TOWN COUNCIL OF GRANGE–OVER–SANDS

Chairman/Mayor:
Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:
Cllr. Ann Walmsley

Town Clerk:
Mrs. C. Benbow

Council Offices
Main Street
Grange-over-Sands
Cumbria
LA11 6DP

Tel: (015395) 32375
www.grangeoversandstowncouncil.gov.uk
council@grangeoversandstowncouncil.gov.uk

V.A.T. Reg.No: 164 8707 80

Minutes of the Staffing Committee

held in the Chamber, Victoria Hall, on Wednesday 8 October 2025 at 7pm.

Present: Cllrs. R. Handley, A. Walmsley, T. Thomas, J. Walmsley.

Mrs. Benbow, Town Clerk.

MINUTES

SC 25/08 Apologies for Absence

RESOLVED
That apologies from Cllr. Tych, who was away on business, were approved.

SC 25/09 Public Participation: Have Your Say

There were no members of the public present.

SC 25/10 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on 13 August 2025.

RESOLVED
That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held 13 August 2025 as a true record.

SC 25/11 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

SC 25/12 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

RESOLVED
Although there were no public or press present, Members noted that Item 6 was confidential, as individual staff could be identified and this would breach GDPR.

SC 25/13 Staffing Matters

Members noted an update from the Town Clerk, that the Finance Administrator would be leaving at the end of March 2026, and considered terms and conditions for recruitment *(circulated).*

RESOLVED
That it was recommended that Full Council approve recruitment for a replacement Finance Administrator.

SC 25/14 Next Meeting

Members noted that the next meeting of the Staffing Committee would be convened as required. The meeting closed at 7.40 pm.

Signed Chairman Date