

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Tricia Thomas

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



Council Offices
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www.grangeoversandstowncouncil.gov.uk

council@grangeoversands.net

V.A.T. Reg.No: 164 8707 80

October 2021

Grange Town Council Vacancy: Hall and Services Manager

Thank you for your interest in this role.

This is a great opportunity to join a small team and make a real difference to people's lives. Our work is varied and interesting. There is lots of information about the Town Council and what we do on our website.

I do encourage you to email me, so we can arrange to meet or phone, and chat informally about the role, before you apply.

Please download the below from www.grangeoversandstowncouncil.gov.uk

1. Job Description
2. Person Specification
3. Application Form
4. Equality and Diversity Monitoring Form

If you wish to apply for the position, please complete the application form and return by email to the Town Clerk townclerk@grangeoversands.net

The deadline for receipt of completed application forms is 9 am, Monday 22 November 2021.

Interviews will be held at the Victoria Hall on Wednesday 1 December 2021.

I look forward to hearing from you,

Claire

Claire Benbow
Town Clerk