

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:
Cllr. Peter Endors

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 10 June 2019 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed C. Benbow Town Clerk

AGENDA FULL COUNCIL MONDAY 10 JUNE 2019

1. Apologies for Absence

To receive and approve apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 May 2019 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority (*circulated*).

8. Planning and Licencing Correspondence

- a. To note resident correspondence regarding Grange Town Council response to Outline Planning Application SL/2018/0898 (*circulated*).
- b. To note correspondence from Cumbria County Council requesting comments on Costa Coffee street café licence application (*correspondence, application form and location plans circulated*).

9. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
- f. To approve £287.00 payment for SLCC/ALCC membership as resolved at previous meeting.

10. Finance and Governance

a. 12 Month Year-End Report 18-19

To note the Year-End Report 18-19 that has been audited by the Internal Auditor and the Council's Accountant (*circulated*).

b. Insurance

To note correspondence from WPS insurance brokers and approve proposal to enter 3-year agreement with RSA costing £3,255.89 + £25.00 admin fee this year (*circulated*).

11. Finance And Governance – Internal Audit

The Internal Audit took place on 20 May 2019.

To note the Internal Audit Report dated 23 May 2019 and that the Town Council is fully compliant with the Account and Audit Regulations (*circulated*).

12. Finance And Governance – Annual Return

- a. To approve the Annual Governance Statement in the Annual Return for the year ended 31 March 2019 (*circulated*).
- b. To approve the Accounting Statements in the Annual Return for the year ended 31 March 2019 (*circulated*).
- c. To authorise the Chairman and Town Clerk (Responsible Financial Officer) to sign the statements.
- d. To authorise the submission of the Annual Return for the year ended 31 March 2019 for external audit to commence 18 June 2019, following the prescribed period for public examination from 17 June 2019 to 26 July 2019.

13. Updates from Members

To receive updates from Councillors on works in progress, meetings and events including:

- a. Cllr. Endsor – I-Play noise complaint
- b. Cllr. Endsor – 3Ps update request
- c. Cllr. Endsor – Skate ramp and fence repairs
- d. Cllr. Endsor – CCTV meeting with Police
- e. Cllr. Thomas – Victoria Hall Support Group
- f. Cllr. Thomas – Councillor Surgery 8 June
- g. Cllr. Greenway – National Park Southern Boundary Partnership
- h. Cllr. Greenway - Neighbourhood Plan and SLDC training request

14. Correspondence re CCTV Ornamental Gardens

To note resident correspondence regarding CCTV in the Ornamental Gardens to deter theft of ducks (*circulated*).

15. Bailey Lane Crossing

To note correspondence from Cumbria County Council in response to request for an update on the temporary closure of the crossing. Submission of a closure order is currently underway. If a move to close the crossing goes ahead, the County Council will consult Grange Town Council. (*correspondence and map circulated*)

16. Staff Training

To approve the Town Clerk attending the Society of Local Council Clerks North Regional Training Seminar on Wednesday 31 July 2019, cost £80.00 plus VAT from Training Budget.

17. Staffing Committee

- a. To note the draft minutes of the Staffing Committee held Wednesday 29 May 2019 (*circulated*).
- b. To consider recommendation from Staffing Committee that Cumbria Employment Solicitors are commissioned to update the employment policies and procedures (*quote circulated*).

18. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 8 July 2019 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm