

Grange-over-Sands Town Council



Victoria Hall, Council Offices, Main Street, Grange-over-Sands Cumbria LA11 6DP
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www.grangeoversandstowncouncil.gov.uk

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 13 July 2026 at 7.00pm.

Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or the public.

Signed

A handwritten signature in black ink, appearing to be 'C. Benbow', written in a cursive style.

Mrs. C. Benbow, Town Clerk

AGENDA

FULL COUNCIL MONDAY 13 JULY 2026

- 1. Apologies for Absence**
To receive and approve apologies from members.
- 2. Public Participation: Public Have Your Say**
Members of the public are invited to speak.
- 3. Reports**
To receive reports from Westmorland and Furness Council and the Mayor.
- 4. Minutes of the Previous Meeting**
To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 8 June 2026 as a true record (*circulated*).

5. **Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

6. **Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

7. **Planning**

To consider planning applications as circulated and to note submissions to planning applications considered under delegated authority. All applications received before the meeting will be considered (*circulated*).

8. **Monthly Payments**

Councillor Verification and Payment Approval

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
- e. To identify and approve two councillors to verify the invoices and payments for the next payment period.

9. **Finance and Governance**

a. **Casual Vacancies**

There is a casual vacancy on the Town Council. Anyone interested in getting involved is invited to contact the Town Clerk or the Chairman for more information, or see www.grangeoversandstowncouncil.gov.uk

b. **Sickness Policy**

To note that the Staff Sickness Policy has been reviewed and amended, on the advice of Turnstone HR, in compliance with changes in employment legislation (*circulated*).

c. **Insurance**

To note that the Zurich Insurance renewal quote approved last meeting was adjusted as the Policy didn't accurately reflect the building Survey Report. The initial quote approved in the May meeting (C26/36) was a 3-year contract at £7,156.50. This has been adjusted to a 3-year contract at £6,970.22.

d. **Statement of Tenders and Contracts – Transparency Code**

To note the Statement of Tenders and Contracts, dated 6 June 2026, as required as good practice for publication on the Town Council website by the 2015 Transparency Code (*circulated*).

10. **Consultations**

To consider the Council's participation in appropriate consultations:

a. **Local Plan**

To note that a briefing on the 6-week Local Plan Scoping Consultation, which launched on 1 July 2026, took place on 24 June at 7pm. Cllr. Handley attended.

To consider response to the consultation which runs until 11 August 2026 (*circulated*).

b. **Cumbria Bus Reform Pilot Study**

To note correspondence and questionnaire from Cumberland Council and Westmorland and Furness Council about a Bus Reform Pilot.

To note that this is a closed survey, targeting specific organisations, businesses, groups and individuals. There will be opportunity for wider community conversations later in the study. If other organisations would like the link to the questionnaire, please contact cumbriabusreformpilotstudy@jacobs.com

Response deadline: Monday 20 July 2026 (*circulated*).

11. **Member Updates**

- a. Cllr. Berry – Furness General Hospital bus and meeting with Blueworks Buses.
- b. Cllr. Thomas - Nutwood Patient Group Meeting on 23 June 2026.
- c. Cllr. Thomas – Furness Line Community Rail Partnership on 9 July 2026.

12. **Victoria Hall**

a. **Listed Building Consent**

To note any progress on the application for Listed Building Consent to remove the Room 6/7 Planning Office partition wall.

b. **Victoria Hall Working Party**

To note that a meeting of the Working Party is scheduled for 8 July and to note any update from attendees.

c. Project 125 – Energy Efficiency and Accessibility

i) CIL Funding Bid

To note that a meeting with Westmorland and Furness officers and Councillors Helen Chaffey and Tim Bloomer took place on 23 June 2026. Cllr. Chaffey is the Cabinet Portfolio Holder for Communities, Culture, Customer Services and Communications. The Chairman, Town Clerk and Hall Manager took part. Cllrs. Chaffey and Bloomer are in support of Project 125.

To note any update on the submission of a Strategic Outline Case to the Westmorland and Furness Council Community Infrastructure Levy (CIL) Fund.

ii) Preparatory Works

To note that the current central heating gas boilers are in the cellar, which has some encapsulated asbestos in the ceiling. To consider quote from specialist contractor for safe removal ahead of any work to change the central heating system (*circulated*).

iii) Accessibility Audit

To consider quote for accessibility audit (*circulated*).

d. Partnership Policy

To consider the Partnership Policy which has been revised considering working practices (*circulated*).

e. Stage Use Policy

To consider draft Stage Use Policy (*circulated*).

f. Security System

To approve £1,694.67 further costs to NPG to install additional Fire Alarm detection, identified in the course of works approved April 2026 (Ref: C25/222) (*circulated*).

g. Chamber Carpet

To consider quote to supply and fit carpet tiles in Chamber, to be funded from VHSG donations as part of the Chamber refurbishment project (*circulated*).

h. Fire Safety – Hall Chairs

To consider purchasing black (£1,201) or colour-matched (£1,436) links for the Hall chairs, to ensure fire safety compliance (*circulated*).

13. Westmorland and Furness Council

a. Bus Services

To note correspondence and timetable from Westmorland and Furness Council, that a contract has been agreed with Stagecoach for a Monday to Saturday service from Grange to Windermere during the summer holidays and for an extension of the current 530 and 532 services to continue until at least November. A timetable leaflet will be produced and displays at bus stops along the route will be updated with the new times once the service starts.

b. Neighbourhood Plan

The Grange Neighbourhood Plan ends in December 2027. WAF are offering consultant support for reviewing plans. A meeting took place with Erin Scarsbrook from Bluestone Planning. Cllrs. Thomas and Handley and the Town Clerk took place.

To note subsequent correspondence from Bluestone (*circulated*).

14. Music in the Park Summer Band Concerts

To note any updates on the season and consider a request to sub-let the bandstand.

15. Public Domain

To consider a quote sourced by Cllr. Thomas to install a handrail at the steps into the Normandy Veterans' Garden at the base of the sloping path access from the road down to the picnic bench, to be funded from the Community Infrastructure Levy reserve (*circulated*).

16. Peninsula Environment Action Together (PEAT)

To note updates from Cllr. Berry:

- a. Sea Changes Water Bottle Refill Station.
- b. Engagement Events.

17. Public Conveniences

To note the following update on the grant application to WAF Public Conveniences capital fund, received 2 July 2026 from the Interim Senior Manager Outdoor and Leisure:

My sincere apologies for the delay in coming back to you.

The decision with regards to the funding award for Grange was subject to the outcome of another project due to the high volume of applications and limited funds. Based on the information received I am unfortunately not able to allocate any funding on this occasion. Should we receive any further allocations I will let the town council know.

I appreciate that this will be disappointing but we do not have the additional funds available to allocate.

18. Have Your Say

To note the matter raised in Item 3, Public Participation, at the June 2026 Town Council Meeting:

Made representation to members speaking as a resident of the Castles and Coasts Housing Association development at Cedric Walk, expressing concern that, following an incident in 2018, it has become clear that there are no fire escapes, and that double parking in the development consistently restricts access for emergency vehicles.

To consider proposal from Cllr. J. Walmsley that the Town Council write to the Housing Association to highlight the concerns raised.

19. Next Meeting

To note that the next Full Council Meeting will be held:

Monday 10 August 2026 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm