

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:

Cllr. Tom Harvey

Civic Mayor:

Cllr. Tricia Thomas

Town Clerk:

V. Tunnadine

Deputy Town Clerk:

C. Benbow



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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, on Monday 8 September 2014 commencing at 7.00 pm.

Present:

Cllr. Harvey – Chair

Cllr. Greenway, Cllr. McCall, Cllr. Thorne, Cllr. Thomas, Cllr. Brennand, Cllr. Shapland.

V. Tunnadine – Town Clerk

C. Benbow – Deputy Town Clerk

In attendance:

4 members of the public.

Have Your Say:

A Resident spoke regarding the bus subsidy cuts, expressing concern that the 532 Grange circular service would be reduced to three times per day rather than the current four, and that there would be no service on Saturdays. She was particularly concerned that these changes discriminated against people who were elderly and/or disabled.

A Resident spoke on behalf of the Friends of Park Road Gardens, informing members that there were four breeze blocks by the band stand in the park and requesting that they be moved. She also requested that now that the band concerts were over, that the temporary speakers be removed. She expressed concern that there was an art installation representing a musical scale on the railings beside the park that she felt was a safety risk.

A Resident thanked Councillors Thomas and Greenway, congratulating them on the success of the Lido Gallery. He went on to speak on behalf of The Civic Society, acknowledging the work of the late Peter Robinson who was President of The Civic Society from 1999-2007 and did a great deal of work for the town and particularly the railway.

Cllr. Thomas said that a plaque would be installed at Grange Station in memory of Peter and in honour of him.

Police Report, PCSO Howard Firth

PCSO Firth reported on a series of calls that had been made to the police in the past month and said he would provide information about road traffic collisions in the town as requested by Cllr. Greenway.

District Report

District Cllr. Tom Harvey read the following report:

Grange Town Council District Report September 2014

I want to keep this relatively short and clear, but to give an update on the flavour of the decisions being made at South Lakeland. For those of you who don't know, I sit on the Shadow Cabinet and the Licensing Committee, so those are my 2 main focuses.

Most recent and pertinent possibly to Grange is the decision by Cabinet to try and relocate businesses and Ulverston Town Council from the Council Chambers into the Coronation Hall. There is a similar move in Windermere to move the Council and other tenants out of the Council Chambers on Broad Street to dispose of the site. This is a continuation of SLDC looking at how it supports and uses assets and I have no doubt that at some point the Victoria Hall will be on the radar, although the use is slightly different to those others.

At the same meeting, there was a decision to support to a levy on Supermarkets, using the Sustainable Communities Act. Populist, I'm sure, but a slightly strange decision because just days before, the Minister for Town Centres in a press interview ruled out any support or action for just such a measure.

The Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule has been agreed and is now out for formal representations which will be considered by the inspector in due course. I won't go into the full detail as it's all online, but if GTC or residents wish to comment then do so sooner than later. For the benefit of residents, a Town or Parish with a Neighbourhood Plan in place receives 25% of CIL as opposed to 15% without. On the Neighbourhood Plan, SLDC are currently also formally consulting on the designation of the area for the plan in Grange.

Onto more planning, land at Cross-a-Moor, Swarthmoor has had its Draft Development Brief out for a six week public consultation which ends imminently or has ended, it will be interesting to see how it's used so we are ahead of the game when the same process begins on the land between here and Allithwaite. Continuing planning, the first application to build homes outside of allocated sites has come forward at Cartmel application 0835 - 11 houses for local occupation. Grange TC may or may not feel the need to comment on it, although I have had representations from residents suggesting it may be a good idea to contribute as if one gets through, we could see more and possibly in our Parish.

On other issues SLDC is launching a series of supplier briefing events followed by tendering master classes to support local businesses applying for contract opportunities with the authority. This clearly follows on from significant criticism on how a number of contracts have been awarded to firms well outside the area which may have ticked the right boxes, but clearly were not practical - for example tree work, which included emergency provision, to firms in Stoke - hardly ideal for a fast response with local knowledge.

