

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Tom Harvey

Town Clerk:
V. Tunnadine

Deputy Town Clerk:
C. Benbow



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Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 7 April 2014 commencing at 7.00 pm

Present: Cllr. Harvey – Chair
Cllr. Greenway, Cllr. McCall, Cllr. Shapland, Cllr. Thorne, Cllr. Thomas, Cllr. Sobue,
Cllr. Brennand
V. Tunnadine - Town Clerk
C. Benbow – Deputy Town Clerk

In attendance: 7 members of the public.

Have Your Say:

A Resident spoke on behalf of the Prom Youth Project, reporting that thanks to the generosity of various grant-giving bodies and as a result of the groups' own fundraising efforts, the Skate Park could now be completed with the installation of a new quarter pipe. A letter was handed to the Town Council from the Treasurer of the Prom Youth Group requesting that the Town Council purchase the equipment on behalf of the group.

The Council Leader thanked the Prom Youth Group for their work.

A Resident raised concerns that footpaths around Guides Farm were over-grown. She had contacted Cumbria County Council and then noted that the path was subsequently cleared and debris thrown on the railway.

A Resident presented a series of questions, as she had been informed by the police that the area outside Crown Hill toilets had been designated as a meeting place for young people. She wished to know what this meant, who had designated this and who was responsible for managing the activities and noise levels there.

A Resident thanked the Town Clerk for responding to a previous query of his at Have Your Say, and for investigating the availability of minutes at the Library. He also clarified regarding the previous month's minutes, that he had not urged the council to support the closure of the Bailey Lane crossing but rather meant that the Town Council should be aware that a contingency plan was needed for the eventuality of the crossing being closed.

Apologies were received from District Cllr. Wilson.

Deputy Mayor's Report, April 2014

This month I was lucky enough to be invited by the Mayor of Barrow on a Civic tour of the town. Accompanied by Councillor Greenway we began the day with a photo-call on the balcony of Barrow Town Hall. Then, onto a coach with a number of other Cumbrian Mayors and their escorts (one wonders what the collective term is for a group of Mayors – a chain, maybe?) Alighting at BAE Systems the sheer size of the buildings was awe-inspiring even before we were led inside to see the works in progress. Moving on to the Lifeboat Station at Roa Island I was very glad there were no plans to launch the state of the art boat as it

was somewhat blustery and the waves looked somewhat choppy! After a delicious lunch at the Bosun's Locker where we took the opportunity to talk with other Mayors and Councillors, we proceeded for a brief tour of the Dock Museum before arriving at the Kimberley Clark complex, where Kleenex and Andrex among other things are manufactured. All in all the day was both interesting and exhausting. I was surprised at just how far we had walked but the most useful part of the day was meeting up with other Mayors and Councillors and having an opportunity to swap stories, worries and ideas.

On a smaller but equally entertaining and interesting scale, I took up the generous invitation to attend the Allithwaite and Cartmel W I Spring Fair. There I not only met up with a number of members, some of whom I knew in other guises, but also managed to win some very nice items on the Tombola. And of course I couldn't go home before buying two pots of delicious looking jam!

Tricia Thomas April 2014

MINUTES

C13/184	New Councillor – Acceptance of Office	
	Margaret Brennand was welcomed by the Council Leader as the new member of Grange Town Council. Cllr. Brennand completed the Declaration of Acceptance of Office and was asked to complete a declaration of pecuniary interests registration.	
C13/185	Apologies for Absence	
	Apologies were received from Cllr. Fitt.	
C13/186	Minutes of the Previous Meeting	
	To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 10 March 2014 as a true record.	
	RESOLVED	That the Minutes of the Meeting of the Town Council held on Monday 10 March 2014 were accepted as a true record.
C13/187	Requests for dispensations	
	There were no requests received for dispensations.	
C13/188	Declaration of Interests	
	Cllr. Brennand declared a non-pecuniary interest in agenda item C13/193 (ii) as she is the secretary of Prom Art. Cllr. Shapland declared a non-pecuniary interest in planning item SL/2014/0208 as he is friends with the applicant.	
C13/189	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	
	Members noted that there were no matters identified for possible consideration without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.	
C13/190	Planning	
	i) Members considered the Meeting Report – Planning – Delegated authority.	
	RESOLVED	That the recommendations of the report as below were approved and resolved.
	The proposed terms of the delegation arrangement with respect to planning applications are:	
	a) The Clerk has delegated powers to respond.	
	b) The Clerk must consult with councillors informally to obtain their general consensus.	
	c) The Clerk may consult informally with appropriate councillors to clarify issues and information before exercising the Clerk's judgement with respect to a planning	

C13/190 Cont.	application.	
	d) The Clerk is required to consult with the Chairman before making a decision.	
	e) The Clerk in exercising delegated powers, is required to make an objective decision, i.e. the Chairman cannot instruct the Clerk how to exercise their delegated authority.	
	f) Decisions taken by the Clerk must be reported to the next full meeting of the Council and minuted.	
	ii) Members considered the Planning Report for 7 April	
	<u>Application Number</u>	<u>Address and Specification</u>
	SL/2014/0316	Hampsfell Grange, Hampsfell Road, LA11 6AZ Alterations and change of use from a health clinic to four self contained apartments for the elderly. McCarthy and Stone. Full Planning Application
<u>RESOLVED</u>	NO OBJECTION	
SL/2014/0208	15 Heads Drive, LA11 7DY Single storey extension. Mr and Mrs N Green. Full Planning Application	
<u>RESOLVED</u>	NO OBJECTION The Council request that the applicant be mindful that increased hard standing and roof area be compensated for by the installation of soakaways and/or permeable paving.	
SL/2014/0268	Low Fell Gate Caravan Park, LA11 7EG Siting of 15 static holiday units and conversion of toilet/shower block into 1 holiday chalet. Mr and Mrs J Wilkins. Full Planning Application	
<u>RESOLVED</u>	OBJECTION As below:	
Grange Town Council request that the Planning Committee consider and take into account previous planning applications for this site.		
Grange Town Council <u>objects</u> to the application in its current form for the following reasons:		
<ol style="list-style-type: none"> 1. Incomplete application form; car parking capacity omitted. 2. Incomplete application. No response from the Conservation Officer on the impact of siting recreational homes next to protected limestone pavement. 3. The plan will result in the permanent degradation of what is currently a green space with a very rural atmosphere. 4. There will be a loss of habitat and food sources for insects, animals and birds, and disturbance to wildlife on the fringes of the woodland, as well as more light and noise pollution. No mitigation measures have been proposed. We would like to see good practice in the form of a biodiversity enhancement plan, as has happened at other caravan parks. This is also very attractive to visitors. 5. No safeguards on access to limestone woodland by site users. The adjacent woodland is rich in flora typical of limestone woodland and needs protecting from over-use as 		

**SL/2014
/0268
Cont.**

- recreational space. The applicant has done this alongside the public footpath through the woodland by piling brush and debris next to the path to discourage access, but there is nothing to discourage access via the site in question.
6. This application will cause displacement of low cost camping facilities if the area is developed for permanent holiday accommodation.
 7. The site is up a steep hillside above a flooding “hotspot”, Sedgwick Court, which is located directly downhill from the site. Sedgwick Court is recognized by Grange Flood Prevention Group, CCC Highways Resilience Manager, Local Lead Flood Agency and the Making Space for Water group as problematic and at high risk. The site is accessed by a steep narrow road which has insufficient culverting to accommodate runoff.
 8. Sedgwick Court currently floods from overland road runoff, groundwater seepage and tidal flow. Any development involving increased impermeable roadway surfacing, or discharge to groundwater via soakaways, needs to ensure all surface water runoff is dealt with within the applicant’s site and does not add to flooding risk to properties downhill . The fields below this site are allocated for residential development, which might also be at risk of flooding. There is no provision of any facility to attenuate storm water runoff from heavy rainfall; there should be attenuation designed to a 1 in 100 year event standard.
 9. There is currently no assessment of, or approval for, the drainage plan from the Lead Local Flood Agency. There is the unresolved question of whether the LLFA are responsible for adopting the drainage system and whether the applicant will need to provide a SuDS maintenance scheme for approval as well.
 10. There is no data submitted from the trial pit allegedly dug by the applicant at some unspecified previous time. Trial pits must be dug and measured in accordance with BREEAM Digest 365; otherwise any data submitted is inadequate to accurately calculate the required parameters for runoff attenuation. They must also be dug under specific weather conditions to avoid false readings produced by dry or extreme conditions. This is particularly important on limestone ground as typical limestone formation makes underground water flows difficult to predict and control. Disturbing the ground to create hardstanding and soakaways may alter the hydrogeological formations below ground and hence the degree of risk to be addressed.
 11. The assumed rainfall rate is based on National figures, not local figures. Rainfall for this area of coastline is significantly higher than that from the nearest meteorological station at Blackpool. This can lead to an underestimate of required soakaway capacity.
Ref: rainfall data submitted by GADAG for application SL/2013/0691, which is nearby.
 12. Drainage to groundwater from hardstanding needs to incorporate oil traps for car related pollutants. No evidence of it.
 13. No response from UU on discharging to main sewers. Some of Grange’s foul water sewers are very old and have no spare capacity.
 14. Communities in Grange are very aware of flood risk from any new development, and Grange Town Council would be exceedingly unhappy about the drainage plan compromising the Grange Flood Prevention Strategy. We would also strongly object to the drainage plan being conditioned away from public scrutiny.
 15. There may also be risk to limestone ecology from the planting plans. Using Roundup is not ideal if native limestone species are in proximity to the target plants, particularly if this treatment has to be repeated at intervals by non-specialists. Thinning out existing trees should be done outside the nesting season. Removing nettles may be cosmetically desirable but removes a food source for several local insects and ultimately impacts on local bat and bird populations, many of which are struggling. We would like to see some ecological and landscape assessment of the plans.
 16. There are concerns about intensifying the use of Cartmel Road for access. It is a steep

