

TOWN COUNCIL OF GRANGE-OVER-SANDS

Chairman/Mayor:

Cllr. Roger Handley

Vice-Chairman/Deputy Mayor:

Cllr. Ann Walmsley

Town Clerk:

Mrs. C. Benbow



Council Offices, Victoria Hall
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Cumbria, LA11 6DP

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V.A.T. Reg.No: 164 8707 80

Minutes of the Meeting of the Town Council held in the Victoria Hall**on Monday 14 October 2024 commencing at 7.00 pm.****Present:** Cllr. R. Handley – **Chair**

Cllr. A. Walmsley, Cllr. T. Thomas, Cllr. E. Walmsley, Cllr. J. Mason,
Cllr. W. Tych

Mrs. C. Benbow – **Town Clerk**

In attendance: Westmorland and Furness Unitary Councillor J. Boak and three members of the public.**Minute****Ref:****Agenda No:****C24/87 Apologies for Absence****1**

Apologies were received from Cllr. J. Walmsley who was absent due to holiday and from Cllr. Logan who was absent due to other commitments.

RESOLVED

That apologies from Cllr. J. Walmsley who was absent due to holiday, and from Cllr. Logan who was absent due to other commitments, were approved.

The Chairman welcomed Cllr. Wlodek Tych who has signed the Declaration of Acceptance and is now a Member of Grange Town Council.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/88 Public Participation: Public Have Your Say

2

Resident 1 Made representation to members regarding:

1. **Highways** – there have been several road closures recently; signage and notification for these have been poor. Reported road surface repairs have been made, but, specifically at Pig Lane, these repairs are not to a high standard.
2. **Speed Limit Consultation** - welcomed the proposed 30mph speed limit extension on Grange Fell Road and queried if anywhere else was being considered.
3. **Promenade Refurbishment** – has the surface now been finished?
4. **Berners Car Park** – when will this be reinstated to full capacity?
5. **Development** - what is the progress with the Spar development?
6. **Kents Bank** – what is happening to investigate the controlled explosion at the development site on Allithwaite Road?

Council Response The Chair responded that he and the Unitary Councillors had escalated the matter of the explosion, and it was now being investigated by the Health and Safety Executive. He advised that the other matters be addressed to Westmorland and Furness Council.

Resident 2 Made representation to members regarding the controlled explosion at the development at Kents Bank, concerned that it appeared there was no communication between the developers, emergency services and Unitary Council Planning Authority.

C24/89 Report

3

Westmorland and Furness Council Report

Councillor Jenny Boak reported:

1. **Kents Bank Explosion** - Lancet Homes have provided a statement that they are investigating the incident and that the Health and Safety Executive is now involved.
2. **Speed Limit Consultation** – there is now an initial consultation about the extension to the 30mph limit on Grange Fell Road. Cllr. Boak will ask if the limit can be extended further along the road.
3. **Ornamental Gardens Wall Top Planting** – Cllr. Boak has been in discussion with WFC staff about possibilities and ideas.
4. **Highways** – a sign has been requested on the black railings opposite the Hazelmere, to tell people the footpath finishes. Highways report that it is unlikely that a sign will be put up as the area is already cluttered with signs. Requests for improvements to parking provision at the school are under consideration by the Highways Team. The winter gritting programme is underway.

TOWN COUNCIL OF GRANGE-OVER-SANDS

5. **Windermere Road Flood Works** – work is in progress to complete the flood mitigation works.
6. **Former AGE UK** – planning application amendments have been made to the Spar application, with queries about the flood mitigation works. They are hoping to get the revised plans to the November planning committee.
7. **Kents Bank Closed Footpath** - this should be open by the end of the month. Network Rail are repairing railings to make the path safe.
8. **Library** – repairs are scheduled for February 2025 and should last two months.
9. **Lido Refurbishment** – a persistent issue with concrete has delayed project completion. WFC do not know when it will be completed but positive discussions are taking place with Save Grange Lido about the future of the site.
10. **Prom Refurbishment** – WFC have complained about the quality of the work to the contractors and some remedial work appears to be underway.

