

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endsor

**Vice-Chairman/Deputy Mayor:**  
Cllr. Martin Ingle

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 18 March 2019 at 7.00pm.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*  
Signed C. Benbow, Town Clerk

## **AGENDA FULL COUNCIL MONDAY 18 MARCH 2019**

### **1. Apologies for Absence**

To receive and approve apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 11 February 2019 as a true record.

### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

### **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.



## 7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## 8. Neighbourhood Plan

A meeting with SLDC was requested at the previous Town Council meeting.

This took place on 20 February. SLDC Planning Officers and District Councillor Morrell attended.

To note an update from Councillor Greenway.

## 9. SLDC Correspondence Rockland Road

To respond to correspondence from SLDC regarding Rockland Road woodland (*circulated – Note: the resident is at Rockery Terrace not Rowantree as stated in the correspondence*).

## 10. Monthly Payments

### Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## 11. Finance and Governance

### a. Asset Register

To note that the Asset Register has been reviewed and updated to 31 March 2019 (*circulated*).

### b. Annual Authorisation of Regular Payments

To approve annual review of payments in compliance with Financial Regulations (*circulated*).

### c. Elections

To note that nomination documents are now available by email from the Town Clerk and that an advert was placed in 'Grange Now' encouraging people to stand. Cost was £89.50 ex VAT.

### d. Website photographs

To note that photos for the new website were commissioned from Richard Gill Great Impressions and to approve payment £412.50 ex VAT.

## 12. Consultations

### a. SLDC Overview and Scrutiny Committee

To consider response to SLDC Overview and Scrutiny Committee topics request (*circulated*).

### b. SLDC Community Governance Review

To consider response to draft recommendation to abolish Grange West ward, and to increase the size of Grange South ward. Properties in Grange West would be brought into Grange South. Grange North would keep four councillors, and it is proposed that Grange South should have five councillors (*circulated*).

For more information: [www.southlakeland.gov.uk/CGR2018to2019](http://www.southlakeland.gov.uk/CGR2018to2019).



### 13. Updates from Members

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. **Morecambe Bay Partnership Conference** Cllrs. Handley, Thomas and Greenway.
- b. **Joint Councillor Surgery with SLDC** Cllr. Thomas.
- c. **Crime and Vandalism** Cllr. Endsor
- d. **Information Centre Volunteer Recruitment** Cllr. Endsor
- e. **Victoria Hall Support Group** Cllr. Thomas
- f. **Southern Boundary Partnership** Cllr. Greenway
- g. **Christmas Tree Committee AGM** Cllr. Logan

### 14. Review of GTC Action Plans and Priorities

#### a. Victoria Hall Action Plan

There was a meeting of the Victoria Hall Working Party on Thursday 7 March, 7pm.

Attendees were Cllrs. Endsor, Handley, Thomas, Mr George Parr (representing the Victoria Hall Support Group) and the Clerk.

- i) To consider the reviewed Victoria Hall Action Plan (*circulated*).
- ii) To note that the current projection screen in the Hall requires upgrading and to approve purchase of projector and screen equipment for the Hall to cost upto £10,000 ex VAT.

#### b. Victoria Hall Maintenance Plan

To consider the reviewed Victoria Hall Maintenance Plan (*circulated*).

#### c. Grange Town Council Action Plan and Priorities

To consider the reviewed GTC Action Plan and Priorities (*circulated*).

### 15. Norman Bailey Memorial Planter

Norman Bailey died in office as Mayor and the Town Council bought a planter in his name. This is on Kents Bank Road. The actual planter was bought outright and £100 was paid to the Bloom Group to keep it planted for four years. Councillors are asked to approve the payment of £100 for planting for next four years.

### 16. Victoria Hall

- a. **Photocopier** - is being moved from the Chamber to the landing.
- b. **Stage Microphones** – are now up and running and will be used for Opera '*Guys and Dolls*'.

### 17. Training

- a. To note that the Town Clerk attended a one day HR course run by Cumbria Chamber of Commerce on 28 February and to approve payment of £145 (plus VAT).
- b. To approve attendance on a two further one day HR courses run by Cumbria Chamber of Commerce on 9 May and 12 September and to approve payment of £145 (plus VAT) each.

### 18. Next Meeting

To note that the next Full Council Meeting will be held:

**Monday 8 April 2019 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**