

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP


Tel: (015395) 32375
www.grangeoversandstowncouncil.gov.uk
email: council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 9 October 2023 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or the public.

Signed  C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 9 OCTOBER 2023

1. Apologies for Absence

To receive and approve apologies from members.

2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

3. Reports

To receive the following reports:

- a. Westmorland and Furness Council Report
- b. Mayor's Report

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 14 August 2023 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliations have taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. Casual Vacancies

There are two casual vacancies on the Town Council, due to insufficient candidates stepping forward for election. Anyone interested is invited to contact the Town Clerk or the Chairman for more information, or see www.grangeoversandstowncouncil.gov.uk

b. External Audit year ended 31 March 2023 – Annual Governance and Accountability Return (AGAR)

To approve and accept that the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2023 has been completed and published (AGAR circulated and published on noticeboard and website).

c. **Risk Assessments – Finance and Governance**

To note the report for Finance and Governance Risk Assessments and approve the following Risk Assessments (*circulated*):

- 1) Finance
- 2) Governance
- 3) Website and IT
- 4) Business Continuity

d. **Internal Audit Plan**

To consider and approve the Internal Audit Plan for financial year 2023-24 (*circulated*).

e. **Internal Auditor**

To appoint Internal Auditor for financial year 2023-24 (*circulated*).

10. Consultations

To consider the Council's participation in appropriate consultations: None received.

11. Updates from Members

To receive Councillor updates on any works in progress and meetings and events attended including:

- a. Cllr. Thomas – Furness Line Community Rail Partnership
- b. Cllr. Thomas - Cumbria Better Connected
- c. Cllr. Thomas - Nutwood Patient Group
- d. Cllr. Greenway - Kents Bank Nature Park

12. Victoria Hall

a. **Roof Repairs**

To note that works to repair the roof over Room 9, as resolved July 2023 are complete. Rooms 4 and 9 now need decorating when they have dried out.

b. **Premises Licence**

To note that the application to Westmorland and Furness Council, for the mandatory alcohol condition, under the Licensing Act 2003, requiring a Designated Premises Supervisor in respect of a premises licence to be disappplied, was successful.

A new Premises Licence was issued on 13 August 2023.

c. **Theatres Trust Consultancy**

The meeting with the consultant appointed by Theatres Trust, Matt Fenton, is scheduled for Friday 20 October 2023. To note any further update from Cllr. Greenway.

13. Remembrance

To note that the annual meeting, to discuss Remembrance, of Churches, Royal British Legion and Town Council, took place on Monday 21 August 2023.

Cllrs. Handley and Mason, the Town Clerk, and the in-coming Hall Manager took part. All agreed that Remembrance Sunday participants are asked to make their own way to the Ornamental Gardens from the Church, for the Act of Remembrance.

14. Bailey Lane Level Crossing – updates from Westmorland and Furness Council

CUMBRIA COUNTY COUNCIL (UNRECORDED FOOTPATH AT BAILEY LANE PARISH OF GRANGE OVER SANDS) RAIL CROSSING EXTINGUISHMENT ORDER 2023

To note:

- a. Correspondence from WFC, received 17 August 2023, that the case was to be submitted to 5 October Planning Committee (*circulated – correspondence and 3 supporting documents*).
- b. Correspondence received 26 September 2023, that WFC Planning Committee meeting on 5 October 2023 is cancelled. The next meeting is 2 November 2023 (*circulated*).

15. Allotments

a. **Grange Fell Golf Club**

To consider response from Grange Fell Golf Club regarding complaints from allotment holders about golf balls coming over from the Golf Club (*circulated*).

b. **National Allotments Society**

To consider joining the Society, as advised by CALC, cost £55.00 plus VAT per year, for Local Authority membership. Further information: www.nsalg.org.uk

16. Footpath Closure

To note correspondence from Westmorland and Furness Council regarding an extension to the closure of footpath 526020 at Yewbarrow (*circulated: correspondence, temporary closure order, site notice and plan*).

17. WFC - Windermere Road Flood Works Update

To note correspondence from Westmorland and Furness Council on works to alleviate flooding at Windermere Road (*circulated*).

18. Training

To note that the Town Clerk took part, virtually, in the Society of Local Council Clerks Annual National Conference 11-12 October 2023 costing £150 plus VAT as approved in July.

19. Staffing

To note that the newly appointed Hall Manager will be taking up the role on Monday 30 October 2023.

20. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 13 November 2023 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm