

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Tom Harvey

Civic Mayor:
Cllr. Tricia Thomas

Town Clerk:
V. Tunnadine

Deputy Town Clerk:
C. Benbow



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Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 19 January 2015 commencing at 7.00 pm.

Present: Cllr. Harvey – Chair
Cllr. Greenway, Cllr. McCall, Cllr. Thorne, Cllr. Thomas
Cllr. Brennand, Cllr. Shapland
V. Tunnadine – Town Clerk
C. Benbow – Deputy Town Clerk

In attendance: 11 members of the public

Minute Ref:		Agenda No:
C14/150	Apologies for Absence <u>RESOLVED</u> Apologies were received and approved from Cllr. Sobue and Cllr. Fitt.	1
C14/151	Minutes of the Previous Meeting <u>RESOLVED</u> That the Minutes of the Meeting of the Town Council held on Monday 8 December 2014 were accepted as a true record.	2
C14/152	Declaration of Interests and Dispensations <u>NOTED</u> There were no requests received for dispensations or declarations of interest.	3
C14/153	Public Participation: Public Have Your Say <i>Members of the public agreed that their names may be included in the minutes.</i> a. Public Have Your Say	4

P. Nightingale Secretary of GADAG and resident. Made a representation to members with regard to the Trickett's Field and Jack Hill planning applications. Thanked GTC and especially Cllr. Greenway for all the efforts in terms of passing on the feelings of residents to SLDC.

Council Response The Council Leader thanked Mr Nightingale for his comments.

K. Gaskin Made a representation to members with regard to Morecambe Bay Partnership and their proposals to create a cycleway on the Promenade to which she objected and made the following points:

- I. Ownership of the Prom is complicated, subways are not necessarily public rights of way, and change of use may be required where footpaths are designated.
- II. Department of Transport guidelines 2012 for an undivided path needed to be 3 m wide. Parts of the prom are not 3m wide.
- III. There are a number of places on the Prom where cyclists cannot pass safely.
- IV. Exercise at walking pace is definition of Prom.
- V. Had the impact on Prom Art been considered and how would it affect the trade for the Prom Café who place table and chairs on the Prom.
- VI. Maintenance of the Prom is already a concern and increased traffic will exacerbate the problem.

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C14/153	Public Participation:	4
Cont.	a. Public Have Your Say	
	<i>Members of the public agreed that their names may be included in the minutes.</i>	

K Gaskin cont.

Mrs Gaskin suggested that if Morecambe Bay Partnership (MBP) wanted to promote businesses, a cycle route through the town should be considered and asked that Grange Town Council invite MBP to attend a council meeting and have the matter on the February Full Council agenda.

Mrs Gaskin also suggested that she may call for a Parish poll to ensure this matter was open to the public.

Council Response

Cllr. Thorne informed the meeting, that the Pedestrian and Cyclist Experience Advisory Group had met with the Morecambe Bay Cycleway Co-ordinator and the Sustrans Area Manager, to discuss their proposal and that the notes for the meeting would be appended to the minutes of the Full Council meeting and would be also available on the website.

Cllr. Thorne informed the meeting that it would be appropriate for MBP to host a public meeting as the cycle route was their project.

Cllr. Harvey said that Grange Town Council would do its best to represent all the residents of Grange.

G. Parr

Resident raised two matters:

- I. Grammatical errors in a document in item 9 which came from central Government.
- II. As a cyclist, he avoided the centre of town because it is congested and dangerous to cyclists. Felt cyclists should be allowed to use Prom.

Prom Youth Project and Network Rail Officers, Chris Lammiman Local Incidents Manager and Ian Croucher, Main Delivery Units Manager.

Council Response

Mr Lambert said that Network Rail had been approached by Judith Shapland to discuss the fencing along the prom and that Network Rail were offering their support to the Prom Youth Project to replace the fencing around the recreation ground.

Cllr. Harvey asked about timescale for the fencing work.

Chris Lambert informed the meeting that the aim would be to have the scheme of works completed by 1 April this year.

Network Rail

Cllr. Thorne asked for clarification about the scheme of maintenance works that Network Rail had been doing and drew to their attention to the fact that the letters that Network Rail sent out prior to the work starting had raised alarm among residents who were concerned that trees would be cut down along the track.

Two members of the public said that the work had been done to a poor standard and reported that Network Rail had slashed a silver birch tree, leaving branch hanging off and waste from the flailed trees and bushes had been left at the side of the track and was in danger of blowing onto the track.

Council Response

Cllr Harvey asked residents to tell the Network Rail individually the details.

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b. Police Report

No police in attendance. Member asked that the Police be contacted to send a representative to the council meetings as regularly as possible.

c. District Council Report

No district council report.

d. County Council Report

District Councillor Bill Wearing sent his apologies and Cllr. Harvey reported to the meeting on his behalf: County Councillor Bill Wearing sent his apologies and had asked Cllr. Harvey to pass on:

- I. A consultation would be sent out to residents of Charney Well lane regarding the designation of a temporary Traffic Regulation Order.
- II. Speed monitoring - Cllr. Wearing would attend the February meeting with data and promised that the monitoring would take place in the summer.

Council Responses

Cllr. Thorne requested that the data be available before the meeting and it be made available to Morecambe Bay Partnership too.

Cllr. McCall asked that GTC contact Cumbria County Council Highways Department to thank them for the work done and to thank the friendly hardworking men who did the work.

e. Civic Mayors Report January 2015

Over the past month Jackie and I have had a quiet time with no official engagements since the wonderful Christmas Carol Service at St Paul's Church. This does not mean I have been totally idle though! Councillor Greenway and I have been working on Phase II of the Lido Project. We are in the process of deciding which panels could be available for the second phase and getting costings for them. We already have a list of people and groups who have shown interest in sponsoring further panels and if you, your family or your group would like to know more about this project please get in touch with Councillor Greenway or myself via the Council Office at the Victoria Hall. I would like to thank John, the Town Lengthsman, who worked so hard to remove the graffiti from the lower panels of the Lido before Christmas. Happily he was successful and the panels are now a delight to view again. I would like to take this opportunity to scotch a rumour which is going around the town. All applicants who wish to apply for the affordable housing being built at the Berners pool site will have to fulfil the strict criteria laid down by the housing association who are running this project in order to be considered for a home on the site. These homes are for local occupancy – in other words for people who live or work in the area of Grange and district.

The next Councillor drop in session at the Library will be on February 19th from 1-3pm. If you would like to pop in for a chat with us we would be delighted to see you.

C14/154 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

5

RESOLVED That item 14 (e) be discussed in the public domain but that details of individual's salaries be discussed in Part 2.

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C14/155	Planning Report	6
<p>Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/advertising consent:</p>		
	Application Number	Address and Specification
a.	SL/2014/1193	<p>66 Kentsford Road, Kents Bank, LA11 7BB Dwelling Full Planning</p>
	<u>RESOLVED</u>	<p>OBJECTION Grange Town Council OBJECTS to the application on the following grounds:</p> <ul style="list-style-type: none"> • There are inconsistencies between the Outline Planning Permission and this application and the application does not meet the conditions of the Outline Planning Permission. • The proposed development is not be in keeping with the area, would be dominant from the road and is out of character. • The drainage plan is not adequate. There is evidence that the capacity and state of repair of the sewer in that area is dubious. • The proposed development is too big for the plot and the garage is over the building line. • Proposed works on the limestone pavement potentially risks damage to neighbouring properties. <p>Grange Town Council requests that the SLDC Conservation Officer is consulted as the site adjoins a Conservation Area.</p>
b.	SL/2014/1185	<p>Newlands, Methven Road, LA11 7DU Alterations and rear and side extensions with new pedestrian access and widened vehicular access Full Planning</p>
	<u>RESOLVED</u>	<p>NO OBJECTION Grange Town Council makes the following comment:</p> <p>Detail regarding drainage is lacking in the application. The Town Council requests that provision for surface water runoff is clarified and that all surface water runoff is addressed on site.</p>
c.	SL/2014/1190	<p>Land to the south of Lyndene, Holme Lane, LA11 7QD Four dwellings and formation of new vehicular access Full Planning Planning Report</p>
	<u>RESOLVED</u>	<p>OBJECTION Grange Town Council OBJECTS to the application on the following grounds.</p> <p>Access/Highways</p> <ul style="list-style-type: none"> • The proposal is to create another junction. The risk is that this would mean further complication and increased hazard at junctions in an already confusing road layout. • Grange Town Council requests that clarity is sought from Cumbria County Highways on how this new junction would work with the development across the road.

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Affordable Housing

- Grange Town Council understands that one of the properties should be affordable but it is not clear if this is the case.

C14/156	Finance - Monthly Payments	7
	a. Verification of Expenditure	
	<u>NOTED</u>	That prior to the meeting two councillors had verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.
	b. Verification of Accounts Reconciliation	
	<u>NOTED</u>	That prior to the meeting two councillors verified that the monthly bank reconciliation had taken place.
	c. Identification of Councillors to approve next month payments	
	<u>RESOLVED</u>	That Cllr Thomas and Harvey would verify the invoices and payments for the next payment period.
	d. Approval of Payments	
	<u>RESOLVED</u>	That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as follows:

C14/156 Cont. Payments Approved

	1	<u>Accounts</u>	£
		<u>Cheques (Nat West)</u>	
		275 Leech Design Limited - CLP brochure layout	252.00
		281 Lakes & Cumbria Today - IC stock	38.40
		Petty Cash	23.36
		<u>Direct Debits (Nat West)</u>	
		Public Works Loan Board - Prom Lido toilets half year	3,067.68
1-	M10	SLDC - Non.Dom Rate. V. Hall	496.00
2-	M10	SLDC - Non Dom Rate Rooms 1-3/ Council Office	117.00
3-	M10	SLDC - Non.Dom Rate Police Room 4	85.00
		269 British Gas - V Hall 30 October to 27 Nov 14	591.02
		271 British Gas - V Hall 28 Nov to 1 Dec 14	74.62
		276 Npower - Christmas Tree Lights	1.64
		284 U Utilities - Prom Lido PC water 6 Sep to 14 Dec 2014	95.28
		285 U Utilities - C Hill PC water 5 Sep to 5 Dec 2014	126.09
		286 U Utilities - Orn Gdns PC water 8 Sep to 7 Dec 2014	199.19
		287 U Utilities - V Hall water 5 Sep to 10 Dec 2014	380.24
		289 British Gas - V Hall 2 Dec 14 to 18 Dec 14	399.42
		291 Barclaycard transaction fees- December 2014	19.29
		Total Nat West account	£ 5,966.23
		<u>Unity Trust</u>	
		270 Andrew Thould - external window cleaning V Hall	30.00
		273 WB Electrical - removal of speakers Bandstand	60.00
		11TC Flookburgh Band -	
		IC ticket sales reimbursement	552.00
		279 Yellow Publications - IC stock	79.80
		280 GRW Webster - IC stock	46.00
		282 Postlethwaites - V Hall misc items	26.45
		283 SLDC - recharged elec Orn Gdns PC 16/9 to 11/12/14	79.03

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288	PLAN-et - Neighbourhood Plan (grant)	1,500.00
290	Lengthsman - December 2014	550.00
292	Canon - photocopying charges 30 June to 30 Dec 2014	149.51

C14/156 Cont. Payments Approved

293	Intouchcrm - website monthly hosting January 2015	35.99
294	Healthmatic Public Conveniences cleaning Dec 2014	1,590.00
	Temple Heelis - January monthly payment HR support	120.00
	Total Unity Trust account	£ 4,818.78
	Total accounts	£ 10,785.01

2 Salaries, PAYE & N.I. (Unity Trust)

	Total Salaries	£ 6,726.70
	HMRC PAYE & NI - Tax Month 9	£ 1,777.23
		£ 8,503.93
	Total Unity Trust account	£ 13,322.71
	Total all payments for approval	£ 19,288.94

3 Accounts paid in previous month - not yet approved

Unity Trust

268	SLDC - Premises Licence 2014-15	180.00
277	Viking - stationery	106.75

Nat West Cheques

0.00

Direct Debits

274	Plusnet 9/12 to 8/1/15 - tel & broadband	47.22
272	Barclaycard transaction fees- November 2014	17.82
278	XLN calls & line rental December 2014	30.33

Total Accounts paid in previous month **£95.37**

Grand Total **£ 19,384.31**

4 Alto Prepaid Card (Pre-Authorised £1,000.00)

0.00

5 Bank Balances

	NatWest Current Accounts	37,212.11
	Unity Trust Bank	98,659.65
	Alto Prepaid Card	497.74

C14/157 Grants

8

Members considered grant application requests as follows:

NOTED

Grange Bloom Group – Grant request for a street planting tub to be sited on the pavement in front of Kents Bank car park.

Cllr. Thomas spoke on behalf of the project and requested that it be dedicated to the late Mayor of Grange, Cllr. Norman Bailey.

Meeting adjourned to receive information from the secretary of Grange Bloom Group.

Meeting - Re-convened

RESOLVED

That the grant was approved.

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C14/158	Consultations Parish Polls	9
	<u>NOTED</u>	The Government had published a consultation paper setting out proposals to modernise the arrangements for parish polls.
	<u>RESOLVED</u>	That Grange Town Council would respond to CALC that there should be a cap on parish poll expenditure which should be proportionate to the parish precept and concerns over the security of proxy voting.
C14/159	Neighbourhood Plan	10
	<u>NOTED</u>	The following progress report from the Steering Committee Spokesperson Cllr. Greenway:
	<u>RESOLVED</u>	That the remit for the Steering Committee was approved.
		<p>The Neighbourhood Plan Steering Group has met three times since the initial public meeting. We are currently working on the first stage of the Plan, which is to put together a brief ‘Vision and Objectives’ document, for public consultation.</p> <p>The ‘Vision and Objectives’ document sets out the broad aspirations for the sort of place residents have told us they would like Grange to be over the next 15 years. We have taken these from the Community Led Plan results. We have added to them a set of priority aims for helping to create that place. These aims, if residents approve of them, will be supported at Stage 2 by local land use planning policies which we will research, write and consult on in detail. The ‘Vision and Objectives’ document is going out to consultation to every home in Grange via the February edition of Grange Now, accompanied by a response card for residents to return, to show whether they approve of the broad aims or not.</p> <p>We are also working on obtaining feedback from ‘hard to reach’ groups who were under-represented in the Community Led Plan responses – the young, the isolated elderly, businesses, working parents, and those with disabilities. We would be pleased to hear from anyone who has regular contact with any of these groups who thinks they could help, or from anyone who has a neighbour in any of these groups, who they could help to fill in and return the response card.</p> <p>The cost of this first stage is £709.00 ex VAT, with funding from the 2013-14 Town Council Projects Budget. Our thanks to Grange Now for supporting the community by giving us reduced rates.</p> <p>The next meeting of the Steering Group is tomorrow (Tues 20th Jan) 7-9pm at the Victoria Hall, and we would welcome any further members of the public who would like to be involved, particularly with contacting hard to reach groups, writing policy or organising consultation events.</p>

