Chairman/Mayor: Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Peter Endsor

**Town Clerk:** C. Benbow



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V.A.T. Reg.No: 164 8707 80

# DRAFT Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 13 February 2017 commencing at 7.00 pm.

Present: Cllr. Thomas – Chair

Cllr. Greenway, Cllr. Walmsley, Cllr. Shapland Cllr. Ingle, Cllr. Endsor, Cllr. Harvey, Cllr Hathorn S. Haines – Victoria Hall Manager (minutes)

**In attendance:** 10 members of the public

Minute Ref:

C16/179 Apologies for Absence 1

NOTED There were no apologies received.

C16/180 Reports 2

PCSO Howard Firth reported:

**Police Report** 

Past thirty days: 30 calls for service

3 crimes (1x burglary 2x assaults – one domestic & one hotel)

Other points of interest:

Damage to the Wendy house has been investigated no suspects so far.

Break in to the toilets on the prom- a suspect will be interviewed.

The male sleeping rough-SLDC street cleansing has been alerted to the problem. They have cleaned the areas where he is known to frequent and it appears the male has now left Grange.

### **District Council Report**

District Councillor Mary Wilson reported that:

- 1. A second planning application for Jack Hill had been received by the District Council
- 2. A meeting of the Scrutiny Committee will take place in Kendal Town Hall on Friday

Grange Town Council Full Council Minutes February 2017 104

17<sup>th</sup> February at 2pm

### **District Council Report**

District Councillor Eric Morrell reported that:

- The Flood Grant Scheme set up to help anyone who suffered from the December 2015 flooding will come to an end at the end of March 2017. If anyone knows of anyone who has not yet applied for the grant, they must get their application in by the end of March
- 2. Prom Gardens to note that some tree work is being undertaken on the promenade.

### **County Council Report**

County Councillor Bill Wearing reported that:

- 1. **Grange Library** now has a wireless printer, thus enabling anyone using the recently purchased tablets to print from them
- 2. **Great Heads Road** Cllr Wearing, following requests from the residents on Great Heads Road, has been able to secure funding from the County Council for a new street light. It should be installed during the summer.
- **3.** Cycle Racks Cllr Wearing met with Victoria Upton from County & Cllr Thomas from GTC to look at potential sites. The County Council will grant a licence for the sites on Cumbria County Council land. Grange Town Council will be responsible for the installation.

### **Mayors Report**

Mayor Cllr. Tricia Thomas reported that:

The post Christmas period tends to be a fallow time for Mayoral duties and this has been so this year. However, the Mayor has another role – that of Town Council chairman and this has kept me pretty busy. One of the issues the Council is dealing with at present is the casual vacancy. We learned just after the cut-off date of January 24<sup>th</sup> that residents had not called for an election to fill the position left after the resignation of a Councillor in December, so we have been considering the issue of co-option.

Being a Councillor is to some extent what you make of it — you can put in very little, the minimum, or a lot and there is lots of leeway in between. How you do it and what you do will to some extent depend on your personal circumstances and the time you have available. You probably need to not mind poring over your laptop or tablet on a very regular, if not daily, basis as the vast majority of information you are sent arrives on-line. You will also need to be patient as things rarely happen fast in any tier of local government and GTC is no exception.

Having said all this, being a Councillor can be very rewarding. You do achieve real things for the local community, you get an insider's feel of how all the systems work and you meet many, many amazing people along the way. I can only recommend it.

### C16/181 3 **Public Participation: Public Have Your Say** Members of the public agreed that their names may be included in the minutes. **Judith Shapland** Made a representation to members with regard to: 1. SLDC has not repaired the hole in the ceiling of the bandstand in Park Road Gardens 2. The seat at Cox's Corner is still awaiting repair 3. Voiced concern about the Recreation Ground Maintenance. 4. What is happening to the Council's Budget surplus from last year? Cllr Thomas thanked Mrs Shapland for her comments. SLDC will be Council Response contacted re the bandstand repair and the seat repair. Frank McCall Made a representation to members with regard to: 1. The improved sound system at the meeting, much appreciated. 2. He was very concerned and upset that the development on Jack Hill has destroyed an important Bronze Age Burial site. 3. Mr McCall was pleased to report that 2 culverts on Hampsfell Road/Pig Lane have finally had a "deep clean" 4. The poor surface on part of the Memorial Playing Fields. Council Cllr Thomas thanked Mr McCall for his comments. The improved sound Response quality is due to the use of the new digital sound system purchased for the hall by the Victoria Hall Stage Group. Cllr Thomas also asked Mr McCall if he had any photographic evidence for the playing field surface and offered to meet for a site visit. C16/182 **Minutes of the Previous Meeting** 4 **RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 16 January 2017 were accepted as a true record. C16/183 5 **Declarations of Interests and Dispensations NOTED** Cllr Walmsley declared a pecuniary interest in Planning Application SL/2017/0007 – her husband is the contractor doing the work C16/184 Public Bodies (Admission to Meetings) Act 1960 - Excluded Item 6 RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2. C16/185 **Planning Report** 7

1. Members considered the following full or outline planning permission/reserved

matters/discharge of conditions/listed building/change of use/advertising consent:

### **Application Number, Address and Specification**

### SL/2016/1161

Land at Jack Hill

Erection of 18 dwellings & alterations to road junction & creation of pedestrian crossing

### **Full Planning**

#### **RESOLVED**

#### **OBJECTION**

Grange Town Council strongly OBJECTS to the application on the following grounds:

- 1. The affordable housing appears to have been removed from the development.
- 2. If there is no affordable housing on this site, extra pressure will be put on other developments within the parish to make up the shortfall
- 3. The removal of the affordable housing could set a precedent for other developers to withdraw affordable housing from their developments.

### Cllr Walmsley left the room at this point

### L SL/2017/0007

23 Kentsford Road

Rear Dormer

**Full Planning** 

**RESOLVED** 

**NO OBJECTION** 

### Cllr Walmsley returned to the meeting

### SL/2017/0023

Commodore Hotel, Main Street

Extension to existing balcony & erection of external access steps to balcony

### **Full Planning**

### **RESPONSE**

### NO OBJECTION IN PRINCIPLE

Grange Town Council has NO OBJECTION to this application but would like to make the following comments:

- 1. GTC would like to see the staircase less utilitarian and more in keeping with the design of the balcony.
- 2. If possible, GTC would like to see the original brackets retained, even if only as a decorative feature.

### \_ SL/2017/0038

Holme Farm, Meathop Road

Circular Slurry Store

**Full Planning** 

**RESPONSE** 

**NO OBJECTION** 

### SL/2017/0047

40 Kentsford Road

Single storey timber orangery

**Full Planning** 

**RESPONSE** 

**NO OBJECTION** 

## f. SL/2017/0057

Windy Ridge, 55 Grange Fell Road

**New Extensions** 

**Full Planning** 

This application appears to be invalid

### SL/2017/0060

g.

Rose Cottage, Station Square

Alteration to conservatory & door colour as approved by Listed Building Consent SL/2016/0075

**Listed Building Consent** 

**RESPONSE** 

**NO OBJECTION** 

### L SL/2017/0083

The Royal British Legion, Kents Bank Road

Installation of illuminated & non-illuminated fascia, hanging & panel signs

**Advertisement** 

**RESOLVED** 

This application was too late for discussion at the meeting. The response will be decided by Delegated Authority

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

### SL/2016/1025 & 1080

a. First & Second Floor, Victoria House, Main Street

Replacement painted timber glazed sash windows

### **Listed Building Consent Agreed & Planning Granted with Conditions**

### SL/2016/1078

Victoria Hall, Main Street

Replacement glazed roof on side access corridor & installation of internal fire door

### **Listed Building Consent Agreed**

SL/2016/1024

Glendevon

Alterations to front garden to create off road parking

### **Grant with conditions**

SL/2016/1116

**Building to rear of Cragdale House** 

**change of use to office to form extension to Cragdale House** 

### **Grange with conditions**

SL/2016/0633

Land at Beech Hill, 53 Carter Road

e. Erection of detached dwelling

**Grant with conditions** 

SL/2016/1111

2 Kentsford Road

Dormer window to front elevation

Grant with conditions

No items had consultation deadlines which fell between the meetings.