<p>SL/2014/0268</p>	<p>narrow road with no footways or pedestrian refuges and poor sightlines for both traffic and pedestrians. At maximum use in summer, the site could add between 64 – 128 entries and exits (32 car spaces, 2 trips in and out) on poorly made track. Creating an impermeable tarmac entrance risks creating permanent surface water runoff onto the road and downhill into foul sewers or onward to Sedgwick Court.</p> <p>17. The allocation of two car spaces per static caravan, even for the smaller models, will further exacerbate traffic problems in Grange and encourage increased car use. People in static holiday accommodation use cars in a more intensive way than touring caravans and tents, treating statics essentially as holiday homes, sometimes with several trips out and back per day. There is no TRICS data or Traffic Audit to quantify the impact, and no attempt to mitigate it by providing cycle storage or signposting walking routes. We would like to see traffic mitigation by the creation of a secure foot/cycle pathway to Allithwaite Rd within the boundary of the applicant’s fields below this site. This would be a very positive facility for site users, and would encourage them to cut down on car trips.</p> <p>18. We object to the change of the toilet block into a holiday cottage on sustainability grounds: it makes the site less sustainable by enforcing private water and energy use at each caravan, and prevents any tent camping, which is less energy intensive than statics. Continued existence of an enhanced toilet block would encourage holiday makers to share facilities and might bring in income through pay-per-use washing machines etc.</p> <p>19. We consider the proposed waste collection facility to present a loss of amenity for residents adjoining the site boundary at this location. It is unpleasant and hazardous to neighbours to have waste permanently sited next to their gardens and will prevent quiet enjoyment of their private space through nuisance from noise, smells, flies, vermin and scavenging wildlife. We prefer that any waste collection point be securely housed inside the toilet block, where nuisance can be controlled.</p> <p>20. We would like it conditioning that no extension to site opening months be granted in future. Cartmel Rd has a steep gradient and is not gritted in winter. In ice and snow conditions extra car use on this road would be exceedingly dangerous, particularly at the junction with Allithwaite Rd. Extra traffic would also speed up snow and ice water melt, and lead to uncontrolled runoff.</p>
<p>SL/2013/1186</p>	<p>Rose Grove Surgery, LA11 7EZ Change of use and first floor extension to form 2 self contained flats. Mr I Saunders. Full Planning Application</p>
<p><u>RESOLVED</u></p>	<p>NO OBJECTION</p>
<p>SL/2014/0335</p>	<p>Conewood, Ashmount Road. Extension and alterations. Miss A Lainson Full Planning Application</p>
<p><u>RESOLVED</u></p>	<p>NO OBJECTION The Council request that the applicant be mindful that increased hard standing and roof area be compensated for by the installation of soakaways and/or permeable paving</p>
<p>SL/2014/0336</p>	<p>Crosshills, Kilmidyke Road. Replacement of existing windows and sliding doors in the form of a bay window and removal of large pier and replacement with slate clad steel column. Mr R Clement Full Planning Application</p>

