**OBJECTION**

Grange Town Council supports the development but OBJECTS to the application on the following grounds:

**Materials** – the timber cladding proposed is not in keeping with the Grange-over-Sands Neighbourhood Plan Design Guide.

### 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. SL/2023/0467 YEWBARROW LODGE, MAIN STREET, GRANGE-OVERSANDS, LA11 6EB Full Application Approved with Conditions
- b. SL/2023/0686 NORTH LODGE, STATION SQUARE, GRANGE-OVER SANDS, LA11 6EH Listed Building Consent Approved with Conditions Full Application Approved with Conditions
- c. SL/2023/0129 BROWN ROBIN, LINDALE ROAD, GRANGE-OVER-SANDS, LA11 6EU Full Application Approved with Conditions
- d. SL/2023/0130 BROWN ROBIN, LINDALE ROAD, GRANGE-OVER-SANDS, CUMBRIA, LA11 6EU Listed Building Consent Approved with Conditions
- e. 2024/0823/FPA MULL HOUSE CHARNEY ROAD GRANGE-OVER-SANDS LA11 6BP Full Application Approved with Conditions
- f. 2024/1219/PDEV SPRING BANK MEADOWS SPRING BANK ROAD GRANGE-OVER-SANDS CUMBRIA LA11 6HA Permitted Development No Objections
- g. 2024/0928/FPA 1 HIGH GABLE 8 GRANGE FELL ROAD GRANGE-OVER-SANDS CUMBRIA LA11 6BJ Full Application Approved with Conditions
- h. 2024/0996/FPA 6 KENTSFORD ROAD GRANGE-OVER-SANDS LA11 7AP Full Application Approved with Conditions

# TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/76 Finance - Monthly Payments

8

## a. Verification of Expenditure

### NOTED

That prior to the meeting one Councillor verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

That only Cllr. Thomas verified this month due to Cllr. Speight's resignation and Cllr. Mason being unable to get to Grange on the meeting day.

## b. Verification of Accounts Reconciliation

### NOTED

That prior to the meeting one Councillor verified that the monthly bank reconciliation had taken place.

That only Cllr. Thomas verified this month due to Cllr. Speight's resignation and Cllr. Mason being unable to get to Grange on the meeting day.

## c. Approval of Payments

### RESOLVED

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

## d. Identification of Councillors to approve next finance period payments

### RESOLVED

That Cllrs. Logan and J. Walmsley would verify the invoices and payments for the next payment period.

## e. Identification of Councillors to complete online authorisation of payments

### RESOLVED

That Cllrs. Handley and A. Walmsley would complete online authorisation of payments for the next payment period.

*Clerk's note subsequent to meeting – Cllr. Thomas completed online authorisation of August payments in place of Cllr. A. Walmsley.*

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

August 2024

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

-

#### Bank Account No. 1 - Cheque

-

#### Total Bank Account No. 1

£ -

#### Bank Account No. 2 - Direct Debits

101	Lloyds Bank Plc - Card July 2024 - Monthly fee	3.00	
101a	Amazon - 5 x A4 snap frames	27.95	
101b	Amazon - Staples & A4 laminating pouches	36.82	
101c	Credit re returned 2 x tap head water spray nozzles	<u>(17.77)</u>	50.00
102	WFC - 5/10 Non Dom Rates V Hall		663.00
103	WFC - 5/10 Non Dom Rates Rooms 1 & 3 / Council office		167.00
104	WFC - 5/10 Non Dom Rates Room 4		94.00
105	Npower - Elec V Hall 01/06-30/06/24		179.97
106	Npower - Elec Church Hill PC 01/06-30/06/24		46.84
107	Npower - Elec Prom PC 01/06-30/06/24		42.66
108	Npower - Elec Xmas Tree lights 01/06-30/06/24 (recoverable)		17.39
109	Corona Energy - Gas V Hall 01/06-01/07/24		273.18
110	Sage - Support 01/08-31/08/24		100.80
111	BT - Tel & Broadband to 31/08/24		52.39

#### Bank Account No. 2 - Direct Bank Payments

112	Sinkfall Recycling - Skip for lengthsman		235.00
113	Duddon Hire - Portaloos hire Park Gdns 02/06-29/06/24		312.00
114	KTD - Hannspree 24 LCD monitor	154.80	
115	KTD - Photocopying 01/07/24-31/07/24	<u>31.62</u>	186.42
116	A Thould - V Hall external window cleaning		45.00
117	SLCC - National Conference 2024 - Town Clerk	180.00	
118	SLCC - Water Compliance event - Town Clerk	60.00	
119	SLCC - Water Compliance event - Hall Manager	<u>60.00</u>	300.00
120	J Davenport - Clean int. office, ground floor ext. windows & bus shelter		35.00
121	Healthmatic - PC cleaning 01/08-31/08/24		1,645.49
122	PPL PRS Ltd - Performing Rights to 05/07/24 (recoverable)		394.37
123	Lengthsman - To 31/07/24		582.61
124	Hall Manager expenses - VAX battery & hospitality packs (recoverable)		80.43
125	Lancasters - Fuses, shovel, hose fittings, keys, glue, kneeling pad, teak oil		104.90
126	Turnstone HR - HR support 01/08-31/08/24		60.00
127	Treble3 - Vinyl stickers for PCs		61.80
128	Burneside Brass Band - Bandstand concert 07/07/24		100.00
129	Flookburgh Silver Band - Bandstand concert 14/07/24		100.00
130	Ulverston Town Band - Bandstand concert 21/07/24		100.00
131	Lancaster City Brass - Bandstand concert 28/07/24		100.00
132	Morecambe Brass Band - Bandstand concert 04/08/24		100.00

#### Total Bank Account No. 2

6,230.25

#### Total Accounts

6,230.25

# TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

**Salaries, PAYE & N.I. (Bank Account No. 2)**

<b>Total Salaries</b>	<b>7,276.82</b>
HMRC PAYE & NI - Tax Month 4	2,014.37
LG Pension Scheme Month 4 - Employer payment	2,353.23
	<b>11,644.42</b>
<b>Total Bank Account No. 2</b>	<b>17,874.67</b>
<b>Total all payments for approval</b>	<b>17,874.67</b>

**Accounts paid in previous month**

**Bank Account No. 1**

**Direct Debits**

**Cheques**

**Bank Account No. 2**

**Direct Debits**

97	Waterplus - V Hall 06/06-05/07/24	136.17
98	Waterplus - Orn Gdns PC 07/06-06/07/24	29.27
99	Waterplus - Church Hill PC 07/06-06/07/24	35.37
100	BT - Tel & Broadband to 31/07/24	52.39

**Direct Bank Payments**

Total Accounts paid in previous month	<b>253.20</b>
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Grand Total	<b>18,127.87</b>
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**Bank Balances**

Bank Account No. 1 As at 31/07/24	203,638.54
Bank Account No. 2 As at 31/07/24	270,003.79

Signed (Chairman) ..... Dated.....

**a. First Quarter Financial Report**

Members considered the first quarter Financial Report 1 April to 30 June 2024.

**RESOLVED**

That the first quarter Financial Report 1 April to 30 June 2024 was approved as below.



## TOWN COUNCIL OF GRANGE-OVER-SANDS

### b. **Victoria Hall Support Group**

Members noted the quarterly financial report regarding their donation, as requested by the Victoria Hall Support Group (VHSG):

This quarter there have been the following purchases using donated funds from VSHG:

Epson Projector - £772.00

Tables – Room 4 - £1,313.00

Blinds – Rooms 3 and 4 - £210.54

The remaining donation balance is now £7,858.38.

### c. **Casual Vacancy**

Members noted that Alan Speight has resigned from the Council (North Ward) and the Notice of Casual Vacancy was published and sent to Westmorland and Furness Electoral Services on 12 August.

Unless the Town Council is informed that an election has been called, within 14 days of notification, the Council can vote to co-opt.

Members noted that informal meetings with candidates took place on Wednesday 7 August for the Casual Vacancy at West Ward.

Cllrs. Handley, Thomas, Mason and Logan and the Town Clerk attended.

Cllrs. A. Walmsley and E. Walmsley sent apologies.

Two candidates took part; one subsequently withdrew their application.

Members voted to co-opt.

#### **RESOLVED**

That Wlodek Tych was co-opted to serve as a Member of the Town Council, representing Grange West.

### d. **Risk Assessments – Operational**

Members noted the Risk Assessment Record and considered the following Risk Assessments which were reviewed as part of the annual review schedule:

1. Victoria Hall – Operations
2. Council Offices
3. Recreation Ground Site
4. Allotments
5. Public Conveniences
6. Cycle Racks

#### **RESOLVED**

That the Risk Assessments as listed, which were reviewed as part of the annual review schedule, and the Risk Assessment Record, were approved.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### e. **Financial Regulations**

Members noted that NALC has published revised Financial Regulations and that the Town Council Regulations have been revised accordingly.

Material changes are that the threshold set by government for requirements of The Public Contracts Regulations 2015 has changed from £25,000 to £30,000, and tenders may now be received by email.