The first briefing on 22 October is now fully booked but an additional event has now been added, on 3 November. The council awards contracts worth approximately £20m every year to around 800 suppliers and although it includes big ones like running the leisure centres and grass cutting services there are many other ones like giving investment advice and supplying stationery. From a personal point of view, anyone with a business in South Lakes should be signed up to 'The Chest' where such procurement exercises come from. SLDC is working towards a target of 35 per cent of its suppliers based in South Lakeland.

The other area I focus on as a District member is licensing, which of course involves tariffs for the likes of taxis, licensing of premises and individuals and over the past few months I've chaired a handful of sub committees for applications that officers were unable to decide by delegation, and as a further example of what we do, tomorrow we will as a committee be considering the conditions for granting of licences to horse drawn hackney carriages.

District Cllr. Tom Harvey

Mayor's Report September 2014

Although there is no Full Council Meeting in August, life here at the Council by no means grinds to a halt. This is true too of the Mayor and Consort.

Jackie and I have attended a number of events and for each of them the weather has been fantastic. The first was attending, in an official capacity, the end of August Prom Art where we met the exhibitors as well as having a very good look at the amazing selection of art and crafts on display. I did succumb a couple of times and went home carrying my own Christmas present from my husband!

Later the same day we attended a lovely garden party organised by the Chamber of Trade to raise funds for the Mayor's charities. I came away with a goodly sum to put in the fund, having enjoyed a delightful afternoon in the beautiful Hampsfell House Hotel gardens. The company and the tea were pretty good too. I would like to take this opportunity to say a big 'thank you' for their efforts.

My next official engagement was as a judge for the Prom Art 10th Anniversary competition. This was very different from what I am usually asked to do but was very interesting and a great honour. We, that is, myself and two other much more illustrious judges, had twenty five entries to look at and decide six shortlisted items and an over-all winner.

Not an easy task by any means as the standard was very high and the range of crafts and skills used extremely wide. We did come to a unanimous conclusion without coming to blows and the results will be announced at the Prom Art AGM on September 28th.

My final wearing of the chain this month was at the last Music in the Park concert for this season. It seems only days since I opened the season and there I was saying a final thank you to all those who do so much to ensure the concerts are such a success.

May I repeat those thank you messages to Charity and Co who organise it all on the day including putting out the chairs and supplying a seemingly never-ending supply of tea and cake, to the Park Road gardeners who ensure we have such a beautiful venue to visit, to Victor Hindle who introduces the bands and takes the bucket round (a very important task!) as well as, I

discovered, cleaning the portaloos each week and of course a huge thank you must go to our audiences without whom the whole thing would be a lot less fun!

I am also engaged in helping to organise a Charity Concert on Friday October 17th, 7:30 at the Victoria Hall where we will be showcasing a variety of home-grown talent. I hope to see you there.

Tricia Thomas, Civic Mayor

County Cllr. Wearing and Mr Nick Raymond, Cumbria County Council Highways and Transport Manager

Cllr Wearing reported that a traffic survey would be taking place in Grange as requested and Mr Raymond distributed maps to show locations for the traffic survey points.

Mr Raymond reported that the traffic survey would take place during the October half term, aiming to provide a snapshot of the volume, speed and type of traffic in the town. The goal was that this would contribute to the creation of an overall, long-term strategy for traffic management.

Mr Raymond requested feedback on the locations presented on the survey maps from Town Councillors.

Cllr. Greenway observed that traffic is much heavier during the summer, and that the survey would need to be weighted to reflect this. She also requested that projected figures be made available regarding future building work planned for the area.

Mr Raymond replied that this was a traffic survey, not traffic modelling, and that it was not possible to project figures regarding likely impact of traffic generated by new building developments. The survey would be aiming to get an average traffic flow.

Cllr. Greenway requested that data for the summer months also be collected to get a fair average. Mr Raymond replied that they would look into doing another survey during a busier time.

Cllr. Greenway requested that feedback be given as to how the findings would be used and interpreted.

Mr Raymond agreed that someone from his department could come and explain the survey results and that a previous survey location would be replicated for comparison, as requested by Cllr. Thorne.

Cllr. McCall commented that the traffic survey was only the start of the process which GTC had requested some time ago and that if action had been taken sooner a traffic survey could have been undertaken during the peak holiday period.

Cllr. Wearing thanked Mr Raymond and his team for their help.

Cllr. Wearing also reported that:

- He would be making representations to Stagecoach regarding the bus service and

particularly the Saturday service.

- The National Grid consultation was taking place and residents were encouraged to take part.
- The drains around Hampsfell/Pig Lane had been cleared.

Cllr. McCall reported that certain drains adjacent to Hampsfell Grange had not been cleaned so the contractors would have to return to clean out the others and said that it was not really efficient to clean only some of them and not very effective either in preventing flooding.

Members requested that a schedule of maintenance regarding clearing these drains be established as this was a continuing problem.

The Council Leader said that Grange Town Council supported the implementation of the traffic survey by Cumbria County Council. But the Town Council also made it clear that it considered that this was not the full study and assessment requested – but just a snapshot of speed and volume.

Cllr. Brennand thanked Cllr. Wearing for the new road signage that encouraged drivers to slow down.

Both Mr Raymond and Cllr. Wearing were thanked by members for attending the meeting.

MINUTES

C14/066	Apologies for Absence	
	Apologies were received and approved from Cllrs Fitt and Sobue.	
C14/067	Minutes of the Previous Meeting	
	<u>RESOLVED</u>	That the Minutes of the Meeting of the Town Council held on Monday 14 July 2014 were accepted as a true record.
C14/068	Requests for dispensations	
	There were no requests received for dispensations.	
C14/069	Declaration of Interests	
	There were no declarations of interest.	
C14/070	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	
	Members noted that agenda item 15 was identified for possible consideration without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.	
	<u>RESOLVED</u>	That agenda item 15 be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the matter included quotes from relevant interested parties.
C14/071	a. Members considered the Planning Report for 8 September.	

Application Number	Address and Specification
SL/2014/0717	<p>Rosegarth, Kents Bank Road. Formation of parking area to front of property, pitched roof over existing rear dormer and replacement UPVC barge boards. Mr and Mrs Popov Full Planning Application</p>
<u>RESOLVED</u>	<p>OBJECTION</p> <p>Grange Town Council objects to the above on the following grounds:</p> <p>1. Access onto Kents Bank Road. Kents Bank Road is very busy and will be more so in future. It is not acceptable for a vehicle to back onto the main road at this location. This would be dangerous for vehicles and pedestrians. The revised parking space should be designed in relation to the driveway to allow turning and forward exit. Grange Town Council endorses Cumbria County Council Highways requirement to set the parking further back. Also suggest that the top driveway edge of the parking space is curved away towards the house to allow turning.</p> <p>2. Drainage Although Grange Town Council approves of the drain and soakaway in principle, there is no indication given of whether the new drain and soakaway has the capacity to cope with above average rainfall. Storm water runoff already scours the road edge in this area, and United Utilities do not want increased runoff into their system.</p> <p>Grange Town Council requests capacity figures be provided for new soakaway, using local rainfall data, not figures from Blackpool and recommends that the redesigned parking area be surfaced with permeable paving to help absorb rainwater and lessen demand on drain/soakaway.</p> <p>The drain/soakaway system should have an oil filter to prevent car pollutants entering the groundwater in storm conditions.</p> <p>3. Appearance in Conservation Area and Loss of Green Space. Request more substantial planting behind the front garden wall to mask view of cars.</p> <p>4. Biodiversity. Request part of the rear garden is planted with local plant species to mitigate the removal of insect habitat at the front. There is a substantial swift population in the area, dependent on insects for survival.</p>
SL/2014/0724	<p>Land to south of Fieldside, Allithwaite Road Erection of two dwellings Mr Bennett Full Planning Application</p>

	<u>RESOLVED</u>	OBJECTION Grange Town Council objects to the application on the following grounds: <ol style="list-style-type: none"> I. The proposed development is not in keeping with the surrounding buildings. II. The proximity of the new development on existing dwellings will have a detrimental impact on neighbours in terms of loss of light, privacy and noise nuisance.
C14/071 Cont.	b. Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings.	
	SL/2014/0545 NO OBJECTION	Land adjoining 73 Priory Lane. Erection of dwelling and detached garage. Mr and Mrs Stephenson Full Planning Application
	SL/2014/0730 OBJECTION	Seawood House, Carter Road. Provision of first floor balcony on existing flat roof portion of porch roof and second floor balcony above. Mr Wilson Full Planning Application – objection - on the following grounds: <ol style="list-style-type: none"> I. Impact on neighbours – loss of privacy and undue noise II. Drainage – the proposed balconies drain onto the porch roof. No information is provided about where the porch roof drains to, nor the capacity to receive extra rainfall

