

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Peter Endors

**Vice-Chairman/Deputy Mayor:**

Cllr. Tracy Hathorn

**Town Clerk:**

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 12 March 2018 at 7.00pm.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.*

Signed C. Benbow

C. Benbow, Town Clerk

## **AGENDA FULL COUNCIL MONDAY 12 MARCH 2018**

### **1. Apologies for Absence**

To receive and note apologies from members.

### **2. Reports**

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

### **3. Public Participation: Have Your Say**

Have Your Say: Members of the public are invited to speak.

### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 12 February 2018 as a true record.

### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.



## **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

## **7. Planning**

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

## **8. Monthly Payments**

### **Councillor Verification and Payment Approval**

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## **9. Finance and Governance**

### **a. Review of Effectiveness of Internal Control**

To note that the three-yearly Review of Effectiveness of Internal Control was completed by Cllrs. Logan and Thomas and that the Internal Controls were deemed compliant and fit for purpose.

### **b. Asset Register**

To note that the asset register has been reviewed and updated to 31 March 2018 (circulated).

### **c. Bank Account Administration**

To note that, further to discussion with the Accountant, the second Information Centre Nat West account is being closed. This was originally set up to administer the Town Maps and is no longer used.

### **d. Unity Bank Charge Card**

To consider applying for a Unity Bank Charge Card to allow for purchases up to £1,000. There is a one-off set up fee of £50 and £3 monthly charge. This is for online purchasing, to avoid need for staff to use own cards and claim through expenses, which is not good practice.

## **10. Grants**

To consider an application from Grange Preschool for £250 towards 50<sup>th</sup> anniversary event.

## **11. Consultations**

To consider the Council's participation in appropriate consultations:

### **a. Stakeholder Consultation: Review on Local Government Ethical Standards (circulated)**

The circulated document is out for consultation until 18 May. The SLDC Monitoring Officer will take the paper to the Council's Standards Committee on 17 April 2018 to consider their response.



GTC has been asked to give any comments on the review, for feeding into the Standards Committee meeting, to the Monitoring Officer by 28 March 2018.

**b. Cumbria County Council: Notification of and Consultation on an Application for Planning Permission**

*Circulated: letter from CCC in respect of the below application.*

Planning Application Ref No. 5/18/9004 - Erection of 2.4m high paladin ball-court fencing at Grange C of E Primary School, Fell Drive, Grange-over-Sands, LA11 7JF

The submitted application documents can be viewed/downloaded:

<https://planning.cumbria.gov.uk/Planning/Display/applicationNumber=5/18/9004>

**12. Victoria Hall**

The Victoria Hall Working Party met on 22 February 2018 to discuss options for the Hall.

- a. To consider the proposed DRAFT Action Plan from the Working Party (*circulated*).
- b. To note date for the next Working Party meeting is Thursday 5 April, 7pm.
- c. To consider Working Party remit to:
  - i) Focus on, and engage with, the Locality Report to fully discuss and explore other options and present recommendations to Council;
  - ii) Implement, monitor and review this Plan and agree timescales/people for actions.

**13. Lido**

- a. To note report from South Lakeland District Council (*circulated*) and that the District Council is seeking formal support from Grange Town Council to continue on its current trajectory for a capital project that would include:
  - refurbishing the buildings and pool area;
  - pool area in-filled to create large open space;
  - pool outline to be defined by landscape features e.g. lighting;
  - large flexible space with areas for seating and leisure activity with potential for events.
- b. To consider and resolve a response to this request.

**14. Updates from Members**

To receive updates from Councillors on works in progress and meetings and events attended, including:

Cllr. Endsor – Ornamental Garden Loo robberies.  
Cllr. Endsor – Information Centre Volunteer Recruitment  
Cllr. Endsor – War Memorial works update.  
Cllr. Hathorn – Yewtree Play Project.  
Cllr. Thomas – Victoria Hall Support Group.  
Cllr. Thomas – Edwardian Festival Committee.

**15. Neighbourhood Plan**

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

## **16. Christmas Lights**

To consider adding to the Christmas lights and putting decorations on the four street columns at the roundabout at the station end of town.

The one off purchase cost is £1,720; installation, removal and storage each year would be £440. This would bring the total annual charge to £4,544 for the next 4 years.

## **17. Cycle Racks**

To receive an update from Cllr. Thomas and approve the cost of £575 for Crudens to install.

## **18. General Data Protection Regulations**

The Clerk attended the CALC General Data Protection Regulations training day on March 8, cost £70.

## **19. Victoria Hall Maintenance**

- a. To note an update from the Chairman:
  - i) Glass Passage
  - ii) Stage Flat Roof
  - iii) Boilers
  - iv) Wasps nest
- b. To consider quote to re-wire stage lighting (circulated).

## **20. Next Meeting**

To note that the next Full Council Meeting will be held:

**Monday 9 April 2018 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**