

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Peter Endsor

Vice-Chairman/Deputy Mayor:

Cllr. Tracy Hathorn

Town Clerk:

Mrs. C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375

www.grangeoversandstowncouncil.gov.uk

email: council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 11 December 2017 at 7.00pm.

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

Signed C. Benbow

C. Benbow, Town Clerk

Prior to the meeting, Morecambe Bay Partnership will give a brief presentation about their 'More to Explore' project.

AGENDA FULL COUNCIL MONDAY 11 DECEMBER 2017

1. Apologies for Absence

To receive and note apologies from members.

2. Reports

To receive reports from the following:

- a. Police Report
- b. District Council Report
- c. County Council Report
- d. Mayor's Report

3. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

4. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 13 November 2017 as a true record.

5. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. Planning

To consider Planning Applications as circulated and to note submissions to planning applications considered under delegated authority.

8. Monthly Payments

Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

9. Finance and Governance

a. Casual Vacancy – Co-option

To vote to co-opt a new Town Councillor. Candidates will be voted for in the following order: C. Logan, J. Mason, J. Mitchell, J. Senior.

b. Internal Audit

To note the Internal Auditor's interim half year report to 30 Sept following the Internal Audit on 22 November 2017. There were no recommendations. This confirms that the Council finances are operated in compliance with the Accounts and Audit Regulations (report circulated).

c. Draft Budget

To note the draft budget 2018/19, draft Summary and Key Features document and report (circulated). To consider the two options presented for the Precept. Budget A shows 0% increase to residents; Budget B shows 3% increase.

d. SLDC Street Lighting Charge

To note that SLDC has advised that their charge this year for Street Lighting will be £11,093.27. This will be off-set against the SLDC Council Tax grant. SLDC will advise parishes of the value of this is at the end of December.

e. Data Protection

To note that the Town Council is registered with the Information Commissioners Office for Data Protection (annual cost £35). This is to comply with the Data Protection Act 1998 which requires all organisations who are processing personal information to register.

f. Banking Payment System

At the October meeting (C17/111 f) it was resolved to transfer to BACS (e-payments) system. To approve the BACS Services Customer Agreement and Terms and Conditions (circulated).

10. Grants

No grant applications to consider this month.

11. Consultations

To consider the Council's participation in appropriate consultations:

- a. **South Lakeland Local Plan:** Development Management Policies Development Plan Document (DM DPD) Publication (SLDC email and draft response from Cllr. Greenway circulated).
Details: www.southlakeland.gov.uk/dm-dpd
Deadline for responses: 14 December 2017

b. Bailey Lane Level Crossing

This consultation came to the October meeting. It was resolved to meet the County Council to discuss community engagement before responding (C17/114).

The meeting took place on Monday 27 November.

To consider a response to the consultation (circulated).

c. SLDC Minor Land Sales Request - Land to the side of former toilet block, Promenade, Grange

To consider response to LSH (SLDC Property Managers) about sale of land (map and email circulated).

d. County Council Budget Consultation

Details : <http://www.cumbria.gov.uk/budgetconsultation/>

Deadline 5pm Monday 8th January 2018.

12. Updates from Members

To receive updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllr. Thomas – Green Spaces Autumn Review with SLDC
- b. Cllr. Thomas – Victoria Hall Support Group
- c. Cllr. Endors – Kirkby Lonsdale Community Interest Company Fact Finding Visit
- d. Cllr. Endors – Front of House Recruitment
- e. Cllr. Endors – War Memorial
- f. Cllr. Endors – Tesco Community Engagement
- g. Cllr. Endors – Website – Workshop Thursday 8 February
- h. Cllr. Greenway - Civic Society Meeting
- i. Cllr. Greenway - Friends of Kents Bank Station and Foreshore

13. Neighbourhood Plan

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

14. Victoria Hall Locality Report

To note that the final report from Locality has now been received (circulated) and that a working party of Councillors, Staff and Victoria Hall Support Group representatives will meet in the New Year to develop an action plan. To appoint Councillors to the working party.

15. Victoria Hall Maintenance

To consider a proposal from Cllr. Shapland that Council replaces the flat roof at the rear of the Hall as this was highlighted on the Condition Report received at the November meeting.

16. Training

a. SLCC North of England Regional Training Seminar

To approve the cost of £37.50 (ex VAT) for the clerk to attend a one-day Society of Local Council Clerks Regional Training Seminar on 27 June 2018.

b. Clerk Training

To note that the Clerk is attending Finance training with Cumbria Chamber of Commerce on Tuesday 12 December and approve payment of £120 (ex VAT).

17. Public Convenience Cleaning and Maintenance Contract

To consider the contract for cleaning and maintenance of the public conveniences which ends April 2018.

18. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 15 January 2018 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm