

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Tricia Thomas

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

To: the Staffing Committee (Cllrs. Thomas, Walmsley, Logan and Handley)

You are summonsed to attend the Meeting of the Staffing Committee to be held in the Chamber, Victoria Hall, on Thursday 21 October at 7pm.

*(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)*

Signed C. Benbow Town Clerk

## Staffing Committee

### AGENDA

#### 1. Apologies for Absence

To receive and note apologies from members.

#### 2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

#### 3. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Staffing Committee held on 8 April 2021 as a true record.

#### 4. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

## **5. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

## **6. Appraisals**

To note Staff appraisals update and to consider salaries for recommendation to Full Council.

## **7. Front of House Recruitment**

To receive update from the Town Clerk.

## **8. Hall Manager Recruitment**

To agree and approve recruitment schedule, job description, person specification and salary range.

## **9. Town Clerk Appraisal**

To agree date and personnel for Town Clerk appraisal.

## **10. Next Meeting**

To note that the next meeting of the Staffing Committee will convened as required.