

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:

Cllr. Tracy Hathorn

Town Clerk:

Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 9 October 2017 at 7.00pm.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

Signed C. Benbow

C. Benbow, Town Clerk

AGENDA FULL COUNCIL MONDAY 9 OCTOBER 2017

1. Apologies for Absence

To receive and note apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meetings

- a. To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 14 August 2017 as a true record.
- b. To authorise the Chairman to sign the Minutes of the Extraordinary Meeting of the Town Council held on Monday 21 August 2017 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

- a. To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.
- b. To note correspondence from Key Property Solutions regarding update on Tesco development (*circulated*).

8. Monthly Payments Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting (to include September and October) and can verify their authenticity and to note that Cllr. Walmsley verified last payment period instead of Cllr. Howson.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. Audit year ended 31 March 2017

To approve and accept that the external audit of the Annual Return for the year ended 31 March 2017 has been completed and the external auditor had no matters arising (*Annual Return circulated*).

b. Risk Assessments

To note the report for Risk Assessments and approve the Risk Assessments for Finance, Governance, Website & IT and Business Continuity (*report and four Risk Assessments circulated*).

c. Internal Control Systems

To consider the review of the effectiveness of Systems of Internal Control (*circulated*).

d. Internal Audit Plan

To consider and approve the Internal Audit Plan (*circulated*).

e. Internal Auditor

To appoint Internal Auditor for financial year 2018-19 (*circulated*).

f. Banking Payment System

To consider that the Town Council transfers to BACS (e-payments) system (*report circulated*).

g. Grants Policy

To review the Grants Policy (*circulated*).

10. Casual Vacancy

To note that there is a casual vacancy due to the resignation of Cllr. Howson and that the Notice of Casual Vacancy finishes on 4 October 2017.

To note update from the District Council and consider co-option if necessary.

11. Grants

There were no grant applications to consider this month.

12. Bailey Lane Level Crossing

- a. To note correspondence from Cumbria County Council and that an extension on the deadline for GTC to respond has been granted (*CCC email and map circulated*).
- b. To note correspondence from resident (*circulated – name/contact details withheld by Clerk*).
- c. To consider the following response:
GTC requests that the County Council holds a full and inclusive public consultation, including a public meeting in the town, in order to offer the opportunity to engage with all residents and discover how the whole community would like the issue resolved.

13. Updates from Members

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllrs. Hathorn and Walmsley – Christmas Tree Committee
- b. Cllr. Shapland – Ornamental Gardens Wall Top Planting
- c. Cllr. Endsor – Play Equipment on Promenade
- d. Cllr. Endsor – Christmas Lights
- e. Cllr. Endsor – Victoria Hall Land Registry
- f. Cllr. Endsor – Front of House Recruitment
- g. Cllr. Endsor – Band Stand Speakers
- h. Cllr. Thomas – Cycle Racks

14. Neighbourhood Plan

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway and to note document from the Neighbourhood Plan Consultant included at Cllr. Greenway's request (*circulated*).

15. GTC Priorities and Action Plan 2017-18

To review the GTC Priorities and Action Plan 2017-18.

16. SLDC Key Service Centres Economic Potential Study

To note that a meeting has been arranged with SLDC on Tuesday 17 October 2017, 2pm. The goal is to discuss the actions for Grange outlined in the Study and agree how to move forward. SLDC have invited GTC Chairman, Neighbourhood Plan Spokesperson and two others – Cllrs. Hathorn and Thomas to attend.

17. Saturday 532 Subsidised Bus Service

To note correspondence received from the Cumbria County Council Scheduled Bus Services Officer informing that the Saturday 532 subsidised service ceased on Saturday 16 September 2017 (*circulated*).

18. Norman Bailey Memorial Planter

To consider a proposal from Cllr. Endsor to sponsor the planter.

19. Signage

To consider quote from Cllr. Thomas for signage to the Promenade (*circulated*).

20. Victoria Hall

a. Victoria Hall Support Group

To note a progress report from Cllr. Thomas.

b. Maintenance Programme

i) To note:

- Glass Passage refurbishment – works are underway.
- Room 4 has been carpeted and the window repaired.
- Building Condition Survey completed by Alistair Muir.

ii) To consider quotes for external decoration.

21. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 13 November 2017 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm