

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**

Cllr. Martin Ingle

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 11 February 2019 commencing at 7.00 pm.

**Present:**Cllr. P. Endsor – **Chair**Cllr. Greenway, Cllr. Walmsley, Cllr. Hathorn, Cllr. Ingle, Cllr. Thomas,  
Cllr. Logan, Cllr. Handley

Mrs. C. Benbow – Town Clerk

**In attendance:**

4 members of the public; 1 member of the press

**Minute****Ref:****Agenda No:****C18/148****Apologies for Absence****1**

There were no apologies received. Cllr. Shapland was absent due to illness.

**C18/149****Reports****2****Police Report**

PCSO Howard Firth sent his apologies and the below written report and said that he would be able to attend the next meeting.

Concern for Welfare 10

Road Traffic Collisions 2

Suspicious Incidents 7

Assaults 3

Highway Disruption 3

Domestics 1

Thefts 2

Sexual Offences 1

Anti-Social Behaviour Youth 2

Damage 1

Fraud 1

Road Related Offences 1

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Public Order Offences 1

A number of youth anti-social behaviour incidents have been reported over the past few weeks. All have been thoroughly investigated and dealt with.

### District Council Report

District Councillor Eric Morrell reported that:

**Lido** – SLDC has made the decision to refurbish the site. The final decision on the actual use of the site, and whether or not a swimming pool will be included, will be made by the District in about six months' time.

### District Council Report

District Councillor Robin Ashcroft reported that:

**Lido** – Cllr. Ashcroft has been appointed as an SLDC Cabinet Member, with Culture and Leisure Portfolio responsibility. The Save Grange Lido Group is being given the opportunity to come up with a viable business plan for the site.

**Member's Grant** – Cllr. Ashcroft still has funds to grant before the end of this financial year and asked for recommendations.

### County Council Report

County Councillor Bill Wearing reported that:

**Windermere Road Flooding** – a multi-agency meeting with residents took place; progress is being made. The Forestry Commission are leading on works upstream and the SLDC car park is being surveyed to ascertain water catchment capacity. The Environment Agency is researching the new pipe between the car park and Ornamental Gardens pond. The next meeting will be the end of March.

Cllr. Greenway asked about the Highways Small Improvement Scheme; Cllr. Wearing confirmed that this scheme doesn't exist anymore.

The road between the Cumbria Grand Hotel entrance and exit is a repairs priority. The works at Meathop Road roundabout have been completed.

Cllr. Thomas informed Cllr. Wearing that the process of getting cycle racks installed on County Council land outside the Library had been very slow and difficult.

Cllr. Wearing responded that the Town Council should get him involved if there are ever any similar problems in the future.

### Mayor's Report

Mayor Cllr. Peter Endors reported that it had been a quiet month; no events to attend.

### C18/150 Public Participation: Public Have Your Say

3

There was no representation from the public.

# TOWN COUNCIL OF GRANGE – OVER – SANDS

<b>C18/151</b>	<b>Minutes of the Previous Meeting</b>	<b>4</b>
	<b>RESOLVED</b> That the Minutes of the Meeting of the Town Council held on Monday 14 January 2019 were accepted as a true record.	
<b>C18/152</b>	<b>Declarations of Interests and Dispensations</b>	<b>5</b>
	<b>NOTED</b> There were no requests received for dispensations or declarations of interest.	
<b>C18/153</b>	<b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b>	<b>6</b>
	<b>RESOLVED</b> That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.	
<b>C18/154</b>	<b>Planning Report</b>	<b>7</b>
	<b>1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:</b>	
	<b>a. SL/2018/0897</b> Land south of Allithwaite Road, Kents Bank Erection of 92 dwellings and associated infrastructure (Phase 1) AMENDED PLANS AND INFORMATION FOR ABOVE APPLICATION FOR COMMENT <b>RESOLVED</b> <b>OBJECTION</b> Grange Town Council OBJECTS to the application on the following grounds: Amendments were requested and although some of these were made, there are still some outstanding. The amended drainage scheme does not include all the infiltration tests that the County Council requested. Consequently the application still doesn't meet the County Council drainage and flood risk requirements.	
	<b>b. SL/2019/0058</b> 16 Carter Road, Kents Bank Dormer Bungalow with garage OUTLINE PLANNING <b>RESOLVED</b> <b>OBJECTION</b> Grange Town Council OBJECTS to the application on the following grounds: <ol style="list-style-type: none"><li>1. Scale – the proposal is out of scale with the surrounding properties; the plot is over-developed.</li><li>2. Traffic – the proposed building would be too close to the bend and cause an obstruction to traffic visibility.</li><li>3. Proximity – the building would be too close to No.2 Kentsford Road.</li></ol>	