Mayor's Report

Mayor Cllr. Roger Handley reported that he had held a Councillor Surgery, been involved in responding to residents' concerns about the controlled explosion at Kents Bank development site, and that there have been no civic events.

C24/90 Minutes of the Previous Meeting

4

RESOLVED That the Minutes of the Meeting of the Town Council held on Monday 12 August 2024 were accepted as a true record.

C24/91 Declarations of Interests and Dispensations

5

NOTED There were no requests received for dispensations or declarations of interest.

C24/92 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

6

RESOLVED That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

TOWN COUNCIL OF GRANGE-OVER-SANDS

1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:

a. 2024/1048/FPA
Full Application

Former NatWest Building Society Bank Main Street GRANGE-OVER-SANDS LA11 6DP
Internal alterations and creation of a new access ramp outside shop front on public highway.

RESOLVED

NO OBJECTION

b. 2024/1047/ADV
Advertisement

Former NatWest Building Society Bank Main Street GRANGE-OVER-SANDS LA11 6DP
Advertisement consent for an externally illuminated fascia sign & projecting (bus stop) sign.

RESOLVED

NO OBJECTION

c. 2024/1839/FPA
Full Application

6 KENTSFORD ROAD GRANGE-OVER-SANDS LA11 7AP

Variation of conditions 2 (approved plans) & 3 (materials) attached to planning permission 2024/0996/FPA (Removal of existing conservatory and replacement with new garden room, enlargement of existing window, thermal upgrade of walls, and replacement windows)

RESOLVED

NO OBJECTION

2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

a. 2024/0655/LBC OLD WAITING ROOM BOOKSHOP GRANGE OVER SANDS TRAIN STATION SQUARE GRANGE-OVER-SANDS LA11 6EH Listed Building Consent Approved with Conditions.

b. 2024/1268/FPA GOLDSHORN EDEN MOUNT ROAD GRANGE-OVER-SANDS LA11 6BN Full Application Approved with Conditions.

TOWN COUNCIL OF GRANGE-OVER-SANDS

- c. 2024/1325/LBC 5 KENTS BANK HOUSE KENTSFORD ROAD GRANGE-OVER-SANDS CUMBRIA LA11 7BE Listed Building Consent Approved with Conditions.

3. Delegated Authority - Members noted that the following items were responded to under delegated authority as the consultation deadline fell between meetings:

Further information about the below first two planning applications was received with a 14-day response required. WFC take no response to mean no comment. GTC made no response.

- a. 2023/1117/FPA Full Application Abbott Hall Lambert Manor Kirkhead Road GRANGE-OVER SANDS LA11 7BG
Change of use of former hotel and ground including: the use of Abbot Hall as a single residence; part-demolition of unsympathetic hotel extensions; installation of additional cabins; reinstatement of greenhouse and folly as a function room; and redesigned swimming pool building, with enhanced landscaping, associated infrastructure, and ancillary facilities (Major Application).
- b. 2023/1118/LBC Listed Building Consent Abbott Hall Lambert Manor Kirkhead Road GRANGE-OVER SANDS LA11 7BG
Change of use of former hotel and ground including: the use of Abbot Hall as a single residence; part-demolition of unsympathetic hotel extensions; installation of additional cabins; reinstatement of greenhouse and folly as a function room; and redesigned swimming pool building, with enhanced landscaping, associated infrastructure, and ancillary facilities (Major Application).
- c. 2024/1432/LBC HARDCRAGG HALL 4 GRANGE FELL ROAD GRANGE-OVER-SANDS CUMBRIA LA11 6BJ
Listed Building consent to re-roof using reclaimed Westmorland Green slate in diminishing courses, 63 integrated photovoltaic (PV) solar panels will be installed into all the roof elevations to maximise the solar gain available at the property. The 4 existing roof windows will be replaced with 4 new heritage style in line Velux windows; 3 new sun tubes fitted to bring in natural light below and 6 extractor fan vent tiles will be fitted to remove moist air from the bathrooms. The exiting rainwater goods will be replaced with heritage style guttering and downspouts and the lead valley and lead flashing will be replaced with new Code 5 lead.
Listed Building Consent

Delegated response sent: NO OBJECTION

- d. 2024/1348/FPA
Full Application
18 Crown Hill Main Street Grange-over-sands LA11 6AB
Replacement double glazed uPVC black timber look windows.

Delegated response sent: NO OBJECTION

TOWN COUNCIL OF GRANGE-OVER-SANDS

e. 2024/1520/FPA
Full Application
First Floor, Flat 4 Miramar Kents Bank Road GRANGE-OVER-SANDS LA11 7DJ
Replacement of one casement timber window & one French timber window with uPVC on the front elevation.

Delegated response sent: NO OBJECTION

4. Strategic Planning Committee alerts – Members to note the following alert.

a. Application reference Number: 2023/1117/FPA & 2023/1118/LBC
Strategic Planning Committee alert: Site address: Abbott Hall, Lambert Manor, Kirkhead Road, Grange-over-sands, LA11 7BG

The above application was to be reported to the Strategic Planning Committee on Thursday 19th September 2024 at 10.00 am in the Council Chamber, County Hall, Kendal LA9 4RQ.

C24/94 Finance - Monthly Payments

8

a. Verification of Expenditure

NOTED That prior to the meeting two Councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

That Cllrs. A. and E. Walmsley verified in place of Cllrs. J. Walmsley and C. Logan.

b. Verification of Accounts Reconciliation

NOTED That prior to the meeting two Councillors verified that the monthly bank reconciliation had taken place.

That Cllrs. A. and E. Walmsley verified in place of Cllrs. J. Walmsley and C. Logan.

c. Approval of Payments

RESOLVED That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

TOWN COUNCIL OF GRANGE-OVER-SANDS

d. Identification of Councillors to complete online authorisation of payments

RESOLVED That Cllrs. Thomas and Handley would complete online authorisation of payments for the next payment period.

e. Identification of Councillors to approve next finance period payments

RESOLVED

- i) That Cllrs. Tych and A. Walmsley would verify the invoices and payments for the next payment period.
- ii) That Cllr. Tych would meet the Finance Administrator by appointment to complete verification.
- iii) That Cllr. A. Walmsley would meet the Town Clerk at 6.15pm prior to the next Full Council meeting to complete verification.

T O W N C O U N C I L O F G R A N G E - O V E R - S A N D S

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

September 2024

Accounts for Payment

£

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1

£ -

Bank Account No. 2 - Direct Debits

136	Lloyds Bank Plc - Card Aug 2024 - Monthly fee	3.00
136a	HWA Mart Ltd - 5 x 500W bulb for stage	34.60
136b	Amazon - Desk lamp for hall	13.98
136c	Tarpaflex - Flame retardant tarpaulin for under stage	<u>147.06</u>
137	WFC - 6/10 Non Dom Rates V Hall	663.00
138	WFC - 6/10 Non Dom Rates Rooms 1 & 3 / Council office	167.00
139	WFC - 6/10 Non Dom Rates Room 4	94.00
140	Npower - Elec V Hall 01/07-31/07/24	237.29
141	Npower - Elec Church Hill PC 01/07-31/07/24	60.12
142	Npower - Elec Prom PC 01/07-31/07/24	44.44
143	Npower - Elec Xmas Tree lights 01/07-31/07/24 (recoverable)	17.97
144	Corona Energy - Gas V Hall 01/07-01/08/24	214.55
145	Sage - Support 01/09-30/09/24	100.80
146	BT - Tel & Broadband to 30/09/24	52.39

Bank Account No. 2 - Direct Bank Payments

147	TFG Stage Technology Ltd - Annual stage LOLER inspection	1,638.00
148	Duddon Hire - Portaloo hire Park Gdns 30/06-27/07/24	216.00
148a	Duddon Hire - Portaloo hire Park Gdns 28/07-28/08/24 & collection	<u>324.00</u>
149	Lamont Pridmore - Payroll services Apr - June 2024	393.60
150	Healthmatic - PC cleaning 01/09-30/09/24	1,645.49
151	Moore East Midlands - External auditor's fee 2023/24	756.00
152	Lengthsman - To 31/08/24	881.02
153	Turnstone HR - HR support 01/09-30/09/24	60.00
154	WFC - Annual rent Yewbarrow allotments	232.00
155	Duddon Fire - Annual fire extinguisher inspection & 3 new extinguishers	321.90
156	Askam Town Silver Band - Bandstand concert 11/08/24	100.00
157	Dalton Town Band - Bandstand concert 18/08/24	100.00
158	Flookburgh Silver Band - Bandstand concert 25/08/24	100.00

Total Bank Account No. 2

8,618.21

Total Accounts

8,618.21

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	7,345.32
HMRC PAYE & NI - Tax Month 5	2,053.40
LG Pension Scheme Month 5 - Employer payment	2,325.18
Total Bank Account No. 2	20,342.11
Total all payments for approval	20,342.11

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

133 Waterplus - V Hall 06/07-05/08/24	158.50
134 Waterplus - Orn Gdns PC 07/07-06/08/24	63.09
135 Waterplus - Church Hill PC 07/07-06/08/24	59.57

Direct Bank Payments

Total Accounts paid in previous month	281.16
Grand Total	20,623.27

Bank Balances

Bank Account No. 1 As at 31/08/24 (No statement as no transactions in August)	203,638.54
Bank Account No. 2 As at 31/08/24	255,722.28

Signed (Chairman) Dated.....

T O W N C O U N C I L O F G R A N G E - O V E R - S A N D S

GRANGE-OVER-SANDS TOWN COUNCIL

Payments for Approval

October 2024

Accounts for Payment £

Bank Account No. 1 - Direct Debit

Bank Account No. 1 - Cheque

Total Bank Account No. 1 £ -

Bank Account No. 2 - Direct Debits

162 Lloyds Bank Plc - Card Sept 2024 - Monthly fee	3.00	
162a Tomstrad Ltd - Door sticker	1.69	
162b Numatic - Henry vacuum	129.99	
162c Amazon - V Sweeper mop	63.05	
162d Nisbets - EcoTech envirowipes	10.87	
162e Amazon - 3 x 2025 Diaries	23.09	
162f Amazon - 15 x Deuvuo deodorizer blocks	22.70	254.39
163 WFC - 7/10 Non Dom Rates V Hall		663.00
164 WFC - 7/10 Non Dom Rates Rooms 1 & 3 / Council office		167.00
165 WFC - 7/10 Non Dom Rates Room 4		94.00
166 Npower - Elec V Hall 01/08-31/08/24		183.14
167 Npower - Elec Church Hill PC 01/08-31/08/24		48.50
168 Npower - Elec Prom PC 01/08-31/08/24		45.76
169 Npower - Elec Xmas Tree lights 01/08-31/08/24 (recoverable)		17.97
170 Corona Energy - Gas V Hall 01/08-01/09/24		169.33
171 Sage - Support 01/10-31/10/24		100.80
172 BT - Tel & Broadband 01/10-31/10/24		52.39

Bank Account No. 2 - Direct Bank Payments

173 SLCC Enterprises - Training course - Town Clerk (Approved C24/25b)	144.00	
174 KTD - Microsoft license for 1 x email account 01/11/24-31/10/25	57.60	
175 KTD - Photocopying 31/07-30/09/24	62.63	120.23
176 Sinkfall Recycling - Skip for lengthsman		235.00
177 Healthmatic - PC cleaning 01/10-31/10/24		1,645.49
178 Treble3 - Domain name transfer		54.00
179 WB Elec. - Supply and fit LED light fitting to hall Gents WC		90.00
180 Lengthsman - 01/09-30/09/24		611.03
181 Turnstone HR - HR support 01/10-31/10/24		60.00
182 Hall Manager expenses - Handles and storage boxes		194.92
183 Lancasters - Pressure sprayer, chain and catches		35.00

Total Bank Account No. 2 £ 4,985.95

Total Accounts £ 4,985.95

TOWN COUNCIL OF GRANGE-OVER-SANDS

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Salaries, PAYE & N.I. (Bank Account No. 2)

Total Salaries	6,912.07
HMRC PAYE & NI - Tax Month 6	2,058.74
LG Pension Scheme Month 6 - Employer payment	2,318.32
	11,289.13
Total Bank Account No. 2	16,275.08
Total all payments for approval	16,275.08

Accounts paid in previous month

Bank Account No. 1

Direct Debits

Cheques

Bank Account No. 2

Direct Debits

159 Waterplus - V Hall 06/08-05/09/24	158.50
160 Waterplus - Orn Gdns PC 07/08-06/09/24	63.09
161 Waterplus - Church Hill PC 07/08-06/09/24	59.57

Direct Bank Payments

Total Accounts paid in previous month	281.16
Grand Total	16,556.24

Bank Balances

Bank Account No. 1 As at 30/09/24	203,832.60
Bank Account No. 2 As at 30/09/24	238,513.37

Signed (Chairman)

Dated.....

TOWN COUNCIL OF GRANGE-OVER-SANDS

a. External Audit year ended 31 March 2024 – Annual Governance and Accountability Return (AGAR)

Members considered approving and accepting the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2024 which has been completed and published.

RESOLVED

That the external audit of the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2024 was accepted and approved.

b. Risk Assessments – Finance and Governance

Members noted the report for Finance and Governance Risk Assessments and considered approving the following Risk Assessments:

- i) Finance
- ii) Governance
- iii) Website and IT
- iv) Business Continuity

RESOLVED

That the report for Finance and Governance Risk Assessments and the Risk Assessments for Finance, Governance, Website and IT and Business Continuity were approved.

c. Internal Audit Plan

Members considered approving the Internal Audit Plan for financial year 2024-25.

RESOLVED

That the Internal Audit Plan for financial year 2024-25 was approved.

d. Internal Auditor

Members considered appointing the Internal Auditor for financial year 2024-25.

RESOLVED

That the appointment of Mrs Jean Airey as Internal Auditor for financial year 2024-25 was approved.

TOWN COUNCIL OF GRANGE-OVER-SANDS

e. Casual Vacancy

Members noted that there is a casual vacancy on the Town Council (North Ward) caused by the resignation of Alan Speight. Westmorland and Furness Electoral Services have not informed the Town Council that an election has been called, and co-option may now take place.

Members considered advertising and recruitment to the Town Council.

RESOLVED

That the vacancy would be advertised in 'Grange Now,' on social media, and by hard copy notices and that voting would take place at the February 2025 Town Council meeting.

f. Bank Authorisation

Members considered approving Cllr. Jane Walmsley as a signatory to authorise bank payments.

RESOLVED

That Cllr. Jane Walmsley was approved as a signatory to authorise bank payments.

C24/96 Consultations

10

Members considered the Council's participation in:

a. Cumbrian Association of Local Councils (CALC) Survey

Members noted correspondence and surveys from CALC and considered response to the Membership Survey and noted that the training survey is for completion by individual councillors.

RESOLVED

- i) That individual councillors would complete the training survey where relevant.
- ii) That the completion of the Membership Survey was delegated to the Chair to complete with assistance from the Clerk.

b. Westmorland and Furness Council (Consolidation of Speed Limits) Consultation

Members considered the proposal for the following location:

Grange-over-Sands, C5043 Grange Fell Road: Proposed extension of the existing 30mph speed limit.

Deadline for responses: 24 October 2024.

RESOLVED

- i) That Grange Town Council responds to the consultation to support the extension of the existing 30mph speed limit at Grange Fell Road.
- ii) That the Town Council requests that the existing 30mph speed limit is further extended along Grange Fell Road to the junction with Haggs Lane.

TOWN COUNCIL OF GRANGE-OVER-SANDS

C24/97 Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended:

Councillor Surgery

Cllr. Handley reported on the surgery held with Town Cllrs. J. Walmsley and Tych and Unitary Cllr. Andy Hull. This was 10am-12 on Saturday 5 October at the Victoria Hall.

C24/98 PEAT (Peninsula Environment Action Together)

12

Members noted that PEAT met Westmorland and Furness Council (WFC) on Wednesday 2 October, 7pm. Four PEAT members attended, and Cllrs. Giles Archibald and Andy Hull represented WFC.

GTC attendees were Cllrs. Handley, A. Walmsley, J. Walmsley, E. Walmsley, Tych and the Town Clerk.

C24/99 Victoria Hall

13

Members noted that Westmorland and Furness Council are no longer providing a group gas contract for parish councils and that the current contract will expire 31 March 2025.

Members noted that quotes from suppliers are being sought.

C24/100 Westmorland and Furness Council Updates

14

a. Road Adoption at Tricketts Drive

Members noted correspondence, Final Certificate and drawing of adopted road at Tricketts Drive.

b. Prom and Lido Refurbishment

Members noted Councillor Jenny Boak's report on the progress in item 3 of the meeting.

Members noted that the Exchange of Services contract for the operation and maintenance of the promenade recreation area with Horton Leisure Management Ltd is due to end on 31 October 2024.

Members considered the operation of the site facilities and the renewal of the contract.

Members noted that the Recreation Ground has struggled to be economically viable as a business concern; this was the reason cited by South Lakeland District Council, now Westmorland and Furness Unitary Council, when they ceased to operate the site in around 2010.

The situation has deteriorated this year due to the refurbishment works on the Prom and Lido. There is concern that this degeneration will continue, as the works are not yet completed, and the Lido is not yet open to the public. There is no guarantee when the Lido will open and whether or not this would increase footfall to the site.

In summary, there is a significant risk that the site will continue to be non-viable as a business.

Members noted Horton Leisure's proposal to put inflatable play equipment on the site to increase and vary the facilities available, for residents and visitors, and thereby hope to make the business viable.

RESOLVED

- i) That Horton Leisure were thanked for their proposal to make the site profitable by installing inflatables on the grassed area.
- ii) That the proposal would not be viable due to insurance constraints and safety concerns, specifically, but not exclusively, due to the proximity of both the railway and shore. There was concern that the installation of plastic inflatables for the summer season would cause permanent damage to the grass and concern that inflatables would be out of keeping with the character of the Edwardian Promenade.
- iii) That, as the Recreation Ground is not an economically viable business, the Exchange of Services contract with Horton Leisure Management is not renewed and the use of the whole area is reassessed, in partnership with Westmorland and Furness Council (WFC). Members do not want to risk yet another disastrous year for the contractor, and with the uncertainty surrounding the refurbishment work to the Prom and Lido, it would be unfair to the contractor to continue with the contract.
- iv) That discussions take place with WFC, as the owners of the site, and Save Grange Lido (SGL) who are working with WFC, to consider the strategic development of the Lido and Promenade as a whole offer for the benefit of visitors and residents.

TOWN COUNCIL OF GRANGE-OVER-SANDS

- v) That an interim maintenance plan for the site is formulated and implemented.

C24/102 Remembrance

16

Members considered the risk assessment for the Act of Remembrance at the War Memorial on Remembrance Sunday.

RESOLVED

That the risk assessment for the Act of Remembrance at the War Memorial on Remembrance Sunday was approved.

C24/103 Yewbarrow Lodge Development

17

Members noted an update received 28 August from the Head of Development at South Lakes Housing:

'The demolition works will soon start at Yewbarrow Lodge. Over the course of this week works and the number of people on site will increase, then from Monday 2nd September, the main works will begin, starting with a soft strip inside the building. The demolition contract has been awarded to the local firm L&W Wilson and the programme for the work is planned from 02.09.24 – 16.12.24.'

'Whilst this work is being carried out, safety measures will be put in place to protect residents and passers-by. This will include the closure of the footpaths directly to the north, south and west of the existing Lodge to allow a safe working area around the building.'

C24/104 Next Meeting

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Members noted that the next Full Council Meeting would be held:

Monday 11 November 2024, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 8.50pm.

Signed:

Dated:

Chair, Grange-over-Sands Town Council