Members considered approving the revised Grange Town Council Financial Regulations.

#### **RESOLVED**

That the revised Grange Town Council Financial Regulations were approved.

### f. **Standing Orders**

The GTC Standing Orders are based on the NALC model, which was updated in April 2022.

Members noted that section 18 of the Standing Orders, *'Financial Controls and Procurement'*, has been edited to bring the document into line with the NALC updated Financial Regs.

Members considered approving the revised Standing Orders.

#### **RESOLVED**

That the revised Grange Town Council Standing Orders were approved.

### g. **Council Aims and Objectives**

Members considered the draft Aims and Objectives, as discussed at the informal working party which took place on 24 July. These were last resolved in December 2023.

#### **RESOLVED**

That the drafted Council Aims and Objectives were approved.



# TOWN COUNCIL OF GRANGE-OVER-SANDS

Grange-over-Sands Town Council Budget Monitoring 3 months to 30 June 2024		Meeting: 12 Aug 2024			Prepared: July 2024		
		Budget	25% Budget	Actual		%	
	Sage	for year	to date	to date	Variance	Spend	
INCOME	Code	£	£	£	£	to date	Comments
Precept	4000	227,264	56,816	56,816	(0)	25%	
Sundry Receipts	4010	-	-	-	0		
Interest Received	4015	-	-	-	0		
Grant Receipts - Running Costs WFC	4100	-	-	-	0		
Grant Receipts - General	4105	-	-	-	0		
Grant Receipts - WFC Council Tax	4106	7,850	1,962	1,962	(0)	25%	
Grant Receipts - WFC Comm Infrastructure Levy	4107	-	-	3,174	3,174		Total CIL grant received £12,696.49
Donations Received	4115	1,200	300	1,300	1,000	108%	13 x £100 donations for Bandstand concerts
Donations for Assets	4116	-	-	-	0		
Donations - Victoria Hall	4117	-	-	10,105	10,105		Includes £10,000 VHSG lump sum donation
Tenanted Room Rent Receipts	4120	5,800	1,450	1,741	291	30%	All Vic Hall rooms tenanted
Allotment Rent Receipts	4121	1,432	358	15	(343)	1%	See 2nd quarter
Room Hire Receipts	4125	18,500	4,625	5,756	1,131	31%	
Hospitality Recharged	4126	-	-	-	0		
Front of House Recharged	4127	2,000	500	733	233	37%	
Bay Villa Trust Admin Fee	4162	450	113	-	(113)	0%	See 4th quarter
Commission Received	4170	-	-	23	23		Ticketsource referral income
Lease Registration Fees	4175	-	-	-	0		Cedric Walk
Toilet Entry Fees	4500	8,650	2,163	2,759	597	32%	
Fund Raising Income	4600	-	-	-	0		Christmas Fair
		<b>273,146</b>	<b>68,287</b>	<b>84,384</b>	<b>16,098</b>	<b>31%</b>	

		Budget	Budget	Actual		%	
	Sage	for year	to date	to date	Variance	Spend	
EXPENDITURE	Code	£	£	£	£	to date	
Fund Raising Expenditure	6170	200	50	-	(50)	0%	Christmas Fair
Musicians' Fees	6200	1,200	300	-	(300)	0%	For Bandstand Summer concerts - see 2nd quarter
Bandstand Front of House costs	6201	-	-	-	0		Chair set up/take down - see 2nd quarter
Mobile Toilets	6220	760	190	260	70	34%	For Bandstand Summer concerts
Staff Salaries	7000	112,000	28,000	28,178	178	25%	
Front of House Salaries	7000	8,000	2,000	1,669	(331)	21%	
Pensions	7001	22,000	5,500	5,634	134	26%	
Printing and Stationery	7010	600	150	58	(92)	10%	
Postage	7012	50	13	14	1	27%	



# TOWN COUNCIL OF GRANGE-OVER-SANDS

EXPENDITURE cont...	Sage Code	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date
Water	7015	5,530	1,383	1,090	(292)	20%
Business Rates	7020	8,600	2,150	2,309	159	27%
Telephone/Broadband	7025	650	163	131	(32)	20%
Insurance	7030	6,094	1,524	1,523	(0)	25%
Subscriptions	7040	955	239	1,233	994	129% Annual subs - CALC, NALC, SLCC & Cumbria Tourism
Information Technology	7046	8,000	2,000	2,851	851	36% Incls. annual IT support 2024/25 £1,365
Website	7047	450	113	130	18	29%
Travelling Expenses	7050	100	25	-	(25)	0%
Training Expenses	7052	1,300	325	210	(115)	16% Fire Warden training for Front of House
Civic Expenses	7055	400	100	-	(100)	0%
Hospitality	7065	150	38	10	(27)	7% Refreshments
Bank Charges	7070	220	55	56	1	25%
Audit Fees	7075	1,100	275	220	(55)	20% 6 mth to 31/03/24 internal audit fee
Accountancy Fees	7080	2,800	700	1,782	1,082	64% Accountancy £1,390 Y/e 31/03/24 & 3 months Payroll
Gas	7100	18,000	4,500	932	(3,568)	5% Only 2 months. Corona late invoicing for June 2024
Electricity	7105	7,090	1,773	809	(963)	11% Only 2 months. Npower late invoicing for June 2024
Christmas Lights	7106	4,800	1,200	1,425	225	30% Deposit for 2024
Donation Expenditure - Victoria Hall	7110	-	-	2,221	2,221	Chamber projector, Room 4 tables and blinds
Hall Maintenance, Repairs and Renewals	7119	13,000	3,250	1,800	(1,450)	14% Incls. Hotpoint washer dryer £375
Repairs and Maint. (Toilets, Rec Ground, Bandstand, Allotments & Public Domain)	7120	8,100	2,025	2,629	604	32% Incls. 5 x antennas for Prom & Orn Gdns PCs £1,699 & new card reader for Orn Gdns DDA £575
Professional Fees - Non Financial	7125	1,000	250	130	(120)	13% HR support
Toiletries and Cleaning Materials	7130	800	200	140	(60)	18%
Rent Payable	7160	753	188	515	326	68% Annual rent for bandstand and Grange Fell allotments
Card Handling Charges (Toilets only)	7190	1,380	345	158	(187)	11% Nayax card readers & service fee - April & May only
Cleaning	7200	15,000	3,750	3,992	242	27% Toilets
Communications	7255	500	125	102	(23)	20% Advertisement for Councillor
Lengthsman	7455	7,700	1,925	1,808	(117)	23%
Parish Election Costs	7600	-	-	-	0	
		<b>259,282</b>	<b>64,821</b>	<b>64,020</b>	<b>(801)</b>	<b>25%</b>
<b>Net profit (Loss)</b>		<b>13,864</b>	<b>3,466</b>	<b>20,365</b>		

## Balance Sheet Summary as at 30/06/24

Total Assets Less Total Liabilities 303,899

## C24/78 Consultations

10

Members considered participation by Councillors in appropriate consultations:

**a. Public Space Protection Orders 2024**

Members noted correspondence and guidance and considered any response. The deadline is 1 September 2024.

**RESOLVED**

That Grange Town Council did not need to send any response as the Orders already in place are satisfactory.

**b. Westmorland and Furness Local Plan**

Members noted correspondence and questionnaire and considered any response. The deadline is 9 September 2024.

**RESOLVED**

That Grange Town Councillors would respond as individuals.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/79

Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

**Cllr. Thomas – Lido Gallery** - reported that the panels have been kept by WFC; it is not known what condition they are in. Cllr. Thomas is in touch with donors to return panels to those who want them. Network Rail are interested in displaying the ones that people do not want to take back.

C24/80

Victoria Hall

12

## **LOLER Stage Safety Inspection**

Members noted that the inspection took place on Thursday 18 July 2024. A verbal update was given on the day which is included in the Victoria Hall Risk Assessment. Written report from Torpedo to follow. This work was resolved in June and cost £1,365 (ex VAT).

C24/81

Westmorland and Furness Council Updates

13

a. **Town and Parish Council Event: Making the link and encouraging the flow 19 June**

A follow-up meeting with WFC Locality Board Chair, Cllr. Helen Chaffey, and WFC Councillors Rupert Awdland, Jenny Boak and Andy Hull and the WFC Community Development Officer, took place on Tuesday 30 July at 7pm.

Cllrs. Handley, A. Walmsley and Logan and the Town Clerk took part.

Apologies: Cllrs. E. Walmsley, J. Walmsley, Mason, Speight, and Thomas.

Members noted an update from Cllr. Logan, that the meeting was excellent, very positive in helping the Town Council know who to contact at WFC to help residents. All attendees agreed it was a great opportunity to build a strong working relationship with WFC and the Unitary Councillors present were thanked.

b. **Bus Service 530: Cartmel - Grange-over-Sands – Kendal**

Members noted correspondence from WFC that Stagecoach will be replacing the withdrawn 530 service to start from Monday 12 August.

