

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held remotely, on Monday 8 June 2020 at 2.00pm.

On 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely without it being necessary for any of the participants or audience to be present together in the same room.

This new legislation allows councils to carry out their business lawfully whilst ensuring that the health and safety of officers, councillors and members of the public is protected in accordance with government advice.

This meeting of Grange-over-Sands Town Council will be held remotely, using the Zoom video conferencing system. This system is simple for all participants and members of the public to access.

Access links will be sent to all Councillors.

If you wish to take part in the next meeting as a member of the public, please contact the Town Clerk on townclerk@grangeoversands.net and register if you will be attending and if you would like to speak in the public participation section.

You will then be emailed meeting access details. You can also request to be added to the Agenda Distribution Group which receives the meeting papers each month.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed

A handwritten signature in cursive script, appearing to be 'C. Benbow'.

C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 8 JUNE 2020

1. Apologies for Absence

To receive and approve apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

Please ensure that you have registered your wish to speak prior to the meeting.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 May 2020 as a true record.

Physical signing will take place in due course.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments Councillor Verification and Payment Approval

- a. *Usual wording:* To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.

To note that the above has been completed by the Responsible Financial Officer (Town Clerk) under delegated powers.

- b. *Usual wording:* To note that two councillors verified that the monthly bank reconciliation has taken place.

To note that the above has been completed by the Responsible Financial Officer (Town Clerk) under delegated powers.

- c. To approve and authorise the payment of accounts and wages as recorded in the payments list (*circulated*).
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.

Not applicable due to pandemic.

- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance – Internal Audit

The Internal Audit took place on 5 May 2020.

To note the Internal Audit Report dated 5 May 2020 and that the Town Council is fully compliant with the Account and Audit Regulations (*circulated*).

10. Finance and Governance – Annual Return

- a. To approve the Annual Governance Statement in the Annual Governance and Accountability Return for the year ended 31 March 2020 (*circulated*).
- b. To approve the Accounting Statements in the Annual Governance and Accountability Return for the year ended 31 March 2020 (*circulated*).
- c. To authorise the Chairman and Town Clerk (Responsible Financial Officer) to sign the statements.
Physical signing will take place in due course.
- d. To authorise the submission of the Annual Governance and Accountability Return for the year ended 31 March 2020 for external audit to commence following the prescribed period for public examination from 15 June 2020 to 24 July 2020.

11. Consultations

SLDC – Local Plan Review

The District Council is undertaking a review of the Local Plan to ensure that planning policies continue to meet the development needs of the area.

To consider a response to their early engagement. The purpose of this is to:

- inform people about the review process and encourage them to get involved
- start discussions around which parts of our Local Plan need reviewing or updating generate conversations and share views on the planning issues facing us as we plan for future development in the district up to 2040

For information visit: <https://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/local-plan-review/>

The deadline for responses is 17 July 2020.

12. Updates from Members

To receive Councillor updates on any works in progress and meetings and events attended, including:

Cllr. Endsor – SLDC – 27 May 2020 briefing on re-opening of town centres.

13. Public Conveniences

To formally approve installation of contactless payment at all public lavatories.

The public loos need to be re-opened as lockdown restrictions are now being eased. For public health, it is vital that this is done safely. Contactless payment reduces transmission risk. In November 2019, Council resolved to trial one cubicle contactless at the Ornamental Gardens. In light of Covid 19, this is being extended to all the public loos in Grange. This is in line with public lavatory providers locally and nationally, put in place protect the public and staff.

The costs are £650 (ex VAT) per unit (£4,550 for all 7 units). The payment service costs £10 each per month (£70) and the provider takes 2.95% of each payment. A rebate of around £1,400 from Healthmatic for charges during the closed period will offset part of the cost.

The argument against is whether some people do not use contactless. Arguments for are in the report which Council received in November and include recurring vandalism, damage and theft.

Since the pandemic, argument for conversion now also:

- Eliminates transmission risk by cash handling.
- Reduce risk by speeding up use of the facilities.
- Reduce risk for cleaners by reducing amount of time spent emptying coins.

Councillors all discussed the matter by email and as part of a trial remote meeting. Converting all the loos to contactless payment only was agreed unanimously.

14. Recreation Ground

To note that the proposal from Horton Leisure to extend the putting golf to incorporate the bowling green has been accepted. On Monday 16 March, Councillors met Mike Gudgeon, of Horton Leisure, to discuss the proposal. All Councillors were present with the exception of Cllr. Greenway who was on medical leave. As it was clear that, due to the pandemic, normal council meetings would not be going ahead for some time, Councillors agreed that this proposal was accepted (*circulated*).

15. Correspondence – Traffic Calming

- a. To consider correspondence received 19 May from resident about traffic calming (*circulated*).
- b. To note that this has been forwarded to the County Councillor with a request that this matter is revisited by the County Council.

16. Correspondence – Social Distancing

- a. To consider correspondence received 21 May from resident about social distancing (*circulated*).
- b. To note that this has been forwarded to the County Councillor as it is a question for the County Council Highways Department.

17. Training

To note that the Town Clerk took part in Society of Local Council Clerks (SLCC) training: Managing Your Council's Social Media Presence Through The Coronavirus Crisis webinar on Friday 29th May from 12:30 – 13:30, costing £30.

18. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 13 July 2020, 2pm