

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 12 August 2024 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or the public.

Signed  C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 12 AUGUST 2024

1. Apologies for Absence

To receive and approve apologies from members.

2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

3. Reports

To receive the following reports:

- a. Westmorland and Furness Council Report
- b. Mayor's Report

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 8 July 2024 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

- a. **First Quarter Financial Report**
To consider the first quarter Financial Report 1 April to 30 June 2024 (*circulated*).

b. Victoria Hall Support Group

To note the quarterly financial report regarding their donation, as requested by the Victoria Hall Support Group (VHSG):

This quarter there have been the following purchases using donated funds from VSHG:

Epson Projector - £772.00

Tables – Room 4 - £1,313.00

Blinds – Rooms 3 and 4 - £210.54

The remaining donation balance is now £7,858.38.

c. Casual Vacancy

To note that informal meetings with candidates were scheduled for Wednesday 7 August.
To vote to co-opt.

d. Risk Assessments – Operational

To note the Risk Assessment Record and consider the following Risk Assessments which were reviewed as part of the annual review schedule:

- i) Victoria Hall – Operations
- ii) Council Offices
- iii) Recreation Ground Site
- iv) Allotments
- v) Public Conveniences
- vi) Cycle Racks

e. Financial Regulations

To note that NALC has published revised Financial Regulations and that the Town Council Regulations have been revised accordingly.

Material changes are that the threshold set by government for requirements of The Public Contracts Regulations 2015 has changed from £25,000 to £30,000, and tenders may now be received by email.

To consider adopting the revised Grange Town Council Financial Regulations.

(revised regulations and notes circulated)

f. Standing Orders

The GTC Standing Orders are based on the NALC model, which was updated in April 2022.

To note that section 18 of the Standing Orders, *'Financial Controls and Procurement'*, has been edited to bring the document into line with the NALC updated Financial Regs.

To approve the revised Standing Orders.

(circulated)

g. Council Aims and Objectives

To consider the draft Aims and Objectives, as discussed at the informal working party which took place on 24 July. These were last resolved in December 2023.

(circulated)

10. Consultations

To consider the Council's participation in the following consultations:

a. **Public Space Protection Orders 2024**

To note correspondence and guidance and consider any response.
The deadline is 1 September 2024 (*circulated*).

b. **Westmorland and Furness Local Plan**

To note correspondence and questionnaire and consider any response.
The deadline is 9 September 2024 (*circulated*).

11. Updates from Members

To receive Councillor updates on works in progress and meetings and events attended, including:

- a. Cllr. Thomas – Lido Gallery

12. Victoria Hall

LOLER Stage Safety Inspection

To note that the inspection took place on Thursday 18 July 2024. A verbal update was given on the day which is included in the Victoria Hall Risk Assessment. Written report from Torpedo to follow. This work was resolved in June and cost £1,365 (ex VAT).

13. Westmorland and Furness Council Updates

a. **Town and Parish Council Event: Making the link and encouraging the flow 19 June**

A follow-up meeting with WFC Locality Board Chair, Cllr. Helen Chaffey, and WFC Councillors Rupert Awdland, Jenny Boak and Andy Hull and the WFC Community Development Officer, took place on Tuesday 30 July at 7pm.

Cllrs. Handley, A. Walmsley and Logan and the Town Clerk took part.

Apologies: Cllrs. E. Walmsley, J. Walmsley, Mason, Speight, and Thomas.

To note any update from attendees.

b. **Bus Service 530: Cartmel - Grange-over-Sands - Kendal**

To note correspondence from WFC that Stagecoach will be replacing the withdrawn 530 service to start from Monday 12 August (*correspondence and new timetable circulated*).

c. **Prom and Lido Refurbishment**

Residents and visitors have contacted the Town Council with concerns about the works to refurbish the Prom. These have been raised with WFC.

To note any update.

d. **Library**

To note the following update from WFC, received by a resident further to last month's Have Your Say and forwarded to the Town Council:

Our Assets team... have informed us that the works at the library were approved by the Capital Delivery Group on 4 July. The scope of the work has been set out and tender documentation has been prepared and this will be issued shortly. I hope this provides you with some reassurance that the issues will be addressed. There isn't an exact date it depends on contractors' availability but hopefully a couple of months for a start to repair the library.

14. Ornamental Gardens Wall Top Planting Project

To note any update from Cllr. Thomas on research about planting the wall tops.

15. Yewbarrow Lodge Development

To note an update received 18 July from the Head of Development at South Lakes Housing, confirming that they now have planning approval and as below:

Footprint of works - *Demolition and redevelopment works will only take place within the red line boundary of the site and we will absolutely make sure all greenspaces are respected, not damaged nor used for storage or car parking. However, given that the red line boundary is tight up to the edge of the existing building we are going to have to fence off some of the adjoining Westmorland and Furness land during demolition and rebuild for Health and Safety and to create a safe working area to construct the new buildings. The area we are currently talking about is the tarmacked area to the south of the building.*

Existing Residents - *We are in regular contact with our customers who live on the Yewbarrow Estate and we will work with them and our contractor to minimise the impact of the demolition and redevelopment works. Due to the layout of the site and nature of the access road, there may be times when residents are impacted, but we aim to keep this to a minimum. A letter is due to go out to our customers early next week with an update and we have provided them with the development email address so they can contact our team directly.*

The Town Council has clarified the location of the Yewbarrow Allotments and South Lakes Housing have given assurance that access to the allotments will be maintained.

16. Allotments

To consider clarification of allotment management policy regarding tenants switching plots (*circulated*).

17. Training

a. **Code of Conduct Training for Parish/Town Councillors**

To note that Westmorland and Furness Council invited all Town Councillors to attend a virtual Code of Conduct training session, on Wednesday 31 July, from 5.30 - 6.30 pm.
Cllrs. Handley and J. Walmsley took part. To note any update from attendees.

b. **Training Working Party**

To note that an informal working party took place on 24 July, 7pm, for training and induction about Local Government Reorganisation and to discuss the GTC Priorities and Action Plan.
Cllrs. Handley, A. Walmsley, E. Walmsley, Thomas, Logan, J. Walmsley and the Hall Manager and Town Clerk took part.
Cllrs. Speight and Mason sent apologies.

c. **SLCC Conference**

To consider approving the Town Clerk taking part online in the Society of Local Council Clerks Annual National Conference 8 - 9 October 2024 costing £150 plus VAT.

d. **Legionella Awareness**

To note that the Town Clerk and Hall Manager have attended an online 'Legionella Awareness' course costing £21 (ex VAT) and have booked to attend the SLCC online course 'Water Compliance and Legionella Control' on 22nd August 2024, 10 -11.30am costing £100 (ex VAT).

18. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 14 October 2024 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm