

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**

Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**

Cllr. Ann Walmsley

**Town Clerk:**

Mrs. C. Benbow



Council Offices, Victoria Hall  
Main Street  
Grange-over-Sands  
Cumbria, LA11 6DP

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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall

on Monday 13 October 2025 commencing at 7.00 pm.

**Present:** Cllr. R. Handley – Chair

Cllr. A. Walmsley, Cllr. T. Thomas, Cllr. J. Mason, Cllr. W. Tych,  
Cllr. J. Walmsley

Mrs. C. Benbow – Town Clerk

**In attendance:** Westmorland and Furness Unitary Councillor Tim Bloomer and 4 members of the public.

**Minute**

**Ref:**

**Agenda No:**

**C25/85 Apologies for Absence**

**1**

Apologies were received from Cllr. E. Walmsley who was absent due to work commitments.

### **RESOLVED**

That apologies from Cllr. E Walmsley due to work commitments were approved.

**C25/86 Public Participation: Public Have Your Say**

**2**

**Resident 1**

Made representation to members regarding the Westmorland and Furness Unitary Council website, specifically the planning section, opining that the website is not accessible to residents.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Council Response** That the matter was referred to the Unitary Council and Unitary Cllr. Tim Bloomer duly took note.

**C25/87 Reports** 3

## Westmorland and Furness Council Report

Unitary Councillor Tim Bloomer reported:

- i) A new Chief Executive for Westmorland and Furness Council has been appointed.
- ii) The Unitary Council supports the creation of a Combined Mayoral Authority with elections for a Cumbrian Mayor to take place in May 2027.
- iii) The waste collection service is changing so that residents' additional green bins (over the designated one per property) will be charged for.
- iv) Westmorland and Furness Council has accumulated a significant amount of Community Infrastructure Levy (CIL) funding and Cllr. Bloomer asked for ideas for projects to spend it on.

## Mayor's Report

Mayor Cllr. Roger Handley reported that he and Cllr. J. Walmsley held a Councillors Surgery at the Victoria Hall on Saturday 4 October. He also attended the VJ Ceremony at the War Memorial on Friday 15 August and the final Band Concert of the season on Sunday 24 August.

**C25/88 Minutes of the Previous Meeting** 4

**RESOLVED** That the Minutes of the Meeting of the Town Council held on Monday 11 August 2025 were accepted as a true record.

**C25/89 Declarations of Interests and Dispensations** 5

**NOTED** There were no requests received for dispensations or declarations of interest.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

C25/90 Public Bodies (Admission to Meetings) Act 1960 – Excluded Item

6

**RESOLVED** That item 9 (h) should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2 as the four quotes contain commercially sensitive information.

C25/91 Planning Report

7

**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent or appeal:**

a. 2025/1815/FPA

Full Application

Sky Lark 11 Hazelwood Court Lindale Road Grange-over-Sands LA11 6SP  
Glazed roof enclosure (Resubmission of 2025/0213/FPA)

**RESOLVED**

**OBJECTION**

Grange Town Council still holds that this proposal is entirely inappropriate.

The Council supports the leaseholders and Management Group and reiterates the **OBJECTION** to the application made previously in March 2025:

- i) Hazelwood Court is an historic and significant building within the Grange-over-Sands Conservation Area.
- ii) The proposed extension would be out of keeping and disproportionate with the building and detrimental to the architectural symmetry of it.
- iii) There is concern about the ecological impact of the proposed garages, cutting into woodland and removing habitats.
- iv) No bat survey has been undertaken.

b. 2025/1840/FPA

Full Application

Kirk Hey Kirkhead Road GRANGE-OVER-SANDS LA11 7DB

Variation of condition 2 (Approved plans) attached to planning permission SL/2018/0551 (Detached dwelling)

# **TOWN COUNCIL OF GRANGE-OVER-SANDS**

## **RESOLVED**

That Grange Town Council makes the following comment in response to the application:

The Town Council is unable to make any comment, support, or object to the application, because it does not find the information provided by Westmorland and Furness Council accessible.

Variations of conditions are difficult to compare, and understand, by a layperson using a domestic computer.

The Town Council requests that when the Unitary Council consults on variation of conditions, that a list of the changes to the plans is provided.

c. 2025/1227/FPA

Full Application

Harrisons Lodge Kents Bank Road GRANGE-OVER-SANDS LA11 7EY

Change of use from dwelling (Use Class C3) to holiday let (Use Class Sui generis)

## **RESOLVED**

## **OBJECTION**

Grange Town Council still holds that this proposal is entirely inappropriate.

The Council supports the residents and reiterates the OBJECTION to the application made previously, in July 2025, as below:

Grange Town Council OBJECTS to the application on the following grounds:

- i) This is an inappropriate site to have a holiday let on this scale and the proposed development would be unneighbourly to the surrounding properties.
- ii) There is insufficient parking space provided for the accommodation proposed.
- iii) The Town Council is concerned at more proposed loss of residential accommodation in the town.

Further objections are that:

- iv) The proposed sound proofing is entirely ineffective.
- v) The flexible Sui Generis use is inappropriate in a residential setting.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## 2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:

- a. 2025/1208/HOU 2 ABBOTS CLOSE GRANGE-OVER-SANDS LA11 7BZ Householder Approved with Conditions
- b. 2025/1283/FPA FISH OVER CHIPS HIGHFIELD NOOK KENTS BANK ROAD GRANGE-OVER-SANDS LA11 7EY Full Application Refused
- c. 2025/1280/HOU 7 THE AVENUE GRANGE-OVER-SANDS LA11 6AP Householder Approved with Conditions
- d. 2025/1296/LDPR SPRINGFIELD METHVEN ROAD GRANGE-OVER-SANDS LA11 7DU Lawful Development Certificate - Proposed Use Refused
- e. 2025/1317/LDEX ROSE GROVE DERWENT HOUSE FERNLEIGH ROAD GRANGE-OVER-SANDS LA11 7HT Lawful Development Certificate - Existing Use Refused

**C25/92 Finance - Monthly Payments**

**8**

### a. Verification of Expenditure

**NOTED** That prior to the meeting two councillors verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity.

### b. Verification of Accounts Reconciliation

**NOTED** That prior to the meeting two councillors verified that the available monthly bank reconciliation had taken place.

### c. Approval of Payments

**RESOLVED** That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

### d. Identification of Councillors to complete online authorisation of payments

**RESOLVED** That Cllrs. Handley and A. Walmsley would complete online authorisation of payments for the next payment period.

## **TOWN COUNCIL OF GRANGE-OVER-SANDS**

### **e. Identification of Councillors to approve next finance period payments**

#### **RESOLVED**

- i) That Cllrs. J. Walmsley and Thomas would verify the invoices and payments for the next payment period.
- ii) That Cllr. Thomas would meet the Finance Administrator by appointment to complete verification.
- iii) That Cllr. J. Walmsley would meet the Town Clerk at 6.15pm prior to the next Full Council meeting to complete verification.

# T O W N C O U N C I L O F G R A N G E - O V E R - S A N D S

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

September 2025

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

-

#### Bank Account No. 1 - Cheque

-

#### Total Bank Account No. 1

—————  
—

#### Bank Account No. 2 - Direct Debits

165	Lloyds Bank Plc - Card Aug 2025 - Monthly fee	3.00	
165a	Amazon - Russell Hobbs Chest Freezer 198L (VHSG donation)	229.00	
165b	Amazon - Draper soft grip oil filter strap wrench	13.43	
165c	Amazon - Silverline Probe Thermometer, 4-piece Pry Bar set	<u>27.14</u>	272.57
166	WFC - 6/10 Non Dom Rates V Hall		798.00
167	WFC - 6/10 Non Dom Rates Rooms 1 & 3 / Council office		167.00
168	WFC - 6/10 Non Dom Rates Room 4		94.00
169	Npower - Elec V Hall 01/06-30/06/25 (credit note)	(216.69)	
169a	Npower - Elec V Hall 01/06-30/06/25	<u>228.84</u>	12.15
170	Npower - Elec V Hall 01/07-31/07/25		232.98
171	Npower - Elec Church Hill PC 01/07-31/07/25		82.37
172	Npower - Elec Prom PC 01/07-31/07/25		45.65
173	Npower - Elec Xmas Tree lights 01/07-31/07/25 (recoverable)		24.24
174	Corona Energy - Gas V Hall 01/07-01/08/25		159.85
175	Sage - Support 01/09-30/09/25		109.20
176	BT - Tel & Broadband 01/09-30/09/25		53.94

#### Bank Account No. 2 - Direct Bank Payments

177	1Five Events & Film - Vic Hall theatre LED refit (balance)	1,055.00	
178	Healthmatic - PC cleaning 01/05-31/08/25 (price increase)	281.82	
179	Healthmatic - PC cleaning 01/09-30/09/25	<u>1,715.94</u>	1,997.76
180	Walker Fire - Fire alarm call out	<u>218.09</u>	
181	Walker Fire - Fire alarm battery	<u>155.53</u>	373.62
182	PPL PRS Ltd - Performing Rights to 05/07/25 (recoverable)		107.81
183	Seated Furniture Ltd - 4 x Chairs for Planning Office (VHSG donation)		631.30
184	Hall Manager expenses - Refreshments & 3 x Pouffes (VHSG donation)		102.59
185	D J Shepherd - Repairs to Vic Hall's sash windows		155.00
186	KTD - 6 x Cloud backup and monitoring 01/10-31/10/25	67.20	
187	KTD - Photocopying August 2025	<u>39.34</u>	106.54
188	The Lawn Man - Recreation Ground maintenance - 01/08-31/08/25		409.00
189	Lengthsman - 01/08-31/08/25		949.22
190	Debbie's Cleaning - V Hall cleaning & materials 01/08-31/08/25		752.34
191	Growing Singing - Bandstand concert 24/08/25		50.00
191	Flutes & Co - Bandstand concert 24/08/25		50.00
192	Lancasters - Batteries, brushes, drill bit, clips, hook & keys cut		53.75
193	Turnstone HR - HR support 01/09-30/09/25		60.00

#### Total Bank Account No. 2

8,905.88

#### Total Accounts

8,905.88  
Grange Town Council Full Council Minutes October 2025 066

# TOWN COUNCIL OF GRANGE-OVER-SANDS

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## Salaries, PAYE & N.I. (Bank Account No. 2)

<b>Total Salaries</b>	<b>9,910.78</b>
HMRC PAYE & NI - Tax Month 5	4,574.09
LG Pension Scheme Month 5 - Employer payment	4,008.54
	<b>18,493.41</b>
<b>Total Bank Account No. 2</b>	<b>27,399.29</b>
<b>Total all payments for approval</b>	<b>27,399.29</b>

## Accounts paid in previous month:

### Bank Account No. 1

#### Direct Debits

#### Cheques

### Bank Account No. 2

#### Direct Debits

162 Waterplus - V Hall 06/07-05/08/25	145.55
163 Waterplus - Orn Gdns PC 07/07-06/08/25	67.99
164 Waterplus - Church Hill PC 07/07-06/08/25	81.49

#### Direct Bank Payments

<b>Total Accounts paid in previous month</b>	<b>295.03</b>
<b>Grand Total</b>	<b>27,694.32</b>

### Bank Balances

Bank Account No. 1 As at 31/08/25	212,872.42
Bank Account No. 2 As at 31/08/25	279,756.91

Signed (Chairman) .....

Dated.....

# T O W N C O U N C I L O F G R A N G E - O V E R - S A N D S

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

October 2025

#### Accounts for Payment

£

#### Bank Account No. 1 - Direct Debit

#### Bank Account No. 1 - Cheque

Total Bank Account No. 1

-  
-  
=====

#### Bank Account No. 2 - Direct Debits

197 Lloyds Bank Plc - Card Sept 2025 - Monthly fee	3.00
198 WFC - 7/10 Non Dom Rates V Hall	798.00
199 WFC - 7/10 Non Dom Rates Rooms 1 & 3 / Council office	167.00
200 WFC - 7/10 Non Dom Rates Room 4	94.00
201 Npower - Elec V Hall 01/08-31/08/25	237.11
202 Npower - Elec Church Hill PC 01/08-31/08/25	64.20
203 Npower - Elec Prom PC 01/08-31/08/25	46.65
204 Npower - Elec Xmas Tree lights 01/08-31/08/25 (recoverable)	24.24
205 Corona Energy - Gas V Hall 01/08-01/09/25	173.37
206 Sage - Support 01/10-31/10/25	109.20
207 BT - Tel & Broadband 01/10-31/10/25	53.94

#### Bank Account No. 2 - Direct Bank Payments

208 JT Atkinson - Wood for external signage	9.79
209 JT Atkinson - Barrier tape	9.60
210 JT Atkinson - Wood for mezzanine shelf	146.60
211 JT Atkinson - 6 x heavy duty straps	63.21
212 Duddon Hire - Portaloo hire/collection Park Road Gdns 01/08-28/08/25	229.20
213 LITE - 9 x lamp column stress testing	2,835.00
214 LITE - 8 x RCBO and commando socket column conversions	2,880.00
215 LITE - 2025 Festive lighting instalment 40% (approved C22/21)	2,280.48
216 Sinkfall Recycling - Skip for lengthsman	384.00
217 Sinkfall Recycling - Add'l skip for lengthsman	384.00
218 Healthmatic - PC cleaning 01/10-31/10/25	1,715.94
219 KTD - 6 x Cloud backup and monitoring 01/11-30/11/25	67.20
220 KTD - Microsoft license for 1 x email account 01/11/25-31/10/26	44.64
221 KTD - Photocopying September 2025	30.29
222 The Lawn Man - Recreation Ground maintenance - 01/09-30/09/25	142.13
223 Lengthsman - 01/09-30/09/25	409.00
224 Turnstone HR - HR support 01/10-31/10/25	949.22
225 Debbie's Cleaning - V Hall cleaning & materials 01/09-30/09/25	60.00
226 Lancasters - Duct tape, file, varnish, sealant, rope, fixings & drill bits	621.00
227 Duddon Fire - Annual fire extinguisher inspection/service	81.60
228 Jewson - Hire of scaffold tower for stage curtain maintenance	156.00
229 1Five Events & Film - Vic Hall theatre lighting rig & audio checkup	174.31
	175.00

**Total Bank Account No. 2**

**15,457.59**

**Total Accounts**

**15,457.59**

# TOWN COUNCIL OF GRANGE-OVER-SANDS

Page 2

## Salaries, PAYE & N.I. (Bank Account No. 2)

<b>Total Salaries</b>	<b>9,526.48</b>
HMRC PAYE & NI - Tax Month 6	3,534.27
LG Pension Scheme Month 6 - Employer payment	3,231.20
	<b>16,291.95</b>
<b>Total Bank Account No. 2</b>	<b>31,749.54</b>
<b>Total all payments for approval</b>	<b>31,749.54</b>

## Accounts paid in previous month:

### Bank Account No. 1

#### Direct Debits

#### Cheques

### Bank Account No. 2

#### Direct Debits

194 Waterplus - V Hall 06/08-05/09/25	145.55
195 Waterplus - Orn Gdns PC 07/08-06/09/25	67.99
196 Waterplus - Church Hill PC 07/08-06/09/25	81.49

#### Direct Bank Payments

<b>Total Accounts paid in previous month</b>	<b>295.03</b>
<b>Grand Total</b>	<b>32,044.57</b>

### Bank Balances

Bank Account No. 1 As at 30/09/25 (See November 2025)	
Bank Account No. 2 As at 30/09/25	258,377.38

Signed (Chairman) ..... Dated.....

#### a. Casual Vacancies

Members noted that there are two casual vacancies on the Town Council. These are advertised by notice, on social media and regularly in '*Grange Now.*' Anyone interested in getting involved is invited to contact the Town Clerk or the Chairman for more information, or see [www.grangeoversandstowntcouncil.gov.uk](http://www.grangeoversandstowntcouncil.gov.uk)

## **TOWN COUNCIL OF GRANGE-OVER-SANDS**

### **b. Risk Assessments – Finance and Governance**

Members noted the report for Finance and Governance Risk Assessments and considered the following Risk Assessments:

- i) Finance
- ii) Governance
- iii) Website and IT
- iv) Business Continuity

### **RESOLVED**

That the report for Finance and Governance Risk Assessments and the Risk Assessments for Finance, Governance, Website and IT and Business Continuity were approved.

### **c. Internal Audit Plan**

Members considered the Internal Audit Plan for the financial year 2025-26.

### **RESOLVED**

That the Internal Audit Plan for the financial year 2025-26 was approved.

### **d. Internal Auditor**

Members considered the appointment of an Internal Auditor for the financial year 2025-26.

### **RESOLVED**

That the appointment of Mrs. Jean Airey as Internal Auditor for the financial year 2025-26 was approved.

### **e. Victoria Hall Support Group (VHSG)**

Members noted the receipt of £10,000 donation from the VHSG and that the remaining donation balance, held in reserve, is now £15,717.33.

This quarter (to 30 Sept) there have been the following purchases using the VHSG donation:

Russell Hobbs Chest Freezer 198L - £190.83

Planning Office (Room 6/7) - Pouffe x 3, cushions x 2, tray - £67.51

Planning Office (Room 6/7) – Chairs x 4 - £526.08

### **f. Risk Assessments – Operational**

Members noted the Risk Assessment Record and considered the following Risk Assessments which were reviewed as part of the annual review schedule:

- i) Legionella Risk Assessment.
- ii) Remembrance Risk Assessment.

### **RESOLVED**

That the Legionella Risk Assessment and Remembrance Risk Assessment, which were reviewed as part of the annual review schedule, were approved:

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## g. Policies Review

Members noted the updated Policies Review Schedule and considered the following policies which have been reviewed:

- i) Victoria Hall Fire Safety Policy.
- ii) Legionella Policy.
- iii) Victoria Hall Contractors Policy.

## RESOLVED

That the reviewed Victoria Hall Fire Safety Policy, Legionella Policy, and Victoria Hall Contractors Policy were approved.

## h. Insurance Valuations

This item was heard in Part 2 C25/106.

## i. Bank Authorisation

Members considered approving Cllrs. Julie Mason and Wlodek Tych as signatories to authorise bank payments.

## RESOLVED

That Cllrs. Julie Mason and Wlodek Tych were approved as signatories to authorise bank payments.

## j. AGAR Accessibility Compliance 2026

Members considered quote from Treble3 website provider to re-vamp the Town Council website and provide gov.uk emails for councillors to ensure compliance for audit.

## RESOLVED

That the quote of £1,414.00 from Treble3 website provider to re-vamp the Town Council website and provide gov.uk emails for councillors to ensure compliance for audit was approved.

## C25/94 Consultations

10

There were no consultations.

## C25/95 Updates from Members

11

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. **Cllrs. Handley and Tych - Planning Training** - an online planning session hosted by Westmorland and Furness Planning Officers on Monday 1 September 2025, 7pm.
- b. **Cllrs. Handley and J. Walmsley – Councillor Surgery** - Saturday 4 October 2025. No members of the public attended the Surgery.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

- c. **Cllr. Thomas** – Furness Line Community Rail Partnership (FLCRP) online meeting on 2 October 2025 reported:
  - i) The sinkhole on the Lancaster platform was filled in but another section has now sunk.
  - ii) The faulty tactile paving at the underpass steps has been repaired.
  - iii) The station porch woodwork has been repaired and partially painted.
  - iv) Listed Building Consent for replacing the windows is under consideration by Westmorland and Furness Council. This could take up to a year.
  - v) The Booking Hall and Waiting Room have been refurbished.
  - vi) Manchester Piccadilly will be closed for 9 days from 14 Feb 2026.
  - vii) Preston Station will be closed 1 – 4 January 2026.
- d. **Cllr. Thomas** - Nutwood Patient Group meeting 7 October 2025 reported:  
The practice now employs more doctors and fewer locum doctors to improve continuity of care. Pharmacy First is offered by both Pharmacies. The Practice does not cover minor injuries. Provision for these is at Kendal or Barrow hospitals.

**C25/96**      **Victoria Hall**

**12**

Members noted an update from the Town Clerk, that thanks have been received from the Stage Group volunteers for donating the old stage lights, lighting desk, and the dimmer pack to the Culsalmond Community Group.

**C25/97**      **Westmorland and Furness Council**

**13**

**a. Waste Change Programme**

Members noted an update to Town and Parish Councils on the Westmorland and Furness Waste Change Programme.

**b. Tree Preservation Order**

Members noted correspondence about a Tree Preservation Order at Shoreside Development adjacent to Kents Bank Road and that residents have been in touch with Cllr. Thomas with concerns that these trees are not suitable for their location.

**RESOLVED**

That Cllr. Thomas will talk to the residents and draft a letter on behalf of Grange Town Council, supporting the concerns of the residents.

**c. Electoral Ward Boundary Review**

Members noted that the Local Government Boundary Commission has completed the review of electoral arrangements for Westmorland and Furness Council and that no changes are proposed for the Grange and Cartmel Peninsula Ward. Full details are at: <https://www.lgbce.org.uk/all-reviews/westmorland-and-furness>

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**C25/98** Remembrance Sunday

**14**

Members noted that this will take place on Sunday 9 November, with the Civic Service of Remembrance at 2pm, then the laying of wreaths at the War Memorial.

On Tuesday 11 November, a short service and minute silence will be held at the War Memorial.

All are invited to both events.

**C25/99** Public Conveniences

**15**

Members noted an update from the Town Clerk, that repairs by Healthmatic eventually required only one new Nayax machine at Church Hill lavatories (ladies), costing £1,095.08 (ex VAT).

The cause of the problem to both machines had been a power outage which caused damage to other equipment, but not the second Nayax.

## **RESOLVED**

- i) That the repairs to Church Hill payment system costing to £1,095.08 (ex VAT) were approved.
- ii) That the repairs should be funded from the Community Infrastructure Levy (CIL) reserve.

**C25/100** Christmas Lights

**16**

### **a. Street Column Decorations**

Members considered a quote from Lite Ltd. of £4,800 (ex VAT), agreed in principle at the August 2025 Town Council meeting, to extend the contract with Lite Ltd to include eight more street column motifs on Main Street. This quote includes a one-off charge for initial infrastructure of £2,400. The annual contract total would be £7,151 a year.

### **b. Street Column Structural Testing**

Members considered a quote of £2,362.50 (ex VAT) from Lite Ltd for the structural testing needed to have new Christmas lights installed on street columns. This is now required by Westmorland and Furness Council.

### **c. Community Infrastructure Levy (CIL) Reserve**

Members considered paying the one-off charge for initial infrastructure of £2,400 and the £2,362.50 for the structural testing from the Community Infrastructure Levy (CIL) reserve funds.

# **TOWN COUNCIL OF GRANGE-OVER-SANDS**

## **RESOLVED**

- i) That the quote from Lite Ltd. of £4,800 (ex VAT), agreed in principle at the August 2025 Town Council meeting, to extend the contract with Lite Ltd to include eight more street column motifs on Main Street was approved.
- ii) That the quote of £2,362.50 (ex VAT) from Lite Ltd for the structural testing needed to have new Christmas lights installed on street columns was approved.
- iii) That the one-off £2,400 charge for initial infrastructure, and the £2,362.50 cost of the structural testing infrastructure would be paid for from the CIL (Community Infrastructure Levy) reserve.

**C25/101 Yewbarrow Development**

**17**

Members noted an update from South Lakes Housing on the Yewbarrow Lodge redevelopment received on 30 September 2025.

## **RESOLVED**

That the Town Council would respond to the request for name suggestions for the development to suggest that the name 'Porritt' is included as it was Colonel Porritt who owned the house and land, and donated them to the Town, for the benefit of the residents.

**C25/102 Training**

**18**

Members considered correspondence from the Friends of the Lake District about their Planning Outreach Programme. They are offering online or in-person training about planning for a suggested minimum donation of £50 for the session.

## **RESOLVED**

That the offer of in-person planning training, on Tuesday 27 January at 7pm, costing £50, was accepted.

**C25/103 Staffing**

**19**

Members noted the draft minutes of the Staffing Committee Meeting held 13 August 2025, convened to hear a formal complaint and that the complainant did not attend and did not send apologies, despite responding by email on 1 July 2025 to confirm attendance and receiving the agenda and papers a week before the meeting.

Councillors waited for over an hour to give the Complainant chance to arrive.

## **TOWN COUNCIL OF GRANGE-OVER-SANDS**

As they did not arrive, Grange Town Council has now closed this matter. This has been communicated to the complainant.

Members considered the draft minutes and recommendations of the Staffing Committee Meeting held 8 October 2025, noting that the Finance Administrator would be leaving at the end of March 2026.

The Staffing Committee considered terms and conditions for recruitment, and it was recommended that Full Council approve recruitment for a replacement Finance Administrator.

### **RESOLVED**

That recruitment for a replacement Finance Administrator was approved.

**C25/104      Bailey Lane**

**20**

Members noted correspondence received 6 October 2025 from the Planning Inspectorate, regarding Bailey Lane Level Crossing, and that a public inquiry is to be held in Grange.

**C25/105      Public Bodies**

**6**

### **RESOLVED**

That the meeting move to Part 2 and the public asked to leave.

**C25/106      Finance and Governance**

**9**

#### **Insurance Valuations**

- a. Members noted that valuations of all six properties the Town Council is responsible for are required for insurance purposes. This includes the Victoria Hall, three blocks of public conveniences (Church Hill, Promenade and Ornamental Gardens), the Recreation Ground kiosk and the War Memorial.
- b. Members noted the 2013 valuation report from NPS.
- c. Members considered four quotes for undertaking the buildings reinstatement valuation for insurance purposes.

### **RESOLVED**

That the quote from Butler Proctor of £950 (ex VAT) to complete insurance valuations was approved.

# **TOWN COUNCIL OF GRANGE-OVER-SANDS**

**C25/107      Next Meeting**

**21**

Members noted that the next Full Council Meeting would be held:

Monday 10 November 2025, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 8.15 pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**