	<p>SL/2014/0752</p> <p>NO OBJECTION</p>	<p>Edgewood, Rockland Road A new garage on the frontage of Edgewood located at the bottom of the garden away from the main road and hedge. Mr and Mrs Hicks Full Planning Application - raising the following points:</p> <ol style="list-style-type: none"> I. Although visually acceptable in principle, there is no indication of the capacity of the sedum roof to sufficiently absorb rainwater. II. There are no details of any overflow drainage system from the garage roof for extreme rainfall events. III. The photos show considerable potential for rainfall runoff into the road from the existing tarmac driveway. The installation of a soakaway near the garage to absorb excess runoff from the garage roof and existing driveway is requested. IV. The diagram shows 'proposed patio' area - if this is part of the application, it needs to be permeable paving to prevent further runoff down the driveway. V. There are no arboriculture comments on impact of development on hedge.
	<p>SL/2014/0681</p> <p>NO OBJECTION</p>	<p>Springside, Allithwaite Road. Raised flagged area. Mr Lord Full Planning Application</p> <p>A detailed drainage plan was not included in the application. This should be addressed and adequate provision made for surface water runoff.</p>
C14/072 Crown Hill Toilets		
	<p>Members considered the application of anti-vandal paint at Crown Hill toilets.</p>	
	<p><u>RESOLVED</u></p>	<p>That the downpipes and guttering and vertical wall on the lavatory building above 2m at the back of the Crown Hill public conveniences are painted with the donated anti-vandal paint and the relevant warning signs installed.</p>
C14/073 Car Parking and Town Centre Signage		
	<p>Members considered the meeting summary report.</p>	
	<p><u>RESOLVED</u></p>	<ul style="list-style-type: none"> • That the following items from the meeting be followed up: <ol style="list-style-type: none"> I. Car park usage information requested from SLDC. II. Provision of bike stands as agreed in the report – and additionally at Grange Station, Victoria Hall, the Library and Yewbarrow Terrace. III. Request that a 20p for 30 minutes scheme be introduced at Main Street Car Park before Christmas.

C14/073 Cont.		<ul style="list-style-type: none"> • That Task and Finish groups be set up to cover the separate issues as follows: <ol style="list-style-type: none"> I. Car Parking Cllr. Shapland, Cllr. Brennand II. Traffic and Enforcement Cllr. McCall, Cllr. Harvey III. Signage and Improving the Pedestrian Experience Cllr. Thomas, Cllr. Greenway, Cllr. Thorne IV. Communication Cllr. Thorne, Cllr. McCall V. Transport Cllr. Shapland, Cllr. Thomas • That the Task and Finish Groups work closely with other members of the community and organisations including The Chamber of Trade and the Police and take into account the findings of the Community Led Plan. • That draft terms of reference for each group is developed by the Clerk and brought to Full Council for approval.
C14/074	Neighbourhood Planning	
	Members considered the Neighbourhood Plan Report.	
	<u>RESOLVED</u>	<ul style="list-style-type: none"> • That the decision to develop a Neighbourhood Plan was reconfirmed. • That a consultant is appointed {resolved in part 2 after members considered 3 quotations} • That further research takes place to explore the possibilities of applying for additional funding.
	Finance	
C14/075	a. Councillor Verification	
	Members noted that Councillors Thorne and Thomas had verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity and had verified that bank reconciliations had taken place. Members identified and approved 2 councillors to verify the invoices, payments and bank reconciliations for the next payment period.	
	<u>RESOLVED</u>	That Cllrs Thorne and Harvey were identified to verify the invoices, payments and bank reconciliations for the next payment period.
	b. Payments Approval	
	Members considered the payment of the accounts and wages list for August and September 2014.	
	<u>RESOLVED</u>	That the payments of the accounts and wages for August and September 2014 were approved as follows:

C14/075 b. Cont. Payments for Approval August 2014**1 Accounts for Payment****£****Cheques (Nat West)**

	Sedbergh Town Band - Concert 20 July 2014	100.00
	Dalton Town Band - Concert 27 July 2014	100.00
128	Butterfingers - Mayor's volunteer tea party refreshments	282.15
	Petty Cash	39.33

Direct Debits (Nat West)

122	British Gas - V Hall June 2014	81.60
137	U Utilities - Prom Lido wastewater 19 Dec 13 to 31 Mar 14	60.07
142	Barclaycard transaction fees- July 2014	20.43
1-M5	SLDC - Non.Dom Rate. V. Hall	496.00
2-M5	SLDC - Non Dom Rate Rooms 1-3/ Council Office	117.00
3-M5	SLDC - Non.Dom Rate Police Room 4	85.00

Total Nat West account**£ 1,381.58****Unity Trust**

96/	118/	135 PR Books Ltd - IC stock (in credit)	8.97
	119	Ian Robinson - IC stock	69.60
	120	Jean Grazier - IC stock	12.00
	121	Cllr. Brennand - travelling expenses	5.60
124/	138	CPC - speaker stand handling charge/ replacement bulbs	67.36
	125	YPO - 2 desks and pedestal drawer Council Office	602.22
	126	V Tunnadine - travelling expenses	25.20
129/	134	Yellow Publications - IC stock	79.80
	130	UK Paper Rolls - IC till printer rolls	32.40
		P Dalton - Grange Youth new ramp Skate Park	
	131	(recoverable)	4,380.00
	132	SLDC - Orn Gardens PCs re-charge electricity April/June 2014	65.05
	133	R W Dixon (Perfect Pictures) - IC stock	35.64
	136	PRS Music - (recoverable)	110.30
	139	Healthmatic Public Conveniences cleaning July 2014	1,590.00
	140	Intouchcrm - website monthly hosting August 2014	35.99
4TC		Grange Drama - IC ticket sales reimbursement	151.20
	143	Daniel Hire - mobile toilet - Park Road Gardens 30/6 to 3/8/14	150.00
		Temple Heelis - July & August monthly payment HR support	240.00

Total Unity Trust account**£ 7,661.33****Total accounts****£ 9,042.91****2 Salaries, PAYE & N.I. (Unity Trust)****Total Salaries****£ 6,612.91**

HMRC PAYE & NI - Tax Month 4

£ 1,782.79

Total Salaries, PAYE & NI**£ 8,395.70****Total Unity Trust account****£ 16,057.03****Total all payments for approval****£ 17,438.61**

3	<u>Accounts paid in previous month, not yet approved</u>	C14/075 b. Cont.
	<u>Unity Trust</u>	
	<u>Nat West</u>	
	<u>Cheques</u>	
	<u>Direct Debits</u>	
123	Plusnet 9/07 to 8/8 2014 - tel & broadband	50.77
127	XLN calls & line rental July 2014	30.04
	Total Accounts paid in previous month	£ 80.81
	Grand Total	£ 17,519.42
4	<u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u>	
141	Roller Blinds Direct - window blinds IC	53.59
5	<u>Bank Balances</u>	
	NatWest Current Accounts	29,353.73
	Unity Trust Bank	91,266.17
	Alto Prepaid Card	850.84

C14/075 b. Cont. Payments for Approval September 2014

		<u>£</u>
1	<u>Accounts for Payment</u>	
	<u>Cheques (Nat West)</u>	
153	Clive Brown - IC stock	48.60
155	Sylvia Woodhead - IC stock	30.00
6TC	20/20 Vision - IC ticket sales reimbursement	228.60
	Ulverston Town Band - Concerts 1 June & 31 August 2014	200.00
	Paul Gregson - Concert 17 August 2014	50.00
	Burneside Brass Band - Concert 25 May & 7 Sept 2014	200.00
	Petty Cash	31.80
	<u>Direct Debits (Nat West)</u>	
1-M6	SLDC - Non.Dom Rate. V. Hall	496.00
2-M6	SLDC - Non Dom Rate Rooms 1-3/ Council Office	117.00
3-M6	SLDC - Non.Dom Rate Police Room 4	85.00
156	British Gas - V Hall July 2014	6.71
160	Npower - V Hall elec 1 May to 31 July 2014	595.08
161	Npower - C Hill PC elec 1 May to 31 July 2014	85.27
162	Npower- Prom Lido PC elec 1 May to 31 July 2014	44.62
164	SAGE - 50 Accounts annual cover Sep 14 to Aug 2015	403.20
172	Barclaycard transaction fees- August 2014	25.52
	Total Nat West account	£ 2,647.40
	<u>Unity Trust</u>	
145	YPO - stationery	126.70
146	P Dalton Engineering - fence repairs Rec Ground (recoverable)	708.00
147	Lancasters - keys cut Orn Gdns Pc and Bandstand Store	19.00
148	Grange Now - CLP colour photocopying	12.00
149/	109cr/KTD - computer monitors & software T Clerk & Lynne	1,962.00
150	Duddon Fire - V Hall fire extinguishers annual service	57.00

		C14/075	32.90
		b. Cont.	
154/	170/	171/cr171a/PR Books - IC stock	373.02
		158 Cardtoons - IC stock	95.86
		159 Lamont Pridmore - Accountancy fees 4 June to 31 July 2014	1,008.00
163/	167	Viking - stationery	41.98
	5TC	Flookburgh Band Proms - IC ticket sales reimbursement	823.40
	166	Healthmatic Public Conveniences cleaning August 2014	1,590.00
	168	Lengthsman - August 2014	319.00
	169	Intouchcrm - website monthly hosting September 2014	35.99
	173	Daniel Hire Solutions - hire mobile toilet Park Rd Gdns Aug 14	120.00
	174	SLDC - rent Yewbarrow Terr Allotments 2014-15	217.00
		Flookburgh Band - Concerts 15 June, 13 July & 24 Aug 2014	300.00
		Temple Heelis - September monthly payment HR support	120.00
		Total Unity Trust account	£ 7,961.85
		Total accounts	£ 10,609.25
2	<u>Salaries, PAYE & N.I. (Unity Trust)</u>		
		Total Salaries	£ 6,432.04
		HMRC PAYE & NI - Tax Month 5	£ 1,797.50
		Total Unity Trust account	£ 16,191.39
		Total all payments for approval	£ 18,838.79
3	<u>Accounts paid in previous month, not yet approved</u>		
	<u>Unity Trust</u>		
	144	Lengthsman - July 2014	209.00
	<u>Nat West</u>		
	<u>Cheques</u>		
		SLDC - Advertising Planning Applic Prom Lido hoardings	55.00
		Music in Park Jazz Band 3 Aug 14	180.00
	<u>Direct Debits</u>		
	152	Plusnet 9/08 to 8/9 2014 - tel & broadband	50.70
	157	U Utilities - Prom Lido PC 1 Apr to 16 June 2014	147.73
	165	XLN calls & line rental August 2014	47.20
		Total Accounts paid in previous month	£ 689.63
		Grand Total	£ 19,528.42
4	<u>Alto Prepaid Card (Pre-Authorised £1,000.00)</u>		
5	<u>Bank Balances</u>		
		NatWest Current Accounts	32,440.18
		Unity Trust Bank	81,880.74
		Alto Prepaid Card	850.84

C14/076	Finance Reports	
	First quarter review all departments to 30 June 2014	
	Members considered and approved the first quarter review for all departments and received the following oral report from the Town Clerk.	
	<u>RESOLVED</u>	That the review was approved as follows:

INCOME	Budget for year £	Budget to date £	Actual to date £	Variance £	Budget spend to date %	Comments
Precept	142,231	35,558	35,558	(0)	25%	
Interest Received	180	45	40	206	22%	Interest from Unity Bank
Grant Receipts - Running Costs SLDC						<ul style="list-style-type: none"> Toilets- GTC receives an annual grant for the Ornamental Garden toilets. Victoria Hall Community toilet - When GTC set the budget we had not yet received notification that GTC would get the £250 grant for the toilet so this is additional income. GTC has not received the annual grant from SLDC for the Victoria Hall.
	51,500	12,875	12,937	62	25%	
Grant Receipts – General	8,498	2,125	2,125	1	25%	SLDC Council Tax grant Band Concert sponsorship
Donations Received	600	150	624	474	104%	<ul style="list-style-type: none"> The band sponsorship is collected at the beginning of the season
	8,990	2,248	1,448	(800)	16%	Billing timing variance
Rent Receipts						<ul style="list-style-type: none"> All rents are paid and up to date at time of reporting. Reduction in 'one-off' bookings.
Room Hire Receipts	9,000	2,250	1,477	(773)	16%	
Sale of Goods	9,000	2,250	1,809	(441)	20%	
Promotions and Advertising Income	150	38	-	(38)	0%	
Commission Received	850	213	298	86	35%	Information Centre
Toilet Entry Fees	8,300	2,075	2,415	340	29%	<ul style="list-style-type: none"> Event ticket sales
	239,299	59,825	58,731	(883)	25%	

EXPENDITURE						Comments
C14/076 Cont. Purchases	Budget for year £	Budget to date £	Actual to date £	Variance £	Budget spend to date %	
Stock Purchases	3,600	900	1,124	224	31%	Information Centre
	3,600	900	1,124	224	31%	<ul style="list-style-type: none"> • Re-stocking for new season
Direct Expenses						
Volunteer's Expenses	160	40	34	(6)	21%	
Musicians' Fees	1,400	350	180	(170)	13%	<ul style="list-style-type: none"> • Band concert season
Mobile Toilets	400	100	140	40	35%	<ul style="list-style-type: none"> • Band concerts
Projects	6,000	1,500	650	(850)	11%	<ul style="list-style-type: none"> • Bandstand speakers improvements
	7,960	1,990	1,004	(986)	13%	
Overheads						
Salaries	105,461	26,365	24,659	(1,706)	23%	<ul style="list-style-type: none"> • Less use of additional staff hours
Printing and Stationery	1,150	288	305	18	27%	
Postage	350	88	34	(54)	10%	
Water	4,505	1,126	1,037	(89)	23%	
Business Rates	8,261	2,065	1,839	(226)	22%	<ul style="list-style-type: none"> • Business rates re-assessed
Telephone	950	238	213	(25)	22%	
Insurance	5,786	1,447	924	(523)	16%	<ul style="list-style-type: none"> • Prom Youth/Rec Ground insurance cover for 14/15
Advertising	400	100	-	(100)	0%	
Subscriptions	800	200	786	586	98%	<ul style="list-style-type: none"> • SLCC/CALC membership
Information Technology	7,000	1,750	2,727	977	39%	<ul style="list-style-type: none"> • Balance brought forward for office refurbishment
Travelling Expenses	600	150	23	(127)	4%	
Training Expenses	600	150	-	(150)	0%	
Civic Expenses	2,000	500	83	(417)	4%	<ul style="list-style-type: none"> • April Chairman/Mayors' allowance civic year does not run as fiscal year.
Sundries	100	25	38	13	38%	<ul style="list-style-type: none"> • £6.43 to be recoded to postage IC
Bank Charges	100	25	-	(25)	0%	
Audit Fees	1,300	325	232	(93)	18%	<ul style="list-style-type: none"> • Year-end audit
Accountancy Fees	4,000	1,000	2,125	1,125	53%	<ul style="list-style-type: none"> • 2013-14 year-end
Gas	6,548	1,637	607	(1,030)	9%	All departments
Electricity	4,525	1,131	417	(714)	9%	<ul style="list-style-type: none"> • Summer usage
Repairs and Maintenance	27,800	6,950	7,586	636	27%	All departments
Professional Fees - Non Financial	2,600	650	1,200	550	46%	<ul style="list-style-type: none"> • Invoiced for full year - paid monthly
Toiletries and Cleaning Materials	450	113	199	87	44%	Victoria Hall
Rent Payable	635	159	35	(124)	6%	<ul style="list-style-type: none"> • Bulk purchasing at beginning of year
						Rent
						<ul style="list-style-type: none"> • Allotments and the bandstand

C14/076 Cont. Overheads Cont	Budget for year £	Budget to date £	Actual to date £	Variance £	Budget spend to date %	Comments
Card Handling Charges	200	50	60	10	30%	Information Centre <ul style="list-style-type: none"> Barclaycard machine Public Conveniences Invoice dating variance One payment beginning of financial year Lido Toilets refurbishment loan <ul style="list-style-type: none"> Payment made in July
Cleaning	15,900	3,975	2,650	(1,325)	17%	
Communications	2,530	633	367	(266)	15%	
Lengthsman	7,500	1,875	1,529	(346)	20%	
Grants to Local Groups	2,000	500	500	0	25%	
Parish Election Costs	1,200	300	1,319	1,019	110%	
PWLB Loan Interest Paid	6,576	1,644	-	(1,644)	0%	
Pensions	1,500	375	-	(375)	0%	
	223,327	55,832	51,494	(4,338)	23%	
Net profit	4,412	1,103	5,109			

C14/077	Department Reviews	
	Members considered the individual department reviews and the departmental risk assessments as follows:	
a) Department 2 Victoria Hall		
	<u>RESOLVED</u>	<ul style="list-style-type: none"> That the provision of more marketing to increase income from the Victoria Hall would be considered by the Facilities Committee. That the Council Leader and Town Clerk liaise with South Lakeland District Council to clarify the status of the Victoria Hall grant application. That the risk assessment was approved.
b) Department 2 Victoria Hall – Linked business - Small Contractors Scheme		
	<u>RESOLVED</u>	<ul style="list-style-type: none"> That quotes for the maintenance programme for Victoria Hall would be considered by the Facilities Committee.
c) Department 3 Information Services		
	<u>RESOLVED</u>	<ul style="list-style-type: none"> That the future development of the Information Centre be considered by the Facilities Committee. That the risk assessment was approved.

d) Departments 4,5 & 6 Public Conveniences		
C14/077 Cont.	<u>RESOLVED</u>	<ul style="list-style-type: none"> • That the deadline of the end of the financial year be given to Healthmatic for the completion of the snagging work. • That the risk assessment was approved.
e) Department 8 Allotments		
	<u>RESOLVED</u>	<ul style="list-style-type: none"> • That further investigations are carried out to resolve the flooding issues at Grange Fell. • That the risk assessment was approved.
C14/078	Finance Matters	
a) Chairman's Allowance		
	Members considered the report and the proposed changes to the Chairman's and Vice Chairman's Allowance.	
	<u>RESOLVED</u>	<ul style="list-style-type: none"> • That the allowances for the Chairman and Vice Chairman be paid as actual expenditure incurred or to be incurred. • That the expenditure incurred or to be incurred will be reimbursed via an expenses claim form. • That members will continue to claim for travel and subsistence allowance using an expense claim form. • That the Chairman and Vice Chairman will use the same claim form. • That the payment will be included on the monthly payments for approval list.
b) Accountancy Services.		
	Members considered the review of the accountancy services.	
	<u>RESOLVED</u>	That a Task and Finish Group be set up to review the services and to assess the value for money of the accountancy services.
c) Annual Return 13/14.		
	Members considered the amendment of box 9 for 2013/14 Annual Return using the asset value set in 2013 and any additions or deletions within the period.	
	<u>RESOLVED</u>	That the amendment be approved. The Town Clerk signed the amendment made to box 9 for 2013/14 Annual Return.

C14/079	Councillor Surgeries	
	To consider the future use of councillor surgeries as a method of engaging with the community.	
	<u>RESOLVED</u>	<ul style="list-style-type: none"> • That pilot outreach surgery venues be explored and 2 outreach surgeries held before May 2015. • That 3 councillor surgeries in the Victoria Hall would be held before May 2015. • That the administration of these was delegated to the clerks.
C14/080	Next Meeting	
	Members noted that the next Full Council Meeting would be held at: Monday 13 October 2014, 7.00pm Victoria Hall, Main Street, Grange-over-Sands	
C14/081	Members considered moving to Part 2	
	<u>RESOLVED</u>	That the meeting move to Part 2.
C14/082	Neighbourhood Planning Part 2	
	Members considered quotations for the contract to facilitate the Neighbourhood Plan as discussed in agenda matter 9.	
	<u>RESOLVED</u>	That a commission, of the full value of the grant received from DCLG of £7,000, be awarded to Towns Alive.

There being no further business, the meeting closed at 10.20 pm.

SIGNED:

DATE:

Cllr. Harvey, Chair.