

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

## Minutes of the Staffing Committee

**held in the Chamber, Victoria Hall, on Wednesday 13 August 2025 at 7pm.**

Present: Cllrs. R. Handley, A. Walmsley, T. Thomas, J. Walmsley, W. Tych

Mrs. Benbow, Town Clerk.

### MINUTES

#### SC 25/01 Apologies for Absence

All Committee members were present.

#### SC 25/02 Public Participation: Have Your Say

There were no members of the public present.

#### SC 25/03 Minutes of the Previous Meeting

Members considered the Minutes of the Meeting of the Staffing Committee held on 30 April 2025.

#### RESOLVED

That the Chairman was authorised to sign the Minutes of the Meeting of the Staffing Committee held 30 April 2025 as a true record.

#### SC 25/04 Declaration of Interests and Dispensations

There were no interests disclosed in matters to be discussed or requests for dispensations.

## SC 25/05 Public Bodies (Admission to Meetings) Act 1960

Members considered if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

### **RESOLVED**

Although there were no public or press present, Members noted that Item 6 was confidential, as an individual could be identified and this would breach GDPR.

## SC 25/06 Complaint Hearing

Members had convened to hear a complaint relating to a response the Town Council made as consultee on a planning application, following the Stage 2 Complaints Procedure as detailed on page 2 of the Town Council Complaints Policy.

The Complainant did not attend the meeting and did not send apologies.  
The Complainant had responded by email on 1 July 2025 to confirm attendance.  
They were sent the agenda and papers a week before the meeting.

Councillors waited for over an hour to give the Complainant chance to arrive.

### **RESOLVED**

That the Town Council would write to the Complainant that:

The Staffing Committee meeting on 13 August 2025, convened to hear the formal complaint made by the Complainant, took place as arranged.

The Complainant did not attend and did not send apologies, despite responding by email on 1 July 2025 to confirm attendance and receiving the agenda and papers a week before the meeting.

Councillors waited for over an hour to give the Complainant chance to arrive.

As they did not arrive, Grange Town Council has now closed this matter.

Any further complaints about Grange Town Council need to be taken up with the Monitoring Officer at Westmorland and Furness Unitary Council.

## SC 25/07 Next Meeting

Members noted that the next meeting of the Staffing Committee would be convened as required.  
The meeting closed at 8.10 pm.

Signed

Chairman

Date