

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## DRAFT Minutes of the Staffing Committee

**held in the Chamber, Victoria Hall, on Wednesday 8 October 2025 at 7pm.**

Present: Cllrs. R. Handley, A. Walmsley, T. Thomas, J. Walmsley.

Mrs. Benbow, Town Clerk.

### DRAFT MINUTES

#### SC 25/08 Apologies for Absence

##### **RESOLVED**

That apologies from Cllr. Tych, who was away on business, were approved.

#### SC 25/09 Public Participation: Have Your Say

There were no members of the public present.

#### SC 25/10 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on 13 August 2025.

##### **RESOLVED**

That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held 13 August 2025 as a true record.

#### SC 25/11 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

## **SC 25/12 Public Bodies (Admission to Meetings) Act 1960**

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

### **RESOLVED**

Although there were no public or press present, Members noted that Item 6 was confidential, as individual staff could be identified and this would breach GDPR.

## **SC 25/13 Staffing Matters**

Members noted an update from the Town Clerk, that the Finance Administrator would be leaving at the end of March 2026, and considered terms and conditions for recruitment (*circulated*).

### **RESOLVED**

That it was recommended that Full Council approve recruitment for a replacement Finance Administrator.

## **SC 25/14 Next Meeting**

Members noted that the next meeting of the Staffing Committee would be convened as required. The meeting closed at 7.40 pm.

Signed

Chairman

Date