

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



Council Offices, Victoria Hall  
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Grange-over-Sands  
Cumbria, LA11 6DP

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V.A.T. Reg.No: 164 8707 80

## Minutes of the Meeting of the Town Council held in the Victoria Hall on Monday 9 June 2025 commencing at 7.00 pm.

**Present:** Cllr. R. Handley – **Chair**  
Cllr. A. Walmsley, Cllr. T. Thomas, Cllr. W. Tych, Cllr. J. Walmsley  
Mrs. C. Benbow – Town Clerk

**In attendance:** Westmorland and Furness Unitary Councillors A. Hull and T. Bloomer and five members of the public.

Minute Ref:	Agenda No:
C25/30 <b>Apologies for Absence</b>	<b>1</b>

Apologies were received from Cllrs. E. Walmsley and Mason who were both absent due to work commitments.

### **RESOLVED**

That apologies from Cllrs. E. Walmsley and Mason due to work commitments were approved.

C25/31	<b>Public Participation: Public Have Your Say</b>	<b>2</b>
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**Resident 1**      Made representation to members, concerned about the quality of Westmorland and Furness Council's refurbishment works to the prom and lido, requesting a progress report, and expressing concern that the same contractor is now working on the Spar site.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**Resident 2** Made representation to members, speaking on behalf of PEAT (Peninsula Environment Action Together) regarding their project *Let's Talk: Transport and Travel on the Cartmel Peninsula*.

This is part of *Great Big Green Week*; PEAT are holding events throughout the peninsula to find out from residents and visitors how they would like to see transport improve. The project will culminate in an event on 9 August at the Victoria Hall.

On Wednesday 11 June, PEAT are hosting hour-long sessions with a transport expert, at 11am and 2pm, at the Victoria Hall. Everyone is invited.

C25/32

Reports

3

### Westmorland and Furness Council Report

Councillor Andy Hull reported:

- a. **Bandstand in Park Road Gardens** – this is on Westmorland's maintenance schedule for refurbishment.
- b. **River Winster Flooding** – flood mitigation works are progressing, Cllr. Hull will keep the Town Council updated.
- c. **Lindale Post Office** – this service is closing.
- d. **Windermere Road Flood Scheme** – all test holes for the project have now been completed and the tender has gone out for the actual works.

Councillor Tim Bloomer reported:

**Lido and Prom Works** – Cllr. Bloomer assured the meeting that the situation is being managed and will be resolved. He could not give details due to commercial confidentiality; the situation regarding the contract is complex and Cllr. Bloomer reassured residents that the present condition of the works is not the finished article.

Cllr. Bloomer was optimistic, offering reassurance that the project will be completed and encouraging residents to be patient.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Mayor's Report

Mayor Cllr. Roger Handley reported that he attended a lecture by Cllr. Tim Bloomer in Flookburgh, and the Westmorland and Furness Council online briefing about the *Call for Sites* for the Local Plan.

Westmorland and Furness have produced a draft map of sites that have been put forward by landowners. No screening has been done yet. Appropriate sites will be put forward for public consultation in August 2025 and the Town Council will consider any response then.

Cllr. Handley also opened the band concert '*Music in the Park*' summer season on Sunday 1 June with Burneside Band performing. The event went well.

<b>C25/33</b>	<b>Minutes of the Previous Meeting</b>	<b>4</b>
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<b>RESOLVED</b>	That the Minutes of the Meeting of the Town Council held on Monday 12 May 2025 were accepted as a true record.
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<b>C25/34</b>	<b>Declarations of Interests and Dispensations</b>	<b>5</b>
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<b>NOTED</b>	There were no requests received for dispensations or declarations of interest.
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<b>C25/35</b>	<b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b>	<b>6</b>
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<b>RESOLVED</b>	That no items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.
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<b>C25/36</b>	<b>Planning Report</b>	<b>7</b>
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**1. Members considered the following full or outline planning permission/reserved matters/discharge of conditions/listed building/change of use/advertising consent:**

- a. 2024/0296/FPA  
Haven Netherleigh Drive GRANGE-OVER-SANDS Cumbria LA11 7JQ  
Detached garage to the front of the property  
Householder  
*Extension to comment deadline requested.*

**RESOLVED**  
**NO OBJECTION**

## TOWN COUNCIL OF GRANGE-OVER-SANDS

b. 2025/0570/FPA

Guides Farm Cart Lane GRANGE-OVER-SANDS LA11 7AF

Variation of conditions 2 (approved plans) & 3 ((external materials) attached to listed building consent SL/2023/0208 (Variation of Conditions 1, 3 - 6 attached to Listed Building Consent SL/2015/0239 (Erection of three dwelling houses, conversion of barn into dwelling house and erection of agricultural shed))

Full Application

*Extension to comment deadline requested.*

**RESOLVED**

That Grange Town Council makes the following comment in response to the application:

The Town Council is pleased to see that the juliet balconies have been removed from the plans.

However, the Town Council is unable to make any further comment, support, or object to the application, because it does not find the information provided by Westmorland and Furness Council accessible.

Variations of conditions are difficult to compare, and understand, by a layperson using a domestic computer.

The Town Council requests that when the Unitary Council consults on variation of conditions, that a list of the changes to the plans is provided.

c. 2025/0482/FPA

Guides Farm Cart Lane GRANGE-OVER-SANDS LA11 7AF

Variation of conditions 2 (approved plans) & 11 (external materials) attached to planning permission SL/2023/0207 (Variation of conditions 1, 3-13 & 15 attached to planning permission SL/2015/0238 (Erection of three dwelling houses, conversion of barn into dwelling house and erection of agricultural shed))

Full Application

*Extension to comment deadline requested.*

**RESOLVED**

That Grange Town Council makes the following comment in response to the application:

The Town Council is pleased to see that the juliet balconies have been removed from the plans.

However, the Town Council is unable to make any further comment, support, or object to the application, because it does not find the information provided by Westmorland and Furness Council accessible.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

Variations of conditions are difficult to compare, and understand, by a layperson using a domestic computer.

The Town Council requests that when the Unitary Council consults on variation of conditions, that a list of the changes to the plans is provided.

d. 2025/0991/FPA

FAIRWAYS, HIGHFIELD ROAD, GRANGE-OVER-SANDS, LA11 7JA

Variation of condition 2 (approved plans) attached to planning permission

2024/1885/FPA (Alterations including raising of existing roof, installation of dormer windows and roof lights, installation of solar panels, replacement of windows throughout, installation of additional windows and construction of a single storey side extension)

Full Application

### RESOLVED

That Grange Town Council makes the following comment in response to the application:

The Town Council is unable to make any comment, support, or object to the application, because it does not find the information provided by Westmorland and Furness Council accessible.

Variations of conditions are difficult to compare, and understand, by a layperson using a domestic computer.

The Town Council requests that when the Unitary Council consults on variation of conditions, that a list of the changes to the plans is provided.

### **2. Decisions - Members noted that the following decisions had been made since the last Full Council meeting:**

- a. SL/2022/1088 LAND OPPOSITE LOW FELL FARM, SOUTHEAST OF LOW FELL GATE CARAVAN SITE, GRANGE-OVER-SANDS, LA11 7EG Outline Application Finally Disposed Of.
- b. 2025/0573/HOU 6 PRIORY CRESCENT GRANGE-OVER-SANDS LA11 7BL Householder Approved with Conditions
- c. 2025/0607/HOU 4 PRIORY CRESCENT GRANGE-OVER-SANDS LA11 7BL Householder Approved with Conditions
- d. 2025/0590/HOU 2 BLACKTHORN GARDENS GRANGE-OVER-SANDS LA11 7DA Householder Approved with Conditions
- e. 2025/0600/HOU 72 KENTSFORD ROAD GRANGE-OVER-SANDS LA11 7BB Householder Approved with Conditions.

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C25/37 Finance - Monthly Payments**

**8**

**a. Verification of Expenditure**

**NOTED**

That prior to the meeting one councillor verified invoices received and payments made since the last full council meeting prior to the council meeting and could verify their authenticity. Cllr. Mason sent apologies and was unable to verify due to work commitments.

**b. Verification of Accounts Reconciliation**

**NOTED**

That prior to the meeting one councillor verified that the monthly bank reconciliation had taken place. Cllr. Mason sent apologies and was unable to verify due to work commitments.

**c. Approval of Payments**

**RESOLVED**

That the payments of the accounts and wages for this finance period as recorded in the payments list were approved as below.

**d. Identification of Councillors to complete online authorisation of payments**

**RESOLVED**

That Cllrs. A. Walmsley and Handley would complete online authorisation of payments for the next payment period.

**e. Identification of Councillors to approve next finance period payments**

**RESOLVED**

- i) That Cllrs. J. Walmsley and Thomas would verify the invoices and payments for the next payment period.
- ii) That Cllr. Thomas would meet the Finance Administrator by appointment to complete verification.
- iii) That Cllr. J. Walmsley would meet the Town Clerk at 6.15pm prior to the next Full Council meeting to complete verification.

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## GRANGE-OVER-SANDS TOWN COUNCIL

### Payments for Approval

June 2025

#### Accounts for Payment

##### Bank Account No. 1 - Direct Debit

##### Bank Account No. 1 - Cheque

##### Total Bank Account No. 1

£

-

-

-

#### Bank Account No. 2 - Direct Debits

45 Lloyds Bank Plc - Card May 2025 - Monthly fee	3.00	
45a Amazon - Ice pack set (VHSG donation)	16.99	
45b Amazon - 45l Thermobox with lid (VHSG donation)	44.99	
45c Amazon - 300l Festival trolley on wheels	102.48	
45d Amazon - Coleman cooler box	142.44	
45e WFC - Band concert permission fee	35.00	344.90
46 WFC - 3/10 Non Dom Rates V Hall		798.00
47 WFC - 3/10 Non Dom Rates Rooms 1 & 3 / Council office		167.00
48 WFC - 3/10 Non Dom Rates Room 4		94.00
49 Npower - Elec V Hall 01/04-30/04/25		222.77
50 Npower - Elec Church Hill PC 01/04-30/04/25		55.14
51 Npower - Elec Prom PC 01/04-30/04/25		44.88
52 Npower - Elec Xmas Tree lights 01/04-30/04/25 (recoverable)		23.47
53 Corona Energy - Gas V Hall 01/04-01/05/25		652.99
54 Sage - Support 01/06-30/06/25		109.20
55 BT - Tel & Broadband 01/06-30/06/25		56.29

#### Bank Account No. 2 - Direct Bank Payments

56 1Five Events & Film - Behringer X Touch mixer control & installation (balance)		193.00
57 CALC/NALC subscription fee 2025/26 (approved C25/15 ii)		676.47
58 Society of Local Council Clerks annual membership Town Clerk (approved C25/15 i)		360.00
59 Screwfix - Plasterers hawk, trowel, filler, gauging trowel	51.83	
60 Screwfix - Dewalt sander & sanding discs	148.50	200.33
61 UK Office Direct - Coffee, straws, A4 paper		77.95
62 Alpha Engraving Ltd - 3 x A4 signs and posts for Recreation Ground (app'd C24/191)		1,610.40
63 J Airey - Internal audit for 2nd half year 01/10/24-31/03/25		219.80
64 KTD - Email security management 28/06/25-27/06/26	259.20	
65 KTD - Photocopying 30/04-23/05/25	31.25	
66 KTD - 5 x Cloud backup and monitoring 01/07-31/07/25	61.80	352.25
67 WFC - Annual play area maintenance check 01/04/24-31/03/25		234.00
68 WFC - Annual play area maintenance check 01/04/25-31/03/26		250.80
69 WFC - Rental Grange Fell allotments 01/07/25-30/06/26		477.00
70 Healthmatic - PC cleaning 01/06-30/06/25		1,645.49
71 Robinsons Electric - Fridgemaster Fridge		220.00
72 Wallings - Freezer & ice-cream		660.00
73 Debbie's Cleaning - V Hall cleaning 01/05-31/05/25		702.00
74 Lengthsman - 01/05-31/05/25		860.72
75 The Lawn Man - Recreation Ground maintenance - 01/05-31/05/25		409.00
76 Lancasters - Key, padlock, bowl, brush, bucket etc.		63.30
77 Front of House expenses - Posters for band concert		89.28
78 Hall Manager expenses - Refreshments, stationery		396.58
79 Turnstone HR - HR support 01/06-30/06/25		60.00

# TOWN COUNCIL OF GRANGE-OVER-SANDS

## Page 2

80	Grange-over-Sands First Responders - Staff First Aid training	120.00
81	Burneside Brass Band - Bandstand concert 01/06/25	100.00
	<b>Total Bank Account No. 2</b>	<b>12,547.01</b>

<b>Total Accounts</b>	<b>12,547.01</b>
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### Salaries, PAYE & N.I. (Bank Account No. 2)

<b>Total Salaries</b>	<b>10,067.93</b>
HMRC PAYE & NI - Tax Month 2	2,808.85
LG Pension Scheme Month 2 - Employer payment	2,787.63
	<b>15,664.41</b>

<b>Total Bank Account No. 2</b>	<b>28,211.42</b>
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<b>Total all payments for approval</b>	<b>28,211.42</b>
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### Accounts paid in previous month:

#### Bank Account No. 1

#### Direct Debits

#### Cheques

#### Bank Account No. 2

#### Direct Debits

42	Waterplus - Orn Gdns PC 07/04-06/05/25	62.89
43	Waterplus - Church Hill PC 07/04-06/05/25	76.40

#### Direct Bank Payments

44	1Five Events & Film - Behringer X Touch mixer control & installation	579.00
	<b>Total Accounts paid in previous month</b>	<b>718.29</b>

<b>Grand Total</b>	<b>28,929.71</b>
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### Bank Balances

Bank Account No. 1 As at 31/05/25	210,821.14
Bank Account No. 2 As at 31/05/25	385,173.67

Signed (Chairman) .....

Dated.....

The Internal Audit took place on 21 May 2025. Members noted the Internal Audit Report, and that the Town Council is fully compliant with the Account and Audit Regulations.



- a. Members considered the Annual Governance Statement in the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2025, having noted the 2023-24 final report.

**RESOLVED**

That the Annual Governance Statement in the Annual Governance and Accountability Return for the year ended 31 March 2025 was approved.

- b. Members considered the Accounting Statements in the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2025.

**RESOLVED**

That the Accounting Statements in the Annual Governance and Accountability Return for the year ended 31 March 2025 were approved.

- c. Members considered authorising the Chairman and Town Clerk (Responsible Financial Officer) to sign the statements.

**RESOLVED**

That the Chairman and Town Clerk (Responsible Financial Officer) were authorised to sign the Annual Governance Statement and the Statement of Accounts in the Annual Return for the year ended 31 March 2025.

- d. Members considered authorising the submission of the Annual Governance and Accountability Return for the year ended 31 March 2025 for external audit to commence following the prescribed period for public examination from Wednesday 11 June 2025 to Tuesday 22 July 2025.

**RESOLVED**

That the submission of the Annual Return for the year ended 31 March 2025 for External Audit, following the prescribed period for public examination from Wednesday 11 June 2025 to Tuesday 22 July 2025 was authorised.

The Town Clerk and Finance Administrator were thanked for all their hard work in preparing the Annual Return for audit.

a. **Casual Vacancies**

Members noted that there are two casual vacancies on the Town Council. These are advertised by notice, on social media and regularly in 'Grange Now.' Anyone interested in getting involved is invited to contact the Town Clerk or the Chairman for more information, or see [www.grangeoversandstowncouncil.gov.uk](http://www.grangeoversandstowncouncil.gov.uk)

b. **Reserves**

Members reviewed the Reserves Policy and considered the reserves allocation at the opening of the new financial year.

Members noted that the Smaller Authorities Proper Practices Panel (SAPPP) has replaced the Joint Panel on Accountability and Governance (JPAG), and this body now publishes the Practitioners' Guide. The Reserves Policy would be amended to reflect this.