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C14/160	Advisory Groups	11						
	<u>NOTED</u>							
	<p style="margin-left: 40px;">a. Pedestrian Advisory Group Cllr. Thorne reported: they had met Morecambe Bay Partnership about cycle access.</p> <p style="margin-left: 40px;">b. Traffic Enforcement Advisory Group Cllr. McCall reported that his meeting with Chamber of Trade was postponed and would be re-scheduled.</p> <p style="margin-left: 40px;">c. Parking Advisory Group Cllr. Brennand reported that:</p> <ul style="list-style-type: none"> I. There had been a positive meeting with the Chair of Chamber of Trade and the group were awaiting feedback from the members of the chamber of trade. II. That the group would be arranging a meeting with SLDC to discuss parking charges. III. That an article in Grange Now has been submitted to let public know that what Advisory Groups are doing and invite feedback from the community. 							
C14/161	Reports from Meetings/Briefings	12						
	Members received oral reports from meetings and briefings attended by members:							
	a. Overview and Scrutiny Committee Workshop							
	<u>NOTED</u> An oral report from Cllr. Greenway.							
C14/162	Victoria Hall	13						
	<u>NOTED</u> A progress report from Cllr. Harvey on the allocation of funds from SLDC.							
C14/163	Finances	14						
	<p>a. Members considered the 9 months Financial Report. <u>NOTED</u> The 9 months Financial Report.</p> <p>b. Members considered the precept for 15-16. <u>RESOLVED</u> That the precept for 15-16 was approved unanimously with a 0% increase on the precept:</p> <table style="margin-left: 100px; width: 60%;"> <tr> <td>Parish Purposes (General Spending)</td> <td style="text-align: right;">149,410.00</td> </tr> <tr> <td>less Grant paid by SLDC</td> <td style="text-align: right;">-8,790.92</td> </tr> <tr> <td>Total Amount for Parish Purposes (D-E)</td> <td style="text-align: right;"><u>140,619.08</u></td> </tr> </table> <p>c. Members considered the draft budget for 15-16. <u>RESOLVED</u> That the final budget decision be deferred when the Victoria Hall grant had been confirmed.</p>	Parish Purposes (General Spending)	149,410.00	less Grant paid by SLDC	-8,790.92	Total Amount for Parish Purposes (D-E)	<u>140,619.08</u>	
Parish Purposes (General Spending)	149,410.00							
less Grant paid by SLDC	-8,790.92							
Total Amount for Parish Purposes (D-E)	<u>140,619.08</u>							

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C14/164 Part 2

Members considered moving to part 2.

RESOLVED Members resolved to move to part 2.

C14/165 Tender

14

Members considered the draft tender for the contract for the cleaning and maintenance of the public conveniences in Grange.

RESOLVED That the tender process be implemented with agreed changes.

C14/166 Staff Pay

14

Members considered the staff salary award for 14-16.

RESOLVED

- I. That the staff salary pay be awarded as recorded in the National Joint Council for Local Government Services (NJC) agreement: E03-14 dated November 2014 with new pay scales for 2014- 2016 to be implemented from 1 January 2015 and non-consolidated (one off) payment for employees on SCPs 5 - 49 in December 2014 and employees on SCPs 26 - 49 in April 2015.

- II. That the Clerks will continue to monitor the work load management.

C14/167 Next Meeting

NOTED

That the next Full Council Meeting would be held at:
Monday 9 February 2015, 7.00pm
Victoria Hall, Main Street,
Grange-over-Sands

There being no further business, the meeting closed at 10.05pm

Signed:

Date:

Chair of Grange-over-Sands Town Council

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Appendix A Pedestrian and Cyclist Experience Advisory Group

Report of Meeting re Morecambe Bay Cycleway 12/1/15

Present: Janet Barton (Morecambe Bay Cycleway Co-ordinator - marketing, legalities, liaison), Nikki Wingfield (Sustrans Area Manager, Cumbria - route development and management), Cllrs. Greenway, Thomas and Thorne.

