

# TOWN COUNCIL OF GRANGE-OVER-SANDS

**Chairman/Mayor:**  
Cllr. Roger Handley

**Vice-Chairman/Deputy Mayor:**  
Cllr. Ann Walmsley

**Town Clerk:**  
Mrs. C. Benbow



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V.A.T. Reg.No: 164 8707 80

Dear Councillor

You are summoned to attend the Meeting of the Town Council in accordance with Schedule 12 para.10(2) (b) of the Local Government Act 1972, to be held in the Victoria Hall, on Monday 14 July 2025 at 7.00pm.

*Note: Under the Openness of Local Government Bodies Regulations 2014 this meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or the public.*

Signed  C. Benbow, Town Clerk

## AGENDA FULL COUNCIL MONDAY 14 JULY 2025

**Prior to the Town Council meeting, there will be a short presentation about services in the area for those with dementia from a member of Kendal Lions Club.**

### 1. Apologies for Absence

To receive and approve apologies from members.

### 2. Public Participation: Have Your Say

Have Your Say: Members of the public are invited to speak.

### 3. Reports

To receive the following reports:

- a. Westmorland and Furness Council Report
- b. Mayor's Report

#### **4. Minutes of the Previous Meeting**

To authorise the Chairman to sign the Minutes of the Meeting of the Town Council held on Monday 9 June 2025 as a true record.

#### **5. Declaration of Interests and Dispensations**

Members to disclose their interests in matters to be discussed and to decide requests for dispensations.

#### **6. Public Bodies (Admission to Meetings) Act 1960**

To consider if any items should be considered without the presence of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 2.

#### **7. Planning**

To consider planning applications as circulated and to note submissions to planning applications considered under delegated authority. All applications received before the meeting will be considered (*circulated*).

#### **8. Monthly Payments Councillor Verification and Payment Approval**

- a. To note that prior to the meeting two councillors verified invoices received and payments made since the last full council meeting and can verify their authenticity.
- b. To note that two councillors verified that the monthly bank reconciliation has taken place.
- c. To approve and authorise the payment of accounts and wages as recorded in the payments list.
- d. To identify and approve two councillors to complete the online authorisation of the payments for the next payment period.
- e. To identify and approve two councillors to verify the invoices and payments for the next payment period.

#### **9. Finance and Governance**

##### **a. Casual Vacancies**

There are two casual vacancies on the Town Council. These are advertised by notice, on social media and regularly in '*Grange Now*.' Anyone interested in getting involved is invited to contact the Town Clerk or the Chairman for more information, or see [www.grangeoversandtowncouncil.gov.uk](http://www.grangeoversandtowncouncil.gov.uk)

**b. Statement of Tenders and Contracts – Transparency Code**

To note the Statement of Tenders and Contracts, dated 18 June 2025, as required as good practice for publication on the Town Council website by the 2015 Transparency Code (*circulated*).

**c. Insurance**

To note that the insurance was renewed for the final year of the contract costing £6,684.32. There is a 5% increase per annum as sums insured are index linked.

## **10. Consultations**

To consider the Council's participation in appropriate consultations:

**ACRE/NALC Flooding Survey**

This NALC and Action with Communities in Rural England (ACRE) survey is designed to help parish and town councils enhance flood resilience. The deadline for response is 29 August 2025.

Survey link <https://www.smartsurvey.co.uk/s/ACRE-NALC-survey-planning-for-flood-resilience/> (*circulated*)

## **11. Updates from Members**

To receive councillor updates on works in progress and meetings and events attended, including:

- a. Cllrs. Handley and Thomas – Councillor Surgery – Saturday 5 July.
- b. Cllr. Thomas – Furness Line Community Rail Partnership.
- c. Cllr. Thomas – Civic Society.
- d. Cllr. Thomas – Underpass Gallery.

## **12. Victoria Hall**

**a. Stonework Repairs**

To note that emergency repairs to re-pin a stone on the front of the building, and check two loose pieces, was undertaken by Structures Ltd, and to approve payment of £1,050 plus VAT.

**b. Lighting System**

To consider a quote to revamp the theatre lighting system in the Hall, replacing it with LED lights and a new control desk, to improve the system for hirers and users and lower power use (*circulated*).

**c. Exterior Painting Quote**

To approve an additional quote of £720 plus VAT to the works resolved in April 2025 (C24/213), to also paint the side elevation windows, downspouts, door, and door casing.

**d. Victoria Hall Working Party**

To note that a meeting of the Working Party took place on 3 July to discuss the Victoria Hall brand. Cllrs. Handley, A. Walmsley, J. Walmsley, Thomas and the Hall Manager, Hall Administrator and Town Clerk took part.

**13. Westmorland and Furness Council Updates**

**a. Payphone Removal**

To note correspondence from Westmorland and Furness Council, that further to consultation, the telephone and kiosk adjacent to Kents Bank Station will be removed (*circulated*).

**b. Speed Limit Changes**

To note correspondence from Westmorland and Furness Council that the extension of the existing Grange Fell Road 30mph speed limit will be operational from 14 July (*circulated*).

**14. Recreation Ground**

To consider the site risk assessment following the annual inspection report from Westmorland and Furness Council noted at the May Town Council meeting (*circulated*).

**15. Public Conveniences**

To note that one of the Nayax card readers at the Prom Loos was replaced by Healthmatic, costing £560 + VAT, and approve payment.

**16. Training**

**a. CALC Standards of Conduct for Elected Members in Town and Parish Councils**

To note that this took place on Thursday 3 July at 6pm. Cllrs. Handley, Thomas, Tych and J. Walmsley attended. To receive any report from the training.

**b. Digital Governance**

To note that the Town Clerk attended a training on Friday 13 June about the amended requirements for the Annual Return for 2025-26 and to approve payment of £495 plus VAT to Breakthrough Communications for the Local Council Data Protection Compliance Toolkit.

**17. Yewbarrow Lodge**

To note that the South Lakes Housing Development Manager has updated the Town Council to say they have now signed the building contract with the main contractor, Highall Developments, and work on site will commence shortly.

## **18. Next Meeting**

To note that the next Full Council Meeting will be held:

**Monday 11 August 2025 at the Victoria Hall, Main Street, Grange-over-Sands, 7pm**