## TOWN COUNCIL OF GRANGE-OVER-SANDS

c. **SL/2019/0069** Abbot Hall Hotel, Kirkhead Road  
Siting of additional 30 holiday lodges within hotels grounds

*Application status unclear 6/2/19. This application remained invalid.*

d. **SL/2019/0075** 54 Priory Crescent  
Installation of roof light to south roof slope

Lawful Dev Cert – Proposed

**RESOLVED**

**NO OBJECTION**

e. **SL/2019/0088** Nampara, Eden Mount Road

Existing balcony removed and replaced; new opening formed with Juliette balcony (within wall reveal)

Lawful Dev Cert – Proposed

**RESOLVED**

**NO OBJECTION**

### **2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:**

- a. **SL/2018/1037** North and East Barns, Blawith Farm, Netherwood Hotel  
Discharge Conditions – Approval of Discharge
- b. **CU/2018/0017** Barn in OS Field No 5729 Opposite Middle Fellgate Farm Cartmel Road  
COU of agric building to Class C3 CUQ PA not required
- c. **SL/2018/0891** Former NatWest Bank 1 Main Street FULL PLANNING Grant with Conditions
- d. **SL/2018/0942** Lamberts Pet Supplies, Main Street ADVERT Grant with Conditions
- e. **SL/2018/0031** Langwell, Allithwaite Road, DISCHARGE CONDITIONS Approval of Discharge
- f. **SL/2018/0984** Beech Hill, 53 Carter Road FULL PLANNING Grant with Conditions
- g. **SL/2018/1047** Harwood, Kilmidyke Road FULL PLANNING Grant with Conditions
- h. **SL/2018/0945** Castlehead Field Study Centre LISTED BUILDING Listed Building – Grant with Conditions

# TOWN COUNCIL OF GRANGE – OVER – SANDS

C18/155

Neighbourhood Plan

8

Members noted progress on implementation of the Plan:

Cllr. Greenway reported that the Graythwaite Manor planning application was granted although it appears that this was in contravention of the Neighbourhood Plan as the site is outside the Development Boundary.

The Clerk was asked to contact:

- a. Liz Bourne (Planet) to clarify the relevance of brown field sites in relation to the Development Boundary.
- b. SLDC Head of Planning to express concern that the Neighbourhood Plan appears to have been overlooked and to request a meeting, to include all three District Councillors, about the role and application of the Plan, the future use of the Plan and about training for the Planning Committee.

C18/156

Finance - Monthly Payments

9

**a. Verification of Expenditure**

**NOTED**

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

**b. Verification of Accounts Reconciliation**

**NOTED**

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

**c. Approval of Payments**

**RESOLVED**

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

**d. Identification of Councillors to approve next finance period payments**

**RESOLVED**

That Cllrs Hathorn and Handley would verify the invoices and payments for the next payment period.

