

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman:
Cllr. Tom Harvey

Civic Mayor:
Cllr. Tricia Thomas

Town Clerk:
V. Tunnadine

Deputy Town Clerk:
C. Benbow



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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall, On Monday 13 October 2014 commencing at 7.00 pm.

Present:

Cllr. Harvey – **Chair**
Cllr. Greenway, Cllr. McCall, Cllr. Thorne,
Cllr. Thomas, Cllr. Brennand, Cllr. Shapland, Cllr. Sobue.
V. Tunnadine – Town Clerk
C. Benbow – Deputy Town Clerk

In attendance:

7 members of the public

Public Participation:

Have Your Say

A resident made a representation to members with regard to repeated incidents of anti-social behaviour in Yewbarrow Woods. Young people appeared to be lighting fires, leaving litter and causing damage to the viewing point. A locally made bench that was sited at the view point had been thrown and damaged. The resident requested that a letter be sent to SLDC, the land owners, to ask that this matter receives their most urgent attention.

The resident also suggested that SLDC are requested to trim the vegetation by the view point to ensure that the view could be maintained and that similar vegetation on the paths required clearing.

Council Response

The Town Clerk responded that Grange Town Council had been informed of this problem and a similar problem on land belonging to Holker Estates and that she had already written to the District Council.

The Town Clerk would write again.

Cllr. Thorne advised the meeting that Cumbria County Council were obligated to maintain pathways and that he recommended that members of the public contact them.

Cllr. McCall suggested to the meeting that the relevant department can be contacted via their website.

The Chairman of GADAG, made a representation to members with regard to agenda item 9: The SLDC Community Infrastructure Levy consultation:

"I am here to reiterate, on behalf of VK, some data that she has discovered in her constant research into SLDC's shortcomings. These refer to CIL (Community Infrastructure Levy) and I quote partly from her document:

"Cartmel Peninsula Traffic Impact Assessment Study (March 2013) has been undertaken. It found that traffic levels generated by the development proposed in Grange and the wider Cartmel peninsula would not have significant detrimental impacts on the local road network and therefore did not result in any need for mitigation or other measures to be put in place. Work is proposed to complete the footway from the village of Lindale to Grange-over-Sands, 3 kilometres to the south. This scheme could be funded through the use of CIL..."

There is no mention of:

- *Improvement to B5277 through Grange-over-Sands and Kents Bank e.g. resolve delivery problems for business on Main Street with no rear access, separation of through traffic, resolution of traffic 'pinch points etc."*
- *Footway on Holme Lane (B5277) to allow safe pedestrian access between site RN79 and services in Allithwaite village (school, shop, Post Office, Community Centre and church) even though this was recommended by the Planning Inspector."*

The GADAG Chairman said this has not been included in some of the proposals put forward by Applethwaite Homes in regard to the development of 18 homes at Jack Hill, although some traffic-calming measures are proposed. (SL/2014/0800) and continued reading:

- *Cycle route Kents Bank to Grange-over-Sands (mentioned in Local Plan)*
- *Re-instatement of Berners bridge to the promenade (Right of Way and mentioned in Local Plan)."*

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The GADAG Chairman said that SLDC continue to run roughshod over Grange in many planning matters, and it brings local residents almost to despair that very little can be done to mitigate this, despite so many submissions by GTC in particular.

A member of the Park Road Gardens Committee, made a representation to members on behalf of the Friends of Park Road Gardens, requesting that the temporary loud speakers on the band stand are moved as they were still in place despite her request to remove them at the Full Council meeting in September, also that the breeze blocks were still at the bandstand.

The resident also raised her concern that the musical notes sculpture on the railings above the Bandstand hut encouraged young people to climb over the railings. She informed the meeting that the contractor who installed the artwork had obtained a key for an electrical supply from the Victoria Hall.

Council Response

The Chair responded that at the request of the SLDC Conservation Officer and Planning Officer, the speakers remained in place until a site meeting could take place when they would assess the heritage impact of the speakers on the bandstand.

The Chair informed the resident that the breeze blocks had not been removed as the Council Office was unable to ascertain their purpose and who was responsible and that this matter was on-going.

The Chair informed the resident that the railings were owned by SLDC and that the installation was not carried out by Grange Town Council. *Resolved amendment signed at meeting: That Grange Town Council was not involved in the installation.*

A resident made a representation to members with regard to the installations of the speakers at the band stand in Park Road Gardens and said that the response from GTC that speakers had to stay in place at the request of SLDC was unsatisfactory and that if the Council planned to fix the speakers for 5 months of every year, the Council should make a listed planning application to the local planning authority to that effect and the speakers should be removed.

The resident also said that despite the employment of new financial systems there was no 6 month report for member's consideration at the meeting and felt that this was important as a substantial grant from SLDC for the Victoria Hall had not yet been received by Council. He said that there was no remit or identified membership of the proposed group to review the accounting and financial services.

The resident also made representation about agenda matter 22: Draft Strategic Priorities and suggested that there was no inclusion of income streams for Council such as advertising for local businesses and hotels on the Council website. He suggested that a priority for the Council should be to place pressure on SLDC to sell the "old nurseries" land at the bottom of the Berners Car Park to raise capital to make repairs to the Promenade.

The resident also asked if the Council could contact SLDC to find out the reason for the closure of the children's playground on the Promenade.

Council Response

The Chair responded that the installation was temporary and that at the request of the SLDC Conservation Officer and Planning Officer, the speakers remained in situ until a site meeting could take place when they would assess the heritage impact of the speakers on the bandstand for summer usage.

The Chair informed the resident that a SLDC cabinet meeting had resolved that the capital raised from the sale of the land at the bottom of the Berners Car Park would be ring fenced to match fund a potential grant from the Heritage Lottery Fund to support the development of the Lido.

The Chair informed the meeting that SLDC had already been contacted with regard to the closure of the playground.

Police Report

Apologies were received from PCSO H. Firth

District Council Report

Apologies were received from the district councillors.

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County Council Report		
<p>Cllr. Wearing informed the meeting of the following matters:</p> <ul style="list-style-type: none"> • That the police commissioner for Cumbria was unable to attend the next scheduled Neighbourhood Forum meeting due to poor health. • Bus Services 532 – that there were two competing franchises for the local Grange Circular route and he hoped that this would be resolved soon. Cllr. Wearing informed members that tickets were not transferable between the operators. • That Unitary Authority status for Cumbria was being considered with a potential saving of around fifty million pounds and anticipated that this may be established in 5-6 years' time. <p>On matters raised by the public:</p> <ul style="list-style-type: none"> • Cllr. Wearing would contact CCC to clear footpaths in Yewbarrow Woods. 		
Civic Mayors Report		
<p>This month, despite being on holiday for two weeks, Jackie and I have managed to clock up a few appearances.</p> <p>The first was to attend the 35th Charter Lunch of Grange Lions. Having used up my small selection of Lions anecdotes last year when I attended as Deputy Mayor, I was initially a bit stuck for something to say but the Lions do so much for various charities, locally, nationally and internationally I could probably have written a paper on the subject if I had wanted to. It was a pleasure to meet up with such a dedicated and active group and share a delicious lunch with them.</p> <p>This past weekend, Jackie and I were invited to the Grange Soroptimists 60th anniversary celebrations which kicked off with a reception at Cartmel Priory. There we were introduced to Soroptimists past and present as well as those from other parts of the country and indeed other countries. On Sunday we attended the unveiling of a Town Crest, presented to Grange to commemorate the 60 years of Soroptimists in the town and all the work they have done over the years. I was invited to accept this impressive stone which has been erected in the flower bed near the Ornamental Gardens and the bus stop, on behalf of the town and people of Grange.</p> <p>Jackie and I have also been very busy organising and publicising our Charity Concert on Friday next, October 17th, 7:30 in the Victoria Hall. I hope to see you there.</p>		
Tricia Thomas, Civic Mayor		
C14/083	Apologies for Absence	
	<u>RESOLVED</u>	That apologies were received and approved from Cllr. Fitt.
C14/084	Minutes of the Previous Meeting	
	<u>RESOLVED</u>	That the Minutes of the Meeting of the Town Council held on Monday 8 September 2014 were accepted as a true record with agreed amendments to the planning response.
C14/085	Requests for dispensations	
	<u>NOTED</u>	That there were no requests received for dispensations.
C14/086	Declaration of Interests	
	Cllr Thorne declared a pecuniary interest in both Royal British Legion applications as the development may affect the value of his property.	
C14/087	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item	
	<u>RESOLVED</u>	That matter 23 should be considered in public. That if members were required to discuss the specific details of the contract, the matter would be then considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 .
C14/088	Planning Report	
	Members considered the following planning applications	
	Application Number	Address and Specification
a.	SL/2014/0817	Sedgley, Park Road. Replacement UPVC window frames. Mrs Elena Morgan Full Planning Application
	<u>RESOLVED</u>	NO OBJECTION

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b.	SL/2014/0848	Blawith Farm, Lindale Road. Extension, alterations and conversion of two redundant farm buildings into two dwellings. Mr and Mrs M Fallowfield. Full Planning Application
	<u>RESOLVED</u>	<p>OBJECTION</p> <p>Grange Town Council supports the development of this brown field site in principle. However, GTC can only comment on the application as it stands.</p> <p>GTC objects to this current application on the following grounds:</p> <ol style="list-style-type: none"> I. Track Construction: There is insufficient detail on the construction of the access track. Regular use of this track may produce deep ruts, damage tree roots, create areas of erosion and damage the character of a popular visitor walking route. II. Drainage: There is insufficient detail on the provision of drainage for the development and it appears surface water run off could have a significant impact on the surrounding area. The site is upstream of Windermere Road, which is identified as a surface water flooding hotspot. Heavy rain has already destabilised the ground and brought down full-sized trees on the slope by the Windermere Rd car park. The holding tanks under Booth's car park are not designed to take extra runoff created by development in the area. A flood risk assessment is requested. III. Ecological Impact: Part of the track is shown on Cumbria Wildlife Trust's website as being part of Brown Robin Nature Reserve - and even if it is not, it is close proximity to the reserve. We are concerned about the ecological impact of these plans on the Nature Reserve, which do not appear to have been fully considered. IV. Access – the path through Blawith is currently one of the main public access points to the Nature Reserve. GTC is concerned that there is no evidence of dialogue with Cumbria Wildlife Trust or indication of how public access will be provided in the event of the development taking place. V. Environmental Impact – more vehicles using the track will have an impact on the area. GTC requests that a condition that oil filters are built in to the drainage system for the car parking areas is imposed and that only private vehicles be allowed to use the track. Or that the track is not changed at all, and all access is along the existing tarmac road via the Netherwood.
c.	SL/2014/0892	24 Charney Court Erection of 2m high fence behind existing wall and gate Full Planning Application
	<u>RESOLVED</u>	NO OBJECTION
e.	SL/2014/0841	Former public convenience, Promenade Change of use and alterations from former public convenience into artist's studio. Full Planning Application
	<u>RESOLVED</u>	<p>NO OBJECTION</p> <p>GTC supports this application and raises the following:</p>

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	SL/2014/0841 Cont.	<p>I. Concerns that vandalism and security may well be an issue at the site as it is fairly isolated.</p> <p>II. Concerns about vehicular access and parking on the Promenade and requests that some access restrictions are placed on the development.</p> <p>III. As the site is not in a designated residential area, GTC requests that no overnight occupation is a condition.</p>
f.	SL/2014/0889	55 Kentsford Road Dormer window and side conservatory Full Planning Application
	RESOLVED	OBJECTION GTC objects to this development as the conservatory is not in keeping with the surrounding area.
g.	SL/2014/0967	Fairlands, Charney Well Lane Various alterations and extensions. Full Planning Application
	RESOLVED	NO OBJECTION GTC requests that this development is seen as an opportunity to resolve some of current surface water run off issues in the area and that the effective management of surface water at the site will improve matters for the immediate area.
h.	SL/2014/0971	Castle Rigg, Lyndene Drive Side extension, replacement windows, replacement shed and adjustments to driveway Full Planning Application
	RESOLVED	NO OBJECTION GTC raises that it doesn't appear that there is enough space to park two cars, or to manoeuvre them safely.
Councillor Thorne left the room		
j.	SL/2014/0872	The Royal British Legion, Kents Bank Road Variation of condition 2 attached to Planning Permission SL/2013/1123 Tesco Stores Limited Full Planning Application
	RESOLVED	OBJECTION GTC objects on the grounds of noise nuisance caused to residential neighbours, specifically: <p>I. The external chiller needs to be assessed for noise levels.</p> <p>II. The use of the service area behind unit one needs to be restricted as the proposed use of cages there would contribute significantly to noise nuisance.</p>
k.	SL/2014/0873	The Royal British Legion, Kents Bank Road Discharge of conditions 3,5,6,8,9,10 attached to Planning Permission SL/2013/1123
	RESOLVED	OBJECTION GTC objects to this discharge on the grounds of noise nuisance caused to residential neighbours, specifically: The plans specify that brushed concrete is to be used in the service yard, where cages will be moved around. Brushed concrete is a particularly noisy surface. GTC requests that the use of a quieter surface is a condition.
Councillor Thorne returned to the room		
C14/089	Delegated Authority	
	NOTED	Members noted that no items were responded to under delegated authority as the consultation deadline fell between meetings.

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C14/089 Cont. a	SL/2014/0800	Residential Development at Jack Hill	
	Members were informed that an application had been received on the day of the meeting with a deadline of the 29 October 2014. The application was on the border of the parish of Grange and Lower Allithwaite Parish Council.		
	RESOLVED	That a response would be submitted under delegated authority.	
	Finance Monthly Payments		
C14/090	Verification of Expenditure		
	NOTED	That prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and could verify their authenticity.	
C14/091	Verification of Accounts Reconciliation		
	NOTED	That prior to the meeting two councillors verified that the monthly accounts reconciliation had taken place.	
C14/092	Approval of Payments		
	RESOLVED	That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as follows:	
a.	C14/092 Cont. October 2014 Accounts for Payment		£
	Cheques (Nat West)		
		Petty Cash	36.32
	Direct Debits (Nat West)		
	1-M7	SLDC – Non-Domestic Rate. V. Hall	496.00
	2-M7	SLDC – Non-Domestic Rate Rooms 1-3/ Council Office	117.00
	3-M7	SLDC – Non-Domestic Rate Police Room 4	85.00
	182	U Utilities - C Hill PC water 6 June to 5 Sep 2014	155.62
	183	U Utilities - V Hall water 6 June to 5 Sep 2014	364.44
	188	British Gas - V Hall August 2014	23.63
	189	U Utilities – Ornamental Gardens PC water 5 June to 8 Sept 2014	295.95
	192	U Utilities - Prom Lido PC water 17 June to 15 Sep 2014	216.50
	202	Barclaycard transaction fees- September 2014	24.13
	204	British Gas - V Hall September 2014	19.75
	205	Npower - Christmas Tree electricity admin. charge	6.46
		Total Nat West account	£ 1,840.80
	Unity Trust		
	176	Shorrocks Trichem - cleaning materials	221.21
	177	SLCC Enterprises Ltd - C Benbow ILCA training course	118.80
	184	Cllr. Greenway - travel expenses	27.00
	185	Joel Davenport - V Hall internal window cleaning	30.00
	186	Ian Robinson - IC stock	50.75
	187	Yellow Publications - IC stock	53.20
	190	Morecambe Bay P/Ship - Cllr. Greenway Conference	12.00
	194	SLDC - electricity recharge Ornamental Gardens 1/7 to 15/9 2014	56.80
195/	208	CPC - V Hall replacement foyer light bulbs	130.37
	196/	196aCr/PR Books - IC stock	145.72
	197	Healthmatic Public Conveniences cleaning Sept 2014	1,590.00
	198	Lengthsman - September 2014	374.00

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	C14/092 October 2014 Accounts for Payment Continued		
	199	The Lawn Man - hedgehogs for gutters 3 x PCs	113.20
	200	Intouchcrm - website monthly hosting October 2014	35.99
	201	Daniel Hire - hire mobile toilet Park Rd Gardens Sep 14	48.00
	203	BDO - external audit fees 2013-14	756.00
180/	181	181aCr/206 YPO - cleaning materials	80.76
	207	WB Electrical - PAT testing V Hall	595.20
	7TC	Ten64Productions (Chris Bannister) - IC ticket sales reimbursement	363.00
		Temple Heelis - October monthly payment HR support	120.00
		Total Unity Trust account	£ 4,922.00
		Total accounts	£ 6,762.80
b.	Salaries, PAYE & N.I. (Unity Trust)		
		Total Salaries	£ 6,506.80
		HMRC PAYE & NI - Tax Month 6	£ 1,697.48
			£ 8,204.28
		Total Unity Trust account	£ 13,126.28
		Total all payments for approval	£ 14,967.08
	Accounts paid in previous month, not yet approved		
c.	Unity Trust		
	175	Telfords - V Hall repair ceiling dressing room	714.00
	8TC	Westmorland County Show - IC ticket sales reimbursement	931.95
	Nat West		
	Cheques		
	Direct Debits		
	179	Plusnet 9/09 to 8/10 2014 - telephone & broadband	54.46
	191	XLN calls & line rental September 2014	35.77
		Total Accounts paid in previous month	£ 1,736.18
		Grand Total	£ 16,703.26
4	Alto Prepaid Card (Pre-Authorised £1,000.00)		
	193	KPCM Display	8.76
5	Bank Balances		
		NatWest Current Accounts	105,799.53
		Unity Trust Bank	64,548.50
		Alto Prepaid Card	842.08

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C14/093	Grants Report	
	Members considered the following grant application requests:	
	a. Citizens Advice Bureau – South Lakes - £500	
	RESOLVED	That a grant of £300 be awarded to the Citizens Advice Bureau from the grants budget.
	b. Great North Air Ambulance – no value on application	
	RESOLVED	That the request was refused as the charity is not a specifically local charity.
	c. 1st Grange & Cartmel Scout Group – Circa £60.00	
	RESOLVED	I. That the printing is completed. II. That this award becomes annual work the Scouts without the requirement of a formal application to Council. III. This is conditional that the total amount of copying remains at 1000 copies.
	d. Grange Football Club - £30.00 football sponsorship	
	RESOLVED	That the grant was refused but the Civic Mayor would instead sponsor a ball as a donation from Civic Expenses.
	e. Shop front Scheme	
	NOTED	That the Council had been awarded a £1,000 grant from SLDC for Grange Shop fronts which would be discussed in detail at the scheduled November meeting.
C14/094	Consultations	
	a. SLDC Community Infrastructure Levy Draft Charging Schedule	
	Members noted that South Lakeland District Council’s Draft Charging Schedule was published on Thursday 18th September 2014 for a 6 week consultation period to provide the opportunity for representations to be made by 5.00pm on 30 October 2014.	
	RESOLVED	That Cllr. Greenway would draft and circulate a response to the consultation on behalf of the Council.
	b. National Grid	
	Members noted that National Grid had commenced a 12 week consultation on its emerging preferred route option to connect new sources of electricity generation into ‘the grid’ in Cumbria and Lancashire and to consider the consultation feedback from Cllr. McCall in Appendix A.	
	RESOLVED	That Cllr McCall would draft and circulate a response to the consultation on behalf of the council.
C14/095	Neighbourhood Plan	
	Members received an oral progress report to accompany the written report which they were given at the meeting. They were informed that Towns Alive appeared not to have received the draft amended contract from GTC and that the key personnel from Towns Alive, who were the sole deliverers of the Neighbourhood Planning within the organisation, had left Towns Alive. The Council had been informed that Towns Alive would be making a public announcement regarding their status during the week of the meeting. Legal advice had been sought. The Clerks would continue to research the matter.	
	RESOLVED	That the item would be deferred to the Facilities Committee on 27 October 2014 when more information would be available.
C14/096	Meetings of the Council	
	a. Members noted the law and statutory requirements relating to meetings of the Council and received an oral summary from the Town Clerk. <i>“Public Bodies (Admission to Meetings) Act, 1960 CH. 67. An Act to provide for the admission of representatives of the press and other members of the public to the meetings of certain bodies exercising public functions. “.. Any meeting of a local authority or other body exercising public functions, being an authority or other body to which this Act applies, shall be open to the public.”</i>	

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**C14/096
Cont.**

Grange Town Council had been asked by its electorate to review and to revise the procedures under which its business is conducted, to ensure meetings are compliant with the statutory obligations, and to make procedures known to its electorate.

Members please note that after consideration of the meeting report and approval of the structure of the meetings of the Council, a plain English version of the legal guidance will be developed for the public.

In summary, there is a statutory requirement for Council to allow public access to attend Council meetings in relation to formal meetings of the Council and its committees, where Council functions are to be considered and transacted. Council function relate to the statutory powers a council has.

Decision-making lies with Full Council and the Facilities Committee (which has delegated authority from Full Council).

The Council's Personnel Committee is required to make recommendations to Council. It cannot currently make decisions on behalf of the Council.

All meetings that function on behalf of the Council will be open to the public and will operate openly and transparently.

However, the public may, under s.1 (2) of the 1960 Act, be excluded for the whole or part of a meeting if the Council is going to consider an item that is confidential.

There are no specific rules relating to the structure of a councils committees.

The Councils current standing committees are the Facilities Committee and the Personnel Committee with a sub-committee to handle complaints and staffing issues.

It is permissible for members to meet informally for a variety of purposes. However the Council should not use informal meetings as a substitute for a properly established committee.

The Council and its committees may establish Advisory Groups which are restricted to advising the council (or committee) on 'any matter relating to the discharge of the Council functions.

Committees and advisory groups can include non-councillors except for a finance committee which must consist wholly of councillors.

Non-councillor members may be appointed to a committee because they can offer specialist knowledge, expertise or enthusiasm in the work of the committee or because they represent sections of the local community that are relevant to the work of the committee. On-councillor members of committees and sub-committees have limited voting rights and must abide by the Councils Code of Conduct.

Each advisory group will be given a remit, have agreed membership and an identified deadline which will be approved by the parent committee.

The following meetings are not included in the Council Committee Structure:

Training – councillor and staff development

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C14/096 Cont.	<p><i>Peer support – team building, communication, skills development</i></p> <p><i>Staff supervisions – with members</i></p> <p><i>Performance reviews – members and staff</i></p> <p><i>Information sharing – meetings with other organisations, public etc.</i></p> <p><i>Briefings – updates from SLCC, NALC and other authorities.</i></p>	
C14/096 Cont.	b. Members considered the proposed Council meetings structure	
	RESOLVED	<ol style="list-style-type: none"> I. That Full Council, Committees, and Sub-Committees would be open to the public unless there was a resolution to exclude members of the public under s.1 (2) of the 1960 Act. II. That wherever possible advisory groups or task and finish groups would be open to the public and advertised on the noticeboard. III. That members of the public would be invited to contact the Council with matters that were relevant to an advisory group or task & finish activities via the noticeboard. IV. That the Council would be clearer about the purpose of the meetings. V. That the meeting structure was approved.
C14/097	Recording of Council & Committee Meetings	
	Members considered the draft protocol as drafted by NALC on the recording and filming of Town Council Meetings and Committee Meetings.	
	NOTED	That the right to record, film and to broadcast meetings of the council is established following the Local Government Audit and Accountability Act 2014.
	RESOLVED	<ol style="list-style-type: none"> I. That the draft protocol was adopted. II. That a Plain English version of the protocol would be written for use at meetings.
C14/098	Advisory Groups	
	NOTED	Members noted the guidance notes for establishing Advisory Groups.
C14/099	Advisory Groups Terms of Reference	
	Members considered the draft general terms of reference for all advisory groups of the Council and the remit, membership and deadlines for the resolved individual Advisory Groups.	
	RESOLVED	<ol style="list-style-type: none"> I. That the general terms of reference for individual advisory groups was approved. II. That the individual Advisory Groups consider their draft remit and return to the next scheduled Full Council meeting with a draft remit, proposed goals, agreed activities and deadlines for Full Council approval. III. That the individual Advisory Groups take into account the findings of the Community Led Plan. IV. That the deadline for feeding back to the Clerks was 1 November 2014. V. That Cllr Sobue join the communication Advisory Group. VI. That an amendment be made and that the Pedestrian Experience Advisory Group and become Pedestrian, Cycling & Signage Advisory Group. VII. Cllrs. Thorne, Shapland, Harvey and Greenway would form the membership of the Accounting & Finance Advisory Group. VIII. That Cllr. Fitt be approached and asked if he wished to take part in any of the Advisory Groups.

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C14/100	Governance - Risk Assessments	
	Members noted the Report for Risk Assessments.	
	<u>RESOLVED</u>	<p>I. That the following assessments were approved:</p> <ul style="list-style-type: none"> ▪ Finance ▪ Governance ▪ IT & Website ▪ Business Continuity <p>II. That a Task and Finish Group was set up to review the current Risk Assessments format.</p> <p>III. That Cllr. Shapland and Cllr. Brennand were members of the Group.</p> <p>IV. That the Town Clerk would discuss the matter with the Internal Auditor.</p>
C14/101	Year- End External Audit	
	<u>NOTED</u>	<p>a. Members noted the external audit for year end 31 March 2014 had concluded and the Council had been sent a Minor Issues Report.</p> <p>b. Members noted that the Notice of Conclusion of Audit had been displayed in the Council's notice board from 2 October 2014 and would remain in place for the required 14 days.</p>
	<u>RESOLVED</u>	That when the accountancy service recommendations had been received they would be asked to discuss the PWLB loan payments with Cllr. Shapland.
C14/102	Asset Register	
	Members considered the revised asset register format for 14/15. Members considered the conversion of the existing asset register into an insurance stock inventory for all items in excess of £100.	
	<u>RESOLVED</u>	<p>I. That the revised asset register format for 14/15 was approved.</p> <p>II. That the conversion of the existing asset register into an insurance stock inventory for all items in excess of £100 was approved.</p>
C14/103	Effectiveness of Systems of Internal Control	
	Members considered the review of the effectiveness of Systems of Internal Control.	
	<u>RESOLVED</u>	That the review was approved.
C14/104	Assessment for the Review of the System Internal Audit Report	
	Members considered the assessment for the review of the system internal audit and reviewed the assessment within the Full Council Meeting.	
	<u>RESOLVED</u>	<p>That the members approved the assessment and were able to confirm that the Internal Auditor was satisfactory in the following areas:</p> <ul style="list-style-type: none"> ▪ Scope of internal audit ▪ Independence ▪ Competence ▪ Relationships ▪ Audit planning ▪ Reporting – Council had received and approved two reports from the Internal Auditor for the financial 13/14 year.
C14/105	Audit Plan	
	Members considered the Audit Plan for 14/15.	
	<u>RESOLVED</u>	The audit plan was approved.

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C14/106	Internal Auditor Appointment 2015/16	
	Members considered the appointment of the Internal Auditor for 2015/16.	
	<u>RESOLVED</u>	That the appointment was approved.
C14/107	Draft Council Strategic Priorities	
	Members considered the Draft Strategic Priorities Plan 2014 – 2020	
	<u>RESOLVED</u>	That members send feedback to the Town Clerk by 1 November to be collated into a report for November Full Council.
C14/108	Contract Renewal – Public Conveniences – Cleaning and Maintenance	
	Members reviewed the annual cleaning and maintenance contract of the public conveniences.	
	<u>RESOLVED</u>	I. That the contract be renewed for a further six months until 31 March 2015. II. That the potential for a longer-term contract be researched, with the goal of contracts running concurrently with the financial year.
C14/109	Next Meeting	
	<u>NOTED</u>	That the next Full Council Meeting would be held at: Monday 10 November 7.00pm Victoria Hall, Main Street, Grange-over-Sands

There being no further business, the meeting closed at 21.35

Signed:

Date:

Chair of Grange-over-Sands Town Council