

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endors

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80


To: the Staffing Committee (Cllrs. Endors, Walmsley, Thomas and Handley)

You are summonsed to attend the Meeting of the Staffing Committee, on Thursday 4 February 2021, at 2pm.

This meeting will be held remotely, in compliance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020. Zoom meeting link will be sent to Committee members.

Members of the public who wish to attend are asked to contact the Town Clerk on townclerk@grangeoversands.net to register attendance and if they would like to speak in the public participation section. The meeting link will be emailed to them.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

Signed  C. Benbow Town Clerk

Staffing Committee

AGENDA

1. Apologies for Absence

To receive and note apologies from members.

2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

3. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Staffing Committee held on Wednesday 28 October 2020 as a true record.

4. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

5. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

6. Staff Contracts and Handbook

To note that updated Employment Contracts and new Staff Handbook have been issued to the Office Staff (resolved June 2019 C20/29). New contracts for Front-of-House Staff to be issued in due course.

7. Staff Appraisals

To receive report from the Town Clerk.

8. Next Meeting

To agree a date for the next meeting of the Staffing Committee.