### C16/186 Finance - Monthly Payments

8

### a. Verification of Expenditure

**NOTED** 

That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

### b. Verification of Accounts Reconciliation

NOTED

That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

### c. Approval of Payments

**RESOLVED** That the payments of the accounts and wages for this finance period as

recorded in the payments list were approved as below.

### d. Identification of Councillors to approve next finance period payments

**RESOLVED** That Cllrs Hathorn and Shapland would verify the invoices and payments for

the next 2 payment periods.

### e. Identification of Councillors to complete online authorisation of payments

**RESOLVED** That Cllrs Harvey and Thomas would complete online authorisation of payments for the next 2 payment periods.



### **GRANGE-OVER-SANDS TOWN COUNCIL**

| nents for Approval |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | February 2017 |               |  |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|--|
|                    | unts for Payment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |               | £             |  |
|                    | ues (Nat West) Grange Art Society - IC stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               | 10.0          |  |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               | 10.2          |  |
|                    | Mountain Goat Ltd - IC ticket reimbursement (17TC)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |               | 40.5          |  |
|                    | Debits (Nat West)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               | 250.4         |  |
|                    | U Utilities - V Hall water 6 Sep to 5 Dec 16                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               | 352.4         |  |
|                    | U Utilities - C Hill PC water 6 Sep to 5 Dec 16                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               | 197.6         |  |
|                    | U Utilities - Prom Lido PC water 15 Sep to 7 Dec 16                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               | 122.6         |  |
| 298                | Barclaycard transaction fees January 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |               | 24.9          |  |
|                    | Total Nat West account                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | £             | 748.4         |  |
|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |               |  |
| Unity              | The state of the s |               |               |  |
| 275                | CALC - T Clerk CiLCA training                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               | 39.5          |  |
| 279                | Lamont Pridmore - payroll 3rd quarter 2016-17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               | 230.4         |  |
|                    | Westmorland Fire & Security:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |               |  |
| 280                | V Hall Fire Alarm annual maintenance check                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 112.60        |               |  |
| 281                | V Hall Intruder Alarm annual maintenance check                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 104.16        | 216.7         |  |
|                    | SLDC - Ornamental Gdns PC elec Oct to Dec 16                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               | 66.1          |  |
|                    | Theatre in Harmony - GTC fundraising event (VOCE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |               | 600.0         |  |
|                    | Catering Partnership - V Hall hotcupboard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |               | 1,386.0       |  |
|                    | George Barker - bench slat repairs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 100.100       | 120.0         |  |
|                    | Intoucherm - website monthly hosting Jan 17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 35.99         |               |  |
| 294                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 35.99         | 71.9          |  |
| 289                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               | 120.0         |  |
| 291                | Robinsons Elec - Christmas Tree lights Dec 16 -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               | 4 040 6       |  |
| 202                | installation, repair & replacement (recoverable)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |               | 1,049.6       |  |
|                    | Lengthsman - January 2017<br>Clir. Hathorn - V Hall fund raising expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |               | 550.0<br>71.9 |  |
|                    | 그는 바람이 마음이 어려면 살았다. 그 물에 가르고 있다면 하다 하는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없다면 없다.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |               | SWIND FAME    |  |
|                    | Healthmatic Public Conveniences cleaning Feb 17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               | 1,590.0       |  |
| 300                | Andrew McClure - V Hall replace stage floor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               | 2,215.1       |  |
|                    | Total Unity Trust account                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | £             | 8,327.4       |  |
|                    | Total accounts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | £             | 9,075.8       |  |

continued.....

| Total Salaries                                        | £     | 5,347.84  |
|-------------------------------------------------------|-------|-----------|
| HMRC PAYE & NI - Tax Month 10                         | £     | 1,528.83  |
|                                                       | £     | 6,876.67  |
| Total Unity Trust account                             | £ 1   | 5,204.13  |
| •                                                     |       |           |
| Total all payments for approval                       | £ 1   | 5,952.55  |
| 3 Accounts paid in previous month - approved          |       |           |
| Unity Trust                                           |       |           |
| Accounts paid in previous month - not vet approved    |       |           |
| Unity Trust                                           |       |           |
| 13TC Grange Operatic - ticket reimbursement Panto     |       | 1,469.59  |
| 14TC Flookburgh Band - ticket reimbursement Carol Co  |       | 849.90    |
| Local Grant - North West Air Ambulance C16/171        |       | 250.00    |
| 290 KTD - replacement HP printhead & cartridges       |       | 149.33    |
| Nat West                                              |       |           |
| Cheques                                               |       |           |
| Nat West                                              |       |           |
| Direct Debits                                         |       |           |
| 276 Plusnet 9/01 to 8/2 2017 - tel & broadband        |       | 53.80     |
| 296 XLN calls & line rental February 2017             |       | 34.25     |
| 277 U Utilities - Orn Gdns PC water 9 Sep to 7 Dec 16 | 5     | 160.65    |
| <b>Total Accounts paid in previous month</b>          | £     | 2,967.52  |
|                                                       |       |           |
| Grand Total                                           | £ 1   | 8,920.07  |
|                                                       |       |           |
| 4 Bank Balances                                       |       |           |
| NatWest Current Accounts                              |       | 31,439.15 |
| Unity Trust Bank                                      | 14    | 15,222.84 |
| 5 <u>Transfers between bank accounts</u>              |       |           |
|                                                       |       |           |
|                                                       |       |           |
| Signed                                                | Dated |           |
| Signed<br>Chairman                                    | Dated | •••••     |
| Chairman                                              |       |           |

### C16/187 Finance and Governance

9

### a. 9 Month Report

Members considered the 9 month Financial Report.

### **RESOLVED**

That the 9 month Financial Report was approved as below.

#### TOWN COUNCIL OF GRANGE-OVER-SANDS

| Meeting Date: 13 February 2017                    | 75%        |              |           |          |          | Matte         | er: Agenda item 9 |
|---------------------------------------------------|------------|--------------|-----------|----------|----------|---------------|-------------------|
| Budget Monitoring 9 months to 31 December 16      | 15%        |              |           |          | Budget   |               |                   |
|                                                   | Budget for | Budget to    | Actual to | Variance | spend to |               |                   |
| INCOME                                            | vear £     | date £       | date £    | 3        | date %   |               | Comments          |
| Precept                                           | 141,440    | 106,080      | 106,080   | 0        | 75%      |               |                   |
| Interest Received                                 | 120        | 90           | 42        | (48)     | 35%      |               |                   |
| Grant Receipts - Running Costs SLDC               | 43,000     | 32,250       | 32,902    | 652      | 77%      |               |                   |
| Grant Receipts - SLDC Council Tax                 | 8,656      | 6,492        | 6,492     | 0        | 75%      |               |                   |
| Grant Receipts - SLDC Community Infrastructure Le | _          | _            | 499       | 499      | 0%       |               |                   |
| Grant Receipts - Other                            | -          | -            | 21,110    | 21,110   | 0%       |               |                   |
| Donations Received                                | 830        | 623          | 550       | - 73     | 66%      |               |                   |
| Rent Receipts                                     | 7,099      | 5,324        | 5,113     | (211)    | 72%      |               |                   |
| Room Hire Receipts                                | 7,000      | 5,250        | 6,461     | 1,211    | 92%      |               |                   |
| Sale of Goods                                     | 5,000      | 3,750        | 5,330     | 1,580    | 107%     |               |                   |
| Commission Received                               | 700        | 525          | 595       | 70       | 85%      |               |                   |
| Toilet Entry Fees                                 | 8,250      | 6,188        | 7,143     | 956      | 87%      |               |                   |
| Fund Raising Income                               | -          | -            | 1,066     | 1,066    | 0%       | Victoria Hall |                   |
| Lease Registration Fees                           | -          | -            | 500       | 500      | 0%       | Berners       |                   |
| Donations for Assets                              | -          | -            | 1,270     | 1,270    | 0%       |               |                   |
|                                                   | 222,095    | 166,571      | 195,153   | 28,582   | 88%      |               |                   |
| Expenditure                                       |            |              |           |          |          |               |                   |
|                                                   |            |              |           |          | Budget   |               |                   |
|                                                   | Budget for | Budget to    | Actual to | Variance | spend to |               |                   |
| Purchases                                         | year £     | date £       | date £    | £        | date %   |               |                   |
| Stock Movement                                    | 3,000      | 2,250        | 3,444     | 1,194    | 115%     |               |                   |
|                                                   | 3,000      | 2,250        | 3,444     | 1,194    | 115%     |               |                   |
| Direct Expenses                                   |            |              |           |          |          |               |                   |
| Volunteer's Expenses                              | 180        | 135          | 28        | (107)    | 16%      |               |                   |
| Musicians' Fees                                   | 1,460      | 1,095        | 1,400     | 305      |          | Full Year     |                   |
| Mobile Toilets                                    | 410        | 308          | 395       | 88       |          | Full Year     |                   |
| Fund Raising Expenses                             |            |              | 550       | 550      |          | Victoria Hall |                   |
|                                                   | 2,050      | 1,538        | 2,373     | 836      | 116%     |               |                   |
|                                                   |            | and the same |           |          | Budget   |               |                   |
|                                                   | Budget for | Budget to    | Actual to | Variance | spend to |               |                   |
| Overheads                                         | year £     | date £       | date £    | 3        | date %   |               |                   |
| Salaries                                          | 88,868     | 66,651       | 64,901    | (1,750)  | 73%      |               |                   |
| Printing and Stationery                           | 900        | 675          | 465       | (210)    | 52%      |               |                   |
| Postage                                           | 250        | 188          | 166       | (22)     | 66%      |               | continued         |

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| Overheads                         | Budget for year £    | Budget to | Actual to date £ | Variance £ | Budget<br>spend to<br>date % | Comments                                         |
|-----------------------------------|----------------------|-----------|------------------|------------|------------------------------|--------------------------------------------------|
| Water                             | 4.200                | 3,150     | 2,552            | (598)      | 61%                          |                                                  |
| Business Rates                    | 8.680                | 6,510     | 6,325            | (185)      | 73%                          |                                                  |
| Telephone/Broadband               | 890                  | 668       | 579              | (89)       | 65%                          |                                                  |
| Insurance                         | 4,000                | 3,000     | 3,300            | 300        | 83%                          |                                                  |
| Subscriptions                     | 550                  | 413       | 549              | 137        |                              | Full Year                                        |
| Information Technology            | 6.000                | 4.500     | 11,492           | 6.992      | 1000000                      | new server, photocopier & fibre broadband £7,804 |
| Travelling Expenses               | 450                  | 338       | 34               | (304)      | 8%                           |                                                  |
| Training Expenses                 | 1,000                | 750       | 354              | (396)      | 35%                          |                                                  |
| Civic Expenses                    | 500                  | 375       | 207              | (168)      | 41%                          |                                                  |
| Bank Charges                      | 100                  | 75        | 63               | (12)       | 63%                          |                                                  |
| Audit Fees                        | 1,200                | 900       | 1,047            | 147        | 87%                          |                                                  |
| Accountancy Fees                  | 5,500                | 4,125     | 4,163            | 38         | 76%                          |                                                  |
| Gas                               | 4,000                | 3,000     | 2,190            | (810)      | 55%                          |                                                  |
| Electricity                       | 3,700                | 2,775     | 1,866            | (909)      | 50%                          |                                                  |
| Repairs and Maintenance           | 32,400               | 24,300    | 27,239           | 2,939      | 84%                          |                                                  |
| Professional Fees - Non Financial | 1,300                | 975       | 522              | (453)      | 40%                          |                                                  |
| Toiletries and Cleaning Materials | 600                  | 450       | 226              | (224)      | 38%                          |                                                  |
| Rent Payable                      | 818                  | 614       | 702              | 89         | 86%                          | Allotments, bandstand                            |
| Card Handling Charges             | 250                  | 188       | 210              | 23         | 84%                          |                                                  |
| Cleaning                          | 15,900               | 11,925    | 13,250           | 1,325      | 83%                          | Public Conveniences (billing variance)           |
| Communications                    | 800                  | 600       | 729              | 129        | 91%                          |                                                  |
| Lengthsman                        | 6,000                | 4.500     | 4,217            | (283)      | 70%                          |                                                  |
| Grants to Local Groups            | 2,000                | 1,500     | 1,272            | (228)      | 64%                          |                                                  |
| Parish Election Costs             | 2,322                | 1,742     | 2,322            | 581        | 100%                         | Full Year                                        |
| PWLB Loan Interest Paid           | 1,100                | 825       | 645              | (180)      | 59%                          |                                                  |
| Pensions                          | 1,500                | 1,125     | -                | (1,125)    | 0%                           |                                                  |
| Projects                          | 15,000               | 11,250    | 18,357           | 7,107      | 122%                         | N Plan, Buses, War Memorial plaques              |
| Asset Expenditure                 | 1,755,777.00<br>(#1) | -         | 1,289            | 1,289      | 0%                           |                                                  |
| 1.52                              | 210,778              | 158,084   | 171,233          | 13,150     | 81%                          |                                                  |
| Net profit                        | 6,267                | 4,700     | 18,103           |            |                              |                                                  |

### b. Volunteer Policy

Members considered the reviewed Volunteer Policy.

#### **RESOLVED**

That the reviewed Volunteer Policy was approved.

#### c. Public Conveniences

- i) Members noted that October 2016 full council (C16/107) resolved: That cleaning during the winter would be reduced and this would be reviewed at Easter; earlier if circumstances dictate.
- ii) Members noted that this was reviewed as a matter of urgency by the Chairman, Vice Chairman and Clerk in November. In order to keep the service operational, the full cleaning regime was reinstated.
- iii) Members noted the situation and considered approving formally that the full cleaning regime was reinstated

#### **RESOLVED**

That the full cleaning regime was reinstated.

### d. Asset Register

Members noted that the asset register had been reviewed and updated to 31 March 2017. Cllr Shapland pointed out that the rabbit proof fencing at the Grange Fell Allotments was a repair to the existing fencing and therefore this item should not be listed.

#### **RESOLVED**

That the Finance Clerk be asked to remove this item from the Asset Register

| C16/188 | Grants                            | 10 |
|---------|-----------------------------------|----|
|         | There were no grant applications. |    |
| C16/189 | Consultations                     | 11 |
|         | There were no consultations.      |    |
| C16/190 | Meeting Updates from Members      | 12 |

Members noted the following reports from meetings and briefings attended since the last full council meeting.

### • Cllr. Thomas – Horton Landscapes 18 January

Mr Gudgeon dropped in to update us on actions.

- Has already begun winter maintenance and will complete asap.
- Has booked a date for power washer.
- Discussed the fence, the state of the skate ramps, possibility of electrical supply he is investigating solar power.
- He is having a telephone line connected as he is concerned about emergencies. (This
  is now done)

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- He will be gutting and refitting the hut at his own expense. Will let us know when so we do not think hut is vandalised.
- Discussed the replacement of small equipment.

### Cllr. Thomas – Lido Consultation Steering Group feedback

Very early feedback on open day (19 Jan 2017).

- Vast majority of visitors to open day were aware that a pool was not a viable option.
- From early results over 50% were in favour of option 3, whereby the space would be opened for public access and buildings made viable for business/ leisure use and suitable tenants invited to come forward. This could bring in revenue towards maintenance.
- Around 25% opted for option 1, to demolish the buildings and make area safe for public access. Would bring in no income.
- Option 2 preferred by very small number and some other ideas put forward.
- Demolishing the buildings could cost well over £1,000,000.
- Option 3 could be £1, 500,000 or more.
- Suggested that following the display in Victoria Hall foyer, the display to be moved to Grange Primary school and Cartmel Priory school in an attempt to gain a wider audience.

#### • Cllr. Thomas - Edwardian Festival

The meeting was postponed

### Cllr. Thomas – SLDC Economic Opportunity Study

30th January SLDC Economic Opportunity Study

- Councillors met with Nigel Wilcox, consultant from company carrying out the study.
- He asked a number of questions about the economic life of the town.
- Invited Councillors comments on how SLDC do and could support the town from an economic point of view.

#### Cllr. Hathorn – Yewtree Play Project

Cllr Hathorn met with Deb Clarke (SLDC) at Grange Primary School. Progress is slow, but questionnaire boards have been produced for the children to complete and a grant application is being looked into.

### C16/191 Chairman's Update

13

Members received an update from the Chairman about works in progress.

### The Casual Vacancy

- We were advised that no election had been called by residents soon after cut off of 24<sup>th</sup> January.
- We need to make a decision as to whether we wish to co-opt.
- Councillors unanimously agreed to put the co-option process into place.

- An advertisement will go into March 'Grange Now' with cut-off date of March 24<sup>th</sup> for show of interest.
- Poster also added to notice board and put in library.
- A group of councillors will talk informally to candidate/s prior to April meeting.
- New Councillor then welcomed and signs relevant papers at the April meeting.

### **Cycle Racks**

- On Feb 9<sup>th</sup>, the Chairman met with Councillor Bill Wearing and Victoria Upton from Cumbria Highways to discuss potential sites for cycle racks in the town.
- This meeting was not on the agenda as it was organised at short notice.
- Council now has verbal permission for cycle racks at two sites. Written permissions will follow.
- Site one two racks to be placed parallel to the wall opposite the Victoria Hall.
- Site two two racks to be placed parallel to the wall this side of Windermere Road roundabout.
- Councillor Thomas will pursue possibility of racks at Pig Lane toilets with SLDC who own this land.
- Councillor wearing will pursue the upgrade of present racks at library from concrete slots to metal hoops with Cumbria Libraries.
- Councillor Thomas to continue working with MBP on funding towards signage and installation of racks.

### **Olive Way**

• Cllr Greenway reported that permission has been granted for "Olive Way" signs to be put up. She is investigating the ownership & designation of the path.

### C16/192 Skate Ramps 14

- a. Members noted the report Grange Prom Recreation Area Inspection.
- b. Members noted that the work to repair the fence and make safe the skate ramp had been commissioned and considered approving expenditure of £500.00 (ex VAT) from Repairs and Maintenance (Rec Ground) budget.

### **RESOLVED**

That expenditure of £500.00 (ex VAT) from Repairs and Maintenance (Rec Ground) budget to repair the fence and make safe the skate ramp was approved.

c. Member considered a phased replacement of the three old ramps starting with the centre unit, over the next three years, commencing winter 2017 and funded from reserves.

### **RESOLVED**

That the three old ramps are replaced, starting with the centre piece as recommended, over the next three winters and funded from reserves.

### C16/193 Games Court Surface at Recreation Ground

Members noted that Council resolved to replace the Games Court Surface October 2016 (C16/107 b) and in November 2016 (C16/131) resolved:

15

- 2016 (C16/107 b) and in November 2016 (C16/131) resolved:

  That the Town Clerk would contact the District Council Parks and Open Spaces Team for feedback on this quote and to see if they could help with getting further quotes.
- b. Members noted an update from Cllr. Hathorn on the project, including the Town Clerk's research and considered the quote from Bingham Ground Services to replace the Games Court Surface.

#### **RESOLVED**

That Cllr Hathorn should proceed with the project and get the surface contractor booked. Council agreed to the Green & Terrracotta surface option at a cost of £10,992.83 + VAT. Cllrs Hathorn & Greenway would investigate a grant application with Sport England with help from Cllr Shapland if required.

### C16/194 Neighbourhood Plan

16

- a. Members noted a progress report from the Steering Committee Spokesperson Cllr. Greenway, who reported that the Draft Neighbourhood Plan is now with SLDC for scrutiny.
- b. Members considered approving the draft Neighbourhood Plan prior to first formal consultation (Regulation 14).

### **RESOLVED**

That the draft Neighbourhood Plan was approved prior to first formal consultation (Regulation 14).

### C16/195 Victoria Hall

17

#### a. Victoria Hall Action Group

- i) Members noted an update from the Chairman and that there would be an open meeting on Thursday 16 February, 7pm in the Victoria Hall. Zoe Goddard from Locality will be leading the meeting.
- ii) Members noted an update from Cllrs. Endsor and Greenway regarding the glass panel currently stored in the Council Chamber and considered the proposal to move the glass panel to make the Chamber more usable.

#### **RESOLVED**

That Cllr Endsor will investigate the cost of getting professional glass movers to move the glass panel onto the corridor. The Victoria Hall Manager was requested to look at the cost of moving the office photocopier from the Chamber into the corridor.

### b. Maintenance Programme

i) Glass Passage - Members noted progress. The Tenders documents have now been received ready to be sent to prospective contractors. Cllrs agreed to place an advert in the Grange Now requesting interested contractors to come forward. The Victoria Hall Manager will contact

- suitable contractors.
- ii) Stage floor Members noted that the work on the replacement floor has now been completed. The Victoria Hall Manager suggested that the floor is repainted annually to preserve the surface.
- iii) Dressing Room crack Members noted that work had been commissioned to support the wall and considered approving expenditure of £680.00 (ex VAT) from Repairs and Maintenance (Victoria Hall) budget.

#### **RESOLVED**

That the expenditure of £680.00 (ex VAT) will be taken from Repairs and Maintenance (Victoria Hall) budget was approved.

iv) Stage access - to authorise purchase of replacement stage work platform

### **RESOLVED**

Members authorised the purchase of replacement stage work platform. The Victoria Hall Manager was to make sure that the item purchased was the most suitable for the job and she will email details of the preferred item to councillors before purchase.

| C16/196 | Next Meeting                                                  |                                                                                                                                                                                  | 18  |  |  |  |
|---------|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--|--|--|
|         | NOTED                                                         | That the next Full Council Meeting would be held at:  Monday 10 April 2017, Victoria Hall, Main Street, Grange-over-Sat This will commence after the Annual Town Meeting at 7pm. | nds |  |  |  |
|         | There being no further business, the meeting closed at 8.40pm |                                                                                                                                                                                  |     |  |  |  |
|         | Signed:                                                       |                                                                                                                                                                                  |     |  |  |  |
|         | Date:                                                         |                                                                                                                                                                                  |     |  |  |  |
|         |                                                               |                                                                                                                                                                                  |     |  |  |  |

**Chair of Grange-over-Sands Town Council**