The new timetables have been put up at the bus stops.

c. **Prom and Lido Refurbishment**

Residents and visitors have contacted the Town Council with concerns about the works to refurbish the Prom. These have been raised with WFC. An update was given by Unitary Cllr. Hull in his report (Item 3).

## TOWN COUNCIL OF GRANGE-OVER-SANDS

### d. Library

Members noted the following update from WFC, received by a resident further to last months Have Your Say and forwarded to the Town Council:

*Our Assets team... have informed us that the works at the library were approved by the Capital Delivery Group on 4 July. The scope of the work has been set out and tender documentation has been prepared and this will be issued shortly. I hope this provides you with some reassurance that the issues will be addressed. There isn't an exact date it depends on contractors' availability but hopefully a couple of months for a start to repair the library.*

### C24/82 Ornamental Gardens Wall Top Planting

14

Members noted an update from Cllr. Thomas on research about planting the wall tops: WFC's work to remove the ivy from the wall tops has started. Just the tops have been trimmed for now, but the roots need taking out. Cllr. Boak confirmed that the work is still in progress.

It appears unlikely that any planting can take place this year. The goal is to get the ivy removed completely to prepare the walls for planting next year.

### C24/83 Yewbarrow Lodge Development

15

Members noted an update received 18 July from the Head of Development at South Lakes Housing, confirming that they now have planning approval and as below:

**Footprint of works** - Demolition and redevelopment works will only take place within the red line boundary of the site and we will absolutely make sure all greenspaces are respected, not damaged nor used for storage or car parking. However, given that the red line boundary is tight up to the edge of the existing building we are going to have to fence off some of the adjoining Westmorland and Furness land during demolition and rebuild for Health and Safety and to create a safe working area to construct the new buildings. The area we are currently talking about is the tarmacked area to the south of the building.

**Existing Residents** - We are in regular contact with our customers who live on the Yewbarrow Estate, and we will work with them and our contractor to minimise the impact of the demolition and redevelopment works. Due to the layout of the site and nature of the access road, there may be times when residents are impacted, but we aim to keep this to a minimum. A letter is due to go out to our customers early next week with an update and we have provided them with the development email address so they can contact our team directly.

The Town Council has clarified the location of the Yewbarrow Allotments and South Lakes Housing have given assurance that access to the allotments will be maintained.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/84

Allotments

16

Members considered clarifying the management policy to ensure fairness and that everyone is treated equally, in compliance with the Town Council's Equal Opportunities Policy.

### RESOLVED

That the Allotment Management Policy as below was approved:

Requests for allotment plot exchanges (without going back to the bottom of the waiting list) will only be considered when:

The holder wishes to switch from a full to a half plot, subject to availability, for health reasons.

Other exchange requests will only be considered due to a health condition that makes it beneficial for a tenant to be nearer the car park, the main path or to move to the Grange Fell site due to its easier access. Tenants must be fit enough to maintain their new plot sufficiently.

In all circumstances, tenants must leave their old plots in a good condition, as judged by the responsible officer.

All allotment plot exchanges are solely at the discretion of the Council. Tenants must approach the Council if they wish to move and not attempt to arrange a swap themselves under any circumstances.

C24/85

Training

17

a. **Code of Conduct Training for Parish/Town Councillors**

Members noted that Westmorland and Furness Council invited all Town Councillors to attend a virtual Code of Conduct training, on Wednesday 31 July, from 5.30 - 6.30 pm. Cllrs. Handley and J. Walmsley took part, Cllr. Thomas read it online afterwards.

b. **Training Working Party**

Members noted that an informal working party took place on 24 July, 7pm, for training and induction about Local Government Reorganisation and to discuss the GTC Priorities and Action Plan.

Cllrs. Handley, A. Walmsley, E. Walmsley, Thomas, Logan, J. Walmsley and the Hall Manager and Town Clerk took part.

Cllrs. Speight and Mason sent apologies.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

c. **SLCC Conference**

Members considered approving the Town Clerk taking part online in the Society of Local Council Clerks Annual National Conference 8 - 9 October 2024 costing £150 plus VAT.

**RESOLVED**

That the Town Clerk taking part online in the Society of Local Council Clerks Annual National Conference 8 - 9 October 2024 costing £150 plus VAT was approved.

d. **Legionella Awareness**

Members noted that the Town Clerk and Hall Manager have attended an online 'Legionella Awareness' course costing £21 (ex VAT) and have booked to attend the SLCC online course 'Water Compliance and Legionella Control' on 22nd August 2024, 10 - 11.30am costing £100 (ex VAT).

**C24/86**

**Next Meeting**

**18**

Members noted that the next Full Council Meeting would be held:

Monday 14 October 2024, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 8.15pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**

