

**Grange-over-Sands Town Council
Priorities and Action Plan 2018 – 2019
October 2018 APPROVED**

Objective 1: Civic Amenities, Health and Wellbeing			
To support and contribute to the social fabric of the town, and to enhance community facilities and the quality of life.			
What	How	When	Progress
Victoria Hall: Maintenance	Complete action resolved from previous Building Maintenance Plan: Glass Passage – refurbishment	Summer 2018.	Completed – interior decoration to be done by FOH staff.
	Building Maintenance Plan 2018 – 2022 (approved May 2018)	See Building Maintenance Plan	See Building Maintenance Plan
Victoria Hall: Operations	<ul style="list-style-type: none"> • Continue to hire and promote the Hall. • Review hire agreements. 	<ul style="list-style-type: none"> • Ongoing • Summer 2018 	Ongoing
Victoria Hall: Future	Work with Victoria Hall Support Group (VHSG) with remit to engage with the challenges of losing SLDC grant income from 2019.	Ongoing	Ongoing
	Victoria Hall Action Plan (approved March 2018)	See Victoria Hall Action Plan	See Victoria Hall Action Plan – Working Party of Councillors and VHSG members meet regularly to review.

Public Conveniences	On behalf of the Bay Villa Trust, provide three blocks of public conveniences (Ornamental Gardens, Church Hill and Promenade) working with the cleaning and maintenance contractors to ensure a high standard of facility. Annual rolling contract.	Ongoing	Ongoing
Recreational Facilities and Parks	Continue to enable the provision of the Recreation Ground on the Promenade. Phased replacement first generation skate ramps over three years.	Ongoing Second ramp scheduled winter 2018	Ongoing
	Work in partnership with SLDC and the Yewtree Play Project Steering Group to regenerate the playground at Yewtree Road playing field. (£5,000 allocated and £20k SLDC LIPS grant in reserves)	Ongoing	Ongoing
	Fund and organise the Ornamental Gardens wall top planting. (£1,500 allocated)	Tulip bulbs ordered in October	Ongoing
Allotments	Continue to provide and maintain allotments at two sites – Grange Fell and Yewbarrow.	Ongoing	Ongoing
	Investigate the possibility of creating new allotments if there is demand	As required	As required
Bandstand	Organise the <i>Music in the Park</i> Summer Concert Season (May - Sept) <ul style="list-style-type: none"> • Book bands, generate publicity • Liaise with Charity and Co, provide portaloo 	Ongoing	2018 Season successfully completed – bookings for 2019 underway.
	Continue to seek sponsors for the Concerts.	Ongoing	Complete for 2018 season

	Ensure speakers installed/removed each season to comply with Listed Building Consent.	May 2018 and after last concert.	Complete for 2018 season
Information Centre	Provide an Information Centre for residents, visitors and businesses.	Ongoing	Ongoing
	Encourage the recruitment and training of volunteers. Advertise and interview for new volunteers.	Ongoing – 3 new volunteers this summer – next recruitment February 2019	Ongoing
	Review the service to ensure effective delivery.	See Victoria Hall Action Plan	See Victoria Hall Action Plan
Civic Pride:	Continue to encourage civic pride through the provision of:		
	<ul style="list-style-type: none"> Community Lengthsman 	Ongoing	Ongoing
	<ul style="list-style-type: none"> Hanging Baskets and Christmas Trees at Victoria Hall 	May and December	Ongoing
	<ul style="list-style-type: none"> To provide Christmas lights. To commission and install 4 new motifs at roundabout. 	Summer 2018 – permission granted from County for new street column lights	Complete - Christmas Lights purchased with agreement to 2022
	<ul style="list-style-type: none"> Support Mayor/Deputy Mayor attendance at events 	Ongoing	Ongoing
	<ul style="list-style-type: none"> Maintain and update Mayoral Chain 	Ongoing	Materials at Jewellers – waiting for a break in use of chain to do the job
	<ul style="list-style-type: none"> Maintenance of the War Memorial 	Ongoing	John Lambert Ltd renovation June 2018 complete

	<ul style="list-style-type: none"> • Organising Remembrance Sunday Services and Centenary Events 	November	Ongoing
	<ul style="list-style-type: none"> • Encouragement of litter-picking group 	Ongoing	Ongoing
	<ul style="list-style-type: none"> • Encouragement of gardening groups and liaison with SLDC 	Ongoing	Ongoing
	<ul style="list-style-type: none"> • Volunteers' 'thank you' tea party/event 	Annually	Completed - 2 August 2018
Transport	Cycling - Work with other authorities to provide cycle parking facilities at Church Hill public conveniences, the Library and elsewhere as appropriate.	Ongoing – Cllr. Thomas liaising with District and County	Ongoing
	Footways - Lengthsman keeps footways clear and safe – clear leaves, grit.	Ongoing	Ongoing

Objective 2: Economic Growth			
To support and contribute to the economic growth and prosperity of the Town.			
What	How	When	Progress
General Amenity	<p>Continue to work in partnership with other authorities and stakeholders to improve the general amenity of the town, specifically:</p> <ul style="list-style-type: none"> • The Ornamental Pond • The Lido • Signage – continue to improve signage around the Town – investigate providing sign at Greaves Wood Road. 	Ongoing	Resolution to support SLDC ‘Light touch’ restoration of the Lido (March 2018)
Local Groups	Continue working collaboratively with local groups to support initiatives that contribute to the visitor experience and enhance the quality of life for residents.	Ongoing	Ongoing
Christmas Committee	Support the Christmas Committee by providing insurance cover for the lights, event, sleigh, and volunteers.	Ongoing	Ongoing
Events	Provide administrative support and advice for events in relation to licences, permissions and risk assessments.	Ongoing	Ongoing
Chamber of Trade	Support the Chamber of Trade in its initiative to create an economic hub to host workshops and support for new business starters.	Ongoing	Ongoing
Shop Front Grants	Administer Shop Front Grants to local businesses when available from SLDC.	As available from SLDC – Last grant Spring 2017.	N/A

Objective 3: Planning and Development			
To support sustainable appropriate development, where this meets local planning criteria and the Neighbourhood Plan.			
What	How	When	Progress
Planning Applications	<p>Respond to planning application consultations from local planning authority (South Lakeland District Council).</p> <p>Promote community engagement in planning and represent our residents.</p> <p>Request training/meeting with SLDC to ensure GTC planning responses are heard.</p>	Ongoing	Ongoing - Neighbourhood Plan Steering Committee Sub-Group are working with Holbeck Homes on the proposed Holker Development, to ensure effective community consultation.
Neighbourhood Plan	<p>Complete the Neighbourhood Plan for Grange</p> <p>When plan completed, ensure GTC planning responses are congruent by creating guidelines for Councillors.</p>	Referendum July 2018	Complete.
Consultations	<p>Commenting on Local Plan and structure plans for development, transportation and future strategic planning.</p>	Ongoing	Ongoing

Objective 4: Community Engagement			
To encourage and facilitate community engagement ensuring those members of the community with the smallest voice are heard and to value the community's contributions and give them when required, due consideration.			
What	How	When	Progress
Promote democracy and publicise Town Council's work	Publicise the duties and powers of the Town Council to residents (using website, social media, posters, Grange Now etc) and raise the profile of the Town Council.	Ongoing	Ongoing
Councillors: Surgeries	Hold regular multi-council surgeries in local venues and advertise them on Face Book.	Ongoing	Ongoing
Councillors: Representatives	Provide Councillor Representatives for local groups as requested.	Ongoing	Complete – agreed reps May 2018 for 18/19.
Website: Information	Publish updated Council documents promote events and the Information Centre and Victoria Hall.	Ongoing	Ongoing
Website: Engagement	Review, improve and further develop the GTC website. Use social media to engage younger people.	Summer 2018 - new site commissioned from Treble3 Ltd.	September 2018 - Content for new site delivered to designers.
Grants	Support local non-profit organisations by providing grants, assisting organisations to complete grants and promoting GTC grants. (£2,000 allocated)	Ongoing	Ongoing

Objective 5: Sustainability and Credibility – Core Council Business			
To ensure an adequate and realistic provision of resources and services that meets the Council’s objectives and to ensure that these are managed in such a way as to encourage economic efficiency through regular budget reviews and developing a precept that meets the needs and aspirations of the Community.			
What	How	When	Progress
Statutory Duties	Continue to undertake statutory duties to: <ul style="list-style-type: none"> • Manage finances in compliance with the Financial Regulations. • Manage meetings and administer Council’s business in compliance with the Standing Orders. • Undertake external and internal audits. • Maintain internal controls. • Write, update and review Risk Assessments for all activities. • Write, update and review Policies and Procedures. • Employ and manage staff in compliance with Employment Legislation. 	Ongoing – audit date set by External Auditor	Ongoing
Asset Management	Ensure that the Councils’ assets are managed effectively on behalf of the community.	Ongoing	Ongoing
Public Queries	Respond to queries to Council Office, help people solve problems or identify which Council or other body can best help them.	Ongoing	Ongoing

Budget and Precept	Ensure that approved actions are costed and included in the budget each year.	November	Ongoing
Bay Villa Trust	Council acts as Trustees to the Bay Villa Trust, managing investments and grants.	Ongoing	Ongoing
<p>Objective Six: Professional Standards</p> <p>To adopt and maintain professional standards in all aspects of the Council's business and be recognised locally and nationally as a well-managed council, representative of the needs of the people that it serves and for being transparent and honest in everything that it does.</p>			
What	How	When	Progress
Local Council Award Scheme	Apply to the relevant scheme if the Council is eligible and if it will provide clear benefit for residents.	When Council eligible.	N/A
Aspiration	Aspire to high standards and best practice even if Council is not eligible or chooses not to apply to Local Council Award Scheme.	Ongoing	Ongoing
Training	Identify and support the training needs and aspirations of all councillors, staff and volunteers.	Ongoing	Ongoing
General Power of Competence (GPC)	Resolve to use GPC when the Council is eligible.	November 2017 first resolved	Annual Review (resolved May 2018)