

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Peter Endors

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



Council Offices  
Main Street  
Grange-over-Sands  
Cumbria  
LA11 6DP

Tel: (015395) 32375  
[www.grangeoversandstowncouncil.gov.uk](http://www.grangeoversandstowncouncil.gov.uk)  
email: [council@grangeoversands.net](mailto:council@grangeoversands.net)

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held remotely, on Monday 12 April 2021 at 7 pm.

On 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely without it being necessary for any of the participants or audience to be present together in the same room.

This new legislation allows councils to carry out their business lawfully whilst ensuring that the health and safety of officers, councillors and members of the public is protected in accordance with government advice.

This meeting of Grange-over-Sands Town Council will be held remotely, using the Zoom video conferencing system. This system is simple for all participants and members of the public to access.

Access links will be sent to all Councillors.

If you wish to take part in the next meeting as a member of the public, please contact the Town Clerk on [townclerk@grangeoversands.net](mailto:townclerk@grangeoversands.net) and register if you will be attending and if you would like to speak in the public participation section.

You will then be emailed meeting access details. You can also request to be added to the Agenda Distribution Group which receives the meeting papers each month.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*

Signed

A handwritten signature in black ink, appearing to be 'C. Benbow', written over a light blue horizontal line.

C. Benbow, Town Clerk

## AGENDA FULL COUNCIL MONDAY 12 APRIL 2021

### **1. Apologies for Absence**

To receive and approve apologies from members.

### **2. Reports**

To note online Police Report and receive reports from the following:

- a. District Council Report
- b. County Council Report
- c. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

***Please ensure that you have registered your wish to speak prior to the meeting.***

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held remotely on Monday 8 March 2021 as a true record.

***Physical signing will take place in due course.***

### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

### **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

### **7. Planning**

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## 8. Planning Matters

### a. Resident Correspondence - SL/2018/0897 and SL/2018/0898

To consider further response to complaint received 1 February 2021 about the Town Council's response as consultee to planning applications SL/2018/0897 and SL/2018/0898, in light of queries raised by residents speaking during Item 3, Have Your Say, at March 2021 meeting.

To consider correspondence subsequently received 22 March in response to the Town Council's reply as resolved in the March meeting.

*(4 documents circulated - the original complaint (3 docs) as previous meeting - and the correspondence received subsequently).*

### b. Resident Correspondence - SL/2020/0742

To consider response to correspondence received from residents on 24 March and 29 March about the Town Council's response as consultee to planning application SL/2020/0742.

*(2 documents circulated).*

### c. Planning Working Party

To consider setting up a monthly working party, at 7pm on the Wednesday prior to Full Council, to look at planning applications.

## 9. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list *(circulated)*.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## 10. Casual Vacancy

To note Grange Town Council has a Casual Vacancy due to the resignation of Councillor Lyndon Howson. SLDC was informed and the Notice of Casual Vacancy posted on 31 March.

## 11. Finance and Governance

- a. To consider draft Reserves Policy (*circulated*).
- b. To note that the Town Council was approached by Daisy Roots Bookshop and offered £1,500 (plus VAT) for the stock from the Information Centre, which had a historical cost of £2,052. The offer was accepted, goods have been transferred and money received.

## 12. Annual Town Meeting

To note that, in compliance with Government restrictions, the Annual Town Meeting 2021 is cancelled.

To note that there is no duty for Town Councils to convene an Annual Town Meeting (not to be confused with the Annual Meeting of the Council which is in May). The Local Government Act 1972 Part III requires that an annual parish meeting takes place between 1st March and 1st June each year.

The Town Council does not have to convene the meeting; it has simply become customary that it is convened by the Parish or Town Council Chairman. There is no sanction should the Parish Council not set a date and time for this to occur or if the Chairman does not convene the meeting.

## 13. Annual Meeting of the Council

To note that the Annual Town Council Meeting will now be on Wednesday 5 May, 7pm.

This is because, at the time of publication of this agenda, the Government had not extended the legislation to allow councils to make decisions remotely after 7 May. Conversely, to hold a public meeting would be in breach of the coronavirus restrictions. There is obviously inconsistency here. Much lobbying and negotiation is in progress, a call for judicial review has been made. In the interim, NALC advised that town and parish councils hold their annual meetings before 7 May to avoid breaking any laws.