**e. Identification of Councillors to complete online authorisation of payments**

**RESOLVED**

That Cllrs Thomas and Greenway would complete online authorisation of payments for the next payment period.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Payments for Approval

February 2019

### 1 Accounts for Payment

£

Petty Cash (transfer from 44T Info Centre cash)

58.19

### Cheque (NatWest)

### Direct Debit (NatWest)

**Total Nat West account**

**£ 58.19**

### Unity Trust - Direct Debits

Lloyds Bank Plc - card Jan 19 - monthly fee

3.00

313 Micronic Microphones - 2 lapel & 2 x headset

69.96

314 Currys PC World - Chest Freezer (donation VHSG)

109.00

181.96

308 Corona Energy - V Hall gas December 2018

606.32

323 SAGE - software and support Feb 19

72.00

Barclaycard transaction fees January 2019

### Direct Bank Payments Unity Trust

306 Lancasters - Thermometer and bulb

9.00

307 Andrew Thould & Sons - V Hall Window cleaning outside

30.00

309 Lamont Pridmore - Payroll services

336.00

312 Joel Davenport - V Hall Window cleaning inside

31.00

315 S Haines Expenses - Remembrance Day refreshments  
and key cutting rooms 6 & 7

96.80

316 KTD - Laptop & accessories C18/142 and installation

1,181.40

317 KTD - Photocopying 20/12/18-23/01/19

56.42

1,237.82

318 SLCC Enterprises Ltd - CPD Event 06/02/19

72.00

319 D Birch & Son - Decorating dressing rooms & toilets

2,364.00

320 Lengthsman January 2019

308.00

322 Healthmatic - Public Conveniences cleaning Feb 19

1,500.00

324 YPO - Refuse Sacks

53.34

325 YPO - Stationery & Office Supplies

151.07

204.41

326 InTouch - Website Feb 19 (final payment)

35.99

27TC VHSG - Cinema ticket reimbursement

256.50

28TC VHSG - Quiz night ticket reimbursement

805.50

29TC Grange Rotary - Musicals ticket reimbursement

558.00

**Total Unity Trust account**

**£ 8,705.30**

**Total accounts**

**£ 8,763.49**

continued .....

# TOWN COUNCIL OF GRANGE-OVER-SANDS

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## 2 Salaries, PAYE & N.I. (Unity Trust)

Total Salaries	£ 6,091.37
HMRC PAYE & NI - Tax Month 10	£ 1,595.96
LG Pension Scheme Month 10 - employer payment	£ 1,914.39
	£ 9,601.72

Total Unity Trust account	£ 18,307.02
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Total all payments for approval	£ 18,365.21
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## 3 Accounts paid in previous month - approved

### Unity Trust

305 Treble3 Design Ltd - New website design (C18/80)	2,088.00
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### Accounts paid in previous month - not yet approved

321 Claydon Architectural - 2 Cycle Racks	1,110.00
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### Nat West

### Cheques

### Unity Trust

25TC Grange Operatic Society - Refund as paid inv 612 twice	743.32
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### Direct Debits

310 Plusnet 09/01/19 to 08/02/19 - tel & broadband	66.60
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311 XLN calls & line rental February 2019	42.05
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Total Accounts paid in previous month	£ 4,049.97
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Grand Total	£ 22,415.18
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## 4 Bank Balances

NatWest Current Account	107,873.30
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Unity Trust Bank	114,239.15
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## 5 Transfers between bank accounts

<b>C18/157</b>	<b>Finance and Governance</b>	<b>10</b>
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### a. **Quarterly Financial Report**

Members considered the 9 Month Quarterly Financial Report.

#### **RESOLVED**

That the 9 Month Quarterly Financial Report as below was approved.

