

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Tom Harvey

Civic Mayor:
Cllr. Trish Thomas

Town Clerk:
V. Tunnadine

Deputy Town Clerk:
C. Benbow



Council Offices
Main Street
Grange-over-Sands
Cumbria, LA11 6DP

Tel: (015395) 32375
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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are requested to attend the Meeting of the Personnel Committee to be held in the Chambers, Victoria Hall, on Monday 17 November 2014 at 6.00pm

Yours faithfully,

A handwritten signature in black ink, appearing to read 'V. Tunnadine', written in a cursive style.

Viv Tunnadine, Town Clerk

(Please Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public)

AGENDA

1. Apologies for Absence

To receive and approve apologies from members.

2. Minutes of the Previous Meeting

To authorise the Chairman to sign the Minutes of the Meeting of the Personnel Committee held on Monday 23 June 2014 as a true record.

3. Declaration of Interests and Dispensations

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

4. Public Participation

Have Your Say: Members of the public are invited to speak on matters related to the agenda for up to three minutes.

5. Public Bodies (Admission to Meetings) Act 1960

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

6. Complaints and Complaints Management

To receive a progress report. *(circulated)*

7. Policy & Procedure Review process

To consider the draft amended schedule. *(circulated)*

8. Appraisal System format review

To consider the draft appraisal system format. *(circulated)*

9. Lengthsman

To consider a proposal from Cllr. McCall to review of Lengthsman duties.

10. Training

To discuss training opportunities and requirements for 15/16.

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| 11. Staff Pay |
| To progress staffing issues referenced in the circulated confidential report that considers the draft pay scales for staff 15/16 and supporting documentation. <i>(circulated)</i> |
| 12. Next Meeting |
| To note that the next Full Council Meeting will be held at: Monday 23 rd March 2015 6.00pm Chambers, Victoria Hall, Main Street, Grange-over-Sands |
| 13. PART TWO ITEMS – If required |