*(circulated – letter from Luke Hall MP (MHCLG) received 25 March)*

## 14. Consultations

To consider response to:

### **Government Call for Evidence on Remote Meetings**

The Government has issued an online consultation about whether there should be permanent arrangements allowing parish council meetings to take place online. This closes on 17th June: [www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence](http://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence)

*(circulated)*

## 15. Unitary Authority

To note correspondence from Eden District Council and Carlisle City Council about their proposal for Unitary Authority in Cumbria.

## 16. Updates from Members

To receive Councillor updates on any works in progress and meetings and events attended, including:

- a. Cllr. Endsor – Yewbarrow Allotments Door
- b. Cllr. Endsor – SLDC Update on Fountain at Ornamental Gardens and Town Clock
- c. Cllr. Endsor - Sculpture at the Stumpery
- d. Cllr. Thomas – Cumbria Better Connected
- e. Cllr. Thomas – PEAT meeting 15 March
- f. Cllr. Handley – Local Government Restructure Presentation

## 17. Play Equipment

### a. I-Play Replacement

To receive an update from the Working Party (Cllrs. Bailey, Hathorn and Logan) set up at the February meeting to investigate ideas, get quotes and research funding and report back to Full Council with recommendations.

### b. Fell Close Playground

To note that SLDC confirmed they removed the slide from Fell Close Playground as it was dangerous. SLDC are doing an asset review and confirm that this playground is on the list for an additional piece of equipment.

## 18. Covid-19 – Re-opening Victoria Hall

### a. Risk assessments

To note that the Risk Assessment for Re-opening Victoria Hall and the Special Conditions for Hire during Covid-19 were updated in line with the Government's Roadmap out of Lockdown (*circulated*).

### b. Victoria Hall Support Group

To note update from Cllr. Roger Handley, speaking as Victoria Hall Support Group Chairman.

### c. Glass Passage Floor

To consider quote for vinyl flooring for glass passage, men's loo and loo lobby area (*circulated*).

## 19. Rec Ground 2021 Season

To note that Horton Leisure re-opened the facility, in line with the Government Roadmap out of Covid-19 Lockdown, on 1 April 2021.

The site was risk assessed and attention is drawn to the following points:

- a) The fence at both ends of the games court is damaged. The damage to the fence between the games court and tennis court has occurred repeatedly. This was assessed as a medium risk as there were wires sticking out and the damaged panel has been removed. Quotes for MUGA (Multi Use Games Area) fencing are being sought.
- b) The railway-side fence of games court is damaged. A temporary repair is in place and permanent repairs resolved December 2020 are scheduled.
- c) The first phase skate ramps are in the process of being renewed by contractor Phil Dalton. The third and final ramp is due this year.
- d) The SLDC annual inspection was received, and its findings incorporated in the risk assessment (tighten skate ramp bolts and reduce excess length on shelter window bolts).

*(Rec Ground Risk Assessment and SLDC annual inspection circulated)*

## 20. Band Concert 2021 Season

To note that the Band Concerts at the Park will restart when the Government Roadmap out of Covid-19 Lockdown permits. This is currently 17 May 2021.

The events have been risk assessed and attention is drawn to the following points:

- a) The store ceiling is crumbling – SLDC have been notified.
- b) The padlock on the water tap has now been glued. At Christmas, the door padlock was glued. This was replaced.
- c) The power box on the bandstand was vandalised and is being replaced.
- d) The noticeboard locks were broken. These have been removed by SLDC who are in the process of replacing the noticeboard.

*(Band Stand Risk Assessment circulated)*

## 21. Training

- a. To note that the Town Clerk completed online HR training with Cumbria Chamber of Commerce and approve payment of £145.
- b. To note that the Town Clerk is enrolled to take part in SLCC online training 'Virtual Leadership In Action' on 9-10 June 2021 and to approve payment of £75.

## 22. Staffing Committee

To note that a meeting of the Staffing Committee is scheduled for Thursday 8 April, 2pm (*circulated*).

## 23. Next Meeting

To note that the next Full Council Meeting would be the Annual Meeting of the Council. This will be held remotely on **Wednesday 5 May 2021, 7pm**