### b. **Election 2 May 2019**

Members noted the election timetable and pre-election guidance from SLDC.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

Grange-over-Sands Town Council Budget Monitoring 9 months to 31 December 18	Meeting: 11 February 2019 75%			FINAL 30 January 2019		
INCOME	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date	Comments
Precept	159,014	119,260	119,260	(0)	75%	
Interest Received	-	-	-	0	0%	
Grant Receipts - Running Costs SLDC	40,000	30,000	30,000	0	75%	Victoria Hall and OG loo grants
Grant Receipts - SLDC Council Tax	8,990	6,743	6,742	(1)	75%	
Grant Receipts - SLDC Community Infrastructure Le	-	-	960	960	0%	
Grant Receipts - Other	-	-	-	0	0%	
Donations Received	1,000	750	1,974	1,224	197%	Band sponsorship & Info Centre
Rent Receipts	6,141	4,606	3,109	(1,497)	51%	Victoria Hall and allotments
Room Hire Receipts	9,500	7,125	12,629	5,504	133%	
Sale of Goods	6,200	4,650	4,845	195	78%	
Commission Received	1,100	825	1,138	313	103%	Info centre tickets
Toilet Entry Fees	8,600	6,450	7,596	1,146	88%	
Fund Raising Income	1,000	750	-	(750)	0%	Victoria Hall
Lease Registration Fees	-	-	-	0	0%	Cedric Walk
Donations for Assets	-	-	200	200	0%	
Donations - Victoria Hall	2,000	1,500	18,215	16,715	911%	Victoria Hall Support Group
Sundry Receipts	-	-	2,038	2,038	0%	Insurance claim water leak/Café water bill
	<b>243,545</b>	<b>182,659</b>	<b>208,706</b>	<b>26,047</b>	<b>86%</b>	
<b>EXPENDITURE - Purchases</b>						
Stock for Information Centre	4,000	3,000	3,757	757	94%	
	<b>4,000</b>	<b>3,000</b>	<b>3,757</b>	<b>757</b>	<b>94%</b>	
<b>EXPENDITURE - Direct Expenses</b>						
Volunteer's Expenses	80	60	12	(48)	15%	
Musicians' Fees	1,500	1,125	1,400	275	93%	Full Year
Mobile Toilets	400	300	380	80	95%	Full Year
Fund Raising Expenses	1,000	750	-	(750)	0%	Victoria Hall
	<b>2,980</b>	<b>2,235</b>	<b>1,792</b>	<b>(443)</b>	<b>60%</b>	
<b>EXPENDITURE - Overheads</b>						
Salaries	92,000	69,000	71,676	2,676	78%	
Printing and Stationery	850	638	649	12	76%	
Postage	230	173	72	(101)	31%	



# TOWN COUNCIL OF GRANGE-OVER-SANDS

EXPENDITURE - Overheads	Budget for year £	Budget to date £	Actual to date £	Variance £	% Spend to date
Water	4,340	3,255	3,681	426	85%
Business Rates	9,535	7,151	6,327	(824)	66%
Telephone/Broadband	1,000	750	776	26	78%
Insurance	5,000	3,750	2,587	(1,163)	52%
Subscriptions	590	443	611	169	104% Full Year
Information Technology	6,000	4,500	4,449	(51)	74%
Travelling Expenses	100	75	120	45	120% Councillor training
Training Expenses	800	600	428	(172)	54%
Civic Expenses	500	375	172	(203)	34%
Bank Charges	600	450	148	(302)	25%
Audit Fees	1,300	975	1,041	66	80%
Accountancy Fees	6,500	4,875	5,441	566	84% includes Year End work invoice
Gas	3,600	2,700	2,295	(405)	64%
Electricity	3,410	2,558	2,393	(165)	70%
Repairs and Maintenance	4,750	3,563	1,724	(1,839)	36% Public Domain
Regular Maintenance	6,000	4,500	4,314	(186)	72% Vic Hall
Responsive Repairs	15,000	11,250	32,342	21,092	216% V Hall approved maintenance plan
Capital Refurbishment	5,000	3,750	6,448	2,698	129% V Hall approved maintenance plan
Professional Fees - Non Financial	1,440	1,080	215	(865)	15%
Toiletries and Cleaning Materials	500	375	763	388	153% increased use of V Hall
Rent Payable	742	557	735	179	99% Allotments, Bandstand - annual
Card Handling Charges	300	225	214	(11)	71%
Cleaning	15,000	11,250	11,250	0	75%
Communications	700	525	503	(22)	72%
Lengthsman	6,000	4,500	4,861	361	81%
Grants to Local Groups	2,000	1,500	1,850	350	93%
Parish Election Costs	-	-	-	0	0%
PWLB Loan Interest Paid	700	525	584	59	83%
Pensions	7,680	5,760	13,712	7,952	179% LGPS info delay
Projects	22,000	16,500	3,251	(13,249)	15%
Asset Expenditure	2,000	1,500	17,562	16,062	0%
Christmas Lights and Electricity	4,500	3,375	4,104	729	0%
	<b>230,667</b>	<b>173,000</b>	<b>207,298</b>	<b>34,298</b>	<b>90%</b>
<b>Net profit</b>	<b>5,898</b>	<b>4,423</b>	<b>(4,141)</b>		

## C18/158 Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

**a. Cllr. Endsor – Finance Clerk Retirement**

We said goodbye to Liz Beasant on Thursday 7 February. Fifteen of us gathered at the Grange Hotel and we hope she enjoyed the afternoon. Many thanks again to Liz for 13 years of dedication to Grange Town Council.

**b. Cllr. Endsor - Website**

The new website is now live and there will be a staff training session on 19 February to find out how to use it.

**c. Cllr. Endsor – Recreation Ground**

The first meeting of the 2019 season with Horton Leisure took place on Tuesday 5 February to plan the year ahead.

**d. Cllr. Thomas – Victoria Hall Support Group**

The Group is continuing to work hard and programme a variety of events and raise money towards the Victoria Hall. The Group has just donated £1,000 which will be ring-fenced and used towards general maintenance.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

Events Programme:

17 Feb – FILM ‘What We Did On Our Holiday’

19 Feb – Bingo

22 Feb - Ceilidh with The Sands Band

23 Feb – Arts and Craft Fair

17 March - FILM ‘Bohemian Rhapsody’

4 May - Murder Mystery Night

17 May – Carnival Band

**e. Cllr. Greenway – Civic Society**

It appears that the way SLDC is going to be working with community gardening groups in the future is changing; we await more details.

**C18/159**

**Lido**

**12**

The Save Grange Lido Group requested a meeting with the Town Council; this took place on Wednesday 6 February 2019.

Members noted an update from the Chairman:

SLDC, Save Grange Lido and GTC each gave the meeting an update and had the opportunity to ask each other questions with the goal of finding common ground. A wide-ranging discussion took place. The meeting was chaired by SLDC Councillor Jonathan Brook.

**C18/160**

**Cycle Racks at Library**

**13**

These were purchased and Gedyes Solicitors appointed to arrange Licence as required by Cumbria County Council. Risk Assessment and signage also as required is underway; installation by Crudens already resolved.

Members considered payment of £155 to Gedyes Solicitors, to be paid from Community Infrastructure Levy income.

Members noted a further update from Cllr. Thomas, that the cycle racks have now been installed.

**RESOLVED**

That payment of £155 (ex VAT) to Gedyes Solicitors, to be paid from Community Infrastructure Levy income, for a Licence to erect cycle racks as required by Cumbria County Council was approved.

**C18/161**

**Training**

**14**

Members noted that the Town Clerk undertook Society of Local Council Clerks training about elections on 6 February and considered approving payment of £60.00 from the Training Budget.

**RESOLVED**

That £60.00 (ex VAT) payment from the Training Budget for the Town Clerk undertaking Society of Local Council Clerks training about elections on 6 February was approved.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C18/162**

**Victoria Hall**

**15**

### **Maintenance Programme Update**

- a. Dressing Rooms and back stage lavatories decoration is complete.
- b. Hall microphone system is being replaced.

**C18/163**

**Next Meeting**

**16**

### **NOTED**

That the next Full Council Meeting would be held at:

Monday 18 March 2019, 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 7.55pm

**Signed:**

**Date:**

**Chair of Grange-over-Sands Town Council**