**RESOLVED**

- i) That the Reserves Policy was approved.
- ii) That the reserves were allocated as below:

<b>Opening Reserves 2025 - 2026 FOR CONSIDERATION JUNE 2025</b>	<b>£</b>
<b>General Reserve</b>	
Council	88,307
<b>Earmarked Reserve</b>	
Victoria Hall	140,000
Public Conveniences	20,000
Recreation, Play and Culture	35,000
Allotments	12,000
Public Domain	10,000
Professional Fees	5,000
<b>Restricted (ring-fenced) Reserve</b>	
Community Infrastructure Levy (CIL)	12,696
Victoria Hall Support Group donations	6,553
<b>Reserves as AGAR Box 7 March 2025</b>	<b>329,556</b>

**Westmorland and Furness Council Speed Limit Consultation**

Members noted that residents are invited to respond to the proposals for speed limits in Allithwaite and Cartmel, and in the wider district, by completing Westmorland Council's consultation before Friday 18 July:

- Online at [www.westmorlandandfurness.gov.uk/20mph](http://www.westmorlandandfurness.gov.uk/20mph)
- At Grange library (currently at the Methodist Church)

*The meeting was adjourned for a few minutes to hear from Unitary Cllrs. Hull and Bloomer who spoke about speed reduction and traffic calming measures.*

**RESOLVED**

That Grange Town Council would respond to the consultation that:

The Town Council supports the proposed introduction of 20 mph speed limit areas in Allithwaite and Cartmel and would welcome the introduction of 20 mph speed limits in Grange, specifically looking at Kents Bank Road, Main Street, and the Esplanade.

Members received the following updates from Councillors on works in progress and meetings and events attended, including:

- a. Cllrs. J. Walmsley, Handley, Tych, Thomas and A. Walmsley – informal meeting on May 9 with residents about a community emergency plan. Some interesting preliminary ideas were discussed; the residents are developing these.
- b. Cllr. Thomas - Cumbria Better Connected meeting - 6 June.
  - Maintenance work has been completed at Grange station.
  - The lift at Lancaster station on platform 3 is currently out of action.
  - A radar key system has been refused for the facilities at Grange station.
- c. Cllr. Thomas – Lido Panels – update following site meeting on 29 May with Westmorland and Furness Council Community Rail Officer:  
Five of the smaller panels from the Lido Gallery have been installed at the Main Street underpass, more are to follow, and the wall is to be cleaned.
- d. Cllr. Handley - Local Plan 'Call for Sites' briefing held by Westmorland and Furness Planning Policy Team on Wednesday 14 May – *see Mayor's report, item C25/32 above.*

## TOWN COUNCIL OF GRANGE-OVER-SANDS

**C25/43**

**Victoria Hall**

**14**

### **Annual LOLER (Lifting Operations and Lifting Equipment Regulations) Testing**

Members considered the quote for the annual safety checks of the stage hoists costing £1,500 ex VAT.

#### **RESOLVED**

That the quote for the annual safety checks of the stage hoists costing £1,500 ex VAT was approved.

**C25/44**

**Westmorland and Furness Council Updates**

**15**

There were no updates.

**C25/45**

**Band Concerts**

**16**

Members noted that the Town Council has been granted permission from Westmorland and Furness Council to hold the 'Music in the Park' Sunday Band Concerts in Park Road Gardens. The application fee was £35 and the licence fee £73. The season started on Sunday 1 June. Members noted a further update, from the Chairman, that the first event of the season had gone well with a good turnout, despite the weather, and good takings for the band.

**C25/46**

**Training**

**17**

Members noted that the Hall Manager and five members of the casual staff Hall Team undertook First Aid Training.

**C25/47**

**Next Meeting**

**18**

Members noted that the next Full Council Meeting would be held Monday 14 July 2025, 7.00pm Victoria Hall, Main Street, Grange-over-Sands.

There being no further business, the meeting closed at 7.50 pm.

**Signed:**

**Dated:**

**Chair, Grange-over-Sands Town Council**