Aims of the meeting:

- to find out more about the introduction of the Morecambe Bay Cycleway Scheme
- to discuss local issues and opportunities, and initiate liaison to implement solutions

Discussion Points

Purpose of cycleway: Not a new route – but about signing existing facilities into a continuous way, linking facilities and tourist destinations (towns, nature reserves, attractions, and so on). 110 miles in total, basically split into four portions – with Grange being in the middle (either the overnight stop if doing the route in two days, or the second night if doing it in four parts – or as a destination in its own right for day visits. Not designed (and not likely to be attractive) for cycling groups wanting speed and miles covered – more aimed at families and casual cyclists.

Timescale: launching on 13th / 14th June 2015. ‘Riding the Route’ event for Cycleway as a whole, marketing info for families put out under MBC logo. After that : route development model is to get ride able sections up and running and use successful stretches to pitch for further funding and improvements (for example – path on the side of the viaduct to Arnside). See Morecambe Bay Partnership website for current marketing.

Possible impact on route locally of new housebuilding and associated traffic conditions, particularly along road towards Allithwaite. Lack of cycle carrying capacity on current trains. Possible link to cycle routes from Windermere area.

Positive effects for local businesses - accommodation, cafes, retail - and new start up opportunities such as cycle hire/retail / repairs. Marketing is focussed on families, designed to encourage them to stay overnight and explore the area. Opportunities for volunteering. Briefing session for businesses, date tbc, venue Ulverston.

Numbers: Hadrian’s Cycleway attracts around 10,000 per annum after being there for many years. Not likely to be this many, especially initially.

Route through Grange: There is likely to be two signed routes through Grange for different types of cyclist to choose from.

1. Main Street, Esplanade, Risedale, Allithwaite Road (for people who wish to go ‘fast’).
2. Promenade, Carter Road – then either up to Allithwaite Road or through Kents Bank and up Kentsford Road. (Issues regarding Allithwaite Road, and possibility of a cycle path, conversion of existing footway – also looking at Jack Hill).

State of prom surface: Not considered to be an issue by MBC/Sustrans - SLDC’s responsibility under existing health and safety regulations, cyclists already using the prom, no changes to fabric or layout of prom apart from signage and some cycle racks.

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Potential Issues of concern: local objections to usage of promenade by cyclists including: potential / perceived danger to walkers, dogs and cyclists, cyclists' & walkers' behaviour, upsets to elderly and less able walkers, likely numbers and timing of families cycling. Need to address current users' concerns. Need for IC volunteers to be fully informed. Necessity for clear guidance for cyclists and walkers on sharing prom space, especially at weekends and PromArt events.

Research: A lot of research done into conflict and perceptions – and reductions in enjoyment on multi-use routes. Allonby recently had same concerns and issues – which have proved not to be a problem once the route opened. Sustrans will provide information on pilot projects and research, such as at Eastbourne
<http://www.eastbourneherald.co.uk/news/seafront-cycling-gets-go-aheadafter-trial-1-6499992>

Potential solutions: Alternative routes for cyclists provided. Content of signage and tourist leaflets re code of conduct. Advertising.

Other things discussed: Types of signage. Best positions for signage and cycle racks to ensure people do go into town, and not miss it by being on the prom. Design and funding of racks. MBC can provide funding for [basic \(boring\)](#) cycle racks at appropriate places – and if the town would prefer [nicer \(more interesting\)](#) ones then if funding is available (personal, GTC, Chamber of Trade, Civic Society, etc.) – then this can be done.

Next steps

- **Sustrans to put together a short paper on what is proposed, outlining the aims and benefits – and including research and experiences elsewhere.**
- **MBC / Sustrans to arrange a 'drop-in' session to explain to the community and those with concerns what is proposed, and what research has been done. Either in Victoria Hall, or the Library – GTC will help advertise this.**
- **PEDEX advisory group (Nick) to advice on good locations for bike racks.**
- **Further liaison between advisory group and MBC / Sustrans – possibly with input from people interested in signage in the town and cycling.**