



use when a planning response is required between Council meetings.

- b. To approve the below addition to the Standing Orders:

*Planning applications shall be received by the Clerk who will provide details to Councillors and where no queries arise by joint decision of all Councillors, the Clerk shall be delegated to inform the Planning Department within the time allocated of the decision of the Council. All Councillors will report directly back to the Clerk thereby avoiding discussion between members. Councillors will give the Clerk notification of their interest in any applications so that they can be omitted from the reply. Where queries arise the Chairman will call for a site meeting which may require an Extraordinary Meeting to decide upon the application, adhering strictly to legal procedures set by NALC.*

## **9. Monthly Payments Councillor Verification and Payment Approval**

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to verify the invoices and payments for the next payment period.
- e. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.

## **10. Finance and Governance**

### **a. Audit year ended 31 March 2016**

To approve and accept that the external audit of the Annual Return for the year ended 31 March 2016 has been completed.

### **b. First Quarter Financial Report**

To consider and approve the first quarter Financial Report 1 April to 30 June 2016. (circulated)

## **11. Broadband Upgrade for Council Office**

To note that fibre broadband is needed to operate the GTC finance system and approve upgrading the broadband provision. (report to be circulated)

## **12. Grange Fell Allotment Society Grant - Special Motion**

- a. To note that new information has been provided in support of this grant application which was refused at the previous council meeting on the grounds that the equipment had already been purchased so the grant would be retrospective. The information is that the Allotment Society Chairman has contacted the Clerk to point out that the equipment has in fact not yet been purchased by the Allotment Society. (email circulated)
- b. To, in the light of new information having been provided, vote on a special motion to reverse the resolution C16/61a made at the July meeting.
- c. In the event of a majority vote to revisit the previous resolution, to consider the Grange Fell Allotment Society application for £428.00 to purchase a brush cutter, safety helmet and petrol can for use by the Grange Fell allotment holders (circulated)

### 13. Consultations

To consider the Council's participation in appropriate consultations:

**Eggerslack and Hampsfield Forest Plan:** Forest Enterprise England are part of the Forestry Commission and manage the public forest estate in Cumbria. They are in the process of revising the Eggerslack and Hampsfield Forest Plan which outlines how they intend to manage these woodlands into the future. The plan, which is in draft stage, is available for public consultation and they welcome your comments on the plan. The consultation is open until 21 August. The plan can be viewed by following the link below:

<https://englandconsult.forestry.gov.uk/forest-districts/eggerslack-hampsfield-design-plan-2016>

### 14. Meeting Updates from Members

To receive reports from meetings and briefings attended by councillors since the last full council meeting, including:

- Subsidised Saturday Bus Service meeting on 28 July with Cumbria County Council and partner parishes. Report from Cllr. Ingle.
- Site visit on 2 August with SLDC to discuss surface of path behind Cedric's Walk. Report from Cllr. Thomas.
- Meeting on 10 August initiated by the Town Council as resolved at July meeting - with SLDC Planning Department, Witherslack School and residents. Report from Cllr. Thomas.

### 15. Chairman's Update

To receive an update from the Chairman about works in progress:

- Yewbarrow Allotment Door
- Recreation Ground on Prom

### 16. Neighbourhood Plan

To receive a progress report from the Steering Committee Spokesperson Cllr. Greenway.

### 17. Community Led Plan

To note that the Chairman, Clerk and Victoria Hall Manager reviewed the actions of the Community Led Plan which was published Autumn 2014 and that while a number of issues are ongoing and will continue, many actions have been successfully resolved.

### 18. Skip for Lengthsman

- a. To note that GTC has received approval and a licence (circulated) from SLDC to site a skip in the SLDC Hampsfell Road depot for the use of the Lengthsman.
- b. To consider approving the quote obtained by Cllr. Walmsley for £120 for a skip to be provided with no on-going weekly charges, to be emptied as required at a cost of £120 each time.

### **19. I Play Equipment on Promenade**

To note that repairs to the I Play on the Promenade to cost £438.64 have been commissioned from Playdales. (quote circulated)

### **20. Victoria Hall**

To receive updates from the Chairman about:

- a. Victoria Hall Action Group
- b. Locality Study
- c. Victoria Hall Maintenance Programme

### **21. Mayor's Tea Party**

To note that the Mayor is hosting the volunteers tea party on Thursday 13 October 2016 and to approve expenditure up to £500 from the civic expenses budget.

### **22. Training**

- a. To note that Cllrs. Hathorn and Endsor will be attending the CALC course 'New and Aspiring Chair' on 13 October 2016 and approve payment of £70.00 course fees from the training budget.
- b. To note that the Clerk has completed the course 'Introduction to Local Council Administration' and now wishes to register to complete the 'Certificate in Local Council Administration' (CiLCA). This is administered by the Society of Local Council Clerks and costs £250.
- c. To approve paying £200.00 from the training budget for this registration (£50 covered by vouchers awarded for contributing to 'The Clerk' magazine).

### **23. Next Meeting**

To note that the next Full Council Meeting will be held:

**Monday 10 October 2016 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**

Signed *C. Benbow*

C. Benbow, Town Clerk