

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## **DRAFT Minutes of the Staffing Committee**

**held in the Chamber, Victoria Hall, on Wednesday 8 October 2025 at 7pm.**

Present: Cllrs. R. Handley, A. Walmsley, T. Thomas, J. Walmsley.

Mrs. Benbow, Town Clerk.

### **DRAFT MINUTES**

#### **SC 25/08 Apologies for Absence**

##### **RESOLVED**

That apologies from Cllr. Tych, who was away on business, were approved.

#### **SC 25/09 Public Participation: Have Your Say**

There were no members of the public present.

#### **SC 25/10 Minutes of the Previous Meeting**

Members considered the Minutes of the Meeting of the Staffing Committee held on 13 August 2025.

##### **RESOLVED**

That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held 13 August 2025 as a true record.

#### **SC 25/11 Declaration of Interests and Dispensations**

There were no interests disclosed in matters to be discussed or requests for dispensations.

### SC 25/12 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

#### **RESOLVED**

Although there were no public or press present, Members noted that Item 6 was confidential, as individual staff could be identified and this would breach GDPR.

### SC 25/13 Staffing Matters

Members noted an update from the Town Clerk, that the Finance Administrator would be leaving at the end of March 2026, and considered terms and conditions for recruitment (*circulated*).

#### **RESOLVED**

That it was recommended that Full Council approve recruitment for a replacement Finance Administrator.

### SC 25/14 Next Meeting

Members noted that the next meeting of the Staffing Committee would be convened as required. The meeting closed at 7.40 pm.

Signed

Chairman

Date