SL/2014 /0268	<u>RESOLVED</u>	NO OBJECTION
	iii) Members noted that a meeting took place on 25 March 2014 in Chambers, with representatives from the Planning Authority, Grange Town Council and Lower Allithwaite Parish Council to discuss the issues and options for consultation for the development briefs for the housing allocations on Allithwaite Road, Community Infrastructure Levy and Infrastructure Plans.	
	iv) Members noted that Lower Allithwaite Parish Council had been informed that Grange Town Council would like to assist their project to develop a new footpath link between Allithwaite and Grange (via the quarry).	
C13/191	Matters from Have Your Say	
	Members noted the meeting report for Have Your Say Matters raised at the Full Council meeting 10 March 2014.	
C13/192	Community Matters	
	i) Members noted the minutes from the Prom Youth Project dated 4 April 2014.	
	ii) Members noted the minutes from the Community Led Plan Committee dated 30 January 2014.	
	<u>RESOLVED</u>	That Grange Town Council thanked Mr Geoff D'Arcy for all his hard work in leading the group and in making this project such a success and that the Council Leader would write to Mr D'Arcy.
	iii) Members considered the written request from Grange and District Natural History Society for swift boxes to be installed in new housing in Grange including Berners.	
	<u>RESOLVED</u>	<ul style="list-style-type: none"> i) That swift boxes were already on the plans to be installed at Berners. ii) That the installation of swift boxes be included in any Grange Town Council response to relevant planning applications. iii) That the Town Clerk would write to the Society confirming the Council's support. iv) That the Town Clerk inform SLDC of the Council's support for swift boxes.
	iv) Wildlife and Countryside Act 1981 proposed modification of Council's definitive map and statement by adding public footpaths at Cart Lane, the Playing Fields subway and the Promenade in the Parish of Grange-over-Sands.	
	<u>RESOLVED</u>	That Members supported the modification of Council's definitive map and statement by adding public footpaths at Cart Lane, the Playing Fields subway and the Promenade in the Parish of Grange-over-Sands.
	v) Members noted the Minutes of the 3Ps Committee Meeting held on Wednesday 19 March 2014.	
	vi) Members noted that the Annual Town Meeting would be held on Monday 14 April and that local groups and organisations would be invited to attend. Bay Search and Rescue had been asked to make a presentation this year in recognition that the organisation was one of the chosen charities of the late Mayor of Grange.	
C13/193	Grants	
	(i) Soroptomists	
	Members considered a grant request for funds for the installation of the town crest at the Ornis Ring.	
	<u>RESOLVED</u>	That the request was rejected on the basis that the grant would be proportionally too large a portion of the annual budget.
	(ii) Prom Art	
	Members considered a grant request for funds for the purchase of health and safety equipment for Prom Art events.	

C13/193 Cont.	<u>RESOLVED</u>	That the full amount of £300 was granted funds for the purchase of health and safety equipment for Prom Art events.
C13/194	Consultations	
	(i) SLDC – Community Infrastructure Levy (CIL) and Infrastructure Delivery Plan	
	Members considered and resolved responses to the following documents using the SLDC consultation format:	
	1. The Preliminary Draft Charging Schedule	
	2. The Draft Infrastructure Delivery Plan	
	3. The South Lakeland CIL Viability Study	
	<u>RESOLVED</u>	That a working party would be set up to collate the responses.
	(ii) SLDC Suggestions for Overview and Scrutiny Committee Work Programme	
	Members considered the request from SLDC who were seeking ideas for topics for consideration.	
	<u>RESOLVED</u>	That responses would be collated by the clerks and given to the Scrutiny Committee.
C13/195	Website	
	i) Members noted that the Council website was live and was being managed daily by the Council team.	
	ii) Members noted that the new site could be accessed at www.grangeoversandstowncouncil.gov.uk	
C13/196	Network Rail	
	Members noted that a meeting between Network Rail, Grange Town Council and representatives from the community took place in March, to discuss trespass onto the rail track and fencing on 20 March 2014 and as a result of that meeting Network Rail would approach SLDC to discuss options to improve fencing at the Recreation Ground on the Promenade.	
C13/197	Financial Report	
	i) Members considered Council's membership of the Cumbria Association of Local Councils and request form CALC for membership fees for 14/15 of £329.00.	
	<u>RESOLVED</u>	That Council's membership of the Cumbria Association of Local Councils would be renewed and the membership fees for 14/15 be paid.
	ii) Members considered a subscription to the Local Council Review: £15 per subscription for up to 3 members or £13 per subscription for four or more members.	
	<u>RESOLVED</u>	That the subscription not be taken out for the Local Council Review.
C13/198	Councillor Verification	
	i) Members noted that Councillors Thorne and Greenway had verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.	
	ii) Members identified and approved 2 councillors to verify the invoices and payments for the next payment period.	
	<u>RESOLVED</u>	That Cllrs Thorne and Harvey were identified to verify the invoices and payments for the next payment period.
C13/199	Payments for Approval	
	Members approved and authorised payment of the accounts and wages for April 2014.	
	<u>RESOLVED</u>	
	That the payments of the accounts and wages for April 2014 were approved as follows:	

C13/199 Cont.	<u>Payments for Approval</u>	<u>April</u> <u>2014</u>
	1 <u>Accounts for Payment</u>	£
	<u>Cheques (Nat West)</u>	
	406 Sylvia Woodhead - IC stock	40.00
	Petty Cash	70.00
	<u>Direct Debits (Nat West)</u>	
	398 Npower - Christmas Tree Lights electricity Nov 13 to Feb 14 (grant)	13.93
	396 British Gas - V Hall 31 Jan to 28 Feb 14	542.03
	1 SLDC - Non.Dom Rate. V. Hall	500.71
	2 SLDC - Non Dom Rate Rooms 1-3/ IC & Council Office	144.00
	3 SLDC - Non.Dom Rate. Police Room Room 4	82.80
	4 U Utilities - TIC Apr 13 to Mar 15 (payable 15 Apr)	53.19
	5 U Utilities - Room 4 Apr 13 to Mar 15 (payable 15 Apr)	53.19
	6 Sage Payroll cover 2014/15	360.00
	Total Nat West account	£ 1,859.85
	<u>Unity Trust</u>	
388	404 Cllr. Greenway - travelling expenses	68.15
/	392 Joel Davenport - V Hall window cleaning	30.00
	394 YPO - first aid kit (replacement for Rec Grd hut) grant	15.00
	399 Great Impressions - virtual tour of V Hall for website	335.00
	400 S Haines - expenses LAP meeting refreshments	21.47
	401 KTD - new cabinet & IT Council Office move	1,212.00
402	YPO - phone (replacement for Rec Grd hut) grant (£35.99) &	
/	403 copier paper	59.93
	405 Mrs P Critchley - website documents Feb 13 to Mar 14 (final)	50.63
	408 Healthmatic Public Conveniences cleaning March 2014	1,590.00
	Postlethwaites - light bulbs, bin bags, replacement padlock	
	411 Allotments	46.92
	Telfords - V Hall clearing gutters and resetting of slipped roof	
	413 slates	426.00
	414 Town Clerk travelling expenses	32.40
	7 Intouchcrm - website hosting April 2014	35.99
	Cumbria CC - Local Grant contribution to Better Connected Study	
	C13/179b	250.00
	Temple Heelis - April monthly payment HR support	120.00
	Total Unity Trust account	£ 4,293.49
	Total accounts	£ 6,153.34
	2 <u>Salaries, PAYE & N.I. (Unity Trust)</u>	
	Mrs A R Hinds Front of House Attendant	
	Total Salaries	£ 6,530.50
	PAYE & NI	£ 5,161.90
	Total Salaries, PAYE & NI	£11,692.40
	Total Unity Trust account	£15,985.89
	Total all payments for approval	£17,845.74

C13/199 Cont.	3 <u>Accounts paid in previous month, not yet approved</u>		
	<u>Unity Trust</u>		
	384 Westmorland Fire & Securiry - new PIR V Hall	303.60	
	385 Westmorland Fire & Securiry - new call point V Hall	<u>225.60</u>	529.20
	386 TT Carpets - Council Office carpet		1,362.00
	<u>Nat West</u>		
	<u>Direct Debits</u>		
	387 Plusnet 9/03 to 8/4 2014 - tel & broadband		43.56
	389 United Utilities - V Hall water Dec 13 to Mar 14		278.00
	390 United Utilities - C Hill toilets water Dec 13 to Mar 14		122.19
	391 United Utilities - Orn Gdns toilets water Dec 13 to Mar 14		143.92
	393 Barclaycard transaction fees- February 2014		16.68
	395 United Utilities - Prom toilets water 19 Dec to 11 Mar 14		31.61
	397 XLN calls & line rental March 2014		<u>27.60</u>
	Total Accounts paid in previous month		<u>£ 2,554.76</u>
Grand Total		<u>£20,400.50</u>	
4 <u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u>			
5 <u>Bank Balances</u>			
NatWest Current Accounts		36,141.78	
Unity Trust Bank		48,253.16	
Alto Prepaid Card		958.01	
C13/200	Next Meeting		
	Members noted that the next full Council meeting would take place on the first Monday in April: Monday 12 May 2014 at 7.00pm, Victoria Hall, Grange-over-Sands.		

There being no further business, the meeting closed at 8.20 pm.

SIGNED:

DATE:

Cllr. Harvey, Chair.